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UW REGULATION 6-701
Faculty Senate ~~Bylaws~~

I. PURPOSE

~~To establish the Faculty Senate Bylaws. The Board of Trustees, with and subject to the regulations of the Board of Trustees and applicable provisions of law, confers responsibility for University educational and academic programs and policies on the University Faculty. These powers, subject to the Authority of the Board of Trustees, are expressed through the Faculty Senate.~~

II. DEFINITIONS

A. Faculty Senate: Membership to, organization of, and policies and procedures of the Faculty Senate are established in the Standard Operating Policies and Procedures of the Faculty Senate. The Faculty Senate, subject to review and approval in accordance with UW Regulations, establishes the educational and academic policies which promote and protect the interests and welfare of the University community, protects academic freedom, and furthers the full and free development and presentation of scholarly learning, teaching, research, and service.

B. Faculty Senate Executive Committee: membership on the Executive Committee is by election from the Faculty Senate and/or from its Standing Committees. The offices, organization, policies, and procedures of the Faculty Senate Executive Committee are established in the Standard Operating Policies and Procedures of the Faculty Senate.

C. Faculty Senate Coordinator: The Faculty Senate Coordinator manages and executes the administrative support functions of the Faculty Senate, the Faculty Senate Chair, the Faculty Senate Executive Committee, and the Committee on Committees.

D. Faculty Senate Standing Committees: Support and report to the Faculty Senate. They shall report directly to Academic Affairs when in accordance with the Standard Operating Policies and Procedures of the Faculty Senate. The responsibilities of Faculty Senate Standing Committees are defined in the Standard Operating Policies and Procedures of the Faculty Senate.

III. DELEGATION OF POWER~~THE UNIVERSITY FACULTY SENATE~~

~~The powers conferred upon the University Faculty by the Board of Trustees, subject to the limitations stated herein, shall be vested exclusively in the Faculty Senate established by this Regulation, which body shall act for and in behalf of the University Faculty in the exercise of said powers. The Faculty Senate is established by~~

45 ~~Bylaws of the University Faculty and vested, subject to limitations contained therein,~~
46 ~~with the powers conferred upon the University Faculty by the Board of Trustees.~~

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49 **IV. AUTHORITY**

50
51 ~~Pursuant to such Bylaws of the University Faculty, the Faculty Senate shall seek to~~
52 ~~determine and establish educational and academic policies which promote and protect the~~
53 ~~interests and welfare of the University community and further the full and free~~
54 ~~development and preservation of scholarly learning, teaching, and research. The authority~~
55 ~~of the Faculty Senate conferred by the Board of Trustees includes the following:~~

56
57 A. To establish and review policies for student curricula and courses;

58 B. To establish policies for general requirements for degrees, diplomas, certificates,
59 and honorary degrees;

60 C. To establish policies and standards for admission, registration and dismissal of
61 students, and other matters related to the education of students;

62 D. Participation in formulating and implementing policies governing the status of
63 faculty, including their appointment, promotion, tenure, post tenure review,
64 extended term, dismissal, academic freedom, sabbatical leave, and economic
65 benefits;

66 E. Participation in planning, developing, allocating and using the University's
67 human, fiscal, and physical resources, including formation of policies and
68 procedures for budgetary priorities of the University and participation on any
69 Financial Crisis Advisory Committee;

70 ~~Consulting~~ F. Participation with the Board of Trustees in the selection, and
71 evaluation, and dismissal of a President and a Provost of the University;

72 G. To propose amendments or additions to the Bylaws of the Trustees and UW
73 Regulations;

74 H. To provide a means for which any matter of interest to the Faculty or pertaining to
75 the University and its purposes may be brought to the Faculty Senate or the
76 University Faculty for discussion and appropriate action;

77 I. Establishing and amending the UW Regulation 6-701 Standard Administrative
78 Policies and Procedures (Faculty Senate Bylaws) with a 2/3 vote during a regular
79 Faculty Senate meeting that has met Quorum;

80 J. Maintaining the UW Regulations for which Faculty Senate has primary
81 responsibility;

82 The authority of the Faculty Senate shall not limit the powers or authority of academic or
83 administrative officers, or any College, department or unit, granted by law, the Bylaws of
84 the Trustees, or the UW Regulations.

85
86
87 **III.V. MEMBERSHIP**

88
89 The Faculty senate shall consist of elected members and *ex officio* members. All voting
90 members of the University Faculty shall be eligible for elected membership to the
91 Faculty Senate.

92
93 *Ex officio* members shall be the President of the University, the Vice Presidents of the
94 University, the Deans of the Colleges, the Chair of the Staff Senate, and the President of
95 the Associated Students of the University of Wyoming or designated representative, all
96 having the same privileges as elected members except the right to vote. The membership
97 of the Faculty Senate is to be determined in accordance with the Bylaws of the University
98 Faculty.

99
100
101 **IV. OFFICERS**

102
103 ~~The officers of the Faculty Senate shall be selected from the elected faculty senators and~~
104 ~~shall consist of the following: (a) Chair, (b) Chair-Elect, and (c) Secretary. The incoming~~
105 ~~officers shall take office effective with the May Board of Trustees meeting, and their~~
106 ~~voting privileges shall be as described below. (In the following paragraphs, the term~~
107 ~~"Executive Committee" refers to the Executive Committee described in Section 9 of this~~
108 ~~Regulation.)~~

109
110 ~~Chair. If the chair's term as a faculty senator expires during the chair's term as chair, the~~
111 ~~chair's Faculty Senate term shall be extended to last for the remainder of the chair's term~~
112 ~~as chair. While serving as chair, the chair of the Faculty Senate shall not vote on matters~~
113 ~~decided by vote of the Executive Committee or on matters decided by vote of the Faculty~~
114 ~~Senate, unless the chair's vote is necessary to break a tie.~~

115
116 ~~Chair Elect. After being elected and taking office as chair elect, the chair elect shall~~
117 ~~serve for one year; the chair elect shall then become chair of the Faculty Senate for the~~
118 ~~following year. While serving as chair elect, the chair elect shall be entitled to vote on~~
119 ~~matters decided by vote of the Executive Committee and matters decided by vote of the~~
120 ~~Faculty Senate. If the Faculty Senate term of the chair elect expires before or during~~
121 ~~his/her term as chair elect, the Faculty Senate term of the chair elect shall be extended to~~
122 ~~last until the chair elect has become chair and completed his/her term as chair.~~

123
124 ~~Secretary. If the secretary's Faculty Senate term does not expire while he/she is serving as~~
125 ~~secretary, the secretary shall be entitled during his/her term as secretary to vote on~~
126 ~~matters decided by vote of the Executive Committee and matters decided by vote of the~~
127 ~~Faculty Senate. If the secretary's Faculty Senate term expires before or during his/her~~

128 ~~term as secretary, the secretary for the remainder of his/her term as secretary shall remain~~
129 ~~a voting member of the Executive Committee, and shall attend Faculty Senate meetings~~
130 ~~but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a~~
131 ~~new term as a faculty senator by his/her academic unit.~~

132
133 **~~V. OFFICERS' DUTIES~~**

134
135 ~~The duties of the officers shall be such as are specified in these Bylaws and as directed by~~
136 ~~the Faculty Senate. The primary duties of the officers shall be as follows:~~

137
138 ~~A. The Chair shall preside at meetings of the Faculty Senate and of its Executive~~
139 ~~Committee.~~

140
141 ~~B. The Chair Elect shall preside at meetings of the Faculty Senate and of its~~
142 ~~Executive Committee in the event of the absence of the Chair, or at his/her~~
143 ~~request, and shall take on such other Senate tasks as requested by the Chair.~~

144
145 ~~C. The Secretary shall record the roll call, proceedings and votes upon bills of the~~
146 ~~Faculty Senate, and shall receive and keep all communications and reports to and~~
147 ~~from the Faculty Senate.~~

148 **~~VI. ELECTION PROCEDURES~~**

149
150 ~~The Chair Elect shall be responsible for soliciting nominations of at least two candidates~~
151 ~~for each of the offices to be filled. If the Chair Elect is unable after good faith effort to~~
152 ~~identify at least two candidates for each office to be filled, the Senate may proceed with~~
153 ~~an election for any office for which there is only one candidate nominated. The Chair-~~
154 ~~Elect shall send a report of these nominations to the Faculty Senate Coordinator who~~
155 ~~shall cause the names of the nominees to be published at least one week prior to the~~
156 ~~Senate meeting preceding the election meeting. Additional nominations of officers may~~
157 ~~be made from the floor at that meeting. All nominations, both from the nominating~~
158 ~~committee and from the floor, shall be accompanied by a written statement from the~~
159 ~~candidate regarding background, Senate and University contributions, and goals for the~~
160 ~~position sought. Such statements should be distributed at the time the candidate is~~
161 ~~nominated or within one week. At the nominating meeting, candidates for all offices will~~
162 ~~be introduced and, if time permits, given a chance to speak to the nomination. At the~~
163 ~~meeting when elections are to be held, voting shall be carried out by written, secret ballot.~~

164
165 **~~VII. TERM OF OFFICE~~**

166
167 ~~Officers shall be elected at the February meeting of the Faculty Senate, and shall serve~~
168 ~~for one year beginning at the first regular meeting of the next academic year or at the first~~
169 ~~summer session meeting, if held, and until, a successor has been duly installed. Any~~
170 ~~officer may be re-elected for one additional term in the same office. If an officer is filling~~
171 ~~the unexpired term of a previous officer, the officer's service during that partial term does~~
172 ~~not count toward the two-term limit. The Faculty Senate may declare an office to be~~

vacant whenever an officer is unable, except temporarily, to carry out the duties of his/her office. A vacancy shall be filled for the period to complete the term by special election.

VI. EXECUTIVE COMMITTEE

A. The Executive Committee shall consist of the following: The Chair, the Chair-Elect, the immediate Past-Chair, the Secretary of the Faculty Senate, and four ~~members~~Members-at-large~~Large~~ who shall be elected from the voting membership of the Faculty ~~Senate. Senate for staggered two-year terms. Any sitting member of the Faculty Senate is eligible to be elected as member at large to the Executive Committee for the following two-year term. Should the Faculty Senate term of any Executive Committee member other than the Chair or Chair-Elect expire before or during the period in which the member is serving on the Executive Committee, he/she shall remain a voting member of the Executive Committee for the remainder of his/her term on the Executive Committee, and shall attend Faculty Senate meetings but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a new term as a faculty senator by his/her academic unit.~~ The Chairs of the Academic Planning Committee, the Budget Planning Committee, the Committee on Committees, the ~~FASR&R~~Faculty Academic Standards, Rights and Responsibilities Committee, the Faculty Development Committee, the Graduate Council, the Library Council, the Student Interaction Committee, the Academic Information Technology Committee, and the University Course Review Committee shall serve as ex officio members of the Executive Committee, ~~with voting rights as specified in UW Regulation 6-702(3)(J).~~

B. The Chair of the Faculty Senate shall serve as the Chair of the Executive Committee.

C. The Executive Committee shall have general supervision of the affairs of the Faculty Senate and its standing committees; fix the hour and place, and prepare the agenda for the Faculty Senate meetings; and perform such other duties as are specified in ~~the Bylaws~~this UW Regulation or Faculty Senate Standard Operating Policies and Procedures or duties which may be assigned to it by the Faculty Senate.

VII. FACULTY SENATE COORDINATOR.

A. The University shall appoint a staff member to serve as the Faculty Senate Coordinator. The role of the Faculty Senate Coordinator is the coordination, management, and execution of the administrative support functions of the Faculty Senate, the Faculty Senate ~~chair~~Chair, the Executive Committee, and the Committee on Committees.

B. The Faculty Senate Coordinator shall be a non-voting member of the Executive Committee and the Committee on Committees.

219
220 ~~X. COMMITTEE ON COMMITTEES~~

221
222 ~~The Committee on Committees shall be responsible for the following duties:~~

223
224 ~~A. Appointment of faculty members to standing committees as described in UW~~
225 ~~Regulation 6-702, subject to ratification by the Faculty Senate.~~

226
227 ~~B. Appointment of faculty members to those standing advisory committees as~~
228 ~~described in UW Regulation 6-703.~~

229
230 ~~C. Nominate faculty members to serve on administrative committees or boards:~~

231 ~~1. For those committees or boards where members are to be selected by the~~
232 ~~Faculty Senate; and~~

233
234 ~~2. For other committees when requested to do so by an appropriate~~
235 ~~administrative body.~~

236
237 ~~D. Be informed of the changes to, formation of, and charges to all committees~~
238 ~~appointed by the President, or a vice president for consideration, advice, or action~~
239 ~~upon matters pertaining to general University operations and programs, as~~
240 ~~distinguished from matters under the cognizance of an individual college; and~~
241 ~~responsible for the coordination of the activities between Faculty Senate~~
242 ~~committees and the foregoing committees whenever it appears there may be~~
243 ~~conflict or duplication in assigned functions or purposes of committees.~~

244
245 ~~E. Preparation of appropriate bills for adoption by the Faculty Senate describing the~~
246 ~~duties, powers, membership and functions of all Faculty Senate standing~~
247 ~~committees and standing advisory committees; and~~

248
249 ~~F. Maintenance of a continuing review of the need and functioning of Faculty Senate~~
250 ~~standing committees and standing advisory committees.~~

251
252 ~~**Composition.** The Committee on Committees shall consist of 11 members selected by~~
253 ~~this committee and approved by the Executive Committee of the Faculty Senate. Each of~~
254 ~~the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage~~
255 ~~Center, and the Office of Distance Education Support/UW-Casper will be given the~~
256 ~~opportunity to be represented. If representation from any of these areas cannot be found,~~
257 ~~then the Committee on Committees is directed to select members in as representational~~
258 ~~fashion as possible. The chair of the Committee on Committees shall serve as an ex~~
259 ~~officio member of the Executive Committee of the Faculty Senate. The chair elect of the~~
260 ~~Senate shall be an ex-officio member of the Committee on Committees.~~

261
262 ~~XI. VIII. STANDING COMMITTEES~~

264 The Faculty Senate shall establish Standing committees for identified areas of continuing
265 faculty concern which shall have responsibility for review, study, and the initiation, or
266 review prior to Senate action, of matters within its area of concern. Every committee will
267 have a charge in writing from the Senate concerning its function. Standing committees
268 Committees shall be established and disestablished by the Faculty Senate, and they shall
269 be responsible for duties as may be determined by the Faculty Senate. The rationale and
270 powers of each standing committee shall be defined herein. The Standard Administrative
271 Policy and Procedure of the Faculty Senate shall define the duties, function, structure,
272 and composition of individual Standing Committees, the structure of subcommittees,
273 times and reporting of meetings, commencement of service, the election of sStanding
274 Committee officers, the use of alternates and permanent replacements, the use and
275 definition of ex-officio members, the use of experts for consultation with or outside of
276 the university, and representation on committees of the interests of the Associated
277 Students of the University of Wyoming.

278
279 **A. General eCharge to Faculty Senate Standing eCommittees**

280
281 Reports: All committees of the University Faculty shall be responsible to the Faculty
282 Senate, and it shall establish or dissolve committees as it deems necessary.

283
284 Function: The primary function of committees of the Faculty Senate shall be to
285 consider bills or proposals submitted to the senate and assigned to their areas of
286 responsibility. Committees shall be expected, in a reasonable time, to return
287 appropriate recommendations to the Senate for action. Committees shall also initiate
288 and draft bills establishing faculty regulations or recommendations as needs arise in
289 their areas of responsibility. Committee Chairs or their designees shall introduce such
290 bills to the Senate for ~~adoption~~ consideration or other action.

291
292 Duties: The duties of each committee are individually detailed within the Faculty
293 Senate Standard Administrative Policy and Procedures. Each committee is charged
294 with the responsibility for continual review of its delegated duties. If changes of a
295 committee's duties, composition, or existence are deemed advisable, the committee
296 shall make such recommendations to the Faculty Senate through the eCommittee on
297 eCommittees.

298
299 **— Absenteeism and Notice of Removal**

300
301 In the event that a committee member has failed to attend three consecutive
302 committee meetings, and the committee Chair has determined that such absences
303 have been detrimental to the committee's function, the committee Chair shall ask the
304 Committee on Committees to recommend to the Faculty Senate Executive Committee
305 that the non-attending committee member be removed from the Standing Committee.
306 Upon removal for non-attendance, the vacancy shall be filled in the same manner the
307 original appointment was made. All permanent committee replacements must be
308 ratified by the Faculty Senate. A copy of the petition for removal shall be sent to the
309 offending committee member and s/he shall have ten days from the date of the

~~petition in which to challenge in writing before the Committee on Committees the committee Chair's determination that s/he has had continuous absenteeism as defined herein. Thereafter s/he shall be deemed to have waived the right to challenge the petition and may be removed.~~

B. Standing Committee Functions and Powers

The list of Standing Committees of the Faculty Senate, their functions, and powers are as follows:

- 1. Academic Information Technology Committee (AITC):** The AITC is established to coordinate and to exchange information regarding academic information technology services for the University. The committee shall serve in an advisory capacity to the President, appropriate vice presidents, deans, or directors on matters pertaining to needed information technology capabilities and services for academic purposes. All substantive committee actions will be reported to the Faculty Senate regularly.
- 2. Academic Planning Committee (APC):** The overall development of the University, the determination of academic goals, and the establishment of academic priorities are responsibilities shared by the Trustees, administrative officials, faculty, and students. The APC is established to provide a forum in which educational directions may be discussed, and specific recommendations developed. All substantive committee actions will be reported to the Faculty Senate regularly.
- 3. Budget Planning Committee (BPC):** The overall development of the University, the determination of goals, and the establishment of priorities have significant budgetary consequences for the entire university community. The BPC is established to provide a form for the faculty to effectively participate in budgetary deliberations. The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the vice presidents, and others authorized by the President. The BPC may instigate its own inquiries into areas of budgetary concern. The committee will represent the faculty in all strategic budget planning and in the budget review process and forward its recommendations to the Faculty Senate, to the Provost, and/or other groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.
- 4. Committee on Committees (COC):** Faculty governance is essential to effective functioning of the University. The COC is established to ensure that Standing Committees are appropriate to the function of the University, and that Standing committee functions are reviewed periodically. The COC has the power and responsibility to 1) appoint faculty members to Standing Committees and standing advisory committees; 2) nominate faculty members to serve on administrative committees and advisory boards; 3) be informed of

356 the changes to formation of and charges to all committees appointed by the
357 President or Provost for consideration or action upon matters pertaining to the
358 University operations and programs; 4) coordinate activities between Faculty
359 Senate committees and committees appointed by the President or Provost
360 whenever it appears there may be a conflict or duplication in assigned
361 functions or purposes or committees; 5) prepare or modify a Faculty Senate
362 Standard Administrative Policy and Procedure describing duties, powers,
363 membership, and functions of all Faculty Senate Standing Committees and
364 standing advisory committees; and 6) maintain a continuing review of the
365 need and function of Faculty Senate Standing Committees and standing
366 advisory committees. All substantive committee actions will be reported to the
367 Faculty Senate regularly.

368
369 **5. Faculty Academic Standards, Rights, and Responsibilities Committee**
370 **(FASRR):** The FASRR is established to examine and draft policies which
371 affect the university community and its individual members, while ensuring
372 that faculty actions are free and responsible. The FASRR shall provide a
373 vehicle by which rights are insured and responsibilities defined. All
374 substantive committee actions will be reported to the Faculty Senate regularly.

375
376 **6. Faculty Development Committee (FDC):** The FDC is established to address
377 matters which ensure that faculty can provide and maintain the highest level
378 of educational experience, and compete in the national and international
379 research arena. The FDC will review and make recommendations on all
380 projects, programs, opportunities, and services at the University which assist
381 and facilitate faculty in the performance of their duties in teaching and
382 research. This includes but is not limited to, faculty development, teaching
383 and research awards, and patents and copyright agreements. The committee
384 shall also review salary and compensation distributions within the University,
385 make surveys of faculty opinion when appropriate, assess the influence of
386 salary and compensation policies on the academic functions of the University,
387 and make general recommendations to the Faculty Senate and the
388 Provost/VPAA regarding salary distribution and policies affecting merit
389 determination. All substantive committee actions will be reported to the
390 Faculty Senate regularly.

391
392 **7. Graduate Council (GC):** The Council is established to act as the
393 representative group of faculty and students responsible for development and
394 maintenance of high quality graduate programs. The Council shall advise on
395 the formulation and review of regulations and policies concerned with
396 graduate education. It shall review proposals and make recommendations to
397 the Provost/VPAA concerning new graduate programs, substantive changes in
398 existing graduate programs, implementation of changes in graduate programs
399 recommended through program reviews, and delegation of graduate programs.
400 All substantive committee actions will be reported to the Faculty Senate
401 regularly.

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8. Library Council (LC): The Council is established to address the vital issues of resources, technology, and the open and effective communication between the libraries and university. The Library Council will report to the Provost/VPAA and advise the Dean of the Libraries on library issues. All substantive committee actions will be reported to the Faculty Senate regularly.

9. Research Advisory Committee (RAC): The RAC is established to promote active participation in research by members of the University faculty and to help fulfill the research mission of the University. The committee’s dual responsibility is to the faculty and administration. It shall act in an advisory capacity: 1) to the President of the university; 2) to the Vice President for Research and Economic Development; 3) to the Faculty senate; and 4) to other appropriate officials and bodies. All substantive committee actions will be reported to the Faculty Senate regularly.

10. Student Interaction Committee (SIC): The SIC is established to examine and set policies which determine the scholastic standards of the university and which regulate other areas of scholastic affairs. The committee shall formulate and review policies and procedures in the broad areas of undergraduate student academic affairs; provide advice in regard to needed services and programs for foreign students studying at the University of Wyoming and UW students studying abroad; formulate long range goals for international education; and provide policy reviews and recommendations of the University financial aid program. All substantive committee actions will be reported to the Faculty Senate regularly.

11. Reappointment, Tenure, and Promotion Committee (RTPC): The RTPC is established to advise the President and the Trustees in matters relating to faculty tenure, promotion, dismissals, and reappointment. The committee shall serve in an advisory capacity to the Provost/VPAA. Where broad policy issues are involved, and questioned, the committee shall refer such issues directly to the Faculty Senate. All substantive committee actions regarding policy issues and not individual recommendations will be reported to the Faculty Senate regularly.

12. University Course Review Committee (UCRC): The UCRC is established to monitor and implement the University course review process as described in UW Regulation 6-806, Section II, part E. The UCRC shall make recommendations relating to the addition, revision, and deletion of courses to the Provost/VPAA. Recommendations will consider the University’s comprehensive development, Wyoming community colleges, and the educational needs of the State of Wyoming. All substantive committee actions will be reported to the Faculty Senate regularly.

447 13. University Studies Committee (USC): The USC is established to set policy
448 regarding curriculum requirements and the University Studies Program.
449 Duties and authority of the USC are defined in the Faculty Senate Standard
450 Administrative Policies and Procedures. All substantive committee actions
451 will be reported to the Faculty Senate regularly.

452
453 **A.C. AD HOC COMMITTEES**

454
455 The Executive Committee may appoint ad hoc committees from time to time as it
456 deems necessary and proper for furthering the business of the Faculty Senate. Such ad
457 hoc committees may be temporarily assigned as a subcommittee of one of the existing
458 Faculty Senate standing committees.

459
460 **~~XII.~~ COMMITTEE REPORTS**

461
462 ~~The chair of each Faculty Senate committee or an appointed representative shall be~~
463 ~~present at each Faculty Senate meeting, and the Executive Committee may require~~
464 ~~reports in such form and at such times from any committee as it deems necessary and~~
465 ~~proper for furthering the business of the Faculty Senate. The Executive Committee of the~~
466 ~~Faculty Senate shall send the agenda and minutes of each Faculty Senate meeting to the~~
467 ~~chair of each committee.~~

468
469 **~~XIII.~~ COMMITTEE MEETINGS**

470
471 ~~All standing committees, with the exception of the Reappointment, Tenure and~~
472 ~~Promotion Committee, shall notify the Faculty Senate Executive Committee, in advance,~~
473 ~~their meetings and the matters they may have under consideration. These announcements~~
474 ~~shall be distributed to the Vice Presidents, the Deans, the Department and Division~~
475 ~~Heads/Chairs, and to all Faculty Senators. Any member of the University Faculty shall be~~
476 ~~entitled to appear before any standing committee and be heard upon any pending matter~~
477 ~~or upon matters within the functions and duties of the committee.~~

478
479 **A.D. CHAIRS OF STANDING COMMITTEES**

480
481 Chairs of Faculty Senate committees shall be ratified by the Faculty Senate upon
482 nomination by the committee members and upon presentation to the Committee on
483 Committees.

484
485 **~~XIV.~~ IX. MEETINGS**

486
487 The Faculty Senate Executive Committee shall establish ~~in September of each year the~~
488 ~~time and place for its regular Faculty Senate meetings~~ dates and times for the year in
489 September during the academic year, and shall call additional meetings when it deems
490 necessary or upon petition by ten or more Senators. Meetings of the Faculty sSenate shall
491 occur not less than once per month between September and May, inclusive.

493 ~~XV. NOTICE OF MEETINGS~~

494
495 Notice and agenda of all meetings of the Faculty Senate shall be published seven days
496 prior to the time of regular meetings, and one day prior to emergency meetings.
497

498 ~~XVI. JOINT MEETINGS.~~

499
500 Upon recommendation of the Executive Committee or by a majority vote of members
501 present at a Senate meeting or responding to a mail ballot, joint meetings may be held
502 with other bodies such as the Student Senate, Staff Senate, or the University Trustees.
503

504 ~~XVII. VOTING LIMITATIONS~~

505
506 ~~A. No vote shall be called for in the Faculty Senate upon any matter unless the~~
507 ~~substance thereof has been introduced in written form at a prior meeting or~~
508 ~~circulated to the Faculty Senate not less than one week prior to a meeting by a~~
509 ~~Senator for action by the Faculty Senate unless it appears to the presiding officer~~
510 ~~that the matter is not legislative in nature. A Bill or Resolution may be introduced~~
511 ~~to the Faculty Senate that has not been circulated prior to a meeting upon consent~~
512 ~~of three-fourths of the members of the Faculty Senate present.~~

513
514 ~~B. No vote on any matter pending before the Senate shall be taken unless at least~~
515 ~~two-thirds of the voting members be present.~~

516
517 ~~C. An academic unit may elect an alternate faculty member, with voting privileges,~~
518 ~~to replace a Senator representing their academic unit for any Senate meeting at~~
519 ~~which the Senator cannot attend. Any member attending a Senate meeting as an~~
520 ~~alternate for an elected Senator shall announce during the roll call that he or she is~~
521 ~~attending the meeting as an alternate. Such alternates will be counted in the two-~~
522 ~~thirds quorum required for a vote to be taken on any Senate matter.~~

523
524 ~~D. Any Senator may appoint any other Senator to act as a proxy and vote for him/her~~
525 ~~on any Senate matter. Any member attending a Senate meeting as a proxy for an~~
526 ~~elected Senator shall announce during the roll call that he or she is attending the~~
527 ~~meeting as a proxy. Senators with proxies acting in their behalf may not be~~
528 ~~counted toward the two-thirds quorum voting requirement.~~

529
530 ~~E. When voting on bills, any member may require a show of hands by requesting~~
531 ~~such action to the presiding officer. A roll call vote can be initiated by a motion~~
532 ~~with second, undebatable, if the motion is sustained by at least 20 percent of the~~
533 ~~voting members present.~~

534 ~~XVIII. INTRODUCTION OF BILLS (THE TERM "BILL" SHALL INCLUDE~~
535 ~~"RESOLUTIONS")~~

536
537 ~~A. Matters presented for consideration of the Faculty Senate shall normally be~~
538 ~~introduced in the form of a written bill, the purpose of which is to establish a~~

539 regulation, make recommendations to other authorities, or accomplish such other
540 objectives as may be appropriate. Each bill shall identify the sponsoring Senator
541 and shall contain a title descriptive of its content and purpose which title shall be
542 read at the time of introduction.

543
544 **B.**—The Faculty Senate Coordinator shall record the introduction of each bill and
545 assign an appropriate identification number to it.

546
547 **C.**—In the absence of consent to vote at the time of introduction, the presiding officer
548 may lay the bill over to the next meeting, refer it to a standing committee for
549 consideration and report, refer it to the Executive Committee for consideration, or
550 take such action as directed by motion from the floor.

551
552 **XIX. — COMMITTEE REPORTS ON BILLS**

553
554 At each meeting of the Faculty Senate, any committee possessing bills referred to it shall
555 make a report as to whether it desires to retain the bill for further study or report the bill
556 for Faculty Senate action with its recommendations and any proposed amendment of the
557 committee. The Executive Committee or the Faculty Senate may direct any committee to
558 return a bill to the Faculty Senate for action, and all committees shall advise the
559 Executive Committee, in advance of scheduled meetings, of the bills they will report to
560 the Faculty Senate.

561 **XX. — GENERAL FILE AND PROCEEDINGS**

562
563 **A.**—All bills reported by committees or those laid over from prior meetings shall be
564 placed in a general file maintained by the Faculty Senate Coordinator. Bills shall
565 be voted upon in the order received by the Secretary, unless a majority of a
566 quorum pass a motion to bring a specific bill from general file before the Faculty
567 Senate for vote.

568
569 **B.**—At each meeting of the Faculty Senate, the presiding officer shall call for
570 consideration of bills on general file in the order filed with the Secretary. Bills
571 called from committees by the Executive Committee or the Faculty Senate and
572 bills approved for vote at the time of introduction shall take precedence on
573 general file. A bill returned with presidential disapproval may be introduced for
574 repassage by any member and shall be considered under "unfinished business."

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576 **C.**—Bills and reports of committees shall be read in their entirety, if a motion to such
577 effect is passed by a majority vote.

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579 **D.**—Thereafter it shall be in order for any member to move:

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581 **1.**—To postpone consideration to a certain date.

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583 **2.**—To recommit the bill to a committee.

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~~3. — To amend, the form of which motion may be the adoption of committee amendments, or may be independent of such amendments. All amendments shall be reduced to writing if desired by the presiding officer or any member.~~

~~E. — In the absence of any motions after reading of a bill on general file, or after disposition of motions, the presiding officer shall state the question thus: "This bill (naming it by number), having been read, the question is: 'Shall the bill pass?'" The ayes and nays shall be counted on the vote upon all bills.~~

~~**XXI. — DISPOSITION OF APPROVED BILLS**~~

~~All bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted to the President of the University of Wyoming for review in accordance with UW Regulations unless review provisions have been initiated by the University Faculty. Upon approval on review, such bills shall become effective for the purposes stated therein, and shall be distributed in such manner as directed by the President of the University.~~

~~**XXII. — DISAPPROVED BILLS**~~

~~A. — Except as hereinafter provided, any bills which are disapproved upon review shall be null and void, and the Secretary shall enter the disapproval in the record of proceedings relating to the bill.~~

~~B. — A disapproved bill may be returned to the Faculty Senate by the President of the University for reconsideration with regard to specific matters stated by the President. In such event, the bill shall be considered as a newly introduced bill.~~

~~C. — Repassage of a bill does not require advanced circulation of the bill and can be introduced by any Senator (bill must be seconded and debatable), but the text cannot be changed in any manner. All disapproved or altered bills will be published in the agenda under announcements for one meeting and reconsideration will occur as unfinished business.~~

~~D. — If the Senate repasses a bill returned by the President by a three-fourths vote of the members present and voting, the President shall refer the proposed bill to the Trustees, at their next regularly scheduled meeting, for final approval, disapproval or other disposition. At this meeting, the President shall present her/his views on the proposed bill to the Trustees and the Chair of the Faculty Senate or her/his designated representative shall be invited by the Trustees to represent the views of the Faculty Senate on the proposed bill.~~

~~**XXIII. — PARLIAMENTARY AUTHORITY**~~

629 The rules contained in the most recent Robert's Rules of Order Revised shall govern the
630 Faculty Senate in all cases to which they are applicable and in which they are not
631 inconsistent with ~~these Bylaws~~this Regulation.

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~~XXIV.~~ **XI. REPORT OF SENATE ACTIONS, BILLS AND RESOLUTIONS**

634
635 Following each Faculty Senate meeting, the Executive Committee shall publish a
636 summary of bills introduced, matters under consideration by committees, action on bills,
637 members absent, and other significant matters. All bills passed by the Faculty Senate
638 shall be authenticated by the Secretary and transmitted to the President of the University
639 of Wyoming for review and forwarded to the Board of Trustees for consideration in
640 accordance with UW Regulation 1-101. The President may elect to return a Bill or a
641 Resolution to the Faculty Senate for further consideration. If the University Faculty or
642 Faculty Senate passes the Bill or Resolution by a ¾ vote, the President shall refer the Bill
643 or Resolution to the Board of Trustees at their next regularly scheduled meeting. All
644 bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted
645 to the President of the University of Wyoming for review in accordance with UW
646 Regulations.

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~~XXV.~~ **COMMUNICATION BY MEMBERS**

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650 ~~Members of the Faculty Senate shall communicate with their constituents by such~~
651 ~~systematic means as may be available to them such as regular college or academic unit~~
652 ~~meetings, or meetings called for discussing Faculty Senate business.~~

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~~XXVI.~~ **FLOOR PRIVILEGES**

- 655
656 ~~A. Upon the recommendation of a Senate Committee or by approval of a majority of~~
657 ~~the members present, any person may address the Faculty Senate on a matter~~
658 ~~pending before it, subject to such time limitations as may be imposed by the~~
659 ~~presiding officer.~~
- 660
661 ~~B. Upon recommendation of the ASUW President or his/her representative, ASUW~~
662 ~~Executive Assistants for Academic Affairs, Housing, and External Affairs shall be~~
663 ~~allowed to speak on the Senate floor; however, no student officer other than the~~
664 ~~President of ASUW, as ex officio member of the Senate, may introduce~~
665 ~~legislation to the Faculty Senate.~~

666
~~XXVII.~~ **XII. BYLAW AMENDMENTS**

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669 ~~The~~This Regulation-Bylaws may be amended by the vote of two-thirds of the members
670 present and voting, provided that the amendment has been proposed by a committee of
671 the Faculty Senate and has been circulated to the members of the Faculty Senate at least
672 one week prior to the meeting at which action on the proposed amendment is to be taken.

- 673 **Source:**
674 University Regulation 701, Revision 11; adopted 9/17/2010 Board of Trustees meeting
675 Revisions adopted 3/24/2016 Board of Trustees meeting
676 Revisions adopted 3/23/2017 Board of Trustees meeting
677 Revisions adopted 1/18/2018 Board of Trustees meeting