Proposal for campus-wide software purchase

For a software package to be considered to be funded by the Central student fee committee it must meet the following criteria:

- The software must provide cross-functional use between a variety of departments and colleges.

    - The software must provide use to students in at least three separate colleges to be considered cross-functional.

- The licensing of the software must be able to be controlled on the central serves so the product can be available to all computers running the UWStudent Lab System, or enough licenses are purchased to place the product on all computers running the UWStudent Lab system.
    - IT will request and purchase (if necessary) one copy for evaluation purposes in order to see if the application will run off the servers.

- Proof of cross-functional use must be provided to the campus-wide student computer fee committee for review.

    - The attached form must be filled out and signed by the appropriate representatives and provided to the chair of the campus-wide student fee committee at least one week before the next scheduled meeting. This is so the information can be distributed to the committee members for review before the meeting.

    - An estimate of the Dollar amount for the purchase of the software must accompany the form.
        - Also included in the estimated dollar amount for the software purchase must be consideration for the upgrade and maintenance costs of the software
            - maintenance costs can include, but are not limited to patches, updates and licensing agreements

        - If a product is approved and it has a yearly maintenance fee $500 or less per year, the CSFC will provide the maintenance fee for three years. After three years, the software will need to be resubmitted to the CSFC for review.

The form and other information provided to the chair of the campus-wide student fee committee will be distributed to all members of the committee for review. Once the committee has reviewed the proposal, the issue will be brought to a vote and the committee as a whole will deliver a decision.