Members Present: Terry Burant, Angela Jaime, Ed Janak, John Kambutu (by phone), Audrey Kleinsasser, Kay Persichitte, Kevin Roxas, Tim Rush, Jenna Shim and, Allen Trent.

Welcome and Approval of Minutes: T. Rush opened the meeting at 10:30 a.m. and welcomed the group. Audrey K. moved to approve the December 9th minutes. Ed J. seconded. All approved.

Head’s Report: A big congratulations go to Allen Trent for promotion to full professor and Ed Janak Associate Professor for tenure and promotion!

Staff notes (EDST and EDCI): Michelle Hansen was asked to step into the EDST office associate position as of April 2nd, 2012. She will remain the EDCI support to help graduating grad students and finish the C&I admissions applications.

CPM request (Consolidated Position Management): Tim R. reported that this one page narrative version was submitted. He tried to include notes and suggestions from contributions made from our department members. Copy of report passed around. There are a total of five in the College of Ed: 2 in Professional Studies; 1 Secondary Ed; 1 Elementary Ed; 1 Ed Studies. EDST’s request for Assistant Professor not Associate Professor is very essential in that this position was teaching 8 sections of courses. The next step goes to Leadership Council on April 25th, 2012, Dean Kay Persichitte and then UW Academic Affairs. The outlook is very tight to receive all five requests in the College of Ed.

TPA Primer Document: (see handout) This report was provided by Peter Moran. Amy Spiker in Elementary Ed had a lead role- this is given to students. Please discuss together on how to adapt this in teaching your courses.

Minors in Elementary Education Document:
- Literacy/ESL/TAIC as possible minors- will need to submit CARF’s (Course Action Request Form) or dual list
- ESL/TAIC in this department are endorsements and or certificates. 21 semester hours needed for minors
- Need 2 committees to do CAR forms
- Discuss with Peter Moran on what likelihood these would be incorporated into Elementary Ed
- Minors within our college are inviting for our teachers to obtain jobs
- Put forward ESL/TAIC because these programs already exit
- At present ESL requires teacher certification
- Possibly offer minors in American Indian Studies/Women’s Studies/Quere Studies
- There have been inquiries from other programs to add ESL undergrad minor in Professional Studies and Social Work
- ESL is very marketable in the state for Teacher Ed degree with ESL endorsement
- Areas of concentration will go away and be replaced with minors
- Possibly add Science/Math Ed minor
- To be dual listed the University requires 25% more in syllabi for grad level
Tim R. will address this with Peter Moran and plan the next steps with Jenna S. and Angela J. to move forward with the CAR forms.

Dean Persichitte- EDST Organization:
- Appreciates the work engaged in since last summer to better prepare our students for teaching
- TPA is becoming more accountable very soon
- WTEP because of initiatives Kay has taken on because of University context and UW budget changes, loss of staff support and grad school and loss of faculty all causing significant turmoil
- NCATE is set for Spring 16 for next accreditation
- One year from now grad and undergrad programs should be underway with changes in admission, assessment system and curricula. This will give us 3 years to collect data prior to the Spring 16 review
- Formalize TPA system by next year then, a pilot year with assessments with details in Live Text to be able to collect data for NCATE review- this will provide 3 years of valid and stable data
- Allen T. and Kay P. are following AAECTE guidelines

Dean Persichitte-UW Budget:
- Increasingly the natural gas prices are falling from $14.00 to $1.78 per therm which for every dollar decrease is a $14 million loss of revenue for the state of Wyoming
- Highly likely to see a budget reduction early in fiscal year 2013 as early as this July or August
- Deans are presently and submitting reduction plans to Academic Affairs
- There has been no discussion yet for furloughs for faculty or staff
- At this point, if presented with a full 4% cut by July 1st 8.4 million for one year budget- how much can we find to reduce before furloughs
- May be accomplished with attrition and captured CPM pools from retirements and resignations
- This will affect salaries and benefits for one year
- Next year if another revision- there will be no new hires

Dean Persichitte-EDST Department Head: Kay P. asked Tim R. to continue in his EDST Department Head role for stability and to stay on indefinitely. He believes in and has invaluable knowledge in our mission statement, school partners and community colleges.

Next EDST meeting:
Friday May 4th with lunch