



New Recruiting and Learning Cloud Systems Live

We are excited to announce that Oracle Recruiting and Learning Cloud are live and available for use within HCM. These modules replace Taleo Recruiting and Employee LearnCenter, respectively. All users who had completed [HCM Recruiting Cloud Access training](#) by 10:00 a.m. this morning have access at this time to the new recruiting module. Oracle Learning Cloud is available now to all employees as well as new employees who have not yet completed WyoCloud system access training.

Recruiting Cloud

Most information for open requisitions have been converted and are available for hiring managers/assistants to continue active searches. You may notice not all applicant attachments are displaying at this moment, however those will finish being loaded by Tuesday morning. Some previously filled requisition data as well as legacy data from HRMS will continue being loaded throughout this week.

Any users who have not yet completed HCM Recruiting Cloud Access training will now receive access within three hours of training completion. The training can be accessed by using this [link](#) or navigating in HCM to *Learning* under *My Profile* then searching *HCM Recruiting Cloud*.

In addition to online trainings, coordinating [Quick Reference Guides](#) are available on the WyoCloud Knowledge Base. The [Hiring Toolkit](#) is in the process of being updated. All previous Career Site links have been combined into one new [external career site](#). Internal candidates should locate and apply for jobs within HCM under *My Profile* then *Current Jobs*.

NEW Onboarding for New Employees and Their Managers

Included in this roll out is a whole new onboarding experience. Starting this week, new benefited hires will be assigned an onboarding checklist which contains tasks to help introduce them to UW. The checklist will guide new hires through completing important tasks such as university wide required training, updating personal information, adding payroll direct deposit and W-4. Some tasks employees are invited to complete prior to their start date while others are designed to be completed on their start date and beyond.

In addition to the checklist assigned to new hires, managers of newly hired employees will also receive a checklist to help guide them through onboarding their new employee. Supervisors will receive an email notice of this checklist being assigned and be able to locate it inside HCM under *My Team* then *Onboarding*.

A version of onboarding for non-benefited hires is planned in the near future.

Learning Cloud

Employees can access Oracle Learning Cloud by logging into HCM then clicking on *Learning* under *My Profile*. All training completions previously present in Employee LearnCenter have been loaded to employee's transcript in Oracle Learning Cloud.

In addition, supervisors now have easier access to their direct reports' training completions by accessing *Learning* under *My Team*. Training completion reports will be available to Decentralized Human Resources (DHR) and managers in the near future.

New hires and other employees who have not yet completed WyoCloud system access training have been granted a special new role which will permit them to access Learning within HCM to complete system access training. This training continues to be automatically assigned by employee type and will appear under *Required Learning*.

If you have any questions or issues, please create a ticket by emailing userhelp@uwyo.edu.

