A Guide to Creating International Articulation Agreements at the University of Wyoming

1. Qualify Partner Institution
   - Do they have appropriate accreditation?
   - What is their academic reputation?
   - Do they have overlapping/complementary research/teaching interests?

   Department, College, and International Programs (IPO)

2. Prepare MOA, Exchange Agreements
   - International Programs

3. Evaluate and discuss admissions criteria, scholarship issues
   - Department, College, International Students and Scholars Office, and Partner Institution

4. Obtain complete course descriptions and syllabi for courses (translated)
   - IPO, Department and Partner Institution

5a. Review courses for University Studies Program equivalency
   - Department, IPO, and USP committee

5b. Review courses for College and Major requirement equivalency
   - Department and College

5c. Create Course Equivalency Table for USP and Major
   - Department and College

6. Create transfer guide for articulated program, including probable course sequence.
   - Department, International Students and Scholars Office, and Partner Institution

7. Prepare Articulation Agreement
   - International Programs
Operating documents resulting from this process:

- Memorandum of Agreement
- Exchange Agreement
- USP Course Equivalency Table
- Major Course Equivalency Table
- Probable Course Sequence
- Transfer Guide
- Articulation Agreement

If you are in need of assistance, please contact International Programs:

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