Department of Educational Studies Minutes

March 12, 2010

Members present: Sara Chapa, Jeasik Cho, Angela Jaime, Ed Janak, John Kambutu, Audrey Kleinsasser, Linda Keefauver, Francisco Rios, Kevin Roxas, Jenna Shim, and, Allen Trent

Guest: Christi Hutchison

Minutes/Agenda Approval

Meeting began 9:06 am, consensus approved agenda with additions and minutes.

Advising updates - C. Hutchison

Handout (and note card) was given with all advising updates. Discussion followed.

Highlights of updates – EDST 3000-02 is the urban section, EDST 2450-02 is restricted to the FIG section, and EDST 3000-01 summer is starting early and sub permits are required by 1st day of class. NO EXCEPTIONS!

Elementary courses have students contact Dorie on how to register if they can’t get register themselves.

Phase III applications will be out in late October and due 1st Friday in December and will be in a PDF format.

If you’re interested in helping with “Freshman” orientation please contact Christi.

UW made live a Veterans website last week

Students who are going into methods in fall semester do not need to be advised

- How is EDST 3000 waitlist working?
  - Waitlist seems to be working fine, had only two petitions in spring for sub permit issues
- How are we informing students of this change?
  - Will be sending messages out via TE listserv and during advising

Phase II fall application will be out soon; put a May 12th deadline on application to help students get into the class sooner. Remind students to get sub permit application in ASAP

Will not be offering EDST 3000 urban section for spring semester any longer; has been moved to fall semester as long as there is funding

Praxis for certification is required for Social Studies and Elementary majors

WyoWeb advising list is initially the most current list and can email students from here. CEID is hand imported and not always accurate
Chair Report

  (more contact info to get a copy: Mleg0@yahoo.com or 307-742-0703)

- Post-Tenure review process
  - Time line put together assuming everyone makes tenure
    - Only 1 person this year, two next year (2011) and two the next (2012) ending up with 3 per year
  - Department Heads conference idea was doing a group tenure review staring next year.
    - Need to have a discussion in fall to see if this is what the department would like to do

- How to get students to read was a part of last months department meeting discussion – F. Rios found an article to help with this problem – please read.
  - S. Chapa put article in mail boxes after last department meeting in February from F. Rios “14 ways to get students to read”
  - S. Chapa will re-send to everyone via electronically

- Evaluating Dean, Associates Deans, and Department Chairs
  - Email from Dean’s office was sent out
  - A scale was put together instead of open comments to help get more feedback from faculty – still room for comments.
  - Please take a look and complete evaluation

- GA status
  - Applied for 4 – got 1 ½
  - Will share a ½ GA with Heather Duncan & Mark Stock
  - Trying to recruit, but do not have anyone in mind. Please send input and you are welcome to join F. Rios looking over application
  - Thinking of Jodi Lind(?) to teach EDST 3550 in fall and Tom Ralston is looking for only a semester GA ship
  - Recruiting Post Bac students going on to masters
    - Really looking for EdD/PhD candidate
  - Look at EdD (C&I) applicants
    - Need to be full time students
  - Department needs to cover 41 credits for 10-11 AY
    - Dean is willing to allow us to hire Christine Rogers for a year if Christine stays in Laramie

Committee Report

- COE Diversity Council – A. Jaime
  - Still working on website
  - If you have links to PDF’s please send to A. Jaime
  - Films, books, articles, etc..
    - Really like to have a nice resource tab for faculty, staff, and students
    - Try to answer the question “where can I go?”
    - Critically thinking question – live blog
UC Denver (CRUE) has a nice website – check out what they’ve done and well as CREEDE  
Committee is currently reading Ruby Pains article and Bill Ayers “Trudge Toward Freedom”  
Models to use: South Carolina, Teacher Diversity projects out of Sacramento California, State of Tennessee, and look for a national grant to help pay for such projects

- **EDST 3000 revision report - A. Jaime**  
  Agreed on reading  
  - One ESL and Two democracy  
  - Think about purchasing a book on democracy in 2480 and continue it through 3000  
  - Need to meet soon if we want to do something this fall, can carve out some time during next department meeting in April to discuss what key concepts need to be for each course including 2450 and 3550  
  - Too late to order text books for fall 2010 semester (could submit a late order)  
  - Maybe do a E-book

- **Search update – J. Kambutu**  
  Concluded search and send in recommendation for approval to the powers that be  
  - 12-13 complete applications and found 2 potential candidate  
    - Jennifer Forrester and Noelle Carter have been interviewed  
      - Jennifer is rated as top candidate  
      - Needs to finish PhD and needs to be mentored in diversity

- **Faculty Senate – E. Janak**  
  Please give feed back regarding  
  - Degree revocation (?) happened to a student a couple of years ago and UW administrator are writing a 10 page manifest on how to handle a situation like this  
  - +/- grading

- **Grad Admissions**  
  Meeting today after this meeting, lots of application. Will keep you posted as screening is completed and accepted

**Budget update**

Individual travel budgets was given to each department member, Legislative money after projected operation costs for the next 4 months is $6,374.07 (current amount $9,782.76), revolving currently is $2,742.48, summer is currently $27,448.46

- **New Department Laptop**  
  Department agreed to purchase new laptop  
  - Two specs were passed around for a Dell and HP  
  - Give input to S. Chapa by the end of the month

- **EDST 3000 urban practicum per diem**
Department agreed to allow per diem for EDST 3000 Denver practicum and EDST 2480 Denver and Pine Bluffs practicum
Other items
- For those who have exhausted all other sources can request up to an extra $500 from department for travel
- Island in “Second Life”
- Wind River field trip

Disposition Rubric

Handout listing dispositions with which course will assess what disposition. Below is Sara’s account on who’s accessing what: May need to be tweaked some more

**EDST Dispositions To-Do**

<table>
<thead>
<tr>
<th>#</th>
<th>Disposition/Area</th>
<th>2450</th>
<th>2480</th>
<th>3000</th>
<th>3550</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Willing to utilize writing process</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A2</td>
<td>oral/aural communication skills</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td>Respects others</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A4</td>
<td>Collegiality</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>Organization/time management</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B2</td>
<td>Arrives on time</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B3</td>
<td>Attends classes</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B4</td>
<td>Dresses appropriately</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
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<tr>
<td>B5</td>
<td>Self initiative and independence</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
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<tr>
<td>B6</td>
<td>Reliability and dependability</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>B7</td>
<td>Flexibility</td>
<td>Y</td>
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<td>Y</td>
<td></td>
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<tr>
<td>C1</td>
<td>Critical thinking skills</td>
<td>Y</td>
<td>Y</td>
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<td></td>
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<tr>
<td>C2</td>
<td>Reflective thinking skills</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>C3</td>
<td>Desire to improve performance</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>C4</td>
<td>Improve content knowledge</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
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<tr>
<td>D1</td>
<td>Responsibility</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>D2</td>
<td>Response to feedback/supervision</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>D3</td>
<td>Professional responsibilities</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D4</td>
<td>Committed teaching profession</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
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<tr>
<td>E</td>
<td>Commitment to democratic ideals</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTALS (20 dispositions in all)</strong></td>
<td>4</td>
<td>15</td>
<td>14</td>
<td>7</td>
</tr>
</tbody>
</table>

So if each course takes 10 a piece it will be some what equal, also would like a one page radio button to default to proficient. A. Jaime will go talk with J. Ellsworth with idea. Rubrics need to be same way as well.

**Website**

Please look at new updated EDST website and give feedback. Also update your FAPS so we can have our work-study find abstract of publications out on the web so we can add it to our research tab.

**Mission and Values**
Think about putting together a mission and value statement, like to bring this back up in April’s meeting

**Political campaigns – use of facilities**

Reminder to be careful on how you represent yourself as part of UW affiliation. Do not use UW email, letterhead, etc....

**Announcement**

- Dr. William Ayers public lecture will be held on Monday April 5th at 4pm, Education Auditorium
- The 14th annual Shepard Symposium on Social Justice will be held April 7 - 9, 2010. The theme of the symposium will be Environmental Social Justice.
- KDP Library reading March 27th from 9-11 at the Albany County Public Library
- KDP Better World Books fund raising – bring in old books to be recycled, bins will be around campus
- Keepers of the Fire Powwow will be help April 17th & 18th at the UW Field House