

Hopper Headlines

Back to School Edition

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Welcome

From the Director

“Some days are like folding fitted sheets...”
— Nanette L. Avery

I once had a German professor who told me that she never folded her fitted sheets because she couldn't get the corners to match. This summer, trying to implement changes in the library based on best practices as developed by the CDC and other institutional entities felt a bit like folding fitted sheets. You will notice upon entering the library that it has undergone physical changes, and some of our policies have been adjusted as well. We understand the difficulties that these times present, and we invite you to speak with us if you believe we might be able to address a situation that we have not anticipated.

Below are some changes that are in effect as the semester begins. Before we move on to that, let's consider a quote from Ken Kesey in *One Flew Over the Cuckoo's Nest*: “You can't really be strong until you can see a funny side of things.”

- Face masks are required *in all buildings on campus* except in closed offices. That means that students at library tables and carrels are required to wear face masks at all times.
- Table seating and carrels are set up for social distancing. Please allow our chairs to remain in their assigned places.
- Study rooms are limited to two people, and social distancing should be observed. However, we do have provisions for reserving virtual meeting space. Contact lawref@uwyo.edu to make reservations to arrange to meet virtually in small groups.
- Disinfectant and paper towels will be available throughout the library. The library is cleaned daily, and more heavily used areas will be cleaned more frequently, but we recommend that you clean the surfaces and doorknobs/light switches when you enter or leave a study room and wipe down any equipment in the PLC computer room that you touch. We recommend also that if you use an available carrel before they are distributed in the lottery, you spray and wipe it before use.
- Books will continue to circulate, but all items that are returned will be quarantined for 72 hours or more. This will make our more highly-used resources less available. Talk with a reference librarian about possible access to comparable electronic resources. Study aids and outlines from three of our major vendors will still be electronically available. See an article in this issue to learn more.

- To accommodate students who need space and internet access to attend classes through Zoom, we are allotting seats in the library for this purpose. Because online class attendance might require auditory responses from students, we are trying to keep Zoomers away from student study carrels where we hope to maintain quiet study rules. Please use the tables in the Reference area or other designated spaces for this purpose.
- Study carrels will not be fully distributed this semester to accommodate social distancing rules. PLC was generous enough to survey students about intended use of carrels in order to assist us in developing carrel distribution policies that best meet the needs of the students and are in line with university requirements.
- What hasn't changed? We are very happy to see you all again, and we hope for a healthy and successful semester for all.

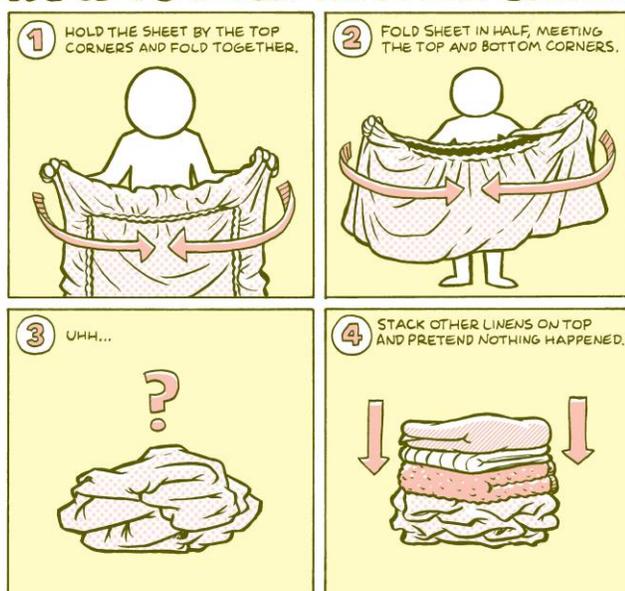
IT News

Technology at a Glance

- Computers in all large classrooms, document cameras.
- iClicker/Poll Everywhere in all classrooms
- Upgraded technology in 170, 178, 180, 182, 186 & Rare Books Room
- Video teleconference in 178 and Jury Room
- Zoom & Skype in all rooms
- Capability to record or live webcast classes/events from 178, using Mediasite.
- Wired or wireless Microphones in 170, 178, 180, 182, 186 and 191
- Wired & wireless internet access in all classrooms and anywhere in the building
- Printing access
- Wireless presenter (for PowerPoint) with laser pointers in all classrooms



HOW TO FOLD A FITTED SHEET



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Free Software for Students

UW offers free MS Office 2016 to enrolled students. To install it, login to your Office 365 [email account](#). Next, click on the settings gear in the upper right corner and select *Office 365 Settings*. On the left side, select *Software*. Then click the *Install* button. You can find more details on how to install Office Pro Plus from the university's [IT services](#).

More software packages are available in the labs (rooms 242B and 145).

For anti-virus, students are encouraged to download free Microsoft Security Essentials AVG or any other anti-virus software (free or purchased).

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Get to know us!



**Tammy
Ackerson**

Library Specialist

Tammy does original cataloging, government documents, data maintenance, and receiving and processing of new materials and ongoing subscriptions.



Amy Pearce

Head of Public Services

Amy provides research assistance, teaches two sections of the legal research class, and maintains the library's web site, digital signage and displays. She supervises the public services departments of the library.



**Sarah
Armstrong**

Shelving Assistant

Sarah shelves and shifts library materials as needed and updates law journals, reporters and other law material on a weekly basis.



Debora Person

Library Director

Deb develops library policies, manages resources, and guides library initiatives. She works with all library staff to bring library services to the law school and university communities and to the public.



**Edward
Havugimana**

IT Specialist, Executive

Edward addresses classroom technology issues and checks out laptops, projectors, and other technology equipment to students and staff. He is also willing to assist with personal laptops, wireless access and printing problems.



Tawnya Plumb

Head of Collections

Tawnya is responsible for the implementation of all print and electronic resources, which includes licensing, cataloging, and nerdy behind the scenes stuff. She answers questions while on reference shifts and teaches two sections of legal research.



**Marguerite
Latta**

Library Specialist

Marguerite oversees the law reviews collection, processes book donations, provides circulation desk back-up, orders/processes new material, updates materials and database when new editions arrive, and maintains records to ensure online catalog is accurate.



Susan Wozny

Circulation Manager

Susan supervises the circulation desk assistants and solves circulation policy issues. She works with University Libraries and is responsible for Interlibrary Loan with libraries outside of the University of Wyoming.

Click on This

Your law library provides you with 24/7 online access to hundreds of study aids to help you succeed in law school.

Popular series titles include:

- Q&A, Mastering, Understanding, and Skills and Values (**Lexis**)
- Acing, Concise Hornbooks, Nutshells, and Short Happy Guides (**Westlaw**)
- Examples & Explanations, Emanuel, Casenotes, and Glannon Guides (**Wolters Kluwer**)



Visit our law library databases' [webpage](#) to access these and other electronic resources.

Click on This [No More]

Effective August 2020, the law library is no longer subscribing to Bloomberg Law. If there was specific information you accessed on Bloomberg Law, please visit with one of your law librarians so that we can find you an alternative.

IT News Cont.

Scanner & Printing

A scanner is available in the lab (room 242B) for students' use. The user needs to log on the computer next to the scanner, on the right.

Grail print server has five printers for law students. They are located in rooms 122, 145, 242B and in the library basement. LexisNexis printers are available in rooms 122 and 242B. Please visit the [Tech Tips web page](#) for more information about printing and instructions on installing these printers.

The link above also has information on how to add money in case your free print allocation runs out before the end of the semester.

Also, have you got a document on your mobile device? You can easily print it now. Get the instructions from [IT](#) .

