

DANGEROUS GOODS CHECKLIST FOR A NON-RADIOACTIVE SHIPMENT

The recommended checklist appearing on the following pages is intended to verify shipments at origin.

Never accept or refuse a shipment before all items have been checked.

Is the following information correct for each entry?

SHIPPERS DECLARATION FOR DANGEROUS GOODS (DGD)

	YES	NO*	N/A		YES	NO*	N/A
1. Two copies in English and in the IATA format [8.1.1, 8.1.2]	<input type="checkbox"/>	<input type="checkbox"/>		- "All packed in one (type of packaging)" [8.1.6.9.2, Step 5(e)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Full name and address of Shipper [8.1.6.1]	<input type="checkbox"/>	<input type="checkbox"/>		- Calculation of "Q" value must not exceed 1 [5.0.2.11; 5.0.3.2; 8.1.6.9.2, Step 5(f)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Full name and address of Consignee [8.1.6.2]	<input type="checkbox"/>	<input type="checkbox"/>		18. Overpack			
4. Name and Telephone Number of a responsible person for Division 6.2 Infectious Substance shipment [8.1.6.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- Indication "Overpack used" [8.1.6.9.2, Step 6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. If the Air Waybill number is not shown, enter it. [8.1.6.3]	<input type="checkbox"/>			- Compatible according to Table 9.3.A. [5.0.1.5.1 and 5.0.1.5.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The number of pages shown [8.1.6.4]	<input type="checkbox"/>	<input type="checkbox"/>		Packing Instructions			
7. If full name of Airport or City of Departure or Destination is not shown, enter it. [8.1.6.6 and 8.1.6.7]	<input type="checkbox"/>			19. Packing Instruction Number [8.1.6.9.3, Step 7]	<input type="checkbox"/>	<input type="checkbox"/>	
8. The non-applicable Aircraft Type deleted [8.1.6.5]	<input type="checkbox"/>	<input type="checkbox"/>		Authorizations			
9. The word "Radioactive" deleted [8.1.6.8]	<input type="checkbox"/>	<input type="checkbox"/>		20. Indication of "Limited Quantity" or "Ltd. Qty." if "Y" packing instruction used [8.1.6.9.4, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identification				21. The Special Provision Number if A1, A2, A51, A81 or A109 [8.1.6.9.4, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Note: Alternative sequence acceptable 8.1.6.9.1(b).</i>				22. Indication that governmental authorization is attached, including a copy in English [8.1.6.9.4, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. UN or ID Number, preceded by prefix [8.1.6.9.1(a), Step 1a]	<input type="checkbox"/>	<input type="checkbox"/>		23. Additional approvals for other items under [8.1.6.9.4, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Proper Shipping Name and the technical name in brackets for asterisked entries [8.1.6.9.1(a), Step 2a]	<input type="checkbox"/>	<input type="checkbox"/>		Additional Handling Information			
12. Class or Division, and for Class 1, the Compatibility Group, [8.1.6.9.1(a), Step 3a]	<input type="checkbox"/>	<input type="checkbox"/>		24. The mandatory statement shown for self-reactive and related substances of Division 4.1 and organic peroxides of Division 5.2, or samples thereof [8.1.6.11.1 and 8.1.6.11.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Subsidiary Risk, in parentheses, immediately following Class or Division [8.1.6.9.1(a), Step 3a]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	25. The air transport statement included or added following Certification Statement [8.1.6.12]	<input type="checkbox"/>	<input type="checkbox"/>	
14. Packing Group [8.1.6.9.1(a), Step 4a]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	26. Name and Title of Signatory, Place and Date indicated [8.1.6.13 and 8.1.6.14]	<input type="checkbox"/>	<input type="checkbox"/>	
Quantity and Type of Packing				27. Signature of Shipper [8.1.6.15]	<input type="checkbox"/>	<input type="checkbox"/>	
15. Number and Type of Packages [8.1.6.9.2, Step 5]	<input type="checkbox"/>	<input type="checkbox"/>		28. Amendment or alteration signed by Shipper [8.1.2.6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Quantity and unit of measure (net or gross, as applicable) per package [8.1.6.9.2, Step 5]	<input type="checkbox"/>	<input type="checkbox"/>		AIR WAYBILL			
17. When different dangerous goods are packed in one outer packaging, the following rules are complied with:				29. The Handling Information box shows: "Dangerous goods as per attached Shipper's Declaration" or "Dangerous Goods as per attached DGD" [8.2.1(a)]	<input type="checkbox"/>	<input type="checkbox"/>	
- Compatible according to Table 9.3.A. (note exception for chemical kits/first aid kits. See Packing Instructions 915 and Y915)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30. "Cargo Aircraft Only" or "CAO", if applicable [8.2.1(b)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- UN packages containing Division 6.2 [5.0.2.11(c)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

	YES	NO*	N/A		YES	NO*	N/A
31. Where non-dangerous goods are included, the number of pieces of dangerous goods shown [8.2.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[7.1.5.3]			
PACKAGE(S) AND OVERPACKS				42. Salvage Packagings marked: "Salvage" [7.1.5.4]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Packaging conforms with packing instruction and is free from damage or leakage [9.1.1.3]	<input type="checkbox"/>	<input type="checkbox"/>		Labelling			
33. Same number and type of packagings and overpacks delivered as shown on DGD [9.1.1.3]	<input type="checkbox"/>	<input type="checkbox"/>		43. The label(s) identifying the Primary risk, affixed to each package, as per 4.2, Column E [7.2.3.2; 7.2.3.3(b)]	<input type="checkbox"/>	<input type="checkbox"/>	
Markings				44. The label(s) identifying the Subsidiary risk next to Primary risk label(s), as per 4.2, Column E [7.2.3.2; 7.2.6.2.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. UN Specification Packaging, marked according to 6.0.4 and 6.0.5:				45. Cargo Aircraft Only label, on the same surface near the Hazard label(s) [7.2.4.2; 7.2.6.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Symbol and Specification Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	46. "Orientation" labels affixed [7.2.4.4]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– X, Y or Z, agreed with Packing Group/Packing Instruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	47. "Magnetized Material" label affixed [4.2, Column E, 7.2.3.10 and 7.2.4.1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Gross Weight within limits (Solids or Inner Packagings)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	48. "Cryogenic Liquid" labels affixed [7.2.4.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Infectious substance package marking [6.0.6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	49. "Keep Away From Heat" label affixed [7.2.4.5]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. The Proper Shipping Name(s) including technical name in brackets where required, and the UN or ID Number(s) [7.1.5.1(a)]	<input type="checkbox"/>	<input type="checkbox"/>		50. All above labels correctly affixed [7.2.6] and all irrelevant marks and labels removed [7.1.1; 7.2.1]	<input type="checkbox"/>	<input type="checkbox"/>	
36. The full name(s) and Address(es) of Shipper and Consignee [7.1.5.1(b)]	<input type="checkbox"/>	<input type="checkbox"/>		For Overpacks			
37. The Net Quantity of Explosives and Gross Weight of the package for Class 1 items [7.1.5.1(c)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	51. Packaging Use markings as required must be clearly visible or reproduced on the outside of the overpack [7.1.4.1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. Classes 2 to 6, 8 & Carbon Dioxide, Solid (Dry Ice), the net quantity or gross weight as applicable marked on the packages [7.1.5.1(d)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	52. If all markings and labels are not visible, the word "Overpack" marked [7.1.4.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. The Name and Telephone Number of a responsible person for Division 6.2 Infectious Substances shipment [7.1.5.1(e)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	53. "Cargo Aircraft Only" restrictions [5.0.1.5.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. The Special Marking requirements shown for Packing Instruction 202 [7.1.5.1(f)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GENERAL			
41. Limited Quantity packagings marked: "LIMITED QUANTITY" or "LTD. QTY."	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	54. State and Operator variations complied with [2.9]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				55. Cargo Aircraft Only shipments, a cargo aircraft operates on all sectors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

Checked by: _____

Place: _____ Signature: _____

Date: _____

Time: _____

***IF ANY BOX IS CHECKED "NO", DO NOT ACCEPT THE SHIPMENT AND GIVE A DUPLICATE COPY OF THIS COMPLETED FORM TO THE SHIPPER.**