

April 13, 2007

President Buchanan
University of Wyoming
Old Main
Campus

Dear President Buchanan:

In response to your letter and direction of April 2, I offer the following information related to the policies and practices at UW to promote the health and safety of our students. This letter describes current practices and existing programs and procedures, as well as recommendations for ongoing review. As you indicated in your letter, the review of policies and practices is and must be a continuing effort.

Ensuring safety at UW is of paramount importance and many aspects are complex and multifaceted. For these reasons, I want to recommend for your consideration, the formation of an advisory group with the responsibility of ongoing review of student health and safety issues. Its mission would be to ensure that we are as thorough as possible in our review of policies and practices. Its goals would include staying current with important national trends and best practices and policies in campus safety, reviewing our efforts; and advising your office accordingly on a regular basis. The group should include students and faculty and staff members along with representatives from the community. Among the entities that should be represented are the UW Police Department (UWPD), Laramie Police Department (LPD), Division of Student Affairs, Dean of Students Office, Department of Residence Life and Dining Services, Stop Violence Project coordinator, students involved in the annual "Take Back the Night" activity, University Counseling Center, Student Health Service, and the Office of General Counsel.

The following actions have been taken in consultation with the Departments of Residence Life and Dining Services, Dean of Students Office, and the UWPD:

1. Review and, where appropriate, modify the breadth and depth of staffing levels and training requirements in the Department of Residence Life and Dining Services.

After reviewing the following staffing and training information about the Department of Residence Life and Dining Services and reviewing information from comparator universities, I am confident that our staffing levels are sufficient to provide appropriate administration of safety procedures in the residence halls at UW. See organizational chart in Appendix A. The institutions from which we received information are Colorado State University, University of Colorado at Boulder, University of Northern Colorado, Washington State University, Idaho State University, New Mexico State University, Montana State University, University of Utah, University of Nebraska, University of Montana and University of Idaho. The comparator information is included in the data below.

Department of Residence Life and Dining Services Staffing and Training

Professional Staff

- Professional live-in staff members at UW (area coordinators or ACs) are typically hired with a master's degree and 3 years of related experience.
- Current UW AC staff: Four. Two have two master's degrees, one has one master's degree, and one has significant graduate credit and is working on a master's degree.
- Many similar institutions rely on graduate assistants and/or bachelor's-level staff to manage residence halls.
- Live-in professional staff-to-student ratio at UW is about **1:500**, or 4 staff to 2,000 residents at optimal occupancy, however this number is closer to **1:475** at current occupancy levels. The comparator information from our survey shows the average is approximately **1:487**.
- Total residence life professional staff (live-in and non-live-in staff combined)-to-student ratio at UW is about **1:300**, or 6.5 professional staff to 2,000 residents.
- If funding allows, ACs at UW are sent annually to attend a national conference that helps them gain insights into the latest issues affecting residence hall management. Additional opportunities for professional development are available, such as ASJA (judicial) training in Salt Lake City. Additionally, UW's STOP Violence Project grant has been used to ensure that three of the ACs and the associate director of residence hall units have received sexual assault training; the fourth AC is scheduled to attend this training in the summer of 2007.

Graduate Assistant Staff

- One graduate assistant administers alcohol education programming in the residence halls. Tied into the AWARE (Alcohol Wellness Alternatives, Research and Education) program, the GA works on educational processes and interventions with students charged with alcohol violations.
- One graduate assistant oversees the peer mediation program that helps students work together to resolve disputes.
- One graduate assistant manages an upper-division (junior and senior students) residence hall and a fourth works on academic initiatives in the Department of Residence Life and Dining Services.
- GA staff returns to campus in early August to participate in training programs geared toward their positions and to prepare for their role in RA training.

Resident Assistants

- Two resident assistants (RAs) live on each floor in residence halls housing first-year students. This results in an approximate **1:25** RA-to-student ratio at UW. The average RA to student ratio for research universities nationally is **1:36.5**¹. Our survey shows the average RA-to-student ratio at 11 comparator universities as **1:35**.

¹ ACUHO-I/EBI Resident Study, External Benchmark Comparisons, 2006

- The minimum grade point average (GPA) requirement for an RA position at UW is **2.7**. However UW's current RAs have an average GPA of about **3.4**. Our surveyed comparators have an average minimum GPA of **2.35** and an actual average GPA of **3.1**
- RAs receive approximately two weeks of training at the beginning of each semester. They learn about their role in supporting safety and security from the Counseling Center, UWPD, the STOP Violence coordinator, AWARE, the Laramie Fire Department, among others.
- A policy manual used for these semester training sessions serves as a reference book throughout the year as RAs address problem situations.
- RAs receive refresher training every week to further build their skills.
- The Department of Housing and Residence Life uses its positive relationships on campus to enhance refresher training so RAs can address emerging student behavior problems. For example, one year the university perceived a number of incidents of "cutting" behavior (self-mutilation). The University Counseling Center staff visited with the RA staff to explain the causes and signs of cutting and how they should respond if they encounter it. Similarly, counseling staff members are invited to meet RAs during stressful times of the year to discuss the warning signs of suicide.

Additional comparative information shows that four of eleven universities surveyed have desks staffed 24 hours a day in all residence halls; five reported they do not have any 24-hour desks in residence halls; two reported they have one 24-hour desk for their entire system of residence halls. UW has 24-hour desks in all residence halls.

Findings and Recommendations:

The Department of Residence Life and Dining Services should continue hiring qualified staff, conduct meaningful training, and maintain the current RA-to-student and AC-to-student ratios. We should conduct ongoing reviews of training programs and financial resources supporting training.

2. Review and modify, as needed, the communication protocols and training programs for their implementation, between Residence Life and Dining Services staff, the Dean of Students Office, and the UW Police Department.

RAs are trained to call UWPD as follows:

Alcohol

- Undergraduate residence halls are designated as alcohol-free. No alcohol or alcohol containers are permitted in these facilities.
- Alcohol is permitted in our upper-division (junior and senior students) facilities for personal consumption by those of legal age.
- RA's are trained to call police whenever the presence of alcohol is suspected in the residence halls. Most institutions typically do not call the police for underage

drinking unless staff members feel threatened or believe other criminal acts are taking place. See comparative information at the end of this section.

- Sanctions for alcohol possession or use include screening the student for abusive alcohol behavior. Students at risk of abuse meet with counseling staff. Students not demonstrating risk factors engage in an education session on alcohol use.

Weapons (See #3 for written policy.)

- Weapons are broadly defined and include firearms, knives with a blade longer than 3", martial arts equipment, etc. Additionally, any device used in a threatening manner may be deemed a weapon for purposes of our policy.
- Weapons are not permitted in the residence halls. If a weapon is found, it is confiscated and the students in possession of the weapons face disciplinary charges. Sanctions for offenses are based on the types of weapons.
- RAs are trained to notify an on-call live-in staff member if they suspect a student has a weapon. The live-in staff member may confiscate the weapon or call UWPD to intervene, depending upon the situation.
- Students may securely store firearms at UWPD; however UWPD currently has limited storage space.

Assault/ Sexual Assault

- Assault can be physical or verbal and RAs are trained to contact UWPD in assault situations even if the victim requests otherwise.
- In cases of sexual assault, the RA staff is trained to address immediate needs (current safety, medical attention, etc.). All sexual assaults are reported to UWPD by residence hall staff, but the victim may choose to not report or participate in investigation of the crimes. Victims are provided contact information for the Stop Violence coordinator for additional support and advocacy. Prompt community notification is made in compliance with the Crime Awareness and Campus Security Act of 1990

In reviewing comparator information, contacts made to local police from residence life staff varies. Police are contacted consistently for students in need of transportation to the hospital, if staff suspects the use of controlled substances or for uncontrollable or violent behavior of residents or guests within the residence halls. Six out of eleven universities surveyed do not contact police when minors are in possession of alcohol.

The UWPD distributes to campus colleagues on a daily basis its Daily Activity Report (DAR). That report is also made available to the media. On-campus distribution includes the Dean of Students Office and the Department of Residence Life and Dining Services, and through them the Vice President for Student Affairs. Off-campus incidents are reviewed by the Dean of Students Office as appropriate.

As needed, informal and formal interactions occur among the UWPD, the Dean of Students, the Judicial Officer in the Dean of Students Office, the Director of Residence Life and Dining Services, the Residence Life and Dining Service's Judicial Officer, and the Vice President for Student Affairs. In a crisis situation, or for an egregious offense, the first contact is made by the UWPD to the Vice President for Student Affairs and/or the Dean of Students.

Findings and Recommendations:

We recommend that a memoranda of understanding on communication protocols be developed among the following entities: UWPD and Laramie Police Department; UWPD and The Division of Student Affairs (Office of the VPSA, Dean of Students Office, and the Department of Residence Life and Dining Services); and LPD and the Division of Student Affairs. The memoranda of understanding will set forth the protocols for emergency contact and establish a regular meeting schedule among the entities previously noted. Transitions will be occurring soon in pertinent leadership positions (UW Chief of Police, UW Dean of Students) increasing the importance of these memoranda.

3. Compare and contrast UW's existing policy prohibiting weapons in student housing with those of regional comparator institutions and recommend appropriate changes as needed to bring UW's policy in line with other universities, to add strength (as needed) to the punitive consequences of violating the campus weapons policy, and most of all to assure a safe educational and living environment for all of our students.

UW's official policy related to weapons in student housing is as follows:

Firearms, weapons, ammunition, and explosives are not permitted in or around residence halls and dining rooms. Weapons such as pellet guns, "BB" guns, paintball guns, stun guns or "tasers," sling-shots, knives (with blades 3" or longer), brass knuckles, soft dart guns, water guns, blow guns, dart guns, bows, arrows, martial arts weapons (stars, swords, nunchucks, clubs, etc.), or other devices that could cause injury may not be stored or used in the residence halls or dining rooms. All firearms must be stored at the UWPD office, which is located in the Ivinson Building, where students have 24-hours access to their weapons. If the UWPD facility cannot store a weapon, alternate arrangements for off-campus storage must be made by the resident. Any device used in a threatening manner will be considered a weapon. Recommended sanctions: Discipline warning or eviction—students may be assessed for room/board charges for the academic year—and recommendation of conduct probation with the university.

Findings and Recommendations: These will be included in #4.

4. In concert with the UW Police Department, review the effectiveness of our current program under which students may elect to store weapons at the UW Police Department.

Retrieved from the UWPD website at http://uwadmnweb.uwyo.edu/uwpd/fire_arms_storage.asp: Firearms are not allowed in University of Wyoming housing. The UW Police Department has free storage for firearms. Firearms may be checked in and out 24 hours a day.

Eleven comparator institutions reflect a variety of policies related to sanctions for firearm storage and policy violations. Six of the eleven institutions surveyed report that their campus police have storage available for firearm storage; two report they store firearms in storage available in the residence halls; one contracts with city police for security; and two do not provide storage. Seven of the eleven institutions indicated they have sufficient storage to meet demand. Their reported penalties for possession range from the removal of students from residence hall rooms, to ejection from residence

halls, to suspension, depending upon the situation. The Utah legislature recently passed a law that allows guns on campus. A few institutions indicated that circumstances are evaluated when a student is in possession of a hunting firearm, since the student might have just returned from hunting. (See attached weapon policies from other institutions in Appendix B.)

Findings and Recommendations:

The UW Police Department soon will relocate to a new facility at Lewis and 15th Streets. That facility, currently a credit union office, has a safe that could be used for weapon storage. We recommend that the safe be used as soon as possible to increase UWPD currently limited storage capacity.

The following changes, in italics, will be made to UW's Student Code of Conduct:

V. Prohibited Conduct

A. Offenses Against the University Community.

Proposed new language:

5. *Illegal or unauthorized Possession of firearms, explosives, other weapons, or dangerous chemical/biological agents on University premises.*

B. Offenses Against Persons.

Proposed new language:

6. *An enhanced sanction may be applied for any offense against persons when a weapon is used, up to and including dismissal from the university*

5. Compare and contrast UW's existing policy regarding parental notification as an exception to the Family Educational Rights and Privacy Act (FERPA) with other regional comparator institutions with particular focus on the nature and characteristics of student infractions.

The Dean of Students Office and the Department of Residence Life and Dining Services follow the same procedure for parental notification. All parent contacts are made by the Dean of Students Office. The following parental notification language is from the Student Code of Conduct:

VII. 5

The University has implemented a policy of written parental notification as a means of intervening in student alcohol or substance abuse problems when the student's behavior demonstrates: a risk of harm to self or others, a pattern of repeat offenses (despite prior disciplinary interventions, or any violation of law involving a controlled substance. The responsibility for implementation of this policy resides with the Dean of Students or his/her designee. Such notification will be come part of the student's official judicial record maintained in the DOS office.

Comparator information reflects six out of eleven institutions do not have established policies for parental notification. One institution indicated parents would be called in the case of suicide attempt; one institution said calls would be made for possession of controlled substance. One institution contacts the parent for any alcohol or controlled substance violation. Four institutions indicated they would call parents if there is a 2nd alcohol violation. Three institutions said they would contact for hospitalization of students. One institution indicated they would contact for disciplinary probation, medical, or for violation of conduct policies.

Findings and Recommendations:

UW's parental notification policy is in compliance with FERPA and is more proactive than most surveyed comparator institutions. The following changes will be made to UW's Student Code of Conduct in relation to weapons and offenses against persons. The changes are in italics:

VII. SANCTIONS.

A. The following sanctions may be imposed upon any student, group or organization found responsible for misconduct:

5. Parental Notification. The University has implemented a policy of written parental notification as a means of intervening in student alcohol or substance abuse problems when the student's behavior demonstrates: a risk of harm to self or others, a pattern of repeat offenses (despite prior disciplinary interventions), or, any violation of law involving a controlled substance. The responsibility for implementation of this policy is with the Dean of Students or, his/her designee. Such notifications will become part of the student's official judicial record maintained in the Dean of Students office. *Proposed new language: Parental notification may also be appropriate for offenses involving illegal or unauthorized possession of weapons and offenses against persons. The Dean of Students or his designee may determine when parental notification is necessary based on a review of the specific circumstances of the offense.*

Additional Findings and Recommendations:

In addition to reviewing the provisions within your letter, we have reviewed additional comparator survey information related to campus safety. The findings and subsequent recommendations are as follows.

Alcohol Free Residence Halls

Four of eleven institutions surveyed reported that all of their residence halls are alcohol-free; seven institutions reported that from one-to-three of their residence halls are alcohol-free. Five of six UW residence halls are alcohol-free; one allows students of legal age to consume alcohol only in their individual rooms.

Recommendation: UW's policies seem to be appropriate and comparative to peer institutions.

Satisfaction with RA's and RA's Enforcement of Policy:

In 2006, student satisfaction with their RAs, on a national basis, was higher than the 85th percentile. When asked about their satisfaction regarding enforcement of policies by RAs, UW students responded at a satisfaction rate significantly higher than comparator institutions.

In 2006, University of Wyoming residence hall students reported their level of satisfaction with safety and security at a level above the national response at the 80th percentile. Questions comprising this factor include student perceptions of safety in their room, in the residence hall, and on campus.

Specific Safety and Security measures at UW include:

- Twenty-four hour desk coverage in each residence hall.
- On-call live-in staff (and administrative staff) 24 hours a day, 365 days per year.
- Police notified of all alcohol violations.
- RAs regularly walk through the residence halls.
- Room safety checks are made between semesters.
- Judicial incidents are tracked between between Residence Life and Dining Services offices and the Dean of Students Office.

Implemented in the Past Five Years:

Researching the safety protocols on campus demonstrated that many changes have been made with UW Residence Halls during the last several years. These changes include:

- Exterior doors and lower-level elevators are locked 24 hours per day rather than just at night.
- Two RAs rather than one are assigned to each floor in freshman residences.
- Bathroom doors are locked.
- All first-year residence halls are alcohol free; use by students of legal age is no longer allowed in all residence halls.
- Parents are notified by the Dean of Students Office of all serious alcohol violations.
- An RA training manual has been written, containing specific sections on safety requirements.
- Installation has begun of room locks that allow the university to download access information (2 of 6 buildings complete).
- Assessment is being made of students' potential for alcohol abuse, determining the potential for serious alcohol problems.
- Additional fire safety enhancements have been implemented, including installation of sprinkler systems (4 of 6 buildings are complete); restrictions on types of belongings that can be brought to campus; fire drills coordinated with the Laramie Fire Department; and limiting power strips that might overload electrical systems.

Recommendation: Continue to be proactive in assessment, programming, and planning in the Department of Residence Life and Dining Services.

Building Community in Residence Halls:

Part of the programming to “build community” is encouraging students be watchful and knowledgeable about their friends and roommates. RAs reinforce this concept as part of the culture within the residence halls.

Recommendation: expand upon this idea to develop a network whereby students develop a “what’s going on around me” concept; sometimes students are the first to recognize a developing problem. Additional proactive awareness training with resident students will be included in RA programming.

New Student Orientation:

Safety information is provided during parent and student sessions at New Student Orientation. The parent session includes programming with the following focus:

Anytime parents are concerned about their UW students, we ask them to not only talk directly with their students but also to call the Dean of Students Office – or any other office on campus – to discuss ways in which the students can be helped. Parents should know that when students enroll at UW we have a three-way “safety-net” (student, family, UW) built on communicating concerns and asking for help. Parents should remind their students on a regular basis of all the services that are available to help them succeed. UW faculty and staff are available to consult and help students directly or to help parents help students. We encourage parents concerned about students who are unreceptive to suggestions about available help to call us about subsequent steps. The Dean of Students Office also discusses the importance of parents talking with their students about the use of alcohol and other substances and how they can get in the way of education. The Dean of Students Office also addresses stress and the importance of students learning how to positively respond to stress at UW and after graduation.

The student session led by the Dean of Students Office focuses on the Student Code of Conduct and behavioral expectations, which are presented and explained. Alcohol and behavioral issues are explained, as well as how the student judicial system responds – including parental notification regarding some offenses.

The Department of Residence Life and Dining Services describes for students and parents the opportunities of and rules for living in the residence halls.

The UW Police Department discusses safety issues, self care, the presence and use of blue light phones on campus, and police assistance.

Recommendation: Orientation remains a critical time to present pertinent information to students and parents about the UW Student Code of Conduct and policies and practices in the residence halls. Communication will continue at orientation and appropriate training about safety and security will be given to the orientation student leaders so they can reinforce the seriousness of the policies to incoming UW students and their parents.

Stressful times of year

As you mentioned in your letter, this time of year is especially stressful for students as they begin to prepare for final exams. As in previous years, the University Counseling Center encourages students to have a stress management plan, reminding friends and acquaintances to be “watchful” and supportive of students with signs of stress. A sample of the announcement being used this spring semester is attached in Appendix C.

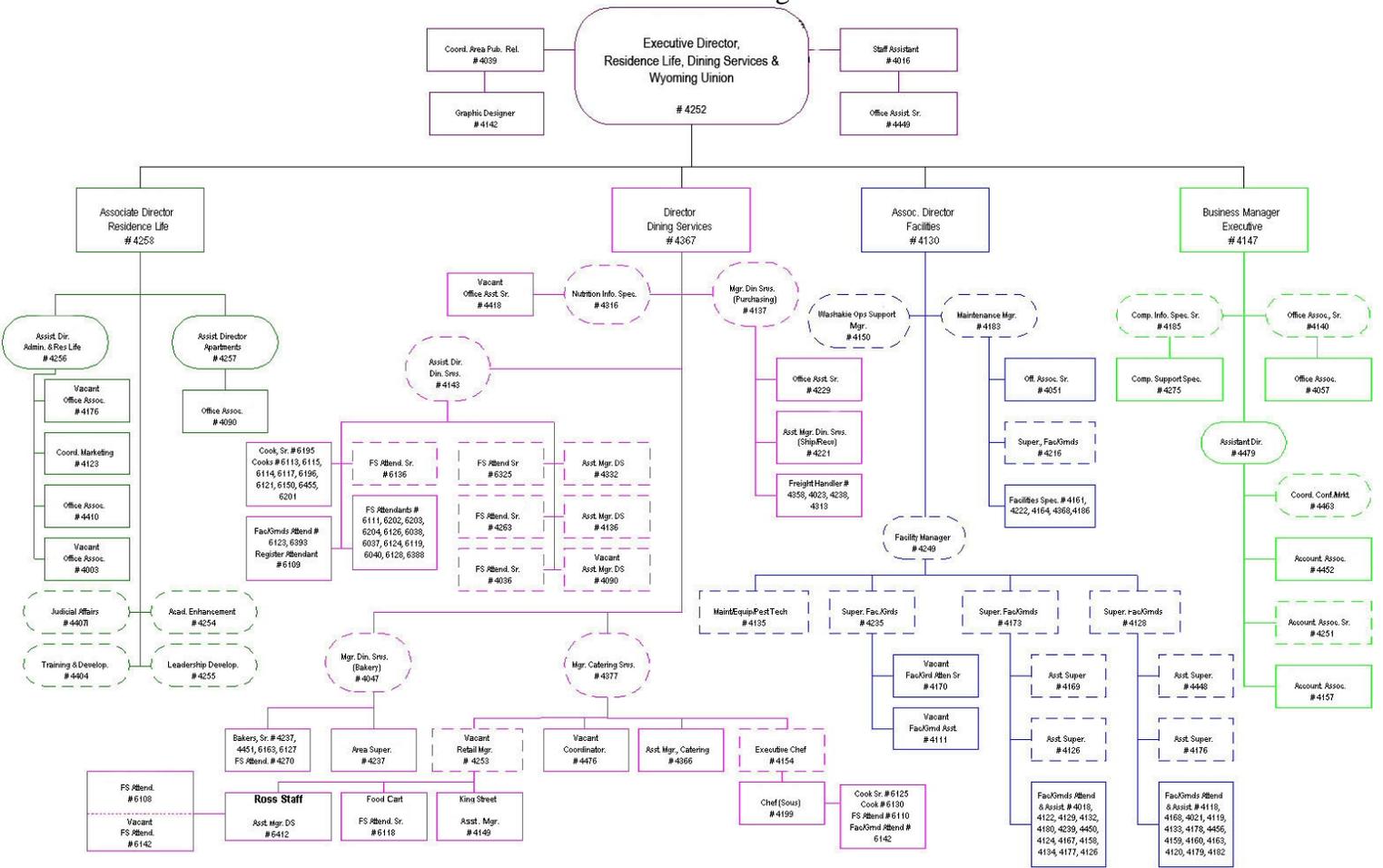
The Department of Residence Life and Dining Services also reminds staff and hall residents about the warning signs of stress and suicide, with all ACs meeting on these important topics weekly. In addition, the department has launched a poster campaign regarding general safety tips as well as warning signs for suicide.

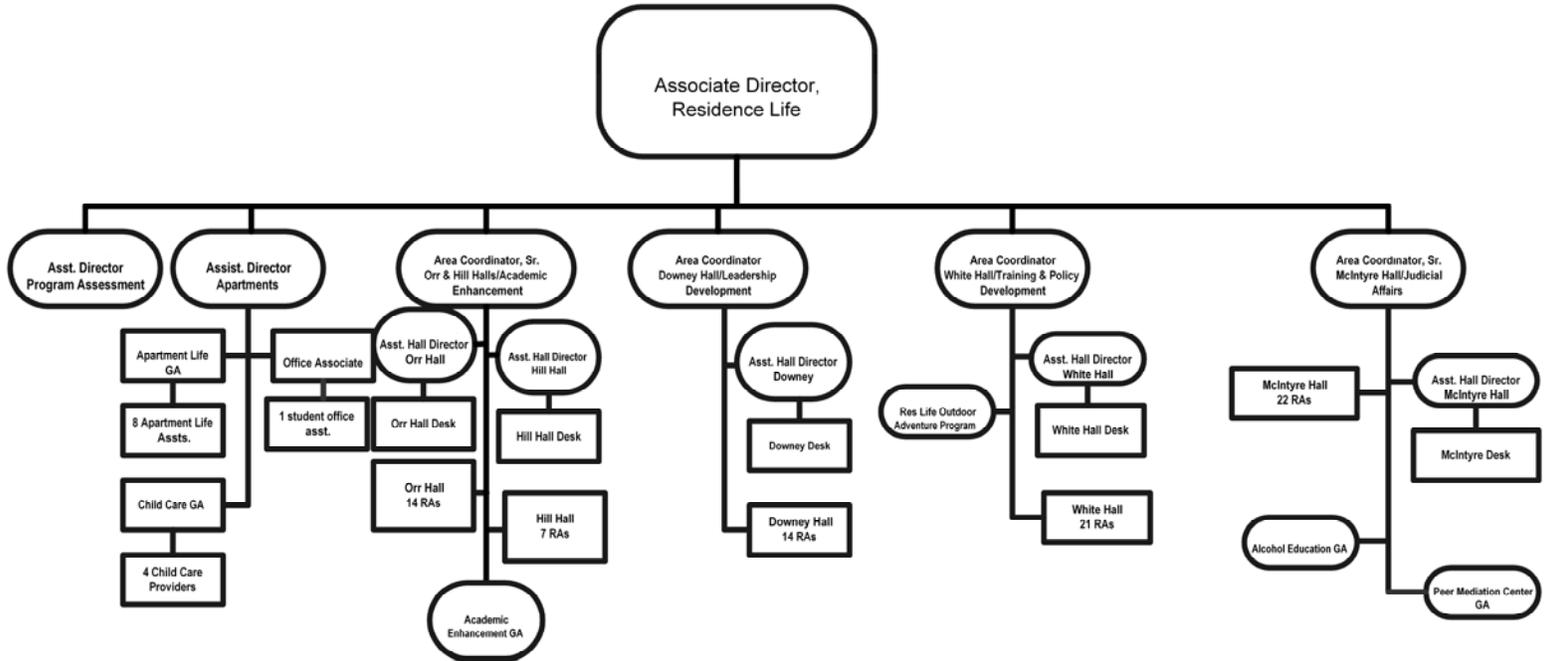
In summary, we have reviewed the staffing and training of our residence life personnel with information from comparator universities; reviewed communication protocols between the Department of Residence Life and Dining Services, Dean of Students Office and the UW Police Department; examined weapon policies in UW student housing with comparator institutions and associated punitive sanctions; evaluated storage policies for weapons at the UW Police Department; and analyzed comparator information and UW information related to parental notification policies. With these analyses I am confident that our policies and practices related to student health and safety are appropriate and on track. In our ongoing review of protocols, I reiterate the recommendations included in this report which include:

- Charging a campus and community advisory group to the President of the University that meets regularly and advises the President on issues of student safety and security.
- Continuing the progress of improving training programs and financial resources to support the training needs of the Residence Life department.
- Developing memoranda of understanding on communication protocols among the following entities: UWPD and Laramie Police Department; UWPD and Division of Student Affairs (Office of the VPSA, Dean of Students Office and Department of Residence Life and Dining Services); and LPD and the Division of Student Affairs.
- Providing for additional safe storage of firearms within the new UWPD facility.
- Modifying Student Code of Conduct language to include penalties for weapons violations, possession of weapons and parent notification.
- Continuing proactive assessment, programming, and planning within the Department of Residence Life and Dining Services.
- Expanding on the idea of a network whereby all students develop a sense of “what’s going on around me concept” to help support their fellow students.
- Maintaining orientation as a critical time to present pertinent information to students and parents about the UW Student Code of Conduct and policies and practices in the residence halls. Training of orientation student leaders about safety and security will allow them to reinforce the seriousness of the policies to incoming UW students and their parents.

Many other proactive efforts around the health and safety of our students are occurring at UW including the administration of the Suicide Prevention Grant, alcohol awareness initiatives, pandemic planning, etc. When it comes to student safety, we must continue to be vigilant in our efforts.

Residence Life Organizational Chart





Appendix B
Weapon Policies at Regional Institutions

<p>Black Hills State Univ., SD ✓</p>	<p>http://www.bhsu.edu/Portals/0/studentlife/residenceLife/ResStandardsOfLiving.pdf 2) Personal Safety</p> <ul style="list-style-type: none"> • Weapons are prohibited on campus. Weapons include, but are not limited to the following: handguns, gas guns, metal knuckles, gravity knives, switch blade knives, firearm silencers, machine guns, short rifles, short shotguns, blow guns, bow and arrows, sling shots, B.B. guns, pellet guns, air guns, stun guns, and paint guns. Students offending this Standard of Living risk suspension from the University. Ammunition is not permitted in the residence halls.
<p>Chadron State College, NE ✓</p>	<p>http://www.csc.edu/housing/family_housing.htm#Anchor-Firearms-33536 Firearms, Explosives, and Archery Equipment</p> <p>The use or possession of firearms, ammunition (including firecrackers), and archery equipment is prohibited in the housing units.</p> <p>http://www.csc.edu/hr/Documents/csc_student_handbook.pdf H. Firearms/Explosives/Weapons</p> <ol style="list-style-type: none"> I. Using or possessing bombs, explosives, incendiary devices or fireworks or explosives; II. Using or possessing any dangerous weapon, firearm or ammunition on College property (See Residence Hall Housing section for procedure of storing firearms on campus); and III. Unauthorized possession or use of flammable or other hazardous materials on College property.
<p>CSU, Fort Collins ✓</p>	<p>http://www.housing.colostate.edu/halls/handbook.pdf Weapons</p> <ul style="list-style-type: none"> • Students may not bring firearms or other weapons (hunting knives, archery, fencing, paintball guns, pellet guns, taser guns, air soft guns, martial arts equipment, slingshot, etc.) into the residence halls. • Firearms, weapons, or explosives of any nature (including fireworks and flammable liquids) are strictly prohibited in the residence halls. • If weapons are brought to campus, they must be stored at the CSUPD in Green Hall, where safe, secure gun racks are available. • Exotic weapons are also not permitted on University property and must be stored at CSUPD.
<p>Idaho State Univ., Pocatello ✓</p>	<p>http://www.isu.edu/housing/StandardsResidence.pdf Weapons and Explosives: Firearms and weapons are not allowed in and around any on campus housing units. Contact ISU Public Safety at x2515 and they will secure and store your weapons for you. Possession of any weapon or firearm may result in disciplinary action. Refer to ISU Public Safety policy. The following is a list of banned items including, but not limited to: firearms, shot guns, rifles, martial arts weapons, paint guns, air guns, ammunition, petroleum, hunting knives, fireworks, stove fuels, bows and arrows, gunpowder, solvents, laser lights, and any highly combustible substance.</p>

<p>MSU, Bozeman</p> <p>✓</p>	<p>http://www.montana.edu/wwwocl/Reslife/pdfs/handbook.pdf</p> <p>Weapons</p> <p>Explosives are not permitted in the residence halls. This is inclusive of, but not limited to, firecrackers, fireworks, gunpowder and ammunition. Ammunition cannot be stored in the residence halls. Paintballs are considered ammunition.</p> <p>Knives which are intended for legitimate hunting purposes and simple pocketknives are allowed in the residence halls. However, severe disciplinary action will be taken against students displaying these knives in a threatening or challenging manner. Any other sharp, pointed objects are not allowed—this includes decorative knives or swords.</p> <p>Handguns, pellet/B.B. guns, paint ball guns, wrist rockets, sling shots, blow guns and any other selfpropelling apparatus are not allowed in the residence halls; possession will result in immediate confiscation and referral to a disciplinary board.</p> <p>Rifles, shotguns, crossbows, compound bows and long bows with field or broadhead points are permitted in residence halls; however, they must be stored in the hall firearms storage facilities. Possession of any other weapon or apparatus (Ninja throwing stars, etc.) which is considered lethal is prohibited. Any violation of this policy will result in disciplinary action which could result in suspension from the University.</p> <p>Residents who wish to keep their weapons in the residence halls must check them into the storage units located at the main desks of Langford, Roskie, Johnstone Center, North and South Hedges. Those students living in Hannon and Hapner may check their weapons at any other hall, as facilities for storing weapons are not available in these two buildings. Only RDs, RAs and Administrative Aides may check weapons in or out. Firearms must be unloaded and have their actions open whenever checking them in or out.</p> <p>All weapons that are checked into gun storage will be documented using a Residence Hall Weapons Control Form, available at hall desks. When checking a weapon in or out the owner must present some form of identification which displays his/her photograph. The owner of the weapon is the only person permitted to check out that firearm.</p> <p>A specific area for cleaning guns is designated in each of the residence halls that have gun storage. Possession and/or gun cleaning is not allowed in living areas. If you are found with a weapon in a living area, University Police will be contacted immediately and your residence hall contract will be terminated. You will also be sent before a disciplinary committee that may result in suspension from the University.</p> <p>Discharging a weapon in a residence hall could be cause for immediate suspension from the University and referral to law enforcement officers.</p>
<p>NMSU, Las Cruces</p> <p>✓</p>	<p>http://www.nmsu.edu/~housing/CampusLivingHandbook-ResHalls.pdf</p> <p>Weapons and Firearms</p> <p>Students may not bring into any housing facility any firearm, gun, ammunition, or other weapon (<i>which includes, but is not limited to, knives, tasers, sling shots, and guns such as pellet, paintball, and airsoft</i>). For the safety and protection of all residents, the use and/or possession of firearms and ammunition is absolutely prohibited.</p>

<p>UC, Boulder</p>	<p>http://www.colorado.edu/ralphie/ralphie.cgi?file=w/weapons.html&num=137&type=alphabetic</p> <p>Weapons</p> <p>The Law of the Regents and Colorado Revised Statute Title 18-12-105.5 make it unlawful to carry a concealed weapon and unlawful to possess a weapon while on the grounds of the University of Colorado. In addition, University of Colorado at Boulder housing regulations do not permit the storing of weapons in residence halls or Family Housing units. As a convenience, the University Police Department provides weapons storage facilities for university-housed students with 24-hour access. In addition to possible criminal penalties, any weapons violations on or off campus may result in either suspension from, or severance of, the relationship with the university. This policy applies within or upon the grounds, buildings, or any other facilities of the university.</p>
<p>UM, Missoula</p>	<p>http://ordway.umt.edu/sa/RLO/index.cfm/page/881</p> <p>Firearms, Chemicals, Fireworks and Explosives</p> <p>Because of the physical danger and annoyance to residents and the possibility of fires, possession or discharge of fireworks, noxious chemicals, burning incense or explosives in the residence halls or on the campus is prohibited.</p> <p>The University of Montana has a policy governing firearms (rifles, handguns, archery equipment, bows & arrows, shotguns of any type or caliber, including BB guns and pellet guns) to be registered and stored in authorized residence halls storage areas. These authorized residence halls storage areas are located in Aber, Miller, Jesse, Pantzer and Elrod Halls. Failure to adhere to this firearm policy may result in student conduct code violation and/or criminal charges being filed. Students who have a license to carry concealed weapons should be advised it is illegal to POSSESS a concealed weapon on The University of Montana campus even if licensed to do so.</p> <p>http://www.umt.edu/Policies/facilities/firearms.htm</p> <p>Policy Number: 202.3</p> <p>Policy: Firearms on Campus</p> <p>Date Adopted: 07/84</p> <p>Revision Date: 01/04</p> <p>References: MCA 20-25-324; BOR 1006</p> <p>Approved By: Robert A. Duringer, Vice President for Administration and Finance</p> <p>The University of Montana restricts the possession and use of firearms on the campuses of The University of Montana. Individuals authorized to carry firearms without prior approval from the President or Public Safety Director includes:</p> <ul style="list-style-type: none"> • Peace officers • Federal authorities that are empowered by federal law to be armed. <p>Students living in residence halls or residence life facilities must register any firearm with the Office of Residence Life and follow mandatory requirements for possession.</p>
<p>UNC, Greeley</p> <p>✓</p>	<p>http://housing.unco.edu/PDF%20Documents/2006-2007%20Residence%20Handbook.pdf</p> <p>2.8. Possession/Use of weapons, including firearms, BB guns, bows and arrows, martial arts weapons, knives, paint guns and any item that is a reasonable facsimile of such a weapon are not allowed in the residence halls. Storage of weapons is provided for on campus students at the University Police Department, located in Gray Hall.</p>

Univ of Idaho, Moscow ✓	http://www.students.uidaho.edu/documents/0607Handbook_RH.pdf&pid=87656&doc=1 Firearms, Fireworks, and Explosive Devices and Substances Firearms and dangerous weapons are strictly prohibited in the Residence Halls, and surrounding areas, including in private vehicles parked on University property. Dangerous weapons include, but are not limited to, knives, air rifles, BB guns, pellet guns, paintball guns, numchucks, throwing stars, or swords. Firearms and weapons are further defined in the Student Code of Conduct. The Moscow Police Department offers a 24-hour gun storage/retrieval service at the Police Campus Substation (885-7074). Fireworks, gunpowder, gasoline, and other explosives or flammable liquids/gases are also strictly prohibited within the Residence Halls, and surrounding areas. This prohibition includes possession, storage and use of these items. Violations of this provision or the university's policies regarding these items may be referred to the University Judicial Council and may result in the immediate termination of your Residence Hall and Dining Services Agreement.. Any prohibited item or any item used for purposes of intimidation or harassment may also be confiscated. Firearms, Fireworks, and Explosive Devices and Substances Firearms and dangerous weapons are strictly prohibited in the Residence Halls, and surrounding areas, including in private vehicles parked on University property. Dangerous weapons include, but are not limited to, knives, air rifles, BB guns, pellet guns, paintball guns, numchucks, throwing stars, or swords. Firearms and weapons are further defined in the Student Code of Conduct. The Moscow Police Department offers a 24-hour gun storage/retrieval service at the Police Campus Substation (885-7074). Fireworks, gunpowder, gasoline, and other explosives or flammable liquids/gases are also strictly prohibited within the Residence Halls, and surrounding areas. This prohibition includes possession, storage and use of these items. Violations of this provision or the university's policies regarding these items may be referred to the University Judicial Council and may result in the immediate termination of your Residence Hall and Dining Services Agreement.. Any prohibited item or any item used for purposes of intimidation or harassment may also be confiscated.
UNM, Albuquerque ✓	http://reslife.unm.edu/docs/Residence-Hall-2006.pdf Weapons: Students wishing to store firearms or other weapons (hunting knives, archery, fencing, or martial arts equipment) may do so at the Campus Police Station. The Campus Police Station is open 24 hours per day to facilitate checking weapons in and out. Remember, weapons are not permitted in the halls at any time and possession of weapons on-campus may violate State law and campus policy. Hence, weapons possession could lead to criminal charges and/or student discipline charges.
USU, Logan ✓	http://www.housing.usu.edu/download/handbk0506.pdf Weapons: Firearms/Fireworks/Explosives Possessing, discharging, or using any firearms, ammunition, explosives, firecrackers and fireworks, toxic chemicals, paintball guns, or any item that has the appearance of a weapon or firearm or other potentially dangerous weapons are absolutely prohibited on or within all Housing property unless you are authorized to do so. Items will be confiscated and resident fined \$100. Possession and/or explosion of fireworks can be construed as a Class C misdemeanor subject to additional fines up to \$500. Firearms and ammunition may be stored only off-campus or in an arms storage cabinet at the Utah State University Police Department, where access is available on a 24-hour daily basis.
Univ. of Nebraska-Kearney	http://www.unk.edu/admin/vcbf/policy/index.php?id=9669#concealed Firearms and Weapons Policy "Possession of firearms, explosives, weapons, dangerous chemicals or fireworks is prohibited on

	<p>property controlled by the University of Nebraska , in University vehicles and at events sponsored by the University. This policy applies to all members of the general public, students, and University employees, except University employees who are specifically authorized to as part of their job responsibilities. Any person violating this policy is subject to University discipline up to expulsion/termination and/or may be charged with the appropriate criminal offense.</p> <p>Policy on Possession of Concealed Weapons and Firearms</p> <p>1. The possession of concealed weapons on property controlled by the University of Nebraska is prohibited. This ban applies to University of Nebraska vehicles, and events sponsored by the University. This policy applies to all members of the general public, students, and University employees, except University employees who are specifically authorized to carry concealed weapons as part of their job responsibilities.</p> <p>2. Possession of firearms on property controlled by the University of Nebraska, in University vehicles and at events sponsored by the University may only be authorized by the principal business officers of each administrative unit. The rules governing authorized possession of firearms adopted by each administrative unit shall be reviewed and approved by the Office of the University General Counsel. Once approved, such rules shall be kept on file by the Corporation Secretary.</p> <p>3. Notices prohibiting the carrying of concealed handguns shall be conspicuously posted as each Chancellor shall determine to be appropriate on property controlled by the University of Nebraska that is open to the public as long as such posting is required by Nebraska Concealed Handgun Permit Act to accomplish enforcement of the Act.</p> <p>4. For the purposes of this policy, the term “property controlled by the University of Nebraska” shall mean and include all property owned by the University, all property leased by or licensed to the University, and all fraternity houses, sorority houses, or other student housing facilities recognized by the University.</p>
<p>UU, Salt Lake ✓</p>	<p>http://www.housing.utah.edu/pubs/ResHallHandbook.pdf</p> <p>13. FIREARMS or WEAPONS</p> <p>Possession or use on University premises or at University activities of any firearm or other dangerous weapon, incendiary device, explosive or chemical is prohibited, unless such possession or use has been authorized by the University. Individuals living in Residential Education facilities possessing registered firearms must register and store such items with the University Police Department.</p>
<p>Washington State U, Pullman</p>	<p>http://www.livingat.wsu.edu/hdrl/common/aptInfo/FamGradContract.htm#Weapons/Explosives</p> <p>Weapons/Explosives</p> <p>For reasons of safety and noise control, no explosives including primers, powder, dynamite caps, firecrackers and pyrotechnics are allowed. The possession of small arms ammunition, when properly stored in apartments without firearms present is not considered a violation of this policy. Weapons of any kind including pistols, rifles, air guns, knives, slingshots, crossbows or martial arts tools may not be stored or used in apartments. Toy guns and activities such as “Assassin” are prohibited. Authorized storage facilities for firearms are located in the Public Safety Building.</p>

Appendix C

A Public Service Announcement From The Dean Of Students Office

You've probably noticed that choosing between doing the school work that's due (that you may have procrastinated) and enjoying the spring weather is a dilemma. ..and all a part of the distress that can come with the last month of school. Here are some friendly tips and reminders about how to manage yourself through the end of finals week.

If you haven't got a stress management plan put one into effect for the next couple of weeks.

- For the low stress student:
 1. Keep working on the balance between academic work, social time and personal relaxation time that you're already pretty good at.
 2. Stay aware of your physical needs: adequate sleep (7-9 hrs nightly), good nutrition, and regular exercise.
 3. You're probably already good at not using or overusing substances (caffeine, alcohol, and other drugs) – stay the course.

- For the moderately stressed student:
 1. Breathe...
 2. Specify how much time you need to study/write/read to accomplish a realistic goal for your classes and make a time schedule for the next couple of weeks.
 3. Remember to schedule in some “down” time and fun time, being careful to not overdue it.
 4. It is important to be aware of emotions, e.g. fear, guilt, frustration, anger – acknowledge them, feel them, visit them...then get back to the task at hand.
 5. Remind yourself that, May 5th you'll be able to let go of the specific plan (but hopefully keep the scheduling skills for the future).

- For the “stressed out” student:
 1. Breathe...

2. A good time to put “don’t procrastinate” on your things to do list for next semester (or whatever follows UW); this level of stress is the outcome of procrastination.
 3. Put the semester in perspective, the worst thing that could happen is that you need to extend college for a course or semester – which in the scheme of things isn’t catastrophic.
 4. Talk to a friend, family member, professor, advisor, and/or counselor about how you’re doing- to get their input and another perspective.
- For the friend or acquaintance of a “stressed out” student:
 1. If/when you notice any unusual behavior, like: withdrawal, lack of self-care, agitation, moodiness, substance abuse and/or signs of hopelessness; become more invested in talking with and understanding your friend.
 2. Ask “how are you doing” and then listen to his/her response.
 3. Openly ask them about the specifics and any thoughts of suicide. If there are any suicidal thoughts offer to walk with them to the Counseling Center so that they can talk with a counselor in a private, confidential and safe setting.
 4. Call the Counseling Center to consult with a counselor about how to be helpful to your friend.
 5. Persist in letting your friend know that you care and that you want to help.

The Counseling Center is a free, confidential service for UW students. Come to 341 Knight Hall, we’re open 8-5, M-F, phone 766-2187. For after-hour, emergency services call 766-5179 and ask for on-call counselor.