

1 **UW REGULATION 6—702**  
2 **Establishment of Faculty Senate Committees**

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4 **~~I. PURPOSE~~**

5  
6 This regulation shall establish the standing committees of the Faculty Senate with  
7 specific duties and structured as outlined in the following sections pertaining to  
8 the individual committees.  
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10 **~~H. INDIVIDUAL STANDING COMMITTEES~~**

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12 ~~The standing committees of the Faculty Senate shall consist of:~~

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14 ~~A. Academic Information Technology Committee~~

15 ~~B. Academic Planning Committee~~

16 ~~C. Budget Planning Committee~~

17 ~~D. Committee on Committees~~

18 ~~E. Executive Committee~~

19 ~~F. Faculty Academic Standards, Rights and Responsibilities Committee~~

20 ~~G. Faculty Development Committee~~

21 ~~H. Graduate Council~~

22 ~~I. Library Council~~

23 ~~J. Reappointment, Tenure and Promotion Committee~~

24 ~~K. Student Interaction Committee~~

25 ~~L. University Course Review Committee~~

26 ~~M. University Studies Committee~~

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28 **~~III. GENERAL CHARGE TO COMMITTEES OF THE FACULTY OF THE~~**  
29 **~~UNIVERSITY OF WYOMING~~**

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31 ~~Bylaws of the University Faculty, UW Regulation 6-700, Article IV, Section 1, states~~  
32 ~~"All committees of the University Faculty shall be responsible to the Faculty Senate, and~~  
33 ~~it shall establish or dissolve committees as it deems necessary.~~

34 **~~A. Goals of the Committee Structure~~**

35  
36 The system of standing committees of the Faculty Senate of the University  
37 of Wyoming is intended to:

- 38  
39 1. ~~Be broad enough to encompass all areas of University activity in~~  
40 ~~which faculty are involved on a policy-making level requiring the~~  
41 ~~endorsement of the Faculty Senate, in accordance with UW~~  
42 ~~Regulation 6-700;~~  
43  
44 2. ~~Be specific enough to consider the problems, grievances, or concerns~~  
45 ~~of each faculty member of the University community;~~  
46  
47 3. ~~Be advisory to the University administration only in those matters~~  
48 ~~requiring Faculty Senate approval of proposed action; and~~  
49  
50 4. ~~Provide an effective and efficient legislative committee system to~~  
51 ~~work for the Faculty Senate through the Executive Committee.~~  
52

53 **~~B. General Committee Functions~~**

54  
55 The primary function of committees of the faculty shall be to consider bills  
56 or proposals submitted to the Senate and assigned to their areas of  
57 responsibility. Committees shall be expected, in a reasonable time, to return  
58 appropriate recommendations to the Senate for action. Committees shall also  
59 initiate and draft bills establishing faculty regulations or recommendations as  
60 needs arise in their areas of responsibility. Committee Chairs or their  
61 designees shall introduce such bills to the Senate for adoption or other action.  
62

63 **~~C. Individual Committee Responsibilities~~**

64  
65 The duties of each committee are individually detailed, and incorporated  
66 as a faculty regulation. However, the intention of this committee system is to  
67 provide a dynamic, timely, and effective aid to the progress of the  
68 University. For this reason, each committee is charged with the  
69 responsibility for continual review of its delegated duties. If changes of a  
70 committee's duties, composition, or existence are deemed advisable, the  
71 committee shall make such recommendations to the Faculty Senate through  
72 the Committee on Committees.  
73

74 **~~D. Sub-committee Structure~~**

75  
76 The responsibilities of most faculty committees are intentionally broad in  
77 order to prevent duplication of effort and conflicting recommendations.  
78 Therefore, it may well be advisable for certain committees to establish sub-

79 ~~committees from their own membership to perform more specialized~~  
80 ~~functions or to handle particular issues within the overall responsibility of~~  
81 ~~the committee. The establishment and dissolution of such sub-committees~~  
82 ~~shall be left entirely to the discretion of the committee concerned.~~

83  
84 **~~E. Meeting and Reporting~~**

85  
86 ~~A committee shall generally communicate whenever its responsibilities~~  
87 ~~require that it should, whenever directed to do so by the Faculty Senate,~~  
88 ~~and in during the fall and spring semesters. Reports shall be made to the~~  
89 ~~Faculty Senate at such times as to keep the Senate well informed of~~  
90 ~~committee activity, on call of the Executive Committee of the Faculty Senate,~~  
91 ~~and no less than once per year.~~

92  
93 **~~F. Commencement of Service~~**

94  
95 ~~Committee assignments shall be effective with the beginning of the fall~~  
96 ~~semester unless the assignment is otherwise stated. The Senate shall select~~  
97 ~~committee members to fill known vacancies prior to the end of each spring~~  
98 ~~semester. Committee members may succeed themselves on a particular~~  
99 ~~committee (once) with the exception of the Reappointment, Tenure and~~  
100 ~~Promotion Committee. Following the selection of committee members by the~~  
101 ~~Faculty Senate, the Faculty Senate Coordinator shall notify the individual of~~  
102 ~~selection, provide a written copy of the committee charge, and provide the~~  
103 ~~name of the current committee Chair. The committee Chair shall receive~~  
104 ~~notification of the election of new members.~~

105  
106 **~~G. Election of Officers~~**

107  
108 ~~By April 15th, each committee shall elect a Chair and such other officers as~~  
109 ~~it deems necessary, to begin service at the start of the fall semester. Each~~  
110 ~~committee shall forward the names of these officers to the Committee on~~  
111 ~~Committees and the Executive Committee. Students shall not be eligible to~~  
112 ~~chair Faculty Senate committees. In the event a committee is left without a~~  
113 ~~Chair, the Committee on Committees' Chair will call the first meeting to elect~~  
114 ~~the Chair.~~

115  
116 **~~H. Alternate and Permanent Replacement Committee Members~~**

117  
118 ~~When a committee member is to be absent from one or more committee~~  
119 ~~meetings and the Chair and/or the committee deems the presence of a~~  
120 ~~temporary replacement to be desirable, the Chair shall select an alternate~~  
121 ~~committee member after consulting the rest of the committee and forward~~  
122 ~~this person's name to the Chair of the Committee on Committees. In the~~  
123 ~~event a permanent replacement is deemed necessary, the Chair of the affected~~

124 ~~committee shall notify the Committee on Committees and the replacement~~  
125 ~~shall be appointed in the same manner as the original appointment. The~~  
126 ~~replacement shall be appointed to complete the term of the original~~  
127 ~~appointment.~~

128  
129 **~~I. Absenteeism and Notice of Removal~~**

130  
131 ~~In the event that a committee member has failed to attend three~~  
132 ~~consecutive committee meetings, and the committee Chair has determined~~  
133 ~~that such absences have been detrimental to the committee's function, the~~  
134 ~~committee Chair shall petition to the Committee on Committees to~~  
135 ~~recommend to the Executive Committee of the Faculty Senate removal of~~  
136 ~~the non-attending committee member. Upon removal for non-attendance,~~  
137 ~~the vacancy shall be filled in the same manner as the original appointment~~  
138 ~~was made. All permanent committee replacements must be approved by the~~  
139 ~~Faculty Senate. A copy of the petition for removal shall be sent to the~~  
140 ~~offending committee member, and he/she shall have ten days from the date of~~  
141 ~~the petition in which to challenge in writing before the Committee on~~  
142 ~~Committees the committee Chair's determination that he/she has had~~  
143 ~~continuous absenteeism as defined herein. Thereafter, he/she shall be deemed~~  
144 ~~to have waived his/her right to challenge the petition and may be~~  
145 ~~removed.~~

146  
147 **~~J. Ex officio~~**

148  
149 ~~The words "ex officio" shall be interpreted as "ex officio without vote"~~  
150 ~~throughout UW Regulations 6-701, 6-702, 6-703, unless otherwise stated.~~

151  
152 **~~K. Expert Consultation~~**

153  
154 ~~Committees may seek consultation of experts from within or outside of UW~~  
155 ~~as required.~~

156  
157 **~~L. Associated Students of the University of Wyoming (ASUW)~~**

158  
159 ~~The ASUW representatives on faculty committees shall be appointed by the~~  
160 ~~ASUW Senate but shall not be required to be ASUW Senate members.~~

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162 **~~IV. ACADEMIC INFORMATION TECHNOLOGY COMMITTEE~~**

163  
164 **~~A. Rationale~~**

165  
166 ~~The committee is established to coordinate and to exchange information~~  
167 ~~regarding academic information technology services for the University.~~

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**~~B. Functions~~**

~~The committee shall aid in the establishment of policies for academic information technology services and usage at the University. It shall provide advice in regard to needed information technology capabilities and services for academic purposes, and in this regard to the long range goals of the University. The committee shall endeavor to serve as a channel for communication among the various academic users and providers of academic information technologies.~~

**~~C. Powers~~**

~~The committee shall serve in an advisory capacity to the President, appropriate vice presidents, deans, or directors on matters pertaining to needed information technology capabilities and services for academic purposes. All committee actions shall be reported to the Faculty Senate regularly.~~

**~~D. Composition~~**

~~The committee shall consist of 12 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, the Office of Distance Education Support/UW-Casper, and ASUW will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Vice President for Information Technology and Chief Information Officer shall be an *ex officio* member. Committee members shall serve staggered three year terms, except for the student representative, who shall serve a one year term. The Chair of the Academic Information Technology Committee shall serve as an *ex officio* member of the Administrative Information Technology Advisory Committee and the Faculty Senate Executive Committee.~~

**~~V. ACADEMIC PLANNING COMMITTEE~~**

**~~A. Rationale~~**

~~The overall development of the University, the determination of academic goals and the establishment of academic priorities are fundamental responsibilities necessarily shared by Trustees, administrative officials, faculty, and students. The Academic Planning Committee operates as a forum in which educational directions may be discussed, and specific recommendations developed.~~

213 **B. Functions**

214  
215 The committee's function is to review and make recommendations to the  
216 Faculty Senate on matters related to the structure and organization of the  
217 academic activities of the University. This review will be carried out in the  
218 context of the University's comprehensive development. The committee  
219 will recommend policies regarding priorities for long range development. It  
220 will make recommendations concerning the initiation, quality, modification  
221 or termination of academic programs. When changes in programs are related to  
222 the University's physical facilities the committee will also make  
223 recommendations with respect to them. In making recommendations the  
224 committee will take into consideration the educational system and needs of  
225 the State of Wyoming as well as University considerations.

226  
227 **C. Powers**

228  
229 The committee shall receive proposals and requests for recommendations  
230 from the Faculty Senate, the President, the Provost and Vice President for  
231 Academic Affairs, and the Vice President for Research and Economic  
232 Development. The Academic Planning Committee may instigate its own  
233 inquiries into areas of academic concern. The committee will forward its  
234 recommendations to the Faculty Senate, to the Provost and Vice President for  
235 Academic Affairs, and to other appropriate groups or individuals. All  
236 substantive committee actions will be reported to the Faculty Senate regularly.

237  
238 **D. Composition**

239  
240 The Academic Planning Committee will consist of 12 voting members. Each of  
241 the seven colleges (two from Arts and Sciences), the Libraries, the American  
242 Heritage Center, the Office of Distance Education Support/UW Casper, and  
243 ASUW will be given the opportunity to be represented. If representation from  
244 any of these groups cannot be found, then the Committee on Committees is  
245 directed to select members in as representational fashion as possible. The  
246 Provost and Vice President for Academic Affairs, the Vice President for  
247 Research and Economic Development, and Chairs of the Student Interaction  
248 Committee, Graduate Council, Budget Planning Committee, and University  
249 Course Review Committee shall be *ex officio* members. Faculty  
250 representatives shall be selected by the Committee on Committees and shall  
251 serve staggered three year terms. The Chair of the Academic Planning  
252 Committee shall serve as an *ex officio* member of the Budget Planning  
253 Committee and the Executive Committee of the Faculty Senate.

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255 ~~VI. BUDGET PLANNING COMMITTEE~~

256  
257 ~~A. Rationale~~

258  
259 ~~The overall development of the University, the determination of goals, and~~  
260 ~~the establishment of priorities have significant budgetary consequences for the~~  
261 ~~entire University community. The Budget Planning Committee provides a~~  
262 ~~forum for the faculty to effectively participate in budgetary deliberations.~~

263  
264 ~~B. Functions~~

265  
266 ~~The committee's function is to participate in budgetary planning and related~~  
267 ~~deliberations and make policy recommendations to the Faculty Senate on~~  
268 ~~matters related to the long term acquisition and disposition of the~~  
269 ~~University's financial resources. These activities will be carried out in the~~  
270 ~~context of the University's comprehensive development. It will act as a~~  
271 ~~resource body to the Academic Planning Committee to provide relevant~~  
272 ~~budgetary insight on the ramifications of proposed program changes as well~~  
273 ~~as the financial impact of physical facilities modifications and additions. In~~  
274 ~~making recommendations the committee will take into consideration the~~  
275 ~~economic realities of the times and the needs of the State of Wyoming as well~~  
276 ~~as University considerations.~~

277  
278 ~~C. Powers~~

279  
280 ~~The committee shall receive proposals and requests for recommendations~~  
281 ~~from the Faculty Senate, the President, the vice presidents, and others~~  
282 ~~authorized by the President. The Budget Planning Committee may instigate~~  
283 ~~its own inquiries into areas of budgetary concern. The committee will~~  
284 ~~represent the faculty in all strategic budget planning and in the budget review~~  
285 ~~process and forward its recommendations to the Faculty Senate, to the Vice~~  
286 ~~President for Administration, and/or to other appropriate groups or individuals.~~  
287 ~~All substantive committee actions will be reported to the Faculty Senate~~  
288 ~~regularly.~~

289  
290 ~~D. Composition~~

291  
292 ~~The Budget Planning Committee shall consist of 13 voting members. Each of~~  
293 ~~the seven colleges (two from Arts and Sciences), the Libraries, the American~~  
294 ~~Heritage Center, the Office of Distance Education Support/UW Casper,~~  
295 ~~ASUW, and Staff Senate will be given the opportunity to be represented. If~~  
296 ~~representation from any of these groups cannot be found, then the Committee~~  
297 ~~on Committees is directed to select members in as representational fashion as~~  
298 ~~possible. Faculty representatives shall be selected by the Committee on~~  
299 ~~Committees and shall serve staggered four year terms. The Provost and~~

~~Vice President for Academic Affairs, the Vice President for Administration, and the Chair of the Academic Planning Committee shall be *ex officio* members. The Chair of the Budget Planning Committee shall serve as an *ex officio* member of the Academic Planning Committee and the Executive Committee of the Faculty Senate.~~

~~**VII. FACULTY ACADEMIC STANDARDS, RIGHTS, AND RESPONSIBILITIES COMMITTEE**~~

~~**A. Rationale**~~

~~The faculty needs to examine and draft policies which affect the University community and its individual members. The University administration subscribes to the tenet that true education may flourish only when the faculty is both free and responsible; the committee is established to provide a vehicle by which rights are insured and responsibilities defined.~~

~~**B. Functions**~~

~~The committee shall formulate policies involving the entire University in matters of faculty rights and of faculty responsibility and academic standards for the University and teaching profession. The committee shall be authorized to participate with the President and other appropriate administrative officers in the examination and formulation of policies and procedures relating to the organization and governance of the University's colleges, divisions, and departments whenever these procedures seem likely to affect faculty rights and responsibilities and/or academic units, and shall define the position of the faculty when inconsistencies exist.~~

~~The Committee shall consider general policy issues presented by the faculty and shall hear any individual or groups of individuals when such issues are deemed relevant to faculty rights and responsibilities and academic standards.~~

~~**C. Composition**~~

~~The Faculty Academic Standards, Rights, and Responsibilities Committee shall consist of 11 members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center and ASUW will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The Chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.~~

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~~VIII. FACULTY DEVELOPMENT COMMITTEE~~

~~A. Rationale~~

~~The ongoing development of the faculty is critical to the educational well-being of the University. To maintain and provide the highest level of educational experience, the faculty needs to be afforded the opportunity to learn and implement the latest advances in teaching methodology, and be enabled to compete in the national and international research arena. In order to attract and retain the highest quality faculty, it is necessary to promote an adequate and fair distribution of faculty salaries, and create meaningful incentive and merit systems.~~

~~B. Functions~~

~~This committee will review and make recommendations on all projects, programs, opportunities, and services at the University which assist and facilitate faculty in the performance of their duties in teaching and research. This will include, but is not limited to, faculty development, teaching, and research awards; and patents and copyrights agreements. The committee shall also review salary and compensation distributions within the University, make surveys of faculty opinion when appropriate, assess the influence of salary and compensation policies on the academic functions of the University, and make general recommendations to the Faculty Senate and the Provost and Vice President for Academic Affairs regarding salary distribution and policies affecting merit determination.~~

~~C. Composition~~

~~The Faculty Development Committee shall consist of 11 members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center, and the Office of Distance Education Support/UW-Casper will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Vice President for Administration, and the Chair of the Research Advisory Committee shall serve as *ex officio* members without vote. The Chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.~~

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~~IX. GRADUATE COUNCIL~~

~~A. Rationale~~

~~The University Faculty has certain responsibilities for graduate education which may be delegated to a representative group. This Council is formed to act as that representative group. The development and maintenance of graduate programs of high quality is a concern of this Council.~~

~~B. Functions~~

~~The Council shall recommend the broad policies concerning the overall University function in graduate education and the University requirements for graduate degrees. It shall advise the Faculty Senate on any proposed changes in UW Regulations which would affect graduate programs.~~

~~C. Powers~~

~~The Council shall advise on the formulation and review of regulations concerned with graduate education. It shall review proposals and make recommendations to the Provost and the Provost and Vice President for Academic Affairs concerning new graduate programs, substantive changes in existing graduate programs, implementation of changes in graduate programs recommended through program reviews, and deletion of graduate programs.~~

~~D. Composition~~

~~The Graduate Council shall consist of 17 members, 15 of whom shall be members of the faculty distributed among the colleges as follows: Agriculture and Natural Resources 2, Arts and Sciences 4, Business 2, Education 2, Engineering and Applied Science 2, Health Sciences 2, Law 1. Two graduate students chosen by the Council shall also be members. College representatives shall be chosen by each college in a manner similar to that used to elect members of college reappointment, tenure and promotion committees (see UW Regulation 5-803.) College representatives shall have terms of office of three years. Student members shall have one-year terms of office. If possible, college representatives shall have staggered terms. *Ex officio* members of the Graduate Council shall include: the Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Director of the American Heritage Center, and the Dean of University Libraries or their designees. The Associate Vice President for Graduate Education will serve as liaison with the Office of Academic Affairs. The Chair of this Council shall serve as an *ex officio* member of the~~

432 ~~Executive Committee of the Faculty Senate. The Chair of this Council or~~  
433 ~~designee shall serve on the Academic Planning Committee and the~~  
434 ~~University Course Review Committee of the Faculty Senate.~~

435  
436 ~~X. LIBRARY COUNCIL~~

437  
438 ~~A. Rationale~~

439  
440 ~~It is important to create a broad, active, and strong Library Council to address~~  
441 ~~the difficult and vital issues of resources, technology, and the open and~~  
442 ~~effective communication between the Libraries and the University.~~

443  
444 ~~B. Functions~~

445 ~~The Library Council will bring University needs and concerns to the Dean of~~  
446 ~~the Libraries and to the Provost and Vice President for Academic Affairs,~~  
447 ~~and will advise them concerning these issues. The Library Council will~~  
448 ~~issue an annual report that is distributed to the Provost and Vice President for~~  
449 ~~Academic Affairs, the Dean of the Libraries, the Faculty Senate and the~~  
450 ~~ASUW concerning its recommendations for changes in the Libraries'~~  
451 ~~strategic plan, organization, and principles for allocation of resources.~~

452  
453 ~~C. Powers~~

454  
455 ~~The Library Council will report to the Provost and Vice President for~~  
456 ~~Academic Affairs and advise the Dean of the Libraries on library issues.~~

457  
458 ~~D. Composition~~

459  
460 ~~The Library Council shall consist of 13 voting members, which are to include~~  
461 ~~one representative from each of the seven colleges (two from Arts and~~  
462 ~~Sciences) and the Libraries, one American Heritage Center archivist, one~~  
463 ~~undergraduate and one graduate student, one non-University representative~~  
464 ~~appointed by the Provost and Vice President for Academic Affairs (this~~  
465 ~~person should be knowledgeable in library issues). *Ex officio* members with~~  
466 ~~vote shall include the Provost and Vice President for Academic Affairs, the~~  
467 ~~Dean of the Libraries, the Vice President for Information Technology, and the~~  
468 ~~Vice President for Research and Economic Development. The Chair shall be~~  
469 ~~an *ex officio* member of the Faculty Senate Executive Committee. The~~  
470 ~~representatives from the colleges, the Libraries, and the American Heritage~~  
471 ~~Center shall be elected by their respective units, and the student members~~  
472 ~~shall be selected by ASUW and by the graduate students, respectively.~~  
473 ~~Members shall serve three-year staggered terms, and the Chair shall be a faculty~~  
474 ~~member.~~

475 ~~XI. REAPPOINTMENT, TENURE AND PROMOTION COMMITTEE~~

476  
477 ~~A. Rationale~~

478  
479 ~~The faculty has the inherent right and responsibility to advise the President~~  
480 ~~and the Trustees of the University in matters relating to one or several of its~~  
481 ~~members regarding tenure, promotion, dismissals, and reappointment.~~

482  
483 ~~B. Functions~~

484 ~~The committee shall advise the Provost and Vice President for Academic~~  
485 ~~Affairs on matters pertaining to tenure, promotion, dismissals, and~~  
486 ~~reappointment.~~

487  
488 ~~C. Powers~~

489 ~~The committee shall serve in an advisory capacity to the Provost and Vice~~  
490 ~~President for Academic Affairs. Where broad policy issues are involved,~~  
491 ~~and questioned, the committee shall refer such issues directly to the Faculty~~  
492 ~~Senate.~~

493  
494  
495 ~~D. Composition~~

496  
497 ~~The Reappointment, Tenure and Promotion Committee shall consist of at least~~  
498 ~~17 members excluding the vice presidents, the deans, the associate and~~  
499 ~~assistant deans, the directors, and the department or division heads/chairs.~~  
500 ~~Two tenured faculty members shall be elected from each of the following five~~  
501 ~~colleges: Agriculture and Natural Resources, Business, Education,~~  
502 ~~Engineering and Applied Science, and Health Sciences; four from the~~  
503 ~~College of Arts and Sciences; one from the College of Law, one extended-~~  
504 ~~term faculty member elected from the Libraries; and one extended term~~  
505 ~~faculty member elected from the American Heritage Center. The University~~  
506 ~~Reappointment, Tenure and Promotion Committee has the authority to~~  
507 ~~appoint one or more academic professional(s) to its committee. The Provost~~  
508 ~~and Vice President for Academic Affairs shall be an *ex officio* member.~~  
509 ~~Members who have served a three year term cannot succeed themselves.~~  
510 ~~Replacements (temporary or permanent) shall be determined in the same~~  
511 ~~manner as the original appointments.~~

512  
513 ~~E. Frequency of Meetings~~

514  
515 ~~The committee shall meet at the request of the Provost and Vice President~~  
516 ~~for Academic Affairs and at all other times that the Chair of the committee~~  
517 ~~deems necessary.~~

518 ~~XII. STUDENT INTERACTION COMMITTEE.~~

519  
520 ~~A. Rationale~~

521  
522 The policies which determine the scholastic standards of the University of  
523 Wyoming and which regulate other areas of scholastic affairs are of basic  
524 concern to the faculty.

525  
526 ~~B. Functions~~

527 The committee shall formulate and review policies and procedures in the  
528 broad area of undergraduate student academic affairs, including but not  
529 limited to scholastic probation and suspension of students, evaluation and  
530 recognition of credit, credit hour requirements, grades, honor roll, honor  
531 graduation, all University degree requirements, University admissions  
532 standards, and University student scholarships. The committee shall provide  
533 advice in regard to needed services and programs for both foreign  
534 students studying at the University of Wyoming and University of  
535 Wyoming students studying at foreign institutions. It shall also help  
536 formulate long range goals for international education. Additionally, the  
537 committee shall recommend general policy for the University's financial aid  
538 program, review its operation and provide recommendations to sustain its  
539 orderly function and development.

540  
541 ~~C. Composition~~

542  
543 The Student Interaction Committee shall consist of 13 members. Each of  
544 the seven colleges (two from Arts and Sciences; none from the College of  
545 Law), the Libraries, the American Heritage Center, and ASUW (four  
546 representatives) will be given the opportunity to be represented. If  
547 representation from any of these groups cannot be found, then the Committee  
548 on Committees is directed to select members in as representational fashion as  
549 possible. The Provost and Vice President for Academic Affairs, the Executive  
550 Director of International Student Services, the Director of Admissions, the  
551 Registrar, and the Director of Student Financial Aid shall be *ex officio*  
552 members without vote. Faculty representatives shall be selected by the  
553 Committee on Committees and shall serve three year staggered terms. The  
554 Chair of the Student Interaction Committee shall serve as an *ex officio* member  
555 of the Academic Planning and Executive Committees of the Faculty Senate.

556  
557 ~~XIII. UNIVERSITY COURSE REVIEW COMMITTEE~~

558  
559 ~~A. Rationale~~

560  
561 The University Course Review Committee is established to monitor and

562 ~~implement the University course review process as described in UW~~  
563 ~~Regulation 6-806, Section II, Part E.~~

564 **~~B. Functions~~**

566 ~~When considering course additions, revisions or deletions to the University~~  
567 ~~curriculum, the University Course Review Committee shall be responsible~~  
568 ~~for insuring that all of the requisite endorsements have been obtained (UW~~  
569 ~~Regulation 6-806, Section II, Part E.), that the proposal does not present~~  
570 ~~any unjustified duplication with other academic units, and that the request~~  
571 ~~is consistent with the current University guidelines regarding courses. The~~  
572 ~~University Course Review Committee is additionally charged with the~~  
573 ~~development and maintenance of the Course Review Guidelines (see UW~~  
574 ~~Regulation 6-806, Section II, Parts F. through I.), and with the routine~~  
575 ~~examination and maintenance of the Course Review Process itself.~~

577 **~~C. Powers~~**

579 ~~The University Course Review Committee shall make its recommendations~~  
580 ~~relating to the addition, revision, and deletion of courses to the Provost and~~  
581 ~~Vice President for Academic Affairs. These recommendations will be~~  
582 ~~rendered in the context of the University's comprehensive development. In~~  
583 ~~making these recommendations, the University Course Review Committee~~  
584 ~~will take into consideration the Wyoming community colleges and the~~  
585 ~~educational needs of the State of Wyoming as well as University~~  
586 ~~considerations. All committee actions will be reported to the Faculty Senate~~  
587 ~~regularly.~~

588 **~~D. Composition~~**

589 ~~The University Course Review Committee will consist of the representatives~~  
590 ~~from each of the seven colleges. Each college will select its own~~  
591 ~~representative along with an alternate. If representation from any of these~~  
592 ~~colleges cannot be found, then the Committee on Committees is directed to~~  
593 ~~select members in as representational fashion as possible. The Chair of the~~  
594 ~~University Studies Committee, the Chair of the Graduate Council, the~~  
595 ~~Registrar, the Dean of the Libraries, the Director of the American Heritage~~  
596 ~~Center, an ASUW representative, and the Coordinator of Community~~  
597 ~~College Articulation shall be *ex officio* members without vote. The Chair is an~~  
598 ~~*ex officio* member of the Academic Planning Committee and the Executive~~  
599 ~~Committee of the Faculty Senate.~~  
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604 ~~XIV. UNIVERSITY STUDIES COMMITTEE~~ (See also UW Regulation 6-407, “University  
605 ~~Studies Program.”)~~  
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607 ~~A. Rationale~~  
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609 ~~The University Studies Program requires completion of specific requirements~~  
610 ~~in identified areas of study in accordance with criteria approved by the~~  
611 ~~University Faculty Senate. In cooperation with the Board of Trustees and~~  
612 ~~academic administrators, the Faculty Senate is responsible for making~~  
613 ~~decisions regarding curriculum.~~  
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615 ~~B. Functions~~  
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617 ~~The University Studies Committee shall:~~  
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- 619 ~~1. Oversee an assessment process for the University Studies Program;~~
- 620 ~~2. Define the philosophy, learning outcomes desired, and criteria for~~  
621 ~~courses in the relevant areas of study, with Faculty Senate approval;~~  
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- 623 ~~3. Identify and approve courses for the Program;~~  
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- 625 ~~4. Consult with and advise academic departments concerning the needs~~  
626 ~~and requirements of the Program;~~  
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- 628 ~~5. Grant approval of alternative courses or pilot programs to fulfill~~  
629 ~~University Studies requirements for a limited time;~~  
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- 631 ~~6. Appoint *ad hoc* sub committees as needed to accomplish the goals of~~  
632 ~~UW Regulation 6-407, III.B.1-5. and to select and review courses that~~  
633 ~~meet the criteria approved by the Faculty Senate.~~  
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- 635 ~~7. Develop and maintain appropriate linkages with the Academic~~  
636 ~~Planning Committee, the Faculty University Course Review~~  
637 ~~Committee, and the Student Interaction Committee, with particular~~  
638 ~~regard to new courses or modification of courses considered for~~  
639 ~~approval as meeting requirements of the Program.~~  
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- 641 ~~8. Make reports and recommendations to the Faculty Senate as may be~~  
642 ~~deemed appropriate or as requested.~~  
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- 644 ~~9. Consider and grant such waivers of requirements of the University~~  
645 ~~Studies Program to petitioning students as warranted by unusual and~~  
646 ~~extenuating circumstances, upon recommendation of the University~~  
647 ~~Studies Coordinator (see UW Regulation 6-407).~~

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**C. ~~Composition~~**

~~The committee shall consist of 11 voting members. Members of the University Studies Committee will include one academic personnel member from each of the six undergraduate colleges (two from Arts and Sciences), the Libraries, the Office of Distance Education Support/UW-Casper, and one of the non-college academic units (e.g., the American Heritage Center or Honors Program). A student designated by ASUW shall be a voting member. Each college or group will elect their own representatives, and these names will be forwarded to the Executive Committee of the Faculty Senate for approval. Faculty representatives shall serve staggered three-year terms. *Ex officio* members of the committee shall include: the First-Year Seminar Coordinator and the Communications Coordinator; representatives from the offices of: the Provost and Vice President for Academic Affairs, the Registrar, the Academic Planning Committee, the Deans' Council, Academic Advising, and the Wyoming community colleges. *Ex officio* members do not have a vote. Vice presidents, deans, associate and assistant deans, and directors shall not be eligible to serve on the committee.~~

~~The committee shall elect its chairperson. The Chair or his/her designee shall serve as an *ex officio* member of the University Course Review Committee. The University Studies coordinator shall serve as secretary of the committee and maintain a record of the minutes of meetings. The Executive Committee of the Faculty Senate shall fill temporary vacancies on the University Studies Committee.~~

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**Source:**  
~~University Regulation 702; adopted 5/6/2009 Board of Trustees meeting  
Revisions adopted 9/17/2010 Board of Trustees meeting  
Revisions adopted 11/18/2010 Board of Trustees meeting  
Revisions adopted 9/13/2013 Board of Trustees meeting  
Revisions adopted 9/12/2014 Board of Trustees meeting  
Revisions adopted 3/25/2015 Board of Trustees meeting  
Revisions adopted 3/24/2016 Board of Trustees meeting  
Revisions adopted 3/23/2017 Board of Trustees meeting  
Revisions adopted 1/18/2018 Board of Trustees meeting~~