Redesign of ESL

Presented by Petra Heinz
International Graduate Student ESL Coordinator
Redesign of ESL

A. Changed structure of the ESL Programs
B. New ways to support graduate students and coordinators/advisors:
   - 6 main responsibilities of the Internat’l Graduate Student ESL Coordinator
     - includes examples & numbers
C. Goals – Working together
The past
(International graduate students in UW classrooms)
The future

Of course!

I totally get it!

So glad I came here
The past
(International Teaching Assistants in UW classrooms)
The future
We are under ONE roof!

A. STRUCTURAL CHANGES

From the Modern & Classical Languages Department to the Global Engagement Office (GEO)
ENGLISH LANGUAGE CENTER (ELC)

Petra Heinz – International Graduate Student Coordinator
Responsible for Graduate ESL and ITA training

Frederica Suess – Director of the ELC
Responsible for Intensive and Undergraduate ESL
B. Improved ESL and ITA support for graduate students and their coordinators/advisors
Contact person for both: Graduate students and graduate advisors
B. Petra Heinz’s Responsibilities

1. Acts as a liaison for graduate advisors and student services

- If you don’t know whom to contact to get an answer to any international graduate student related question:
1. Acts as a liaison for graduate advisors and student services

- email me, call me, or stop by my office

Petra Heinz
International Graduate Student Coordinator
English Language Center
Cheney International Center 14
pheinz@uwyo.edu
Phone: (307) 766-3606
2. Consults and coordinates with Departments during the recruitment process

- a) Interviews potential ITA candidates on Zoom before TA-ship is offered.
- b) Evaluates language performance and assists with “translating” TOEFL & IELTS sub-scores.
- c) Gives recommendations for ESL and TA training.
2.a. Interviews potential ITA candidates on Zoom before TA-ship is offered: HOW?

1. Let me and your GA candidate know that you would like to schedule an interview.
2. If you want to interview as a committee, please include your colleagues in the email.
3. We find a date that works for all.
4. I send out the Zoom interview invitations.
5. Depending on your preference, you can either come to my office (CIC 14) or join the interview from any other computer.  
   - In case you interview as a committee, I will come to your building.
2. b. Evaluates language performance and assists with “translating” TOEFL & IELTS sub-scores

- Total TOEFL scores of 80 and IELTS scores of 6.0 or 6.5 suggest that there is at least ONE weak skill area.

Examples from fall 2018:

<table>
<thead>
<tr>
<th>Skill</th>
<th>TOEFL 80</th>
<th>IELTS 6.0/6.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening</td>
<td>26</td>
<td>5.5</td>
</tr>
<tr>
<td>Speaking</td>
<td>22</td>
<td>7.0</td>
</tr>
<tr>
<td>Reading</td>
<td>12</td>
<td>5.5</td>
</tr>
<tr>
<td>Writing</td>
<td>20</td>
<td>5.5</td>
</tr>
</tbody>
</table>

80  6.0
2. b. Evaluates language performance and assists with “translating” TOEFL & IELTS sub-scores

1. If in doubt, send me your students’ TOEFL or IELTS sub-scores (and the test date). Let me know if the students took English courses in between.

2. Have us discuss what kind of in-house English evaluation the student can get.
2.c. **Gives recommendations for ESL support and TA training**

1. We will make suggestions of available ESL support and ITA workshops that would be beneficial to ensure the student’s academic success.

2. YOU (together with the student) decide what kind of language and TA training assistance the student can take.
2.c. **Gives recommendations for ESL support and TA training**

<table>
<thead>
<tr>
<th>ESL Courses</th>
<th>3 credit hours</th>
<th>TOEFL sub-scores</th>
<th>IELT’S sub-scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 1110 – Writing Grammar</td>
<td>Writing 19 or lower</td>
<td>5.5 or lower</td>
<td></td>
</tr>
<tr>
<td>ESL 1210 – ESL Composition (COM 1)</td>
<td>Writing 20 or above</td>
<td>6.0 or higher</td>
<td></td>
</tr>
<tr>
<td>ESL 1310 – Acad Listening</td>
<td>Listening 20 or lower</td>
<td>6.0 or lower</td>
<td></td>
</tr>
<tr>
<td>ESL 1410 – Acad Reading</td>
<td>Reading 20 or lower</td>
<td>6.0 or lower</td>
<td></td>
</tr>
<tr>
<td>ESL 2110 – Oral Skills</td>
<td>Speaking 20 or lower</td>
<td>6.0 or lower</td>
<td></td>
</tr>
<tr>
<td>ESL 3050 – Adv Writing (COM 2)</td>
<td>Writing 22 or lower</td>
<td>6.5 or lower</td>
<td></td>
</tr>
<tr>
<td>ESL 4010 – Technical Writing (COM 3)</td>
<td>Writing 22 or lower</td>
<td>6.5 or lower</td>
<td></td>
</tr>
</tbody>
</table>
3. Documents official Oral Proficiency Interviews (OPIs)

- I have access to all past OPI and OPIc and current Profluent+ scores
3. Documents official Oral Proficiency Interviews (OPIs)

Fall 2019 graduate applicants:

- Advise them to take the online proctored PROFLUENT+ Oral Proficiency Interview before they arrive on campus.
- **Ideally, have them take the OPI before you hire them!**
- Registration instructions can be accessed at [http://www.uwyo.edu/elc/international-teaching-assistants/graduate_admissions/index.html](http://www.uwyo.edu/elc/international-teaching-assistants/graduate_admissions/index.html).

- This test is **MANDATORY** for all Teaching Assistants.
3. Documents official Oral Proficiency Interviews (OPIs) - summary

You and your students can take 1, 2, or 3 steps to make sure they bring the language skills they will need as teaching assistants:

1. A Zoom interview
2. TOEFL score check
3. Oral Proficiency Interview (mandatory)
4. Evaluates students when needed & makes advising recommendations for language support services

- I can assist evaluating all **four** language skills (listening, speaking, reading, writing)
- and give support recommendations
4. Evaluates students when needed & makes advising recommendations for language support services

- The sooner you communicate with me, the easier it is to set up an ESL support plan for your graduate student(s).

- Don’t wait until the 2nd semester or even the 2nd year. Once certain linguistic habits are fossilized (usually after a year), it is extremely difficult to reverse them.
5. Runs the International Teaching Assistant Orientation

**Fall 2018 Orientation**: 3-day event

- Big success!
- Liked and recommended by 100% of participants
- Provided important knowledge for RAs and TAs
5. Runs the International Teaching Assistant Orientation

Fall 2019 ITA Orientation: 2-day event
 (= 1 full day + 2 half days)
Tentative dates: Wed., Aug. 28 (all day)
Th. & Fri., Aug. 29 +30 (1/2 days)
(A ½ day will be dedicated to TAs only:
Topic: First day of class!)
6. Teaches International TA Training Workshops

Why Workshops and not 3-credit hour courses anymore?
### 6. Teaches ITA Training Workshops

<table>
<thead>
<tr>
<th>Workshops</th>
<th>Credit courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Free of charge</td>
<td>- Cost tuition</td>
</tr>
<tr>
<td>- Save students’ time</td>
<td>- Semester-long commitment</td>
</tr>
<tr>
<td>- Can be offered in the evening and on weekends</td>
<td>- Time conflict with content courses</td>
</tr>
<tr>
<td>- Cover ITA related topics only</td>
<td>- Broad range of knowledge not every graduate needs</td>
</tr>
<tr>
<td>- Open up cross-cultural opportunities</td>
<td>- Restricted to international grads</td>
</tr>
<tr>
<td>- No grades, but certificates of completion (for CVs!)</td>
<td>- Assignments, tests, grades = stress</td>
</tr>
<tr>
<td>- Can be designed quickly</td>
<td>- CARF is needed</td>
</tr>
</tbody>
</table>
## 2.c. Teaches ITA Training Workshops

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITA Workshop 1:</td>
<td>16</td>
</tr>
<tr>
<td>Giving lectures and presentations students can understand. Strategies and tools that make your teaching and your students’ learning easier.</td>
<td></td>
</tr>
<tr>
<td>ITA Workshop 2:</td>
<td>9</td>
</tr>
<tr>
<td>Strategies for an effective classroom management. Best practices to deal with student expectations and behavior.</td>
<td></td>
</tr>
<tr>
<td>ITA Workshop 3:</td>
<td>24</td>
</tr>
<tr>
<td>How to hold a presentation that will be remembered? Become a structured and convincing speaker.</td>
<td></td>
</tr>
<tr>
<td>ITA Workshop 4:</td>
<td>11</td>
</tr>
<tr>
<td>Pronunciation/Intonation. Tips and tricks to improve your comprehensibility.</td>
<td></td>
</tr>
<tr>
<td>Workshop 5:</td>
<td>3</td>
</tr>
<tr>
<td>How to be approachable, fair, and professional at the same time? Student interactions in office hours, FERPA regulations and grading.</td>
<td></td>
</tr>
</tbody>
</table>

Total of 63 participants

2 ITA training certificates awarded
Working together

1. Create an ITA Training Certificate in WyoLearn:

- Fall 2019: Completion of five 2-hour ITA workshop series
- Later on, expansion to five 4-hour ITA workshop series (plus TOEIC certificate)
  - Every workshop contains a 2 hour online module and a 2-hour face-to-face session.

= valuable asset for CV’s and job applications
6. ITA Training Workshops

**BUT:** Workshops can’t solve critical English language issues.
- They focus mostly on International TA training
- **Please keep in mind:**
  Some of your International Graduate Assistants will still need the language support only 3-credit hour ESL courses can provide.
C. GOALS

- Working together
Working together

2. Increase the number of ITA workshop participants
   - The English Language Center team and I depend on your collaboration.
   - If you don’t send students to us,
   - if you don’t spread info about the workshops,
   - If you don’t make the workshop an important part of TA training,
     - ...it’s very hard for us to reach and support your graduate students.

THANK YOU for your ongoing assistance!
3. I meet with departments to discuss department specific Graduate ESL needs and support options

In addition to the 2 campus-wide Graduate ESL Informational Meetings in April and December, I had meetings with 11 departments in fall 2018.

Please contact me if you would like to schedule a department presentation or Q & A session.
Goals

- Provide adequate English language, classroom, and cross-cultural support for future Teaching Assistants.
  - To increase recruitment and retention of all graduate students (Strategic Plan 2017-2022)
  - To enable students to graduate with not only a degree in their fields, but also good English skills.
The tassel was worth the hassle.
Thank you very much.
It is a pleasure working with y’all!