UW REGULATION 8-1
Students

I. ADMISSION

Admission and programs of the University of Wyoming are offered to all eligible people without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category. Requirements for admission to the University shall be established by regulations of the University. The Director of Admissions, through the Vice President for Student Affairs, is responsible for the admission of students. Admission of graduate students must also be approved by the faculty of an applicable graduate program.

II. FEES

Student tuition fees, and charges (Fees) shall be established by the Trustees, and shall be published by the University. All Fees are payable in advance, and no student shall be admitted to classes until Fees have been paid or a deferred payment plan has been established. Payment must be received by the University before any transcripts will be released. In accordance with the University refund policy, if a student formally withdraws from the University, the University shall refund tuition, minus any late fees.

III. STUDENT CLASSIFICATION FOR FEE PURPOSES

Individuals who qualify as Wyoming Residents shall pay the in-state tuition rate, as established by the Board of Trustees. All other students will be classified as non-resident for tuition classification purposes and shall pay the out-of-state tuition rate, as established by the Board of Trustees. For the purposes of determining whether a student qualifies for in-state or non-resident tuition, the following apply:

A. Residing in Wyoming primarily as a student will not support a claim for resident status for tuition purposes.

B. If the student provides sufficient documentation of the following, the student will be considered a resident for tuition purposes:

1. Any person who lives in Wyoming, including the spouse and any child (including a financial dependent who is under the age of 24) of that person if that person:
   a. Has his or her principal employment located within Wyoming and the income from his or her employment is the principal source of income for his or her family; and
   b. The individual pays Wyoming taxes as required by law; and
c. He or she has been employed within Wyoming for at least a majority of the twelve (12) consecutive months immediately preceding the student’s application for resident tuition.

2. Graduates of a Wyoming high school.

3. Active Wyoming National Guard members and U.S. Armed Forces members stationed in Wyoming, and their dependents.

4. Graduate students for the duration of a University-funded fellowship.

5. Wyoming residents temporarily absent from the State due to military service, attendance at an educational institution, or other type of documented temporary absence.

6. Individuals who have attended a Wyoming Community College on a full-time basis for at least one semester (excluding summer), have been awarded resident tuition status by the Community College, and who subsequently attend the University within one year of leaving the Wyoming Community College. A legal dependent under the age of 24 of a Wyoming Community College graduate shall also qualify for resident tuition at the University. Aside from the above, attending the University of Wyoming and a Wyoming Community College simultaneously or not being enrolled on a full-time basis at a Wyoming Community College does not qualify a student for resident status for tuition purposes at the University.

7. The spouse or financial dependent of an individual who is determined to be a Wyoming resident pursuant to this Regulation.

8. Individuals with a permanent home in Wyoming. To determine if a permanent Wyoming home has been established, a variety of factors are considered, including evidence and supporting documentation of the following:
   a. Any former home has been abandoned and the individual has cut all ties with their former state for at least one year immediately preceding filing for residency tuition.
   b. If a home is owned in Wyoming, it shall be the owner’s primary residence, the individual shall have over 50% ownership interest, and ownership must be dated at least one year immediately preceding filing for residency tuition.
c. One full year of continual presence in Wyoming immediately preceding the filing for residency tuition.

d. Financial independence and no reliance on resources outside the state of Wyoming for financial support for at least one year immediately preceding filing for residency tuition.

e. Wyoming vehicle registration at least one year immediately preceding filing for residency tuition.

f. Wyoming address on most recent federal income tax return for at least one year immediately preceding filing for residency tuition.

g. A valid Wyoming driver’s license for at least one year immediately preceding filing for residency tuition.

h. Wyoming voter registration for at least one year immediately preceding filing for residency tuition.

No one factor determines residence status. However, to demonstrate a permanent home students must meet factor (d) above regarding financial independence and meet at least an additional four of the eight criteria in this paragraph to qualify for residency for tuition purposes.

9. Effective for the 2015 summer school session and each semester thereafter, an applicant for resident tuition who is a veteran or eligible individual, as described in 38 U.S.C. 3679(c)(2), shall qualify as a resident for purposes of tuition at the University of Wyoming if the applicant provides:

a. A certificate or other evidence of the veteran’s qualifying service in the uniformed services of the United States;

b. Documented evidence at the time of enrollment at the University of Wyoming that:

   (1) The applicant for resident tuition intends to live in Wyoming during the term of enrollment;

   (2) The veteran was discharged or released from a qualifying period of service in the active military, naval or air service before the date of enrollment;
If the applicant is a spouse or a child of the veteran, the applicant is a transferee pursuant to 38 U.S.C. 3311(b)(9) or 3319 of the veteran’s eligibility for educational benefits.

c. A person who has qualified for resident tuition pursuant to the above requirements of this section, shall remain qualified in subsequent years if the person pursues one or more courses of education while remaining continuously enrolled, other than during regularly scheduled breaks, lives in the state during the term of enrollment, and, if the person is eligible through a transfer of eligibility pursuant to 38 U.S.C. 3319, the transfer has not been validly revoked.

C. The following students are considered non-residents:

1. Individuals who qualify under Section A above;
2. Individuals who do not qualify under Section B above; and
3. Individuals who are not U.S. citizens or permanent residents except as provided by Section B2 above.

IV. APPEALING TUITION DETERMINATIONS

Students may appeal their classification as a resident or a non-resident through the following process:

A. A student assigned a non-resident classification may submit an application for residency for tuition purposes to the Registrar or designee. The student must submit the application and accompanying documentation on or before the first day of classes for the semester they want their tuition classification to be reconsidered.

B. If the Registrar or designee does not grant reclassification, the student may appeal on a form prescribed by the Registrar that decision to the Residency Classification Committee for review, within ten (10) calendar days of the date of the Registrar’s or designee’s decision. The members of the Residency Classification Committee shall be appointed by the President or designee.

The Residency Classification Committee will review the written decision of the Registrar along with the student’s original application and accompanying documentation which were submitted to the Registrar prior
to the submission deadline for that semester and make a written finding to
affirm or reverse the classification decision of the Registrar. The student
has the burden of proof to show that the Registrar committed error in
making the original decision regarding classification. The decision of the
Residency Classification Committee is final.

C. Individuals may be reclassified for the following term when facts indicate
that a change in residency has occurred since the time of original residence
classification or since their most recent appeal. Reclassification as an in-
state student will not be applied retroactively to previous terms.

V. REDUCED TUITION

The following non-resident individuals shall receive reduced tuition rates calculated at
one hundred fifty percent (150%) of resident tuition:

A. Graduates of the University;

B. Spouses of graduates of the University; and

C. Children of graduates of the University.

D. Other tuition discount programs established by the University.

VI. SCHOLARSHIPS

Scholarships, other than those from external sources, are established by the Trustees or by
Statute. A listing of such scholarships shall be published on the University Student Financial
Aid website.

VII. DISMISSAL

Dismissal of students shall be governed by UW Regulation 8-30 and/or UW Regulation 8-
229.

VIII. STUDENT EMPLOYMENT

The University may provide work opportunities for students to assist in meeting costs
associated with progress toward their educational objectives and educational benefits. See
the University Employee Handbook for rules, policies, and procedures governing student
employees.
IX. STUDENT ORGANIZATIONS

The Associated Students of the University of Wyoming (ASUW) is hereby recognized as an official organization of the University (see UW Regulation 8-249). All other campus student organizations must apply annually for official University recognition in accordance with the policies and procedures outlined in UW Regulation 8-234.

X. STUDENT PUBLICATIONS

All student publications supported by University facilities or funds shall be approved by, and subject to the direction of, the University Student Media Board. The Board shall report to the President of the University (see UW Regulation 8-38).

XI. ADMINISTRATION

The Vice President for Student Affairs shall administer this Regulation.

Source:
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