I. PURPOSE

To establish the Faculty Senate Bylaws. The Board of Trustees, with and subject to the regulations of the Board of Trustees and applicable provisions of law, confers responsibility for University educational and academic programs and policies on the University Faculty. These powers, subject to the Authority of the Board of Trustees, are expressed through the Faculty Senate.

II. DEFINITIONS

A. Faculty Senate: Membership to, organization of, and policies and procedures of the Faculty Senate are established in the Standard Operating Policies and Procedures of the Faculty Senate. The Faculty Senate, subject to review and approval in accordance with UW Regulations, establishes the educational and academic policies which promote and protect the interests and welfare of the University community, protects academic freedom, and further the full and free development and presentation of scholarly learning, teaching, research, and service.

B. Faculty Senate Executive Committee: membership on the Executive Committee is by election from the Faculty Senate and/or from its Standing Committees. The offices, organization, policies, and procedures of the Faculty Senate Executive Committee are established in the Standard Operating Policies and Procedures of the Faculty Senate.

C. Faculty Senate Coordinator: The Faculty Senate Coordinator manages and executes the administrative support functions of the Faculty Senate, the Faculty Senate Chair, the Faculty Senate Executive Committee, and the Committee on Committees.

D. Faculty Senate Standing Committees: Support and report to the Faculty Senate. They shall report directly to Academic Affairs when in accordance with the Standard Operating Policies and Procedures of the Faculty Senate. The responsibilities of Faculty Senate Standing Committees are defined in the Standard Operating Policies and Procedures of the Faculty Senate.

III. DELEGATION OF POWERS THE UNIVERSITY FACULTY SENATE

The powers conferred upon the University Faculty by the Board of Trustees, subject to the limitations stated herein, shall be vested exclusively in the Faculty Senate established by this Regulation, which body shall act for and in behalf of the University Faculty in the exercise of said powers. The Faculty Senate is established by
Bylaws of the University Faculty and vested, subject to limitations contained therein, with the powers conferred upon the University Faculty by the Board of Trustees.

**IV. AUTHORITY**

Pursuant to such Bylaws of the University Faculty, the Faculty Senate shall seek to determine and establish educational and academic policies which promote and protect the interests and welfare of the University community and further the full and free development and preservation of scholarly learning, teaching, and research. The authority of the Faculty Senate conferred by the Board of Trustees includes the following:

**A.** To establish and review policies for student curricula and courses:

**B.** To establish policies for general requirements for degrees, diplomas, certificates, and honorary degrees:

**C.** To establish policies and standards for admission, registration and dismissal of students, and other matters related to the education of students:

**D.** Participation in formulating and implementing policies governing the status of faculty, including their appointment, promotion, tenure, post tenure review, extended term, dismissal, academic freedom, sabbatical leave, and economic benefits:

**E.** Participation in planning, developing, allocating and using the University’s human, fiscal, and physical resources, including formation of policies and procedures for budgetary priorities of the University and participation on any Financial Crisis Advisory Committee:

**F.** Consulting Participation with the Board of Trustees in the selection, and evaluation, and dismissal of a President and a Provost of the University:

**G.** To propose amendments or additions to the Bylaws of the Trustees and UW Regulations:

**H.** To provide a means for which any matter of interest to the Faculty or pertaining to the University and its purposes may be brought to the Faculty Senate or the University Faculty for discussion and appropriate action:

**I.** Establishing and amending the UW Regulation 6-701 Standard Administrative Policies and Procedures (Faculty Senate Bylaws) with a 2/3 vote during an regular Faculty Senate meeting that has met Quorum:

**J.** Maintaining the UW Regulations for which Faculty Senate has primary responsibility:
The authority of the Faculty Senate shall not limit the powers or authority of academic or administrative officers, or any College, department or unit, granted by law, the Bylaws of the Trustees, or the UW Regulations.

### III. V. MEMBERSHIP

The Faculty Senate shall consist of elected members and ex officio members. All voting members of the University Faculty shall be eligible for elected membership to the Faculty Senate.

*Ex officio* members shall be the President of the University, the Vice Presidents of the University, the Deans of the Colleges, the Chair of the Staff Senate, and the President of the Associated Students of the University of Wyoming or designated representative, all having the same privileges as elected members except the right to vote. The membership of the Faculty Senate is to be determined in accordance with the Bylaws of the University Faculty.

### IV. OFFICERS

The officers of the Faculty Senate shall be selected from the elected faculty senators and shall consist of the following: (a) Chair, (b) Chair-Elect, and (c) Secretary. The incoming officers shall take office effective with the May Board of Trustees meeting, and their voting privileges shall be as described below. (In the following paragraphs, the term “Executive Committee” refers to the Executive Committee described in Section 9 of this Regulation.)

**Chair.** If the chair's term as a faculty senator expires during the chair's term as chair, the chair's Faculty Senate term shall be extended to last for the remainder of the chair's term as chair. While serving as chair, the chair of the Faculty Senate shall not vote on matters decided by vote of the Executive Committee or on matters decided by vote of the Faculty Senate, unless the chair's vote is necessary to break a tie.

**Chair-Elect.** After being elected and taking office as chair-elect, the chair-elect shall serve for one year; the chair-elect shall then become chair of the Faculty Senate for the following year. While serving as chair-elect, the chair-elect shall be entitled to vote on matters decided by vote of the Executive Committee and matters decided by vote of the Faculty Senate. If the Faculty Senate term of the chair-elect expires before or during his/her term as chair-elect, the Faculty Senate term of the chair-elect shall be extended to last until the chair-elect has become chair and completed his/her term as chair.

**Secretary.** If the secretary's Faculty Senate term does not expire while he/she is serving as secretary, the secretary shall be entitled during his/her term as secretary to vote on matters decided by vote of the Executive Committee and matters decided by vote of the Faculty Senate. If the secretary's Faculty Senate term expires before or during his/her term as secretary.
term as secretary, the secretary for the remainder of his/her term as secretary shall remain
a voting member of the Executive Committee, and shall attend Faculty Senate meetings
but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a
new term as a faculty senator by his/her academic unit.

V. OFFICERS’ DUTIES

The duties of the officers shall be such as are specified in these Bylaws and as directed by
the Faculty Senate. The primary duties of the officers shall be as follows:

A. The Chair shall preside at meetings of the Faculty Senate and of its Executive
Committee.

B. The Chair-Elect shall preside at meetings of the Faculty Senate and of its
Executive Committee in the event of the absence of the Chair, or at his/her
request, and shall take on such other Senate tasks as requested by the Chair.

C. The Secretary shall record the roll call, proceedings and votes upon bills of the
Faculty Senate, and shall receive and keep all communications and reports to and
from the Faculty Senate.

VI. ELECTION PROCEDURES

The Chair-Elect shall be responsible for soliciting nominations of at least two candidates
for each of the offices to be filled. If the Chair-Elect is unable after good faith effort to
identify at least two candidates for each office to be filled, the Senate may proceed with
an election for any office for which there is only one candidate nominated. The Chair-
Elect shall send a report of these nominations to the Faculty Senate Coordinator who
shall cause the names of the nominees to be published at least one week prior to the
Senate meeting preceding the election meeting. Additional nominations of officers may
be made from the floor at that meeting. All nominations, both from the nominating
committee and from the floor, shall be accompanied by a written statement from the
candidate regarding background, Senate and University contributions, and goals for the
position sought. Such statements should be distributed at the time the candidate is
nominated or within one week. At the nominating meeting, candidates for all offices will
be introduced and, if time permits, given a chance to speak to the nomination. At the
meeting when elections are to be held, voting shall be carried out by written, secret ballot.

VII. TERM OF OFFICE

Officers shall be elected at the February meeting of the Faculty Senate, and shall serve
for one year beginning at the first regular meeting of the next academic year or at the first
summer session meeting, if held, and until, a successor has been duly installed. Any
officer may be re-elected for one additional term in the same office. If an officer is filling
the unexpired term of a previous officer, the officer’s service during that partial term does
not count toward the two-term limit. The Faculty Senate may declare an office to be
vacant whenever an officer is unable, except temporarily, to carry out the duties of his/her office. A vacancy shall be filled for the period to complete the term by special election.

VIII. EXECUTIVE COMMITTEE

A. The Executive Committee shall consist of the following: The Chair, the Chair-Elect, the immediate Past-Chair, the Secretary of the Faculty Senate, and four members who shall be elected from the voting membership of the Faculty Senate for staggered two-year terms. Any sitting member of the Faculty Senate is eligible to be elected as member-at-large to the Executive Committee for the following two year term. Should the Faculty Senate term of any Executive Committee member other than the Chair or Chair-Elect expire before or during the period in which the member is serving on the Executive Committee, he/she shall remain a voting member of the Executive Committee for the remainder of his/her term on the Executive Committee, and shall attend Faculty Senate meetings but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a new term as a faculty senator by his/her academic unit. The Chairs of the Academic Planning Committee, the Budget Planning Committee, the Committee on Committees, the FASR&RFaculty Academic Standards, Rights and Responsibilities Committee, the Faculty Development Committee, the Graduate Council, the Library Council, the Student Interaction Committee, the Academic Information Technology Committee, and the University Course Review Committee shall serve as ex officio members of the Executive Committee, with voting rights as specified in UW Regulation 6-702(3)(J).

B. The Chair of the Faculty Senate shall serve as the Chair of the Executive Committee.

C. The Executive Committee shall have general supervision of the affairs of the Faculty Senate and its standing committees; fix the hour and place, and prepare the agenda for the Faculty Senate meetings; and perform such other duties as are specified in Bylaws this UW Regulation or Faculty Senate Standard Operating Policies and Procedures or duties which may be assigned to it by the Faculty Senate.

IX. FACULTY SENATE COORDINATOR.

A. The University shall appoint a staff member to serve as the Faculty Senate Coordinator. The role of the Faculty Senate Coordinator is the coordination, management, and execution of the administrative support functions of the Faculty Senate, the Faculty Senate chair, the Executive Committee, and the Committee on Committees.

B. The Faculty Senate Coordinator shall be a non-voting member of the Executive Committee and the Committee on Committees.
X. COMMITTEE ON COMMITTEES

The Committee on Committees shall be responsible for the following duties:

A. Appointment of faculty members to standing committees as described in UW Regulation 6-702, subject to ratification by the Faculty Senate.

B. Appointment of faculty members to those standing advisory committees as described in UW Regulation 6-703.

C. Nominate faculty members to serve on administrative committees or boards:

1. For those committees or boards where members are to be selected by the Faculty Senate; and

2. For other committees when requested to do so by an appropriate administrative body.

D. Be informed of the changes to, formation of, and charges to all committees appointed by the President, or a vice president for consideration, advice, or action upon matters pertaining to general University operations and programs, as distinguished from matters under the cognizance of an individual college; and responsible for the coordination of the activities between Faculty Senate committees and the foregoing committees whenever it appears there may be conflict or duplication in assigned functions or purposes of committees.

E. Preparation of appropriate bills for adoption by the Faculty Senate describing the duties, powers, membership and functions of all Faculty Senate standing committees and standing advisory committees; and

F. Maintenance of a continuing review of the need and functioning of Faculty Senate standing committees and standing advisory committees.

Composition. The Committee on Committees shall consist of 11 members selected by this committee and approved by the Executive Committee of the Faculty Senate. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, and the Office of Distance Education Support/UW Casper will be given the opportunity to be represented. If representation from any of these areas cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The chair of the Committee on Committees shall serve as an ex officio member of the Executive Committee of the Faculty Senate. The chair-elect of the Senate shall be an ex officio member of the Committee on Committees.

XI. STANDING COMMITTEES
The Faculty Senate shall establish Standing committees for identified areas of continuing faculty concern which shall have responsibility for review, study, and the initiation, or review prior to Senate action, of matters within its area of concern. Every committee will have a charge in writing from the Senate concerning its function. Standing committees shall be established and disestablished by the Faculty Senate, and they shall be responsible for duties as may be determined by the Faculty Senate. The rationale and powers of each standing committee shall be defined herein. The Standard Administrative Policy and Procedure of the Faculty Senate shall define the duties, function, structure, and composition of individual Standing Committees, the structure of subcommittees, times and reporting of meetings, commencement of service, the election of Standing Committee officers, the use of alternates and permanent replacements, the use and definition of ex–officio members, the use of experts for consultation with or outside of the university, and representation on committees of the interests of the Associated Students of the University of Wyoming.

A. General eCharge to Faculty Senate Standing eCommittees

Reports: All committees of the University Faculty shall be responsible to the Faculty Senate, and it shall establish or dissolve committees as it deems necessary.

Function: The primary function of committees of the Faculty Senate shall be to consider bills or proposals submitted to the senate and assigned to their areas of responsibility. Committees shall be expected, in a reasonable time, to return appropriate recommendations to the Senate for action. Committees shall also initiate and draft bills establishing faculty regulations or recommendations as needs arise in their areas of responsibility. Committee Chairs or their designees shall introduce such bills to the Senate for adoption, consideration or other action.

Duties: The duties of each committee are individually detailed within the Faculty Senate Standard Administrative Policy and Procedures. Each committee is charged with the responsibility for continual review of its delegated duties. If changes of a committee’s duties, composition, or existence are deemed advisable, the committee shall make such recommendations to the Faculty Senate through the eCommittee on eCommittees.

Absenteeism and Notice of Removal

In the event that a committee member has failed to attend three consecutive committee meetings, and the committee Chair has determined that such absences have been detrimental to the committee’s function, the committee Chair shall ask the Committee on Committees to recommend to the Faculty Senate Executive Committee that the non-attending committee member be removed from the Standing Committee. Upon removal for non-attendance, the vacancy shall be filled in the same manner the original appointment was made. All permanent committee replacements must be ratified by the Faculty Senate. A copy of the petition for removal shall be sent to the offending committee member and s/he shall have ten days from the date of the
petition in which to challenge in writing before the Committee on Committees the committee Chair’s determination that s/he has had continuous absenteeism as defined herein. Thereafter s/he shall be deemed to have waived the right to challenge the petition and may be removed.

B. Standing Committee Functions and Powers

The list of Standing Committees of the Faculty Senate, their functions, and powers are as follows:

1. Academic Information Technology Committee (AITC): The AITC is established to coordinate and to exchange information regarding academic information technology services for the University. The committee shall serve in an advisory capacity to the President, appropriate vice presidents, deans, or directors on matters pertaining to needed information technology capabilities and services for academic purposes. All substantive committee actions will be reported to the Faculty Senate regularly.

2. Academic Planning Committee (APC): The overall development of the University, the determination of academic goals, and the establishment of academic priorities are responsibilities shared by the Trustees, administrative officials, faculty, and students. The APC is established to provide a forum in which educational directions may be discussed, and specific recommendations developed. All substantive committee actions will be reported to the Faculty Senate regularly.

3. Budget Planning Committee (BPC): The overall development of the University, the determination of goals, and the establishment of priorities have significant budgetary consequences for the entire university community. The BPC is established to provide a form for the faculty to effectively participate in budgetary deliberations. The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the vice presidents, and others authorized by the President. The BPC may instigate its own inquiries into areas of budgetary concern. The committee will represent the faculty in all strategic budget planning and in the budget review process and forward its recommendations to the Faculty Senate, to the Provost, and/or other groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.

4. Committee on Committees (COC): Faculty governance is essential to effective functioning of the University. The COC is established to ensure that Standing Committees are appropriate to the function of the University, and that Standing committee functions are reviewed periodically. The COC has the power and responsibility to 1) appoint faculty members to Standing Committees and standing advisory committees; 2) nominate faculty members to serve on administrative committees and advisory boards; 3) be informed of
the changes to formation of and charges to all committees appointed by the
President or Provost for consideration or action upon matters pertaining to the
University operations and programs; 4) coordinate activities between Faculty
Senate committees and committees appointed by the President or Provost
whenever it appears there may be a conflict or duplication in assigned
functions or purposes or committees; 5) prepare or modify a Faculty Senate
Standard Administrative Policy and Procedure describing duties, powers,
membership, and functions of all Faculty Senate Standing Committees and
standing advisory committees; and 6) maintain a continuing review of the
need and function of Faculty Senate Standing Committees and standing
advisory committees. All substantive committee actions will be reported to the
Faculty Senate regularly.

5. **Faculty Academic Standards, Rights, and Responsibilities Committee**
   (FASRR): The FASRR is established to examine and draft policies which
   affect the university community and its individual members, while ensuring
   that faculty actions are free and responsible. The COC FASRR shall provide a
   vehicle by which rights are insured and responsibilities defined. All
   substantive committee actions will be reported to the Faculty Senate regularly.

6. **Faculty Development Committee (FDC):** The FDC is established to address
   matters which ensure that faculty can provide and maintain the highest level
   of educational experience, and compete in the national and international
   research arena. The FDC will review and make recommendations on all
   projects, programs, opportunities, and services at the University which assist
   and facilitate faculty in the performance of their duties in teaching and
   research. This includes but is not limited to, faculty development, teaching
   and research awards, and patents and copyright agreements. The committee
   shall also review salary and compensation distributions within the University,
   make surveys of faculty opinion when appropriate, assess the influence of
   salary and compensation policies on the academic functions of the University,
   and make general recommendations to the Faculty Senate and the
   Provost/VPAA regarding salary distribution and policies affecting merit
determination. All substantive committee actions will be reported to the
   Faculty Senate regularly.

7. **Graduate Council (GC):** The Council is established to act as the
   representative group of faculty and students responsible for development and
   maintenance of high quality graduate programs. The Council shall advise on
   the formulation and review of regulations and policies concerned with
   graduate education. It shall review proposals and make recommendations to
   the Provost/VPAA concerning new graduate programs, substantive changes in
   existing graduate programs, implementation of changes in graduate programs
   recommended through program reviews, and delegation of graduate programs.
   All substantive committee actions will be reported to the Faculty Senate
   regularly.
8. **Library Council (LC):** The Council is established to address the vital issues of resources, technology, and the open and effective communication between the libraries and university. The Library Council will report to the Provost/VPAA and advise the Dean of the Libraries on library issues. All substantive committee actions will be reported to the Faculty Senate regularly.

9. **Research Advisory Committee (RAC):** The RAC is established to promote active participation in research by members of the University faculty and to help fulfill the research mission of the University. The committee’s dual responsibility is to the faculty and administration. It shall act in an advisory capacity: 1) to the President of the university; 2) to the Vice President for Research and Economic Development; 3) to the Faculty senate; and 4) to other appropriate officials and bodies. All substantive committee actions will be reported to the Faculty Senate regularly.

10. **Student Interaction Committee (SIC):** The SIC is established to examine and set policies which determine the scholastic standards of the university and which regulate other areas of scholastic affairs. The committee shall formulate and review policies and procedures in the broad areas of undergraduate student academic affairs; provide advice in regard to needed services and programs for foreign students studying at the University of Wyoming and UW students studying abroad; formulate long range goals for international education; and provide policy reviews and recommendations of the University financial aid program. All substantive committee actions will be reported to the Faculty Senate regularly.

11. **Reappointment, Tenure, and Promotion Committee (RTPC):** The RTPC is established to advise the President and the Trustees in matters relating to faculty tenure, promotion, dismissals, and reappointment. The committee shall serve in an advisory capacity to the Provost/VPAA. Where broad policy issues are involved, and questioned, the committee shall refer such issues directly to the Faculty Senate. All substantive committee actions regarding policy issues and not individual recommendations will be reported to the Faculty Senate regularly.

12. **University Course Review Committee (UCRC):** The UCRC is established to monitor and implement the University course review process as described in UW Regulation 6-806, Section II, part E. The UCRC shall make recommendations relating to the addition, revision, and deletion of courses to the Provost/VPAA. Recommendations will consider the University’s comprehensive development, Wyoming community colleges, and the educational needs of the State of Wyoming. All substantive committee actions will be reported to the Faculty Senate regularly.
13. University Studies Committee (USC): The USC is established to set policy regarding curriculum requirements and the University Studies Program. Duties and authority of the USC are defined in the Faculty Senate Standard Administrative Policies and Procedures. All substantive committee actions will be reported to the Faculty Senate regularly.

A.C. **AD HOC COMMITTEES**

The Executive Committee may appoint ad hoc committees from time to time as it deems necessary and proper for furthering the business of the Faculty Senate. Such ad hoc committees may be temporarily assigned as a subcommittee of one of the existing Faculty Senate standing committees.

XII. **COMMITTEE REPORTS**

The chair of each Faculty Senate committee or an appointed representative shall be present at each Faculty Senate meeting, and the Executive Committee may require reports in such form and at such times from any committee as it deems necessary and proper for furthering the business of the Faculty Senate. The Executive Committee of the Faculty Senate shall send the agenda and minutes of each Faculty Senate meeting to the chair of each committee.

XIII. **COMMITTEE MEETINGS**

All standing committees, with the exception of the Reappointment, Tenure and Promotion Committee, shall notify the Faculty Senate Executive Committee, in advance, their meetings and the matters they may have under consideration. These announcements shall be distributed to the Vice Presidents, the Deans, the Department and Division Heads/Chairs, and to all Faculty Senators. Any member of the University Faculty shall be entitled to appear before any standing committee and be heard upon any pending matter or upon matters within the functions and duties of the committee.

A.D. **CHAIRS OF STANDING COMMITTEES**

Chairs of Faculty Senate committees shall be ratified by the Faculty Senate upon nomination by the committee members and upon presentation to the Committee on Committees.

XIV. **IX. MEETINGS**

The Faculty Senate Executive Committee shall establish in September of each year the time and place for its regular Faculty Senate meetings dates and times for the year in September during the academic year, and shall call additional meetings when it deems necessary or upon petition by ten or more Senators. Meetings of the Faculty Senate shall occur not less than once per month between September and May, inclusive.
XV. NOTICE OF MEETINGS

Notice and agenda of all meetings of the Faculty Senate shall be published seven days prior to the time of regular meetings, and one day prior to emergency meetings.

XVI. JOINT MEETINGS

Upon recommendation of the Executive Committee or by a majority vote of members present at a Senate meeting or responding to a mail ballot, joint meetings may be held with other bodies such as the Student Senate, Staff Senate, or the University Trustees.

XVII. VOTING LIMITATIONS

A. No vote shall be called for in the Faculty Senate upon any matter unless the substance thereof has been introduced in written form at a prior meeting or circulated to the Faculty Senate not less than one week prior to a meeting by a Senator for action by the Faculty Senate unless it appears to the presiding officer that the matter is not legislative in nature. A Bill or Resolution may be introduced to the Faculty Senate that has not been circulated prior to a meeting upon consent of three-fourths of the members of the Faculty Senate present.

B. No vote on any matter pending before the Senate shall be taken unless at least two-thirds of the voting members be present.

C. An academic unit may elect an alternate faculty member, with voting privileges, to replace a Senator representing their academic unit for any Senate meeting at which the Senator cannot attend. Any member attending a Senate meeting as an alternate for an elected Senator shall announce during the roll call that he or she is attending the meeting as an alternate. Such alternates will be counted in the two-thirds quorum required for a vote to be taken on any Senate matter.

D. Any Senator may appoint any other Senator to act as a proxy and vote for him/her on any Senate matter. Any member attending a Senate meeting as a proxy for an elected Senator shall announce during the roll call that he or she is attending the meeting as a proxy. Senators with proxies acting in their behalf may not be counted toward the two-thirds quorum voting requirement.

E. When voting on bills, any member may require a show of hands by requesting such action to the presiding officer. A roll call vote can be initiated by a motion with second, undebatable, if the motion is sustained by at least 20 percent of the voting members present.

XVIII. INTRODUCTION OF BILLS (THE TERM "BILL" SHALL INCLUDE "RESOLUTIONS")

A. Matters presented for consideration of the Faculty Senate shall normally be introduced in the form of a written bill, the purpose of which is to establish a
regulation, make recommendations to other authorities, or accomplish such other
objectives as may be appropriate. Each bill shall identify the sponsoring Senator
and shall contain a title descriptive of its content and purpose which title shall be
read at the time of introduction.

B. The Faculty Senate Coordinator shall record the introduction of each bill and
assign an appropriate identification number to it.

C. In the absence of consent to vote at the time of introduction, the presiding officer
may lay the bill over to the next meeting, refer it to a standing committee for
consideration and report, refer it to the Executive Committee for consideration, or
take such action as directed by motion from the floor.

XIX. COMMITTEE REPORTS ON BILLS

At each meeting of the Faculty Senate, any committee possessing bills referred to it shall
make a report as to whether it desires to retain the bill for further study or report the bill
for Faculty Senate action with its recommendations and any proposed amendment of the
committee. The Executive Committee or the Faculty Senate may direct any committee to
return a bill to the Faculty Senate for action, and all committees shall advise the
Executive Committee, in advance of scheduled meetings, of the bills they will report to
the Faculty Senate.

XX. GENERAL FILE AND PROCEEDINGS

A. All bills reported by committees or those laid over from prior meetings shall be
placed in a general file maintained by the Faculty Senate Coordinator. Bills shall
be voted upon in the order received by the Secretary, unless a majority of a
quorum pass a motion to bring a specific bill from general file before the Faculty
Senate for vote.

B. At each meeting of the Faculty Senate, the presiding officer shall call for
consideration of bills on general file in the order filed with the Secretary. Bills
called from committees by the Executive Committee or the Faculty Senate and
bills approved for vote at the time of introduction shall take precedence on
general file. A bill returned with presidential disapproval may be introduced for
repassage by any member and shall be considered under "unfinished business."

C. Bills and reports of committees shall be read in their entirety, if a motion to such
effect is passed by a majority vote.

D. Thereafter it shall be in order for any member to move:

1. To postpone consideration to a certain date.

2. To recommit the bill to a committee.
3. To amend, the form of which motion may be the adoption of committee amendments, or may be independent of such amendments. All amendments shall be reduced to writing if desired by the presiding officer or any member.

E. In the absence of any motions after reading of a bill on general file, or after disposition of motions, the presiding officer shall state the question thus: "This bill (naming it by number), having been read, the question is: 'Shall the bill pass?'" The ayes and nays shall be counted on the vote upon all bills.

XXI. DISPOSITION OF APPROVED BILLS

All bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted to the President of the University of Wyoming for review in accordance with UW Regulations unless review provisions have been initiated by the University Faculty. Upon approval on review, such bills shall become effective for the purposes stated therein, and shall be distributed in such manner as directed by the President of the University.

XXII. DISAPPROVED BILLS

A. Except as hereinafter provided, any bills which are disapproved upon review shall be null and void, and the Secretary shall enter the disapproval in the record of proceedings relating to the bill.

B. A disapproved bill may be returned to the Faculty Senate by the President of the University for reconsideration with regard to specific matters stated by the President. In such event, the bill shall be considered as a newly introduced bill.

C. Repassage of a bill does not require advanced circulation of the bill and can be introduced by any Senator (bill must be seconded and debatable), but the text cannot be changed in any manner. All disapproved or altered bills will be published in the agenda under announcements for one meeting and reconsideration will occur as unfinished business.

D. If the Senate repasses a bill returned by the President by a three-fourths vote of the members present and voting, the President shall refer the proposed bill to the Trustees, at their next regularly scheduled meeting, for final approval, disapproval or other disposition. At this meeting, the President shall present her/his views on the proposed bill to the Trustees and the Chair of the Faculty Senate or her/his designated representative shall be invited by the Trustees to represent the views of the Faculty Senate on the proposed bill.

XXII.X. PARLIAMENTARY AUTHORITY
The rules contained in the most recent Robert's Rules of Order Revised shall govern the Faculty Senate in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

XI. REPORT OF SENATE ACTIONS—BILLS AND RESOLUTIONS

Following each Faculty Senate meeting, the Executive Committee shall publish a summary of bills introduced, matters under consideration by committees, action on bills, members absent, and other significant matters. All bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted to the President of the University of Wyoming for review and forwarded to the Board of Trustees for consideration in accordance with UW Regulation 1-101. The President may elect to return a Bill or a Resolution to the Faculty Senate for further consideration. If the University Faculty or Faculty Senate passes the Bill or Resolution by a ¾ vote, the President shall refer the Bill or Resolution to the Board of Trustees at their next regularly scheduled meeting. All bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.

XXV. COMMUNICATION BY MEMBERS

Members of the Faculty Senate shall communicate with their constituents by such systematic means as may be available to them such as regular college or academic unit meetings, or meetings called for discussing Faculty Senate business.

XXVI. FLOOR PRIVILEGES

A. Upon the recommendation of a Senate Committee or by approval of a majority of the members present, any person may address the Faculty Senate on a matter pending before it, subject to such time limitations as may be imposed by the presiding officer.

B. Upon recommendation of the ASUW President or his/her representative, ASUW Executive Assistants for Academic Affairs, Housing, and External Affairs shall be allowed to speak on the Senate floor; however, no student officer other than the President of ASUW, as ex officio member of the Senate, may introduce legislation to the Faculty Senate.

XII. BYLAW-AMENDMENTS

The Bylaws may be amended by the vote of two-thirds of the members present and voting, provided that the amendment has been proposed by a committee of the Faculty Senate and has been circulated to the members of the Faculty Senate at least one week prior to the meeting at which action on the proposed amendment is to be taken.
Source:
University Regulation 701, Revision 11; adopted 9/17/2010 Board of Trustees meeting
Revisions adopted 3/24/2016 Board of Trustees meeting
Revisions adopted 3/23/2017 Board of Trustees meeting
Revisions adopted 1/18/2018 Board of Trustees meeting