

**By-Laws of the Interfraternity Council at the University of Wyoming**

**ARTICLE I**  
**Meetings**

- Sec. 1.** Weekly meetings of the IFC Legislative Council will be held Thursday night at 7:00 p.m. during the regular academic year, except when a simple majority approves a temporary change.
- Sec. 2.** Special meetings of the Legislative Council can be called by the IFC President.
- Sec. 3.** Meetings of the Executive Council shall be called as needed by the President.
- Sec. 4.** Meetings of the Judicial Council shall be called as needed by the Chief Justice.
- Sec. 5.** Meetings shall be conducted according to Roberts Rules of Order.

**ARTICLE II**  
**Membership**

- Sec. 1.** Fraternities shall be admitted membership to IFC according to the IFC Constitution
- Sec. 2.** The two Legislative Council votes appropriated to each member fraternity shall be filled as follows: the chapter President or chief executive officer shall determine the member fraternities vote.
- Sec. 3.** Recognized colonies working toward chapter status shall be granted participation in IFC events and projects according to the standards set for member chapters
- Sec. 4.** The Legislative Council may choose, by simple majority to send a member fraternity before the IFC Judicial Council for repeated failure to report adequate representation to meetings of the IFC Legislative Council.

**ARTICLE III**  
**Election Process**

- Sec. 1.** Date of Election: Elections for the IFC executive and officer positions shall take place during the second meeting in November.

- Sec. 2.** Method of Election: in order to run for office an individual member must first be nominated by a member of the current Legislative Council. Each candidate shall make a presentation regarding their qualifications before voting begins for the office they are seeking election. After all presentations have been made, the member of the Legislative Council shall each give one vote for their preferred candidate. If no candidate has a majority (over 50% of the vote), then the Legislative Council will vote between the two candidates with the highest number of votes. In the case of a tie for second place, then the three most popular candidates shall be nominees for the runoff election. If no majority is gained during the three-way election (over 50% of the vote), then this process shall be repeated with the two highest vote gainers. If another tie appears, the remaining candidates shall be asked to debate the issues chosen by the Legislative Council. After the debate, the council shall again vote. This process is repeated until one candidate gains a majority of support (over 50% of the vote) of the Legislative Council.
- Sec. 3.** Terms of Office: officers are elected for one-year terms, beginning Jan 1 of the upcoming year, except in cases of replacement, in which case the replacement shall simply finish the term of the officer he is replacing.
- Sec. 4.** All officers shall be required to keep a notebook of duties and actions. Notebooks will be passed to incoming officers upon successful election.

#### **ARTICLE IV** **Executive Council**

- Sec. 1.** Members of the IFC council shall not be allowed to represent their respective member fraternities, and they shall not be allowed a vote in the Legislative Council. Due to the role of being an unbiased member, no IFC Executive shall be a candidate for presidency of their respective chapter.
- Sec. 2.** No person shall serve as an IFC Executive who does not currently have a 2.5 cumulative GPA, is not currently enrolled as a full-time student at the University of Wyoming, who does not have at least 30 academic credits from the University of Wyoming, or who is currently on conduct probation status as assigned by the Dean of Students Office. All executives must also be an active member and be in good standing with their member fraternities.
- Sec 3.** President: The IFC President must fulfill the following duties, in addition to any existing Constitution requirements and duties, or those set by relevant legislation: 1) Represent IFC on University committees, to University Officials, to the University Trustees, to the North-American Interfraternity Conference, and to the Laramie Community; and 2

- Sec. 4.** Vice President: The IFC Vice President shall fulfill the following duties, in addition to any existing Constitutional requirements, or those set by relevant legislation: 1) Assist the President in the daily business of IFC; 2) run IFC Legislative Council meetings and appoint committees as required; and 3) meet with the President (or internal chief executive) of each member fraternity as deemed necessary by the Legislative Council.
- Sec. 5.** Treasurer: The IFC Treasurer will be responsible for recording all financial transactions, collecting official dues, and the disposal of funds. The Treasurer shall also chair any budget session, and present a budget proposal to the Legislative Council per their request.
- Sec. 6.** Director of Public Relations: The PR director is responsible for the coordination of fraternity events on campus, and the promotion of a positive Greek image on campus and around the state. He is also charged with being the IFC co-coordinator (along with his Panhellenic counterpart) of Greek Week. He shall also coordinate one IFC Community Service project per semester that includes all IFC member fraternities. He shall meet with the PR Chair (or relevant position) of each member fraternity once a month. He shall also meet with the university newspaper editor twice a semester.
- Sec. 7.** Chief Justice: The IFC Chief Justice shall Chair the IFC Judicial Council. He shall serve as a representative for IFC at all A team meetings. He shall have authority and discretion to place temporary restrictions on a member fraternity awaiting appearance before the IFC Judicial council upon the majority approval of the IFC Justices. He shall also be responsible for giving decisions of all Judicial Council rulings, unless not present during initial hearing in which he will appoint of the sitting justices to give the decision of the council.

## ARTICLE V Officers

- Sec. 1.** Members of the IFC officers shall not be allowed to represent their respective member fraternities, and they shall not be allowed a vote in the Legislative Council. Due to the role of being an unbiased member, no IFC officer shall be a candidate for presidency of their respective chapter.
- Sec. 2.** No person shall serve as an IFC officer who does not currently have a 2.5 cumulative GPA, is not currently enrolled as a full-time student at the University of Wyoming, who does not have at least 30 academic credits from the University of Wyoming, or who is currently on conduct probation status as assigned by the Dean of Students Office. All officers must also be an active member and be in good standing with their member fraternities.

- Sec. 3.** Secretary: the IFC Secretary will be responsible for the written record of each meeting, keeping a written record of meeting attendance, distribution of agendas and meeting minutes to each chapter representative, and for all IFC written correspondence. The IFC Secretary shall be responsible for ensuring each chapter updates their role cards in accordance with relevant Bylaws or legislation. The IFC Secretary shall also be responsible for submitting charges to the IFC website.
- Sec. 4.** Recruitment Chair: The Recruitment Chair is responsible for all campus recruitment efforts for fraternities. He shall meet once a month with Recruitment Chair (or relevant position) of each member fraternity. He shall also be required to work as the “Greek Life Intern” in the Greek Life Office during the summer of his term.
- Sec. 5.** Scholarship Chair: He is responsible for providing the scholarship chairs (or relevant position) of each member fraternity with academic information, and planning academic programs for presentation to the member fraternities. He must meet at least once a month with the Scholarship Chair (or relevant position) of each member fraternity to ensure their progress in meeting their scholarship program and the IFC Scholarship Program. He writes the IFC Scholarship Program Annually with the advice and consent of a simple majority of the Legislative Council.
- Sec. 6.** Associated Students of the University of Wyoming (ASUW) Liaison: He is responsible for reporting on the business of IFC to ASUW, and shall serve as an ex-officio on the ASUW Student Senate. He shall also report ASUW business back to the IFC Legislative Council He is the chief lobbyist concerning ASUW money and support for the IFC.
- Sec. 7.** Panhellenic Liaison: He is responsible for reporting on the business of IFC to Panhellenic, and shall serve as an ex-officio on Panhellenic committees as the IFC and Panhellenic Presidents deem necessary. He shall also report Panhellenic business to the IFC Legislative Council.

## **ARTICLE VI** **Judicial Council**

- Sec. 1.** The power to decide between member fraternities, to adjudicate infraction of regulations or administrative action, to adjudicate violations of these Bylaws lies in the IFC Judicial Council. The IFC Judicial Council shall have the power to arbitrate and mediate cases and to impose and/or recommend sanction in cases involving member fraternities versus IFC, IFC versus member fraternities, or member fraternity versus member fraternities.
- A. Principles of Self-governance include free discussion of ideas and opinions and numerous leadership and service opportunities, all within an equitable environment of thoughtful decision making and accountability.

- B. It is the IFC Judicial Council that promotes proper and responsible behaviors for a positive learning environment. It is an impartial board that maintains a higher stand as stated in the IFC Constitution and By-Laws. Therefore, any infraction of the rules set forth by the IFC, University of Wyoming, the City of Laramie, or the state of Wyoming will subject the organization to disciplinary action by the Judicial Council or appropriate authorities.
- C. IFC Judicial Council Formal Complaint and Decision Form shall be available in the Greek Life Office and listed on the IFC website. All forms must be submitted and filed with the Coordinator of Greek Affairs. Complaint forms shall not be assigned a formal reference (year, complaint #, and involved member organization listed on the bottom) unless complaint proceeds to the formal hearing process. All complaints even if they don't proceed to the hearing process will be filed in the Greek Life Office for reference of the IFC judicial Council, Coordinator of Greek Affairs, and the Dean of Students Office.

**Sec. 2.** Duties of a Member of the IFC Judicial Council

- A. A member of the IFC Judicial Council shall throughout his term:
  1. Maintain at least a 2.5 cumulative grade point average;
  2. Be an active member in good standing with his member fraternity;
  3. Be eligible for reappointment with reapplication;
  4. Any member of the IFC Judicial Council having more than three unexcused absences from any judicial hearing or other meeting that may be scheduled will forfeit his position;
  5. No justice shall hear a case of his own fraternity or personal affiliation. If three or more justices are unable to participate in any particular hearing the IFC Legislative Council shall appoint a temporary justice(s) to sit on the specific hearing by a three-fourths (3/4) vote. Upon conclusion of the hearing the temporary justice(s) shall be relieved of his duty.

**Sec. 3.** The Chief Justice

- A. Shall:
  1. Preside at all meetings and hearings;
  2. Review cases prior to hearing to ascertain jurisdiction and validity with the Coordinator of Greek Affairs;
  3. Announce final ruling;
  4. Fulfill all duties of a justice;
  5. Maintain close contract with the IFC Executive Council;
  6. Appoint a Chief Justice pro-tempore with the approval of the IFC Executive Council in the event the Chief Justice cannot fulfill his term of office or has conflict of interest during his term.

**Sec. 4.** Justices

## A. Shall:

1. Hear and be an objective and impartial voting member of all cases brought before the IFC Judicial Council
2. Attend all functions associated with the office;
3. Keep all matters confidential relating to judicial proceedings;
4. Perform any other tasks as agreed upon by the IFC Judicial Council that will enhance its performance as a viable body.

**Sec. 5.** Alternative Justices

## A. Shall:

1. Serve as a justice in the absence of any regular justice and shall perform the duties of a justice as designated above;
2. Hear all cases, but have no vote (unless a justice is absent);
3. Keep confidential all matter relating to judicial proceedings
4. Act as the note taker at all function associated with his office;
5. Attend all function associated with the office;
6. Perform any other tasks agreed upon by the IFC Judicial Council that will enhance its performance as a viable body.

**Sec. 6.** Participation of the Coordinator of Greek Affairs in IFC Judicial Council matters:

- A. When a report of a Complaint is filed with the Greek Life Office, a copy is also filed with the cited chapter and the Coordinator of Greek Affairs
- B. Attends all meetings on the IFC Judicial Council matters and may serve as a mediator during the mediation process
- C. Remains neutral, makes sure minutes of IFC Judicial Council meetings are taken, and keeps the records of all judicial proceedings in their files for seven (7) years.
- D. Works with the Chief Justice to insure that penalties assessed or recommendations made are fulfilled on time.
- E. May inform the appropriate chapter advisors concerning the infractions.

**Sec. 7.** Filing a complaint: Filing a complaint must be done within 30 days of the incident- once filed, the Chief Justice has one week to set up a follow up meeting with involved parties. If the person that filed the grievance is not the chapter president they must be present for part of the mediation/hearing process. If complaint falls on any academic break the Chief Justice shall attempt to call a special meeting of the justices to evaluate the complaint.

- A. Any student, faculty, administrator, community resident, conduct board member, fraternity/sorority chapter or fraternity/sorority individual chapter member may initiate a complaint for violating the Constitution, By-Laws, and Standards for Fraternities of the IFC.
- B. A letter notifying the Organization of the grievance against them will be sent to the president at the next legislative council meeting.. A copy will also be sent to the Chief Justice of the Organization. All name, contact information, and signatures from the Formal Complaint form shall be kept anonymous.
- C. As deemed necessary by the Chief Justice grievances may be worked out through mediation process, rather than going directly into the preliminary hearing process.
- D. After complaints have been submitted the IFC Flow Chart of Judicial Process (located in the Greek Life Office and/or UW IFC website) outlines a visual reference of judicial procedure to be followed.

**Sec. 8. Mediation**

- A. The purpose of mediation is to find a solution satisfactory to both the complaining party and the accused fraternity, which is appropriate under IFC Constitution, By-Laws, Social contracts, and Substance Use Policy.
- B. IFC Chief Justice shall serve as the mediator, or the Pro Tempore
- C. Mediation shall be closed to the public. The participations in the mediation shall be the fraternity's President, another member of the President's so choosing from the member fraternity, the Chief Justice, and the Coordinator of Greek Affairs advisor. A chapter advisor may attend as a non-participant/observer.
- D. Mediation Guidelines- A successful mediation preserves confidentiality, settles difference without the formal process of a hearing, and provides a solution acceptable to all without involving multiple witnesses and time consuming discussions.
  1. Set a time frame for the meeting (to last no longer than one (1) hour;
  2. Set the time of the meeting for the convenience of all attending;
  3. Provide pertinent materials for everyone; a copy of the infraction report and copies of the of all working IFC documents necessary for mediation;
  4. Provide time for each participant to explain their position;
  5. Search for alternative solutions. List all solutions and discuss each one;
  6. Select a fair and reasonable course of action, specific and doable;
  7. Agree to keep the mediation discussion private;
  8. Take written minutes on solution reached (not recorded);
  9. Before the meeting closes, be sure everyone knows the results of the discussion;
  10. The advisor of the Coordinator of Greek Affairs is present for the mediation. He or she is able to ask questions, provide insight during the mediation but is not able to make a ruling or decision in regards to the outcome.

**Sec. 9. Preliminary Hearing**

- A. A preliminary hearing will be scheduled following the receipt of the grievance no sooner than 10 days. The purpose of a preliminary hearing is to review the charges, provide an explanation of the disciplinary process, discuss the organization's options, and advise the organization of the potential sanction(s) for the alleged violations. Should mediation not be deemed an appropriate method of handling a grievance or should mediation prove unsuccessful, the case will be brought forth for a preliminary hearing.
- B. A pre-selected justice chosen by the Chief Justice, will attend the preliminary hearing. The justice present will be disqualified from hearing any potential ensuing case, which would go before the IFC Judicial Council. In order to remain impartial, the Chief Justice will not attend the preliminary hearing.
- C. The accused Organization President or their designee, the IFC Justice and the Chapter Advisor are the only individuals permitted to attend the preliminary hearing.
- D. If the accused organization fails to schedule or appear at the preliminary hearing, a hearing before the IFC Judicial Council may be scheduled. Preliminary hearings may be rescheduled at the discretion of the Chief Justice and Coordinator of Greek Affairs.
- E. After the accused organization is shown the grievance form, the justice will explain the options for the organization. Within two university working days the organization must return the selection of hearing options worksheet to the Greek Life Office. The organization has the choice to accept responsibility and will receive the prearranged sanction(s) or they request a hearing. The hearing date will be assigned during the Preliminary Hearing and it will be scheduled within two academic weeks.
- F. The Coordinator of Greek Affairs is present for the preliminary hearing. He or she is able to ask questions, provide insight during the preliminary hearing, but is not able to make a ruling or decision in regards to the outcome.

**Sec. 10. General Hearing Procedures:**

- A. Attendance of both the complaining party, the plaintiff, and the accused party, the defendant, are mandatory at the IFC Judicial Council hearings. Chapter advisor (or other designee) attendance is optional. If the accused organization fails to appear at the hearing, the hearing shall continue at the discretion of the IFC Judicial Council as it would have in the same manner. If the Coordinator of Greek Affairs fails to appear, or the minimum number of Greek justices is not met, the hearing will be rescheduled within 10 days.
- B. Hearing Procedures:
  1. Call to Order: At this time, persons before the Board take their respective places in the hearing room. At this point, the hearing is considered to begin and be underway.

2. **The Nature of the Hearing is Explained:** The nature of the proceedings is explained. IFC Judicial Council hearings are not legal proceedings, but rather informal and non-adversarial. Strict, legal burdens of proof and the like are not part of IFC Judicial Council findings, for its hearings are convened in the interest of preserving and enforcing the higher standards set by the Office of Greek Affairs, which require superior ethical and moral behavior. Each party can consist of: the chapter president, another executive officer, the chapter advisor, and witnesses. No legal council is permitted and will not be heard. The parties should be advised during the pre-trial orientation process that opening and summary statements might require considerable preparation beforehand. The parties are reminded that all comments and questions are to be directed to the Board. At no time may the parties address each other without permission from the Chair.
3. **Opportunity to Object to a Board Member.** The first order of business concerns the accused party's right to "strike" a justice from the presiding Board. Justices may only be stricken on reasonable grounds, and the objecting party must, therefore provide a valid reason for moving to strike. After considering the objecting party's grounds for striking, the Chief Justice either removes the offending justice or allows him to remain. Greek Justices are obligated to strike themselves in the event that an earlier dealing with either the plaintiff or the accused may call the integrity of the justice's decision into question. If a Council member finds himself having to decide a matter involving one of his good friends, he is expected to excuse himself just the same.
4. **The Official Documentation of the Alleged Violations are Provided to the Justices:** The justices will have no prior exposure to the briefs containing official documentation of the allegations. The evidence provided within the brief and the evidence that surfaces throughout the case will be the only evidence permitted in rendering a decision.
5. **The Charges are Read:** The charges are read one at a time by the Chief Justice. The accused party will have the opportunity to respond with a plea of 'responsible' or 'not responsible' to each charge individually.
6. **The Accused Enters a Plea of "Responsible" or "Not Responsible" to Each Charge:** If the party pleads "responsible," the IFC Judicial Council may pose clarifying questions before entering a closed session to deliberate sanctioning. If the accused pleads "responsible" to all charges levied and the IFC Judicial Council is satisfied with the details of the plea, the Board then enters a closed session to deliberate sanctioning. If the accused pleads "not responsible" to a partial list of charges, the IFC Judicial Council sets any "responsible" pleas aside until sanctioning begins. The hearing then proceeds to hear opening statements regarding the charges which remain.
7. **Opening Statements:** Opening statements are limited to ten minutes each. The plaintiff speaks first followed by the accused. At no time may members from the two parties directly address each other without permission from the Chief Justice.
8. **Rebuttals:** Rebuttals are limited to five minutes each. The plaintiff rebuts first followed by the accused.

9. **Presentation of the Witnesses:** At this time, witnesses appearing before the IFC Judicial Council are introduced. The justices should take notice of the witness's names and faces since the reading of the charges will likely refer to them, and the justices will want to know to whom they are directing their questions. The witnesses will then be given the opportunity to relay any information pertinent to the case at hand.
10. **Questioning by the Greek Justices of all Parties Involved:** The questioning portion of the hearing is most important. Interrogation of participants must be thorough and never rushed. Board members are allowed to ask as many questions as necessary to acquire full information. When the justices or the participants think information can better be obtained by questioning witnesses in private, the Board reserves the right to separate witnesses and receive their testimony one at a time. Above all, Greek Justices are reminded that these hearings are non-adversarial; special attention should be paid to maintaining that atmosphere.
11. **Questioning by both parties:** At this time, each party has the opportunity to ask any questions in clarification. These questions must be directed through the Board. At no time may the two parties address each other directly.
12. **Summary Statements:** Summary remarks are limited to five minutes each. The plaintiff concludes first, followed by the accused. As with the opening statements and rebuttals, only one member from each party may address the Board. Summary statements may only be directed to the panel of Greek Justices.
13. **IFC Judicial Council Enters a Closed Session for Deliberation:** At this time the parties are excused so that the IFC Judicial Council may deliberate in private. Nothing further is required from the plaintiff. The plaintiff is excused, but they may stay for the decision and sanctioning. Past organizational offenses are not considered when determining responsibility or non-responsibility.
14. **IFC Judicial Council Decision:** Once the Board has completed deliberation, the court reconvenes to announce its decision. If the accused is found to be "not responsible," the hearing is adjourned. If the accused is found "responsible," the IFC Judicial Council closes to determine sanctions.
15. **IFC Judicial Council Sanctions** are considered and imposed based upon the seriousness of the violation. Sanctions serve as both a deterrent and an educational tool. The justices are reminded that sanctioning principles dictate that the 'punishment fit the crime'. Past organizational offenses may be considered when deliberating sanctions. Decisions shall be released no more than one week after the hearing. The Chief Justice shall release official recommendations or sanctions from the court. Rulings will be distributed to the plaintiff, defending fraternity, and record will be kept in the Greek Life Office. Appeal procedure in the same document shall be explained. All proceedings will be kept confidential, but penalties imposed shall be reported to the Coordinator of Greek Affairs and President of the IFC. A press release will also follow when warranted.
16. All appeals shall be heard by the Dean of Students office and are final. Appeals must be submitted within 30 days of decision from the IFC Judicial Council and filed by the fraternity President to the Coordinator of Greek Affairs.

- Sec. 11.** Possible sanctions include but are not limited to:
- A. Complete restitution of property for any damage incurred;
  - B. Fines for minor offense or through mediation shall follow these guidelines:
    - 1. First Infraction results in IFC President or Chief Justice talking to alleged Fraternity's President and/or adviser;
    - 2. Second Infraction results in social probation for the rest of the current semester;
    - 3. Third Infraction results in a minimum of \$250.00 fine, social probation for the current and following semester, and will require a mandatory hearing as outlined above.
  - C. Letter of reprimand to be sent to the responsible chapter, with copies sent to the defendant, chapter advisor, Coordinator of Greek Affairs, National Organization, and any other party deemed necessary by the council;
  - D. Sponsoring various programs pertinent to the violations. This programming is direct as a teaching tool and should be specifically planned and designed toward that successful outcome;
  - E. The responsible party must develop a letter of intent, signed by all active members of the fraternity, with the purpose of reflecting on the found principles to guide the chapter actions and conduct;
  - F. Host an onsite risk management-training program to educate the members of the chapter on the Greek Alcohol Policy or the pertaining topic. A specified percentage of the chapter member, determined by the IFC Legislative Council, are required to attend;
  - G. Social Probation: a specified temporary period of time which denies a chapter from having social or registered events in accordance with the Dean of Students office;
  - H. Social Suspension: no social function with another organization, as an individually chapter, for a specified period of time with the consent and approval of the Dean of Students Office;
  - I. Social, RSO, or Chapter Suspension: recommended loss of membership in the Greek Life Office or IFC for a specified period of time, upon the approval of the Dean of Student Office;
  - J. Other penalties deemed necessary by the IFC Judicial Council.

**ARTICLE VII**  
**Vacancies and Dismissals**

- Sec. 1.** IFC officials from the Executive, Legislative, or Judicial councils shall be removed from office through either automatic disqualification or impeachment
- Sec. 2.** The Coordinator of Greek Affairs or designee of the Dean of Students Offices shall have the authority to remove any IFC official who is ineligible due to academic or conduct violations.

- Sec. 3.** Articles of Impeachment shall be brought against any member of the Legislative, Executive, or Judicial council of the IFC if it is suspected that the persons in question violated the IFC constitution, Bylaws, or any other governing document or has committed any other acts that would compromise their integrity as student leaders or members of the IFC
- A. In case of removal or vacancy of the Chief Justice the president shall immediately appoint a new Chief Justice for approval of the Legislative body by a two-thirds (2/3) vote.
  - B. In case of removal or vacancy in executive or officer positions the Legislative Body upon the next meeting will appoint candidates for election no later than fourteen days after the removal of the vacant position.
- Sec. 4.** Impeachment hearings must be approved by two-thirds (2/3) of the Legislative Council and shall be announced two weeks prior to being held.
- A. The trial of impeachment must be commenced at least (2) weeks following the vote of the Legislative Council to authorize the charge of impeachment
  - B. There shall be no limit to who can testify or speak at an impeachment hearing.
  - C. Hearing shall be presided over by the Chief Justice. All members of the Legislative, executive, and judicial council shall be present. Hearings will follow Roberts Rules of Order.
  - D. Impeachment of IFC Executive, Legislative, or Judicial members will consist of no less than three-fourths (3/4) vote of the IFC Legislative Council. Upon successful vote the member being impeached will be removed from office immediately. Vacant position will be filled according to the IFC Constitution and By-Laws.
  - E. Individuals who are being charged with impeachment shall not have the privilege to vote in their own impeachment.
  - F. If found guilty of articles of impeachment, there shall be no punishment other than the removal of office.

**ARTICLE VIII**  
**Voting**

- Sec . 1.** Voting procedures shall follow Roberts Rules of Order.
- Sec. 2.** Only members of a council may vote on issues before that council, except for the Vice President in the case of a tie in the Legislative Council, Ex-officios shall not be accorded a vote.

**ARTICLE IX**  
**Finances**

- Sec. 1.** The Legislative Council shall set the amount and method of collection of all dues and fees. The IFC Treasurer shall carry out collection of dues, fees, and fines. Unless otherwise determined by relevant legislation, all dues and fees shall be due on the first day of each academic year, and all fines shall be due 30 days after ruling
- A. Dues shall be decided by the legislative council the second Thursday of October, and they new dues shall not take effect till January 1<sup>st</sup> of the following year.
- Sec. 2.** Role cards will be updated by the IFC Secretary on September 15, November 15, February 15, and April 15 of every year in order to maintain accurate appropriation of dues.
- Sec. 3.** Failure to pay dues or fines will result in an appearance of the member fraternity before the IFC Judicial Council.
- Sec. 4.** All dues and fees collected by IFC shall be placed in a General Fund of the IFC Treasury.
- A. All fines in the General Fund shall be collected by the Treasure.
- Sec. 5.** Funds remaining at the dissolution of IFC shall be appropriated according to the IFC Constitution
- Sec. 6.** All surplus funding shall roll back into the next year's budget.

**ARTICLE X**  
**Expansion**

- Sec. 1.** It is the prerogative of IFC to expand the Greek community at the University of Wyoming with the advice of the Coordinator of Greek Affairs.
- Sec. 2.** No fraternity or colony shall be recognized by IFC without the expressed written consent of the Legislative Council.
- Sec. 3.** The decisions to accept expansion by either a colony or active chapter requires the approval of two-thirds (2/3) of the Legislative Council.

**ARTICLE XII**  
**Attendance**

- Sec. 1.** It is the responsibility of every member fraternity and IFC Executive to dutifully attend the weekly meetings of the IFC Legislative Council (as stated in the IFC By-Laws Article 1, Sec. 1.) Every member fraternity and colony shall have two representatives in attendance at all IFC Legislative council meetings.
- Sec. 2.** All absences must be excused 24 hours prior to the meeting by the IFC Vice-Presidents (Preferably via email).
- Sec. 3.** First unexcused absence from a member fraternity or IFC Executive or officer for the current semester will result in a verbal warning from either Interfraternity Council Vice President or Chief Justice
- Sec. 4.** Second unexcused absence of a member fraternity or IFC Executive or officer for the current semester will result in a written warning from either the Interfraternity Council Vice President or Chief Justice.
- Sec. 5. A.** Third unexcused absence of a member fraternity for the current semester will result in a monetary fine of \$100. The member fraternity will then be expected to come before the IFC Legislative Council and offer an explanation and apology due to their respective absences.
- B.** Third unexcused absence of an IFC Executive or officer for the current semester will result in that executive coming before the IFC Legislative Council and offer an explanation and apology due to their respective absences.
- Sec. 6. A.** Fourth unexcused absence of a member fraternity for the current semester will result in the member fraternity being placed on temporary social probation and a hearing in front of the IFC Council. Social probation will continue until completion of hearing with IFC Council.
- B.** Fourth unexcused absence of an IFC Executive or officer will result in automatic removal from office.

**ARTICLE XII**  
**Amendment and Authority**

- Sec. 1.** These IFC By-Laws gain authority through the IFC Constitution, and are subordinate thereof. The IFC Constitution shall overrule these IFC By-Laws in cases of conflict
- Sec. 2.** These IFC By-Laws may only be amended by the process prescribed by the IFC Constitution.

REVISED AND APPROVED: February 26, 2009

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