Members present: Sara Chapa, Jeasik Cho, Angela Jamie, John Kambutu (via phone), Linda Keefauver, Audrey Kleinsasser, Francisco Rios, and Kevin Roxas and Allen Trent

Guest: Christi Hutchison & Todd Krieger

Approval of Agenda and Minutes

Meeting began 10:06am

Consensus to approve agenda & minutes

EDST 3000 sub permits petition – T. Krieger & C. Hutchison

- 60 credits and junior standing
- 17 students this semester (fall 09)did not have sub permit by the start of 3000
- OTE sends out letter with information about sub permit, students have many opportunities to ask question
- Transfer students are the only one who do not have access to this information
- C. Hutchison sends out emails to those who have not turned in application and/or sub permit
- What if the green card from the PTSB is turned in? We will not drop but given the letter will be dropped if they do not receive by “what ever the date is” – no need to petition
- Recommendation: Set up 3000 as a waitlist, screen off the waitlist and only those who meet everything are allowed in
  - Talk with J. Ellsworth about this proposal

Advising Updates – C. Hutchison

- Handout was given to follow along
- C. Hutchison will send advising sheet electronically

How to set up your advising schedule online – S. Chapa

S. Chapa gave a demonstration; if you want access please let S. Chapa know and she will ask for permissions
Committee Reports

Department Chair's Report - F. Rios

- Travel Request & Travel Money
  - Continue to submit requests to travel for business purposes; assures you are covered for safety purpose
  - 1200.00 will be allowed for this AY

- Status of Common Assessments
  - We need updated common assessments
  - Handout was given for EDST 3000
  - For the CEID, proficient will be the default
  - Collapsing or clustering evaluation elements into sub-groups
  - No point totals to be recorded: just basic, proficient…..
  - Need for one common assessment for every 3 credits (?)
  - What does NCATE really need?
  - Faculty does not utilize this assessment system. How can we make this more helpful now

- Guidelines for Faculty and Students (from A&S)
  - Handout was given to review. Lists what to expect from faculty and what to expect from students

- UWYO USP Assessment Data System
  - Rubric to download for each USP category
  - USP committee is collecting data via numbers, not by course
  - Please complete when you receive the email prompt

- C&I Program Coordinator
  - Handout (draft)
  - Leadership voids – who to turn to
  - EDST has no graduating program
  - Proposed that EDST becomes home to C&I for OIA reporting purposes
  - Recruiting needs to added to list of responsibilities
  - Post Bac needs to be counted – OIA
  - Is Post Bac listed on program sheet as a certification?
  - How do we assure that Post Bacs go straight into masters

- Updating EDST website
  - Let's update – Who is willing to work with S. Chapa on this?
    - Audrey & Angela
    - Use this as a recruitment tool
    - January or sooner update

The University Budget Committee – L. Keefauver

UW budget committee met last Thursday with the New Vice President for Finance and was given the following info:
U. W. Historic Annual Increases in Resident Undergraduate Tuition –
<table>
<thead>
<tr>
<th>Year</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000-01</td>
<td>$150</td>
<td>7.4%</td>
</tr>
<tr>
<td>2001-02</td>
<td>$150</td>
<td>6.9%</td>
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<tr>
<td>2002-03</td>
<td>$84</td>
<td>3.6%</td>
</tr>
<tr>
<td>2003-04</td>
<td>$120</td>
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<td>$90</td>
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<tr>
<td>2005-06</td>
<td>$150</td>
<td>5.7%</td>
</tr>
<tr>
<td>2006-07</td>
<td>$60</td>
<td>2.2%</td>
</tr>
</tbody>
</table>

Since then NO INCREASES IN TUITION

We are ranked 150th out of 150 public doctoral institutions in tuition cost and we're lowest in all UW comparison groups – Western Landgrant, Twenty Western, And Western Undergraduate Exchange (WUE) There is going to be a tuition hike. The president will announce how much soon.

5-Year Plan Activities for 2009-2010 F. Rios

Handout was given to review for our next department meeting; please be ready to talk about EDST's plan and maybe have some ideas for the November 6th meeting.

Sabbatical presentation – F. Rios

Interactive website/ AED project – A. Kleinsasser

- Website presentation
- AED-Agenda for Ed

Textbook – spring 2010 – S. Chapa

- Deadline for all courses is October 14th

Select Dates/Activities to Remember

- C&I Meetings
  - Mon. Oct. 19th 12 noon-1pm
  - Mon. Nov 16th 12 noon-1pm
  - Dec.-TBA
- Department Meetings
  - 11/6 – Friday from 10:00am -12:00pm in ED 115
  - 12/4 – Friday from 9:00am -1:00pm in ED 115

Meeting Adjourned