



Phased Approach Reminder

In preparation for the next phase of HCM go-live, the WyoCloud Financial Management, Employee LearnCenter, and HCM Recruiting, Business Intelligence **will not be available beginning at 5:00 p.m. on Friday, January 18 at 5:00 p.m. The system will be returned to campus on Tuesday, January 22** (note: Monday is a holiday).

As a reminder, the phased HCM go live approach is outlined below. Some benefits to the phased go live include reduction of campus' change saturation, assurance that payroll is fully tested and all benefits, accruals, and deductions are accurate, and increased time to train and focus on fewer modules at a time.

It is strongly recommended you complete all your required HCM trainings before Friday, January 18, so that you have access to HCM functions when the system goes live. If training is not completed by this time, it can be completed after go-live on January 22. HCM granted will be granted within three hours of completing training starting on January 22. More information on required training can be found [here](#).

HCM Phased Go Live Calendar		
Currently Live	Live on January 22	April 15 Go Live
<ul style="list-style-type: none">Employee Learn CenterRecruiting (for start dates after 1-21-19)	<ul style="list-style-type: none">Core HRProfileCompensationPerformanceGoals	<ul style="list-style-type: none">PayrollTime and LaborAbsenceBenefits

If you have any questions, please contact Human Resources at 307-766-2377. For training questions or if you encounter any issues, please contact the UW Help Desk. The UW Help Desk is your first resource and quickest response for questions. To contact the Help Desk email userhelp@uwyo.edu or by calling 766-4357, option 1.

Resources

- [HR Website](#)
- [Employee Handbook](#)

Contact Information

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