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# University Course Review Committee

**Agenda**

**Minutes # 254**

# March 26, 2012 Tobin Rm, Knight Hall

# 10:00 AM

# Present: Bruce Cameron, Steve Barrett, Kent Drummond, Martin Saffer, Rex Gantenbein, Allen Trent, Jacquelyn Bridgeman, Audrey Shalinsky, Steve Massei, Jeffrey Selden

## Part I – Consent Agenda

* ***College of Arts and Sciences***

**A&S**

**1100 ACADEMIC AND CAREER ORIENTATION, 1 hr.**

***Current Course Description and Prerequisites*:** Provides students with opportunity to explore areas of study available within the colleges of the university and to evaluate their own abilities, interests, and skills relative to career choice. Emphasis is placed upon study skills, self-awareness, exploration of the work world and preparation for entry into a given career. Offered for S/U only. (Normally offered both semesters)

*Prerequisites*: none.

***Requested Change of Grading System*:** Letter Grade.

***Action Taken:*** Approved.

**ART**

**3140 PRINT PRODUCTION, 3 hrs.**

***Current Course Description and Prerequisites*:** Explore the methods, vocabulary, and processes of commercial printing, including: the production & design process, color(ink) selection, duotones, paper selection, photography, die cutting, mailers & mailing regulations, finishing, pre-flighting and pre-press preparation, and communication with the printer. Projects will be focused around solving real- world printing problems.

*Prerequisites*: ART 2122, ART 3112, ART 3120 or concurrent enrollment.

***Requested Change of Prerequisites*:** ART 2000, 2122, ART 3112, ART 3120 or concurrent enrollment.

***Action Taken:*** Approved.

**ART**

**3180 GRAPHIC DESIGN III, 3 hrs.**

***Current Course Description and Prerequisites*:** Studies specialized and advanced graphic design preparation, idea generation, conceptualization, and critical thinking, from paste-up through production. All work is executed both on and off the computer. Design problems include print and packaging design. History of graphic design and advanced production methods are discussed.

*Prerequisites*: ART 3120, ART 3140.

***Requested Change of Prerequisites*:** ART 2000, 3120, ART 3140.

***Action Taken:*** Approved.

**ART**

**3250 WATERCOLOR PAINT I, 3 hrs.**

***Current Course Description and Prerequisites*:** Investigates watercolor techniques in the development of creative work. Discussion, application and criticism of contemporary ideas about structure, form and color constitute the main activity.

*Prerequisite*: ART 1130 and 2210.

***Requested Change of Prerequisites*:** ART 1130, 2000 and ART 2210.

***Action Taken:*** Approved.

**ART**

**4140 PROFESSIONAL DEVELOPMENT IN GRAPHIC DESIGN, 3 hrs.**

***Current Course Description and Prerequisites*:** Explore the methods, vocabulary, and processes of professional development in graphic design including: portfolio production, creation of personal business forms, job searching, interviewing, networking, and personal portfolio website development. Projects will be focused around solving one's own real-world graphic design professional problems. *Prerequisites*: ART 4120.

***Requested Change of Prerequisites*:** ART 2000 and 4120.

***Action Taken:*** Approved.

**ART**

**4660 INDEPENDENT STUDY AND RESEARCH, 1-5 hrs.**

***Current Course Description and Prerequisites*:** Research options in all creative areas. Students work independently and provide demonstrated ability and background knowledge to carry out self-directed research or creative activity in the research area. Arrangements regarding curricular obligations and meeting times are made with the instructor in advance of enrollment.

*Prerequisites*: 12 hours of art in research area and prior consent of instructor.

***Requested Change of Prerequisites*:** ART 2000 and 12 hours of art in research area and prior consent of instructor.

***Action Taken:*** Approved.

**GEOG**

**3050 ECONOMIC GEOGRAPHY, 3 hrs.**

***Current Course Description and Prerequisites*:** Conceptually examines explanations underlying location of agricultural and industrial activities, as well as spatial dynamics governing these systems. (H)

*Prerequisites*: none.

***Requested Change of Cross List and Course Description*:** INST 3050,

Economic geography is the study of the location, distribution and spatial organization of economic activities across the globe; specifically how the economic realm is intertwined with other spheres of international social life. It explores the inherent logics and mechanisms of the capitalist system, and the social and spatial inequalities that result.

*Prerequisites*: none.

***Action Taken:*** Approved with an amendment to the prerequisite: 6 hrs of Social Sciences or International Studies.

**GEOL**

**2070 INTRODUCTION TO OCEANOGRAPHY, 4 hrs.**

***Current Course Description and Prerequisites*:** Survey of ocean processes, including the major sub disciplines of physical, geological, chemical, and biological oceanography. Studies the form of the world ocean; composition and chemistry of seawater; circulation, currents, waves and tides; nutrients and organisms; estuaries and coastal processes; origin and distribution of deep-sea sediments; and impacts of human activities.

*Prerequisites*: GEOL 1005, 1100, 1200, 1500 or ENR 1500; MATH 1405.

***Requested Change of Prerequisites*:** GEOL1005, 1100, 1200, 1500 or ENR1500; MATH 1405 or 1450.

***Action Taken:*** Approved.

**HIST**

**4410/5410 NEW WORLDS, 3 hrs.**

***Current Course Description and Prerequisites*:** Explores the mutual encounters between Europeans and Native Americans from the late 15th to the mid-18th centuries and the colonial worlds they created through the process of cross- cultural interchange. Dual listed with HIST 5410.

*Prerequisite*: HIST 1210/1211.

***Requested Change of Title, Course Description and Prerequisites*:**

America in an Early Modern World, Explores the American colonial experience as part of a worldwide process of colonial encounters with indigenous peoples between 1400 and 1800. Compares the experiences of early modern colonization in North and South America, Asia, and the Pacific and examines the nature of the colonial societies created by these cross-cultural relationships.

*Prerequisites*: An American or World History course.

***Action Taken:*** Approved.

**HIST**

**4690 RESEARCH TOPICS IN UNITED STATES HISTORY, 1-4 hrs.**

***Current Course Description and Prerequisites*:** Provides opportunity to research selected topics in American history.

*Prerequisites*: HIST 1210/1211, 1220/1221 and consent of instructor.

***Requested Change of Title, Course Description and Prerequisites*:**

Research Topics in History, Provides opportunity for undergraduate research in selected topics in History.

*Prerequisites*: 18 credit hours of History coursework and consent of instructor.

***Action Taken:*** Approved.

**MATH**

**3000 FUNDAMENTAL CONCEPTS OF MATHEMATICS, 3 hrs.**

***Current Course Description and Prerequisites*:** An introduction to mathematical proof. Topics include elements of propositional logic, naive set theory, and proof techniques such as direct proof, proof by contrapositive, mathematical induction, and proof by contradiction. Explores applications of these concepts to number theory, mathematical analysis, and other branches of mathematics.

*Prerequisite*: grade of C or better in MATH 2250.

***Requested Change of Title, Number, Course Description and Prerequisites*:**

Analysis1: Elementary Real Analysis, 3205, An introduction to rigorous analysis in one real variable. Includes a rigorous reconsideration of the elements of calculus: the real number system, numerical sequences and series, limits, continuity, differentiability, and Riemann integrability for function of one variable. Proof and mathematical writing are emphasized.

*Prerequisite*: Grade of C or better in MATH 2205; and 2800.

***Action Taken:*** Approved \*[Math rep. noted that none of the courses with a number change should repeat out and the previous number should be discontinued].

**MATH**

**3200 POLYNOMIALS, 3 hrs.**

***Current Course Description and Prerequisites*:** Rigorous study of polynomials, including an introduction to mathematical proof. Includes basic properties of polynomials and their roots together with connections to algebra, analysis, geometry, number theory, and numerical analysis.

*Prerequisite*: grade of C or better in MATH 2250.

***Requested Change of Title, Number, Course Description and Prerequisites*:**

Algebra II: Introduction to Group Theory, 4510, Introduction to Group Theory. An introduction to the fundamental properties of groups including: binary operations, groups, permutation groups, subgroups, homomorphisms, and quotient groups.

*Prerequisite*: grade of C or better in MATH 3500.

***Action Taken:*** Approved.

**MATH**

**3340 SCIENTIFIC COMPUTING AND PROGRAMMING, 3 hrs.**

***Current Course Description and Prerequisites*:** Mathematical bases for scientific problems of current interest in biology, physics and engineering, then focuses on their respective translation into efficient computational algorithms. Post- processing of the results (visualization, sound generation) is also discussed. Cross listed with COSC 3340.

*Prerequisites*: grade C or better in COSC 1010 and MATH 2210.

***Requested Change of Title, Course Description and Prerequisites*:**

Introduction to Scientific Computing, Introduces basic numerical methods to solve scientific and engineering problems. MATLAB will be used as the primary environment for numerical computations. Topics include: MATLAB's syntax, code structure and algorithms, basic numerical methods for linear systems, eigenvalue problems, interpolation and data fitting, nonlinear systems, numerical differentiation and integration.

*Prerequisites*: MATH 2310.

***Action Taken:*** Tabled for clarification of cross list.

**MATH**

**3500 APPLIED ALGEBRA, 3 hrs.**

***Current Course Description and Prerequisites*:** Shows how uses of algebraic structures in computer science and physical sciences has increased dramatically in recent years. Introduces some of these structures (partial orderings, groups, codes, fields and algebras) and their applications to other disciplines.

*Prerequisites*: grade of C or better in MATH 2250 and 2300 or 3200 or 3000.

***Requested Change of Title, Course Description and Prerequisites*:**

Algebra I: Introduction to Rings and Proofs, Begins with common features of integers, rational numbers, and polynomials, leading to a study of rings in general. Topics include divisibility, factorization, and modular arithmetic for integers and polynomials, and homomorphisms and ideals for rings. Proof techniques include direct proof, proof by contrapositive, mathematical induction, and proof by contradiction.

*Prerequisites*: MATH 2800 and grade C or better in MATH 2250 or concurrent registration in MATH 2250.

***Action Taken:*** Approved.

**MATH**

**3550 INTRODUCTION TO ABSTRACT ALGEBRA, 3 hrs.**

***Current Course Description and Prerequisites*:** Provides basic introduction to groups, rings and fields. Emphasizes axiomatic development. Includes applications to number theory and geometry.

*Prerequisite*: grade of C or better in MATH 3200 or 3000.

***Requested Change of Title, Number, Course Description and Prerequisites*:**

Algebra III: Topics in Abstract Algebra, 4520, Further examples and structure of rings and fields. Finite fields and number fields. Special topics.

*Prerequisites*: grade C or better in MATH 4510.

***Action Taken:*** Approved.

**MATH**

**4200 MATHEMATICAL ANALYSIS I, 3hrs.**

***Current Course Description and Prerequisites*:** Combines with MATH 4205 for a one-year series providing rigorous treatment of the foundations of mathematical analysis. Includes discussion of properties of real numbers, set theory, elementary metric space topology, series and sequences, limits, continuity, differentiation, Riemann and Riemann-Stieltjes integration, sequences and series of functions, equicontinuity, functions of severable variables, inverse and implicit function theorems, and multi-dimensional integration theory.

*Prerequisites*: grade of C or better in MATH 2250 and 2210 and either 3200 or 3000.

***Requested Change of Title, Course Description and Prerequisites*:**

Analysis 2: Advanced Analysis, A second course in analysis. Includes metric space topology, sequences and series of functions, and analysis in R^n.

*Prerequisites*: Grade of C or better in MATH 2210, 2250 and 3205.

***Action Taken:*** Approved.

**MATH**

**4205 MATHEMATICAL ANALYSIS II, 3 hrs.**

***Current Course Description and Prerequisites*:** Continues MATH 4200. *Prerequisite*: grade of C or better in MATH 4200.

***Requested Change of Title, Course Description and Prerequisites*:**

Analysis 3: Undergraduate Topics in Analysis, Special topics in analysis. Content varies. May be repeated for credit.

*Prerequisite*: grade of C or better in MATH 4200.

***Action Taken:*** Approved.

**MATH**

**4340 NUMERICAL ANALYSIS, 3 hrs.**

***Current Course Description and Prerequisites*:** Considers computer methods and their accuracy for applied mathematics. Topics include machine arithmetic, analysis of rounding error, solution methods for linear systems and nonlinear equations, interpolations, numerical differentiation and integration, and numerical solution of differential equations. Will include some programming. Cross listed with COSC 4340.

*Prerequisites*: grade of C or better in COSC 1010, MATH 2310, and either MATH 2250 or 3310.

***Requested Change of Title, Course Description and Prerequisites*:**

Numerical Methods for Ordinary and Partial Differential Equations, Develops the skills needed for computational problem solving and numerical analysis. Topics addressed include: one-step, linear multistep methods for solving initial value problems; truncation errors, stability analysis, convergence of numerical methods; finite difference approximation for elliptic equations and initial boundary value problems; iterative methods for sparse linear systems.

*Prerequisites*: MATH 3340.

***Action Taken:*** Tabled for clarification of cross list.

**MATH**

**4400 VECTOR CALCULUS, 3 hrs.**

***Current Course Description and Prerequisites*:** Offers less rigorous treatment of multivariable calculus than MATH 4205. Includes sequences and series of functions, power series and Taylor's theorem, partial differentiation, implicit functions, Lagrange multipliers, double and triple integrals, vector fields, line and surface integrals and applications to fluid flow, divergence and gradients. *Prerequisites*: grade of C or better in MATH 2250 or 3310 and 2210.

***Requested Change of Title, Course Description and Prerequisites*:**

Topics in Applied Math, Presents topics in applied mathematics that are of importance for a variety of disciplines in science and engineering. Content will vary and may include: mathmatical biology, vector calculus, mathematics for finance, dimensional analysis and perturbation methods and the calculus of variations.

*Prerequisites*: MATH 2210 and 2250.

***Action Taken:*** Approved.

**MATH**

**4440 PARTIAL DIFFERENTIAL EQUATIONS I, 3 hrs.**

***Current Course Description and Prerequisites*:** Includes first order partial differential equations, classification of 2nd order equations and canonical forms, elementary elliptical, hyperbolic and parabolic boundary value problems, transform methods, series solutions and Green's functions.

*Prerequisites*: grade of C or better in MATH 2210 and MATH 2310.

***Requested Change of Title and Course Description*:**

Introduction to Partial Differential Equations, Survey of analytic methods for solving partial differential equations. Topics include: method of characteristics for solving first-order linear and quasi-linear equations; classification of second-order equations and canonical forms; background to separation of variables with applications; transform methods and Green functions; elliptic equations; heat and wave equations in one dimension.

***Action Taken:*** Approved.

**SOC**

**3900 SOCIOLOGICAL THEORY, 3 hrs.**

***Current Course Description and Prerequisites*:** Examines the emergence and development of sociological theory in the writings of thinkers such as Marx, Durkheim, and Weber. Explores continuities and discontinuities between the classical period of sociological theory and contemporary schools such as functionalism, conflict theory, neo-Marxian theories, symbolic interactionism, phenomenology, and rational choice/exchange theory.

*Prerequisite*: SOC 1000.

***Requested Change of Prerequisites*:** Nine credit hours of sociology.

***Action Taken:*** Approved.

**SOC**

**4090 SOCIOLOGICAL RESEARCH METHODS, 4 hrs. [WC]**

***Current Course Description and Prerequisites*:** Capstone course for sociology majors. Examines design and conduct of social research. Requires students to complete a research project, including formulating a research question, analyzing quantitative data, and writing a research report.

*Prerequisites*: STAT/SOC 2070 or equivalent, senior standing in sociology major, completion of WB.

***Requested Change of Number, Course Description and Prerequisites*:**

3090, Examine the design and conduct of social research. Students will complete a research prospectus, including formulating a sociological research question, developing hypotheses, conducting a literature review, surveying prospective data, speculating about potential findings, and discussing implications. This course satisfies the USP–WC requirement.

*Prerequisites*: STAT/SOC 2070, junior standing in sociology major, completion of WB, and SOC 3900.

***Action Taken:*** Approved.

* ***College of Business***

**FIN**

**3250 MANAGERIAL FINANCE, 3 hrs.**

***Current Course Description and Prerequisites*:** Deals with management of capital in a business firm. It treats policies and actions relating to asset structure, risk, income and cash flows. Operating and financial analysis is introduced. *Prerequisites*: ACCT 1010; STAT 2010.

***Requested Change of Title*:**

Corporate Finance.

***Action Taken:*** Approved.

**FIN**

**4410 WORKING CAPITAL MANAGEMENT, 3 hrs.**

***Current Course Description and Prerequisites*:** Topics in this course include management of accounts receivable, cost and near money, operations cost of credit, short term requirements and repayment abilities.

*Prerequisites*: FIN 3250, FIN 3310, ACCT 1020, IMGT 2400 and advanced business standing.

***Requested Change of Title, Course Description and Prerequisites*:**

Behavioral Finance, Discusses popular and accepted theories of human behavior from the field of psychology to investigate features of irrational behavior in the financial markets. Topics covered include fundamental behavioral biases, behavioral asset pricing, investor behavior, and consequences of irrationality to financial markets at the aggregate level.

*Prerequisites*: FIN 3250, 3310.

***Action Taken:*** Approved.

* ***College of Engineering and Applied Science***

**ES**

**1060 INTRODUCTION TO ENGINEERING PROBLEM SOLVING, 3 hrs.**

***Current Course Description and Prerequisites*:** An overview of the methodology used in the engineering profession for analyzing complex engineering systems. Employs example engineering topics and some current computational tools for this purpose. Laboratory.

*Prerequisite*: MATH 1400 or MATH 1450 or ACT Math Score of 25 or MPE score of 4.

***Requested Change of Course Description and Prerequisites*:**

An overview of the methodology and tools used in the engineering profession for analyzing problems. Example problems are solved using spreadsheet tools and structured programming language. Laboratory.

*Prerequisite*: MATH 2200 or concurrent enrollment.

***Action Taken:*** Approved.

* ***College of Law***

**LAW**

**6565 CIVIL PRETRIAL, 2 hrs.**

***Current Course Description and Prerequisites*:** Includes the civil litigation process from the filing of a complaint and decisions related to the complaint, to discovery including written discovery and depositions, to pre-trial motions such as motions to change venue, to exclude evidence, and for summary judgment, to preparation for pre-trial conferences and trial. Sample cases will provide the basis for the drafting of various discovery documents and motions. There will be no exam. The grade will be based on the documents drafted throughout the semester.

*Prerequisites*: none.

***Requested Change of Credit Hours*:** 3 hrs.

***Action Taken:*** Approved.

## Part II – Consent Agenda

## Courses for Discontinue

* ***College of Agriculture and Natural Resources***

**AGRI**

**1010 COMPUTERS IN AGRICULTURE, 2hrs.**

***Current Course Description and Prerequisites*:** Familiarizes students with computer applications in agriculture. User-friendly course which provides students opportunity to use personal computers in various agriculture applications. Previous computer experience not necessary.

*Prerequisites*: none.

***Action Taken:*** Approved.

* ***College of Arts and Sciences***

**AAST**

**2140 AFRICAN SOCIETIES, 3 hrs.**

***Current Course Description and Prerequisites*:** Surveys African societies in their traditional and modern settings. Explores structure, function, and process in African social institutions (family, kinship, gender, economy, politics, education, law, and religion). Analyses impact of Western contact of these institutions and other internal and external processes that have culminated in the present African condition. Cross listed with SOC 2140 (which has already been discontinued).

*Prerequisites*: none.

***Action Taken:*** Approved.

**ASTR**

**5640 GENERAL RELATIVITY AND COSMOLOGY II, 3 hrs.**

***Current Course Description and Prerequisites*:** This course follows ASTR 5630. It begins with the history of classical theories of cosmology, proceeds to generally relativistic models such as the expanding universe, the evolutionary model of the universe, and other models, and concludes with a discussion of observational cosmology.

*Prerequisite*: ASTR 5630.

***Action Taken:*** Approved.

**BOT/GEOG**

**4040 CONSERVATION OF NATURAL RESOURCES, 3 hrs.**

***Current Course Description and Prerequisites*:** Geographically analyzes conservation of natural and human resources, as well as political, social and ethical ramifications of our environmental policy.

*Prerequisites*: 6 hours of GEOG courses or ENR. Cross listed with GEOG 4040.

\***(Only discontinuing BOT, GEOG will remain)**

***Action Taken:*** Approved.

**PHYS**

**4140 PRACTICAL MODERN ELECTRONIC, 2 hrs.**

***Current Course Description and Prerequisites*:** Laboratory in practical electronics for non-physics majors. Initial sessions familiarize students with multimeters, oscilloscopes and basic electrical components. Remaining sessions build practical devices using modern integrated circuits. Does not count toward physics major.

*Prerequisite*: PHYS 1050, 1120.

***Action Taken:*** Approved.

**PHYS**

**4150 ENERGY IN A TECHNICAL SOCIETY, 3 hrs.**

***Current Course Description and Prerequisites*:** Introduces students to technical basis of energy production and consumption. Focuses on meeting world's energy needs in year 2100.

*Prerequisite*: PHYS 1210.

***Action Taken:*** Approved.

**PHYS**

**4160 ENERGY ISSUES FOR EDUCATORS, 2 hrs.**

***Current Course Description and Prerequisites*:** Serves educators and other interested persons. Covers history, technologies, resources and future needs of energy with reference to the world's energy needs in the year 2100. Requires mathematics at the level of exponential manipulations, simple trigonometry and geometry. Introduces concepts of elementary probability theory.

*Prerequisite*: college physics course.

***Action Taken:*** Approved.

* ***College of Engineering and Applied Science***

**ME**

**5990 INTERNSHIP, 1-12 hrs.**

***Current Course Description and Prerequisites*:** None.

*Prerequisite*: graduate standing.

***Action Taken:*** Approved.

## Part III – Regular Agenda

## Courses for Addition

* ***College of Agriculture and Natural Resources***

**AGEC/WMST**

**4200/5200 GENDER AND RACE IN THE ECONOMY, 3hrs.**

***Proposed Course Description and Prerequisites*:** Focuses on the role gender and race play in the economy; specifically the way that gender and race affect economic outcomes for individuals in the United States.

*Prerequisites*: AGEC 1020 or equivalent, or SOC 1000, or WMST 1080, and WB.

***Justification*:** The purpose of Gender and Race in the Economy is to offer a course to students that is unique to the curriculum currently offered at the university and to enhance student’s understanding of the role race and gender play in economic outcomes. This course also increases the number of cultural diversity in the university studies program offered to the student body. Although this course covers topics not discussed in other courses, Gender and Race in the Economy may be a seen as a compliment to many other cultural diversity courses.

***Action Taken:*** Approved.

* ***College of Arts and Sciences***

**ARBC**

**4990 TOPICS IN ARABIC, 3 hrs. (MAX 9).**

***Proposed Course Description and Prerequisites*:** Accommodates seminar series and/or course offerings including those by interdisciplinary teams and visiting faculty in Arabic language not provided by permanent course offerings. *Prerequisites*: ARBC 2040 and consent of instructor.

***Justification*:** ARBC does not have a current topics number. Instead, the current class is being taught as an INST Topics course as INST 4990. It is important to have an ARBC topics course to make it clear to students that this is a language course offering rather than a general INST course. This topics course joins the existing five-course language sequence in ARBC which goes through ARBC 3050. The demand for classes in ARBC is increasing and regularly offering this class, but with varied topics, would respond to student desires. There is need to have this flexibility to offer additional courses in the language sequence.

***Action Taken:*** Approved.

**ASTR**

**5160 DATA MINING IN LARGE ASTRONMICAL SURVEYS, 4 hrs.**

***Proposed Course Description and Prerequisites*:** Aimed at an understanding of how to manipulate and analyze catalog-level data from large astronomical surveys. Students will address realistic problems in data mining large astronomical surveys using one or more programming languages.

*Prerequisites*: none.

***Justification*:** With several new faculty in astronomy in the Physics and Astronomy department, we are expanding our graduate level syllabus to include a new elective.

***Action Taken:*** Approved with amendment to prerequisite of graduate standing.

**GEOL**

**5330 MECHANICS OF SEDIMENT TRANSPORT, EROSION & DEPOSITION, 4 hrs.**

***Proposed Course Description and Prerequisites*:** Erosion, transport, and deposition of sediments are examined from a first-principles basis. Physical processes are derived from fluid dynamics, statistical mechanics, and mass conservation. These topics are then used to explore landscape and seascape evolution, morphodynamics, and stratigraphic construction.

*Prerequisites*: Graduate Standing AND Consent of Instructor.

***Action Taken:*** Approved.

**GEOL**

**5460 INTRO GEOMODELING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Introductory course in numerical modeling in the geosciences, offering insight into the generalities of modeling. Develop, simple geo-models, which allow hands on experience constructing and testing computer models. As a minimum, develop one extensive Finite Difference model and one minimalistic Finite Element model; other techniques will depend on student interests.

*Prerequisites*: At least one calculus and one physics course, and senior or graduate standing.

***Justification*:** This course has been taught as a 'topics' course for several years and should now be established with its own official course number.

***Action Taken:*** Approved.

**HIST**

**3400 MONGOL EMPIRE, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Examines the history of the Mongol Empire from a world history perspective. Major themes: structure of a nomadic empire, how that empire interacted with the various settled states it conquered and ramifications of the Mongol conquest on trade, technology, and social and intellectual developments across Eurasia, between the years 1200 to 1450 ce.

*Prerequisites*: 6 hours of History.

***Justification*:** This course has been taught by this instructor several times under the upper-division History "topics" (HIST 4990) umbrella. Instructor now seeks to make this a permanent course since it will be offered on a regular basis once every other year. This course is one of several upper-division courses that are key components of this instructor's Asian History curriculum.

***Action Taken:*** Approved.

**HIST**

**5400 GRADUATE TOPICS IN HISTORY, 1-6 hrs. (MAX 12).**

***Proposed Course Description and Prerequisites*:** Opportunity to study in-depth various topics in history not offered in regular graduate seminars or graduate reading courses.

*Prerequisite*: Garduate Status.

***Justification*:** This is a new course that will allow graduate students to enroll in department topics courses for graduate credit. This course will be taught in conjunction with the existing undergraduate Topics courses (Hist. 4990) and graduate students will be required to read additional materials and write a graduate- level paper for the course.

***Action Taken:*** Approved.

**INST**

**2250 INTRODUCTION TO LATIN AMERICAN STUDIES, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Introduction to the culture, history and politics of Latin America, from the US/Mexico border to the Antarctic ice fields of Patagonia. We will consider historical events and encounters from pre-Conquest times to contemporary crises; our toolkit includes geography, anthropology, history, political economy, literature and cultural studies.

*Prerequisites*: none.

***Justification*:** The revised International Studies curriculum requires undergraduates to concentrate in two specific areas of focus, a Global Track (Governance & Conflict Resolution; Economic Systems; Culture & Social Issues; Sustainable Development & Environment) and a Regional Track (Africa & the Middle East; Asia & the Pacific Rim; Europe & the Former Soviet Union; Latin America). IS advisers provide majors with a list of courses from across the university that fulfill each track. For IS majors, this class will provide a gateway into the Latin America Regional Track and a solid foundation for future coursework in the area. Those majors concentrating in other regions may still take the class as an elective that develops a basis for comparative study. For non-majors, this class will promote the skills of critical interdisciplinary analysis associated with regional/area studies. They will also develop a broad but nuanced awareness of a world region with important and timely connections to the US, politically, economically and culturally.

***Action Taken:*** Approved.

**INST/GEOG**

**4560/5560 GLOBAL CITIES, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Globalization accelerates urbanization processes and creates a new type of city, the global city. This course introduces debates over global cities, urban culture, new urban landscapes, urban planning practices, and social disparity. It uses case studies on the cities around the world to explore the diversity of global city formation processes.

*Prerequisites*: 9 hours of international studies or geography.

***Justification*:** This class has been taught as a cross-listed (INST/GEOG) Topics class in Spring 2011 and Spring 2012 at the 4000-level and 5000-level. It has had strong enrollment each time and it is appropriate to make it a permanent course. The course fills a gap in the curriculm and benefits the students who would pursue urban/rural planning for their future career and can enhance the curriculum on planning that exists in GEOG.

***Action Taken:*** Approved.

**INST/HIST**

**4380/5380 INTERNATIONAL HISTORY OF HUMAN RIGHTS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Examine the modern history of human rights in the global system, with particular emphasis on developments since the Second World War. Topics include the philosophy of human rights ideas; the histories of rights and rights violations in various regions; and the resulting international responses.

*Prerequisites*: 9 hours of HIST or INST.

***Justification*:** This class was taught as a cross-listed (INST/HIST) Topics class in Fall 2011 at the 4000-level and had 59 students sign up, approximately 2/3 INST majors and 1/3 HIST majors. Thus the demand for classes on Human Rights seems overwhelming and regularly offering this class would respond to student desires. Additionally, offering more historically based classes in INST and non- geographically focused classes in HIST represents developments in both fields that UW can benefit from.

***Action Taken:*** Approved.

**INST/POLS**

**3200 COMPARATIVE POLITICAL CULTURES, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Histories and experiences of various societies have shaped their values, norms, beliefs, expectations and attitudes. Explore how the beliefs, values and lifestyles of various societies shape peoples’ views of their place in the politics of the state and of the state’s place in their daily lives.

*Prerequisites*: 9 hours of INST or POLS.

***Justification*:** This course provides a theory-based course in comparative politics for Political Science and a course that supports the cultural/social issues track in International Studies and provides analytical tools for area-based comparative study. All International Studies students choose a regional track and this course would be an excellent introduction to support their specific area of study. Further, this course has been taught as a cross-listed topics course multiple times with a strong enrollment. It is appropriate to make it a permanent course at this time.

***Action Taken:*** Approved.

**PHYS**

**3640 MODERN ELECTRONICS AND EXPERIMENTAL TECHNIQUES, 4 hrs.**

***Proposed Course Description and Prerequisites*:** Introduced to analog and digital circuits/devices and computer interfacing with laboratory equipment and experiments. Includes computer programming, the analysis of experimental data, and report writing. Apply the skills developed in this class to interface with and control representative instrumentation used in experimental physics laboratories.

*Prerequisites*: PHYS 2320.

***Justification*:** Our students lack substantial hands-on experience in advanced labs. We propose to add a second semester of advanced lab, building upon our recent success with PHYS 3650.

***Action Taken:*** Approved.

* ***College of Business***

**ECON**

**4430 ENERGY ECONOMICS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Economics of energy, particular oil and gas. Includes a discussion of the history of the oil industry, as well as aspects of contemporary markets. Apply a variety of concepts from microeconomics, particularly related to industrial economics.

*Prerequisites*: ECON 3020, MATH 2205 or 2355.

***Justification*:** This course has been taught under the ECON 4360 Seminar in Economics: Energy Economics. The department has decided that the course is one that our students need instruction.

***Action Taken:*** Approved.

**MBAM**

**5102 MBA OPERATIONS MANAGEMENT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Production and operations management. Topics include operations strategy, quality management, facilities location, facilities layout, forecasting, inventory management, production planning, and scheduling.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5103 RESEARCH METHODS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Introduce the characteristics and various approaches to designing and conducting qualitative research projects in business research. Gain hands-on experience in various qualitative methods and analysis techniques. Skills covered are applicable to business problems encountered in both consumer and business-to-business markets, and public and private sectors.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5104 ORG BEHAVIOR & HUMAN RESOURCE MGMT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Enables students to recognize psychological phenomena influencing individual, group & organizational behavior and helps them understand different HRM functions and how HRM fits within the overall organization’s strategy.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5106 PROFESSIONAL DEVELOPMENT I, 0 hrs.**

***Proposed Course Description and Prerequisites*:** First course is a sequence of courses focused on professional development. Will provide “a real world” format where students must express their ideas in every class through verbal presentations, as well as developing written products such as handouts, PowerPoint presentations, white papers and email correspondence.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5107 DECISION MAKING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Overview of (i) business decision making within (ii) its competitive, economic, legal, ethical and organizational contexts.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5108 MBA FINANCIAL ACCOUNTING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Provide you with the necessary tools to read, understand, and use information that emanates from the accounting system within most organizations.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5202 DECISION MODELING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** A graduate course in decision modeling. Topics include linear programming, optimization modeling, and monte carlo simulation modeling.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5203 ENTREPRENEURIAL MANAGEMENT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Explores organizations – theories and practical applications of those theories concerning how organizations operate strategically, i.e. in relation to the external environment.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5204 FINANICAL MANAGEMENT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Provide an in-depth understanding of the job of a financial manager in a corporate setting. Exposed to other aspects of finance in the economy, such as capital markets and investments.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5206 PROFESSIONAL DEVELOPMENT II, 0 hrs.**

***Proposed Course Description and Prerequisites*:** Second part of a sequence of courses designed to help students advance their professional skills (written, oral, and interpersonal) and achieve success in career planning, career preparation, and career development.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5207 MARKETING MANAGEMENT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Offered as part of the MBA Core II. The purpose of this course is to provide an in-depth understanding of marketing management. Marketing managers are responsible for co-creating customer value for a sustained competitive advantage.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5208 MBA MANAGERIAL ACCOUNTING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Use of accounting information for internal decision making purposes.

*Prerequisites*: Admission to the MBA on campus program.

***Justification*:** The MBAM Core I and Core II courses (block) are not working as well as we had hoped. We wish to break these into individual courses that will still be integrated, but individually graded.

***Action Taken:*** Approved.

**MBAM**

**5301 MBA SUMMMER PROJECT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Serves as an externship for individual MBA students or MBA student teams to work with a client on a business issue under the supervision of a qualified faculty member in the College of Business.

*Prerequisites*: Completion of the first-year (Fall & Spring semesters) on campus MBA courses.

***Justification*:** This course helps complete the MBA on campus program and provides input in assessing MBA program learning objectives.

***Action Taken:*** Approved.

**MBAM**

**5303 GLOBAL BUSINESS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Focus on the topics of culture, effects of the macroenvironment on business, and regional economic integration, with predominant themes of leadership and sustainability in business.

*Prerequisites*: Admission to the on campus MBA program.

***Justification*:** The additional courses complete the MBA on campus program.

***Action Taken:*** Approved.

**MBAM**

**5304 MBA BUSINESS LAW, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Broad perspective of the various legal issues associated with managing a business enterprise.

*Prerequisites*: Admission to the on campus MBA program.

***Justification*:** The additional courses complete the MBA on campus program.

***Action Taken:*** Approved.

**MBAM**

**5309 MBA MANAGERIAL ECONOMICS, 2 hrs.**

***Proposed Course Description and Prerequisites*:** Discuss a variety of tools and concepts intended to give you the background in economics and decision-making you will need to be an effective manager in a world where economic circumstances are uncertain and changing constantly.

*Prerequisites*: Admission to the on campus MBA program.

***Justification*:** The additional courses complete the MBA on campus program.

***Action Taken:*** Approved.

**MBAM**

**5501 ENERGY ECONOMICS IN PUBLIC POLICY, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Applies the tools of economic analysis to attain an understanding of energy markets and energy policy analysis. Sec. 1 Overviews the major energy and environmental policy issues facing the United States and the world. Sec. 2 Determinants of energy demand.

Sec. 3 Technologies and costs to produce and deliver energy. Sec. 4 Determinants of energy price.

*Prerequisites*: Permission of MBA program director, or student’s graduate program coordinator in consultation with MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5502 ENERGY FINANCE: PROJECT EVALUATION, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Introduction (i) to traditional engineering cost methods to evaluate investments in energy and mineral projects, and (ii) to modern techniques to make these decisions under uncertainty given the technical, and economic risks facing minerals industries.

*Prerequisites*: Permission of MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5503 FUNDAMENTALS OF ACCOUNTING IN THE ENERGY INDUSTRY, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Overview of security analysis applied to energy firms, hedging strategies, and trading activities in energy markets. Trading activities covered in the course include the use of forward and futures contracts, swaps, options, and related derivatives.

*Prerequisites*: Permission of MBA program director, or student’s graduate program coordinator in consultation with MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5504 SUPPLY CHAIN MANAGEMENT IN THE ENERGY INDUSTRY, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Examines the field of supply chain management in an energy context. Study procurement and distribution strategies, concepts, tools and techniques that support energy operations. Course activities and case studies will address effective execution of these strategies and the appropriate supporting activities.

*Prerequisites*: Permission of MBA program director, or student’s graduate program coordinator in consultation with MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5506 ENERGY FINANCE: SECURITIES, HEDGING AND TRADING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Overview of security analysis applied to energy firms, hedging strategies, and trading activities in energy markets. Trading activities covered in the course include the use of forward and futures contracts, swaps, options, and related derivatives.

*Prerequisites*: Permission of MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5507 ENERGY BUSINESS STRATEGY, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Improving an organization’s competitiveness in changing global energy environments. Includes an overview of the geopolitics of global energy, and the risks involved. Emphasizes skill- development for formulating and implementing business-level, corporate, and global strategies in dynamic environments.

*Prerequisites*: Permission of MBA program director, or student’s graduate program coordinator in consultation with MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAM**

**5508 MARKETING AND SUSTAINABLE CONSUMPTION, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Focuses on understanding household and business energy consumption. Course emphasizes the environmental, economic, social and psychological influences on consumer decision making, and sustainable consumption. Course deals with developing customer value propositions, and for marketing strategy development in branding, product-line offerings, pricing, retailing and distribution, and public policy.

*Prerequisites*: Permission of MBA program director, or student’s graduate program coordinator in consultation with MBA program director.

***Justification*:** Course intended to be part of Energy Track in the MBA program.

***Action Taken:*** Approved.

**MBAX**

**5108 MBA FINANCIAL ACCOUNTING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Provide you with the necessary tools to read, understand, and use information that emanates from the accounting system within most organizations.

*Prerequisites*: Admission to the MBA online program.

***Justification*:** We wish to change the current accounting course to financial accounting to better align the online MBA program and the on campus MBA program.

***Action Taken:*** Approved.

**MBAX**

**5208 MBA MANAGERIAL ACCOUNTING, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Turn our attention to the use of accounting information for internal decision making purposes.

*Prerequisites*: Admission to the MBA online program.

***Justification*:** We wish to add managerial accounting to the online MBA program to better align it with the on campus program.

***Action Taken:*** Approved.

* ***College of Education***

**EDCI/WMST**

**4050/5050 MINORITY SEXUAL/GENDER IDENTITY ISSUES IN EDUCATION, 3 hrs.**

***Proposed Course Description and Prerequisites*:** How youth of minority sexual and gender identities have been educated: the challenges they experience in U.S. K-16 schools, the risk factors related to academic success (health, safety, and emotional well being), and strategies to create safe, caring, and inclusive learning environments for all youth.

*Prerequisites*: Completion of WA and WMST 2000 with C or better; 5050: Graduate student status; completion/concurent enrollement ADED 5260.

***Justification*:** With the new cross-college minor in Queer Studies, a course like this would tie in directly. If the potential C&I diversity studies concentration is approved, this course could serve as an addition to that program as well. Elsewhere within the College of Education, it would both serve as a recruiting tool for future potential education majors, undergraduate and post baccalaureate, and fill a need amongst our graduate programs in both the C&I and professional studies divisions.

***Action Taken:*** Approved.

* ***College of Engineering and Applied Sciences***

**CE**

**2076 RECORDS RESEARCH FOR SURVEYORS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Introduced to the public, quasi- public, and private depositories of recorded and non-recorded documents that establish land ownership boundaries, easement boundaries, and land use rights and restrictions in both the Public Land Survey System and the Colonial States. Assignments will require work to be conducted during depositories' normal business hours.

*Prerequisites*: none.

***Justification*:** This will be a new course and the proposed topics in this course are traditionally searched by Land Title Companies and Attorneys in Court Houses and Parish Recorders Office's. In addition, the student will be introduced to records and depositories that the land title companies and attorneys do not traditionally search. These additional records may provide information on boundary or monument locations not contained in the Court Houses or Parish Recorders Offices that are crucial components for locating property boundaries during a field survey.

***Action Taken:*** Approved.

**CE**

**5255 ADVANCED STEEL DESIGN, 3 hrs.**

***Proposed Course Description and Prerequisites*:** A comprehensive design course for steel building structures. Topics include preliminary design, selection of framing systems, braced and unbraced frames, stability effects and nonlinear behavior. Includes building design project for seismic regions.

*Prerequisites*: Grade of C or better in CE or ARE 4250.

***Justification*:** The course has been taught twice under our special topics number (CE 5700) with strong enrollment, content and outcomes. It is a core coarse for MS students in Structural Engineering.

***Action Taken:*** Approved.

* ***College of Health Sciences***

**HLED**

**4020/5020 FOOD, HEALTH, & JUSTICE, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Maps ways our dominant national and global food systems affect health and equity in health, largely though not only negatively. Students will critically assess practiced and potential strategies for creating alternative food systems that support health and equity, particularly at the U.S. community level.

*Prerequisites*: Admission to professional program in K&HP.

***Justification*:** With a new faculty member in the area of public health and

health promotion, the Division is able to add several new courses to the Kinesiology and Health Promotion (K&HP) undergraduate program. HLED 4020/5020, Food, Health, and Justice, is the first of several new courses to be taught by Dr. Christine Porter. This course was taught by Dr. Porter Fall 2011 under HLED 4900 (Topics In . . .)

***Action Taken:*** Approved.

**NURS**

**4985 RN/BSN CAPSTONE PROJECT, 3 hrs.**

***Proposed Course Description and Prerequisites*:** Synthesizes program concepts through analysis of a documented public health issue. Students will use evidence based resources, address public health competencies and analyze how the identified issue and interventions impact the health of the affected population.

*Prerequisites*: All required courses in the nursing major component of the program; NURS 4055, 4255, 4355 or concurrent enrollment; current RN license.

***Justification*:** The School is discontinuing the current clinical course, NURS 4975, at the end of Summer 2012. This non-clinical course will replace it that course. The new course will still require a complex capstone project to successfully complete the course.

***Action Taken:*** Approved.

**NURS**

**5865 DOCTOR OF NURSING PRACTICE SEMINAR, 1 hr. (MAX 6).**

***Proposed Course Description and Prerequisites*:** Instructor and student-led discussions designed to facilitate role transition of the doctorally-prepared nurse practitioner. Seminars include topics related to integration and application of nursing and other health-related theories and models in rural nurse practitioner- delivered care. Topics will vary by year and semester as students’ progress through the DNP program.

*Prerequisites*: Admission to DNP program and progression through DNP plan of study.

***Justification*:** The Doctor of Nursing Practice (DNP) is a new graduate program within the School of Nursing and will have all new courses.

***Action Taken:*** Approved.

* ***College of Law***

**LAW**

**6775 INTERNATIONAL HUMAN RIGHTS, 3 hrs.**

***Proposed Course Description and Prerequisites*:** An examination of norms, institutions and problems relating to international human rights law. Addresses civil and political rights questions (including the expanded use of international criminal law as a means of enforcing universal values), social and economic rights (including access to medicines) and select group rights issues.

*Prerequisites*: Completion of the first year law school curriculum.

***Justification*:** We have taught this course successfully and with good enrollment as a topics course since 2007 (in fact we have taught this seven times since 2007). As part of our overall plan to enrich our skill related offerings, we have added (currently as a topics course) and International Human Rights Practicum, which is in its second year. This class is a prerequisite for that course. Further, we are finding that international aspects of the practice of law are increasingly becoming an important part of what new attorneys need to know upon graduation. Thus, we originally started offering this course as a way to address this need. Given that this course has addressed this need successfully for several years, we have college and faculty resources to support it permanently; we are now asking that it become a permanent part of our curriculum.

***Action Taken:*** Approved.

**LAW**

**6885 LAW OFFICE MANAGEMENT, 1 hr.**

***Proposed Course Description and Prerequisites*:** This is a “how-to” course which introduces students to the law office as an operating business. This course covers various aspects of establishing and operating a law office, including: attorney timekeeping and client billing; establishing fees rates and fee agreements; revenue projections, record and file management and conflict management systems.

*Prerequisites*: Completion of the firsty year law school curriculum.

***Justification*:** We have taught this course successfully and with good enrollment as a topics course since 2008. In periodically reviewing our curriculum, and in watching national law school curricular trends, we have found that it is important for students to learn the ins and outs of law office management, particularly in a state like Wyoming where they are likely to have to assume such responsibilities early in their careers. That is why we originally started teaching this course. Since it has been successfully, and has proven to be an important component of our curriculum, we are now asking to make it permanent.

***Action Taken:*** Approved.

**Part IV**

**Tabled Courses**

None at this time.