Instructions

TO START THE SYSTEM: Tap/touch the touch screen on the top of the podium and then press the ON/OFF button located on the top right side of the panel.

TO USE DESKTOP

- Press the PC button in the top left corner of the panel.
- The projector should now be showing the desktop.

TO USE DVD/VCR

- Press the VCR button located on the left side of the panel.
- The DVD/VCR is located on the top panel behind the podium doors.
- Insert DVD/VHS and play.
- System should be showing video
  **There are controls to the DVD/VCR player on the touch screen, touch to operate.**

TO USE LAPTOP

- Press the LAPTOP button on the left side of the panel.
- Connect the VGA cable on top of the podium to the Laptop. All connections for the Laptop are located in front of the touch panel.
- For Audio - Connect the audio cable to the laptop.
- Your laptop should now be shown on the projector.

HOWTO: Setup your Laptop to output VGA.

- Locate your FN key, this is your Function Key.
- Locate your toggle output key, it is usually on one of your F1, F2, F3..etc keys. It likely will have the image of either a small screen overlapping another or of what looks like a monitor.
- While holding down the FN key, SLOWLY press the Toggle output Key.

FOR VOLUME CONTROL

- The volume controls are located on the bottom right side of the panel

FOR PICTURE MUTE

- The Picture Mute button blacks out the image on the screen without turning off the projector.
- To utilize this feature push the OPTIONS button located in the top right hand corner of the button panel, select PIC MUTE.
- To have your image re-appear on the screen, select the MUTE button again.

SOUND:

- Make sure the program volume is not muted. The mute is located on the bottom right side of the panel.
- Double click on the SOUND icon on the lower right hand side of the screen (on the toolbar).
- On the Volume Control screen that appears uncheck all of the Mute boxes
- Make sure all of the volume slides are at the top.