

# Project Status

Summary for the week ending January 13, 2022

## Project Status Summary for Staff Organizational Structure Review and Classification & Compensation Study

Overall Project Status

G

### Key Accomplishments and Planned Activities

Org. Design

#### Key Accomplishments

- Concluded IT taxonomy validation meetings for Administrative Activities Survey
- Developed Administrative Activities Survey Communications and Training
- Developed Focus Group materials
- Reviewed and finalized Survey Communications
- Finalized Functional Taxonomies for in-scope areas

#### Upcoming Activities

- Launch Admin Activity Survey
  - Host Office Hours Helpline
- Schedule Focus Governance Committee meetings
- Schedule Focus Group Meetings
- Schedule bi-weekly Provost Meetings
- Finalize project scope document and methodology
  - Validate outstanding inputs
- Develop Case Studies

#### Challenges & Blockers

- Advisory Committee stakeholder verification
- Governance Committee Meeting date confirmation

Class & Comp

- Delivered CSA compensation philosophy review
- Initiated job classification system reviews

- Finalize pay policy market review
- Conduct job classification system reviews

Status Key

G	On schedule	Y	< 1 week late	R	> 1 week late	C	Work is complete	NS	Work has not started
---	-------------	---	---------------	---	---------------	---	------------------	----	----------------------