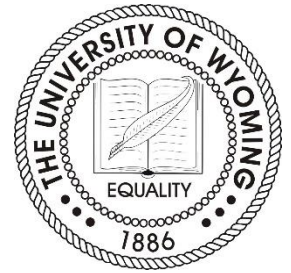


Reviewed and endorsed by the Trustees Academic and Student Affairs Committee 3-9-18
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UNIVERSITY OF WYOMING REGULATIONS

Subject: Undergraduate Degree Requirements

Number: UW Regulation 6-404 (2-XX)

I. PURPOSE

To establish the undergraduate degree requirements for the University of Wyoming established by the University Faculty, including concurrent majors, dual degrees, second bachelor's degrees, interdisciplinary degrees, affiliated programs, and minors.

II. DEFINITIONS

Correspondence: Coursework taken at a distance via non-electronic mail.

Major: A degree-seeking student's primary field of study.

Undergraduate Degree: The degree conferred on a student upon completion of the prescribed program of study, including all University, college, and departmental requirements. At the undergraduate level, the degree is baccalaureate, and may include the Bachelor of Science, the Bachelor of Arts, the Bachelor of Fine Arts, or the Bachelor of Music.

III. UNIVERSITY UNDERGRADUATE DEGREE REQUIREMENTS

A. General Standards

1. Undergraduate degrees will be conferred only upon persons who have been accepted into a degree program offered by a college or school of the University, and who demonstrate successful completion of all University, College, or School requirements established by appropriate regulations or publication in the University Bulletin. Individual students are responsible for ascertaining specific requirements for the degree sought, as well as compliance with published procedures.

a. To be eligible for degree candidacy at the University of Wyoming, a person must have made application for admission to the Office of Admissions, must have been admitted as a student, and must have

41 been accepted into a degree program within a college of the
42 University.

43
44 **b.** A student admitted to degree candidacy must meet all requirements
45 appropriate to the degree set forth in the regulations existing at the
46 time of the student's entry into candidacy for the degree. Students
47 failing to complete degree requirements within a reasonable^[ABFI]
48 period of time forfeit any right to graduate under the requirements in
49 effect at the time of their admission to degree candidacy.

50
51 **2.** Satisfaction of academic requirements must be demonstrated by appropriate
52 entries upon the official transcript of a student's academic work maintained by
53 the Registrar of the University.

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55 **3.** Academic requirements established by Colleges and Schools shall specify the
56 number of credit hours to be earned for awarding of a degree within the major
57 sought by a student. Colleges may establish requirements for areas of study
58 and specific courses as a part of offered degree programs. Requirements may
59 include academic work for which credit is not awarded.

60
61 **4.** Successful completion of academic requirements shall be based upon grades
62 assigned by faculty responsible for the academic offering or work. Grades
63 assigned to students shall represent the individual faculty member's evaluation
64 of the student's work as described in UW Regulation 6-722. A grade of "F"
65 signifies no credit is earned for the completed academic work. Within
66 limitations set forth in UW Regulation 6-710, grades of "S" (Satisfactory) or
67 "U" (Unsatisfactory) may be assigned. (For matters related to assignment of
68 grades, see UW Regulation 6-710, Authorization for Use of "S-U" Grades;
69 UW Regulation 6-716, Change of Recorded Grades; and UW Regulation 6-
70 720, Assignment and Removal of the Grade of I (incomplete).)

71
72 **5.** Credit applicable towards a degree may be earned or awarded through (1)
73 classes taken on campus, virtually or at distance settings (including
74 recognized academic courses under concurrent faculty general supervision
75 such as internships, clerkships, clinical experience, cooperative programs,
76 etc.); (2) credit by examination; (3) portfolio evaluations, as provided in UW
77 Regulation 6-719; and (4) acceptance of transfer credit from accredited
78 colleges or universities, including Wyoming Community Colleges. The
79 following limitations apply:

80

- 81 a. Credit by Examination and Portfolio Evaluations: Such credit may
82 be awarded to students in accordance with the provisions of UW
83 Regulation 6-719 (Assessment of Prior and Sponsored-Experiential
84 Learning). All credit assigned for experiential learning based upon
85 portfolio evaluations is excluded from the minimum credit hour
86 requirements set forth in section C below.
87 b. Transfer Credit: The college or school from which a degree is sought
88 must approve the transfer credit and whether it satisfies degree
89 requirements. Students classified as juniors or seniors must obtain
90 approval of the Dean of the College or School to take lower division
91 level courses at a two-year college which they desire to apply towards
92 their University degree program.
93
94 6. Not more than 24 semester hours of correspondence enrollment courses may
95 be used toward fulfilling requirements for a bachelor's degree.
96
97 7. The last credit applicable to degree requirements must be earned from the
98 University of Wyoming with the following exception: students of senior
99 standing may complete degree requirements elsewhere by obtaining special
100 permission of the department head, adviser, and college dean, and filing an
101 application for a degree before enrolling elsewhere.
102
103 8. Students will not receive university credit for language courses below the
104 4000 level in their native language.
105
106 9. Students will be required to complete assessment activities as determined by
107 the University of Wyoming prior to the awarding of degrees.
108
109 10. University, college and major requirements: As listed in the *General Bulletin*
110 when the student matriculates into a particular major. If a student is absent
111 from the University of Wyoming for one academic year or more, then the
112 student may be required to meet any new requirements that have been
113 developed since the original matriculation date.
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115 11. Any exceptions to undergraduate degree requirements may be granted by the
116 President or Provost and Vice President for Academic Affairs.
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118 12. Other requirements appropriate to the various undergraduate degrees shall be
119 established by the colleges and schools. All requirements and appropriate
120 implementing procedures shall be published in the University Bulletin as
121 directed by the Provost and Vice President for Academic Affairs.

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B. Cumulative Grade Point Average Requirements

1. A student must maintain a cumulative grade point average of 2.000 or better based upon credit hours attempted through the University of Wyoming.
2. Calculation of the cumulative grade point average shall be in accordance with UW Regulation 6-715 (Scholastic Probation, Suspension, Reinstatement and Academic Renewal for Undergraduate Students).

C. Minimum Credit Hour Requirements

1. A minimum of 30 credit hours must be earned from the University of Wyoming. All students must complete a minimum of 42 upper division semester credit hours to afford individual programs the ability to determine their own requirements and/or satisfy accreditation requirements. 30 hours of this upper division requirement must be earned from the University of Wyoming. Credit by examination does not count towards the required 30 hours of residency credit.
2. Undergraduate students may count hours earned in graduate level classes toward their undergraduate degree upper division credit requirement.

D. State and Federal Constitution Instruction and Examination Requirement

1. Wyoming State statute (W.S. § 21-9-102) requires that each student receive instruction in the essentials of the United States and Wyoming constitutions.
2. This requirement is satisfied by courses approved by the University Studies Committee as meeting statutory requirements. A grade of "C" or better must be earned in the class.

E. University Studies Degree Requirements

1. Specific courses which satisfy general education requirements are identified and approved by the college course and curriculum committees and the University Studies Committee. Only those courses meeting baseline learning outcomes (see UW Regulation 6-407) shall satisfy these requirements.

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160 2. It is the responsibility of the individual colleges to review and adjust their
161 degree requirements or course offerings when necessary to assure completion
162 of general studies requirements.
163

164 **F. Application for Undergraduate Degree**

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166 **Application for Undergraduate Degree:** Prospective undergraduate degree
167 candidates shall apply for graduation in a manner outlined by the Registrar's
168 Office.
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170 **G. Clearance of Debts Owed the University**

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172 Degrees, or other evidence of completion of academic credits, will not be
173 provided to students who have failed to pay requisite fees or other financial
174 obligations owed to any division or unit of the University. The Vice President for
175 Administration may approve alternative means by which payment of monies
176 owed to the University may be guaranteed for payment and permit students to
177 receive degrees and transcripts of academic work.
178

179 **IV. CHARACTERISTICS OF MULTIPLE/CONCURRENT MAJORS**

180 **Definition:** One (1) baccalaureate degree (BA, BS, et al) earned with multiple majors.

181 **A.** The student must meet University requirements once.

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183 **B.** The student must meet all college and major requirements of the major the student
184 designates as the "primary" major.

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186 **C.** The student must also meet all major requirements for any additional majors beyond
187 the primary major.

188
189 **D.** One baccalaureate degree (BA, BS, et al) and diploma will be awarded, and all
190 majors will be notated on transcript.

191
192 **~~C.E.~~** For accreditation purposes, certain colleges/majors may restrict which
193 major/college is designated as the primary college/major.
194

195 **V. CHARACTERISTICS OF MULTIPLE/DUAL DEGREES**

196
197 **Definition:** Two (2) or more baccalaureate degrees (BA, BS, et al) earned.
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- 199 A. The student must meet University requirements only once.
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- 201 B. Multiple baccalaureate degrees (BA, BS, et al) and diplomas will be awarded.
- 202
- 203 C. Both/all college and major requirements must be completed.
- 204
- 205 D. The student must complete at least 30 credit hours, 12 of which must be upper
- 206 division, more than the requirements of the baccalaureate degree curriculum requiring
- 207 the least number of credits.
- 208
- 209

210 **VI. CHARACTERISTICS OF SECOND BACHELOR'S DEGREE**

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212 **Definition:** Must have already completed one (or more) bachelor's degree(s) at UW or

213 elsewhere.

- 214
- 215 A. University requirements must be met.
- 216
- 217 B. All of the college and major requirements must be met.
- 218
- 219 C. Second degree may have the same title (BA, BS, etc.) and may be in the same college
- 220 or school as the first degree. In the case of the same college, the second degree must
- 221 be in a different major.
- 222
- 223 D. All previous UW undergraduate coursework is included in the calculation of the
- 224 cumulative GPA.
- 225
- 226 E. Courses applied to the first degree may be repeated as part of the
- 227 second degree, but the original grade and grade point average in the
- 228 original degree will not be changed.
- 229
- 230 F. Must complete a minimum of 30 UW credit hours beyond the hours
- 231 required for the first degree. At least 12 of these hours must be at the
- 232 upper division level.
- 233

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235 **VII. CHARACTERISTICS OF MINORS**

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237 Colleges define minors with minimum attributes and credit requirements.

- 238
- 239 A. A student may earn minors in one or more colleges or schools.

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241 **B.** A minimum of 12 hours (with a grade of “C” or better in all courses) must be earned.
242
243 **C.** Individual departments may elect to restrict the number of credit hours that may count
244 simultaneously toward both the student’s major and the minor.
245
246 **D.** An academic adviser will be assigned for the minor.
247
248 **E.** Approval is required from both the major department and the minor department.
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250 **F.** The minor will be indicated on the academic transcript, but not on the diploma.
251
252 **G.** The minor must be completed with or prior to the graduation date associated with the
253 student’s major^[a3].

Effective Date: July 1, 2018

Responsible Division/Unit: Office of the Provost and Vice President for Academic Affairs

Source:

Links: <http://www.uwyo.edu/generalcounsel/current-uw-regulations-and-presidential-directives/index.html>

Associated Regulations, Policies, and Forms:

History:

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Revisions adopted 6/16/15 Board of Trustees meeting