



The Center for Global Studies invites funding applications to support projects that advance international research, creativity and engagement. Funding is up to \$5000, and may be sought for research outside the U.S., collaboration with a current or prospective UW international partner institution, or research focused on international topics relevant to UW and the state of Wyoming. Funding under this SECOND call for AY 2023-2024 must be expended by the end of May 2024 (advance purchase of tickets, accommodation, etc. is possible for research projects to be completed during SU24).

FUNDING SOURCE: Second Round funding is made possible by CGS donors.

REQUIREMENTS

- Projects must be internationally oriented and research focused. All research and creative activity is of interest. Proposals that advance UW's international footprint or stand to intensify international relationships and opportunities for the university as a community are of particular interest. Projects pursuing UW grand challenges or strategic goals are welcomed.
- Applications must include: 1) coversheet, 2) abstract, 3) proposal narrative of up to 2 pages, 4) supporting letters if relevant (partner institutions, etc.), and 5) detailed, feasible and cost-efficient budget, noting additional funding received or sought, its source, and likely date of notification for such funding. (See budget template below.) **Submit as ONE pdf.**
- If you have previously received CGS International Research funding, its outcomes will be considered in this year's evaluation. (If no summary of past work achieved under an IRG is on file with Global Studies, a new proposal cannot be considered.)
- Competition is open to current UW faculty, staff with a research responsibility, and incoming colleagues who have a start date of January 2024.

EVALUATION CRITERIA

- Quality and relevance of the research proposed.
- Overall viability and deliverables of the project (scholarly infrastructures, etc.; proposed publications; future collaborations...).
- Cost efficiency and budget justification.

Other factors may include the extent to which the project:

- 1) enhances UW's international reputation and global standing;
- 2) advances internationalization and the university's strategic goals;
- 3) exhibits potential to expand UW's international research and engagement portfolio;
- 4) advances interdisciplinary collaboration;
- 5) may persist beyond this initial funding;
- 6) can be leveraged for future external funding support.

Unless explicitly related to the research project and with the goal to advance research, participation in international conferences, seminars, symposia, and related professional development opportunities will not be considered.

Projects with a partner at UW require a full application from each partner, indicating individual goals, responsibilities & costs.

All funds must be expended by the end of May 2024, and cannot be deferred. Travel may occur after this date, but funding must be expended and processed in advance. Cash advances may only be requested if all travel is complete by May 31, and are STRONGLY DISCOURAGED.

DEADLINES

February 9th, 5 p.m. Applications due / Early March, funding notifications will be sent. / May 31 2024, all expenses reconciled

Questions should be sent to the director of the Center for Global Studies: cmf@uwyo.edu

Completed applications for SECOND ROUND funding should be submitted to cmf@uwyo.edu

INFORMATION FOR RECIPIENTS

- Expense transactions MUST BE complete by May 31 2024. Grants from these funds cannot be deferred.
- Recipients must submit a report of their work promptly on its completion—no later than 12/30/24, to: cmf@uwyo.edu.
- Funds must be spent in consultation with the GEO Business Manager to ensure timely processing of transactions.
- Grantees should attend relevant workshops with ORED, for instance on future funding opportunities.
- Taxes may be payable on this funding, and are the responsibility of the recipient.

FACULTY & STAFF INTERNATIONAL RESEARCH FUNDING

2023-2024 COMPETITION: Second Round

- APPLICATION FORM -

Applications are due by 5:00pm MT on 9th February 2024.

Notifications of funding will be sent out early March 2024.

IMPORTANT NOTE ON EXPENDITURE TIMEFRAME:

Funding **must** be expended and processed in consultation with the GEO Accountant **no later than 31 May 2024**.

Travel may occur after this date, as long as funds can be expended and processed in advance.

APPLICATION: Please provide the following information, on the form included below:

- 1) **Research Proposal Overview (Coversheet)**
- 2) **Abstract**, accessible summary (150 words), for external sharing should you receive funding.
- 3) **Narrative**, adequate to explain the project and make the case, with distinct sections providing a project description, objectives, methods, outcomes sought, and bibliography/references (2 pages);
 - *Project Description & Research Objectives.* Describe your international project, its necessity, your research goals and hoped-for outcomes, and the needs or actions toward these purposes that you propose to accomplish under the requested funding. Your general description should situate the project with reference to disciplinary contexts. If more appropriate to the proposal, please state research questions and/or hypotheses for the proposed research.
 - *Research Methods.* Describe the research methodology and links with other researchers, including UW student involvement.
 - *Anticipated Research Outcomes.* Discuss the viability, relevance, and proposed deliverables of the project (e.g., scholarly publications, joint international authorship, external grant applications, etc.)
 - *Anticipated UW Contributions.* Describe how the project aligns with the home department/academic unit's curriculum and international research goals, and indicate how the project might advance UW's internationalization.
 - *References.* Provide a list of key academic references informing the project.
 - *Supporting Documentation.* Please attach any documentation that demonstrates advanced planning.
- 4) **Supporting Documentation:** Please attach any documentation that demonstrates advanced planning.
- 5) **Budget:** a detailed, feasible and cost efficient budget and justification, noting existing funding. Use attached template.

Questions should be sent to Caroline McCracken-Flesher, Director Center for Global Studies, cmf@uwyo.edu.

WHAT TO SUBMIT:

DELETE pages 1-2 of this form (including this page);

SUBMIT your PDF of the APPLICATION (below), including any supporting documents as listed.

**CENTER FOR GLOBAL STUDIES
FACULTY & STAFF INTERNATIONAL RESEARCH FUNDING
FY 2024 Round Two**

APPLICATION

1) RESEARCH PROPOSAL OVERVIEW (Coversheet)

Project title:	
Principal investigator:*	
Principal investigator's contact information:	
Department/Academic unit(s):	
Research dates:	
International travel destination (if applicable):	
Total amount required for project:	
Existing funding:	
Amount requested under THIS proposal	

* If the project has a UW research partner, that UW partner must apply independently (see page 1)

REQUIRED SIGNATURE

I certify that the information I have submitted is accurate to the best of my knowledge. I also agree that this potential research proposal aligns with the international goals of the strategic plan of my college/department and it will advance the broader global engagement interests of the University of Wyoming.

I acknowledge that all funding under this competition must be expended by May 31 2024, and submitted for budget reconciliation, as needed, at that time.

Primary Faculty/Staff Investigator:

_____ Date _____

Signature

Printed Name/Title

2) PROPOSAL ABSTRACT

Provide a 150-word abstract of the research project.

3) NARRATIVE (up to 2 pages)

Text entry here:

4) SUPPORTING DOCUMENTATION

(Insert any letters of support from research partners etc. here)

5) PROJECT BUDGET- Include a justification for each budget item.

A. Itemized estimated expenditures:

Transportation		Justification
International	\$	
In-country	\$	
Accommodation	\$	Enter locations, days, rates here:
Meals and incidental expenses*	\$	Enter number of days here: Enter Dept of State rate, or lower manageable rate for location, here:
Materials	\$	
Fees	\$	
Other costs within UW protocols (specify, adding line items as needed)	\$	
Total Estimated Expenditures	\$	

* M&IE are discouraged as a category. M&IE can only be honored if travel is complete by May 31 2024

* Cash advances will not be allowed for travel in SU 24, and if allowed for earlier travel will require completion and FULL documentation by May 31 2024.

B. Itemized estimated resources/matching funds (identify source and amount)

Enter here funds you have received, or have or will apply for, from other bodies.

Source	Amount	Date of decision on this funding
	\$	
	\$	
	\$	
Total of external/other requested funds	\$	

C. Total Requested from CGS (total A minus total B) \$ _____.

*For lodging and living expenses, refer to UW’s Official University Travel and Reimbursement Policy (effective December 2017). Claims for lodging and living expenses may be made under the following categories, as appropriate: Per Diem (accommodation and meals & incidental expenses, bundled), or separated out as “accommodation” and “meals and incidental expenses.” (Use the following link to check state department rates for per diem and M&IE: https://aoprals.state.gov/web920/per_diem.asp.)

Note that we prefer to address actual, documentable costs that can be prepaid and/or processed before the deadline of May 31. We strongly recommend against requests for cash advances for expenses. Should one be allowed, it MUST be reconciled through the CGS accountant by May 31. Cash advances CANNOT be used to carry funding beyond May 31 2024.

Recipients must work closely with CGS and departmental accountants to ensure appropriate and timely expenditure of funding.