The University of Wyoming is built upon a strong foundation of integrity, respect, and trust. All members of the university community have a responsibility to be honest and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated.

The university's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations.

Graphic design and production by Tammi Hanshua, UW-Casper.

Photography courtesy of Ted Brummond and Trice Megginson, UW Photo Services; UW-Casper; Jolesch Photography; and PhotoSpin.
ACADEMIC CALENDAR

AUGUST
24 Classes begin (UW-Casper, Casper College)
   Late registration, drop/add period begins
   (UW-Casper, Casper College)
31 Classes begin (UW-Laramie, OCP, SOWK)
   Late registration, drop/add period begins
   (UW-Laramie, OCP, SOWK)

SEPTEMBER
2 Last day to add or drop a class, or change sections in
   semester courses - Strictly enforced (UW-Casper)
   Last day to make changes to health insurance selection
7 Labor Day (Classes excused, UW-Casper closed)
18 Tuition/fees due - Strictly enforced

OCTOBER
12-16 Mid-semester exams (UW-Casper, Casper College)
19-20 Fall Break (UW-Casper, Casper College classes excused)
26-30 UW-Casper Advising Week

NOVEMBER
3 Last day to withdraw from individual semester classes
25 Last day to withdraw from UW for Fall 2015
25-27 Thanksgiving Break
   (Classes excused, UW-Casper closed)

DECEMBER
11 Last day of classes (UW-Casper, Casper College,
   UW-Laramie, OCP, SOWK)
14-18 Finals Week (UW-Casper, Casper College,
   UW-Laramie, OCP, SOWK)
DELIVERING UNIVERSITY OF WYOMING PROGRAMS IN CASPER
Since 1976

BACHELOR’S DEGREES
- Applied Science
- Biology
- Business Administration
- Communication
- Criminal Justice
- Elementary Education
- English
- Family and Consumer Sciences
- Humanities and Fine Arts
- Journalism
- Mathematics and Sciences
- Medical Laboratory Sciences
- Nursing
- Psychology
- Secondary Science Education, Biology
- Social Sciences
- Social Work
- Technical Education

MASSSTER’S DEGREES
- Adult and Post-Secondary Education
- Curriculum and Instruction
- Educational Leadership
- English
- Executive MBA
- Instructional Technology
- Kinesiology and Health
- Nursing
- Public Administration
- Social Work
- Special Education
- Speech-Language Pathology

DOCTORATE DEGREES
- Adult and Post-Secondary Education
- Educational Leadership
- Nursing Practice

CERTIFICATES & ENDORSEMENTS
- Early Childhood, Birth to Eight
- Early Childhood, Birth to Five
- Early Childhood, Program Director
- Early Childhood, Special Education
- English as a Second Language
- Land Surveying
- Literacy
- Online Instruction
- Principal
- School Social Work
- Special Education
- Special Education Director
- Superintendent
- Teachers of American Indian Children

Courses offered for these degree programs may be onsite, online, audiovisual conference, or a combination of delivery methods.

FOUR EASY STEPS TO CONTINUE YOUR EDUCATION

1. APPLY TO UW
   Whether you want to finish your degree, advance your career, or just take a course for fun, you must apply to UW. If you are a returning student, you may already be admitted.

2. MEET WITH AN ADVISER
   For fall or spring semesters, contact UW-Casper to schedule your advising appointment. No advising is necessary for summer session.

3. REGISTER FOR CLASSES
   WyoWeb is the place to register for all UW courses, no matter the delivery method. Once you have your username and password, you may register online.

4. PAY TUITION AND FEES
   Pay all university tuition and fees by the due date. You may pay online, over the telephone, or in person.
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974, as amended, protects the privacy of educational records, establishes the students’ rights to inspect their educational records, provides guidelines for correcting inaccurate or misleading data through informal and formal hearings, and permits students to file complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures of the institution to comply with the Act.

The following items are considered directory information and may be disclosed by the university in response to inquiries concerning individual students, whether the inquiries are in person, in writing, or over the telephone:

1. Name
2. Affirmation of whether currently enrolled
3. School, college, department, major, or division
4. Dates of enrollment
5. Degrees received
6. Honors received
7. Full or part-time status
8. Local address and phone number
9. Home address (permanent)
10. E-mail address
11. Participation in officially recognized activities and sports
12. Weight and height of members of athletic teams

The University of Wyoming has the responsibility for effectively supervising any access to and/or release of official data/information about our students. However, because Wyoming has a Public Records Act, the above information may be released to any outside entity that requests it unless a student has requested that a Privacy Flag be placed on his or her records.

If you do not want any of the indicated information to be released to anyone outside the university, you need to complete a Request for Privacy Flag form and submit it to the Office of the Registrar. This form must be submitted no later than the 10th class day of the fall semester in order for your information not to be included in the printed University Campus Directory.

A Privacy Flag means that your name will not be included in the printed University Campus Directory and will not appear in the Web Student Directory. Your name will not be included in any news releases (including honor rolls or graduation). Also, information will not be released to prospective employers, insurance companies, credit agencies, etc. without your signed approval.

A Privacy Flag may be removed at any time by submitting a written and signed request to the Office of the Registrar.

Certain items of information about individual students are fundamental to the educational process and must be recorded. This recorded information concerning students may be used only by authorized university employees and only for clearly defined educational purposes, must be safeguarded and controlled to avoid violations of personal privacy, and must be appropriately disposed of when the justification for its collection and retention no longer exists.

In this regard, the university is committed to protecting to the maximum extent possible the right of privacy of all individuals about whom it holds information, records, and files. Access to and release of directory information is restricted to the student concerned, to parents of dependent students (documentation must be provided), to others with the student’s written consent, to officials within the university, to a court of competent jurisdiction, and otherwise pursuant to law.
Get involved, and connect with your fellow students. There are many ways to get social, either by meeting a group of peers for a “cup of joe” in one of the student lounges in the UU Building, by participating in a student organization, or joining the UW-Casper’s Facebook page (facebook.com/uwwcccenter) and following us on Twitter (twitter.com/uwcasper).

**Associated Students of Social Work (ASSW)**

Associated Students of Social Work is a student organization comprised of future social workers. Participating in community service and fundraising events, members strive to help local citizens in need. Past activities include raising funds for the fight against breast cancer, collecting diapers for the families of Mercer House, collecting supplies for U.S. troops stationed abroad, cooking and serving breakfast at the Casper Rescue Mission, and raising funds to benefit local agencies. The monthly meetings allow students to gather with their peers in a setting outside of the classroom, which often encourage friendships to form between social work students. A great addition to the resume, ASSW is also an effective networking tool within the industry of social work.

For more information, contact Bethany Cutts, ASSW faculty adviser, at (307) 268-2029.

**Culture Club at UW-Casper and Casper College**

The new Culture Club is open to all UW-Casper and Casper College students, as well as members of the Casper community, who are interested in organizing and being part of humanities events in Casper. The club will sponsor film screenings, public lectures, writing workshops, poetry and fiction readings, and more.

Contact Arielle Zibrak, UWC and CC Culture Club faculty adviser, for more information at (307) 268-3071.

**National Science Teacher Association through University of Wyoming at Casper (NSTA UW & CC)**

NSTA UW & CC promotes science and science education in grades pre-K and beyond.
- The organization is open to all students, regardless of major.
- Attend monthly meetings, and provide outreach to the greater Natrona County area.
- Join them on Facebook! Look for NSTA UW-C.

Contact Jason Katzmann, NSTA UW & CC faculty adviser, for more information at (307) 268-2583, or email the organization at jkatzma1@uwyo.edu.

**Round Table Honor Society (RTHS)**

Round Table is an honor society that recognizes and encourages scholastic achievement and community standing among University of Wyoming at Casper students. The organization members meet once per month, and participate in one service event and one fundraiser each semester, benefiting a chosen cause within the community. You will feel satisfied helping others in need while meeting and enjoying time with other students, and adding this distinctive service to your resume.

Students are eligible for membership based on the following criteria:
- You are a junior or a first-semester senior;
- You are seeking a bachelor’s degree through UW-Casper;
- You have completed at least 12 hours of upper division (3000-4000) coursework at UW-Casper with a cumulative GPA of 3.3 or higher, or you are a first-semester UW-Casper student with a previous cumulative GPA of 3.3 or higher from an accredited two- or four-year college or university;
- You are enrolled in at least six credit hours of combined UW and Casper College courses each semester thereafter;
- You maintain a cumulative UW-Casper GPA of 3.3 or higher;

All eligible students will receive a letter of invitation at the beginning of the semester.

If you have any questions, contact Florence Teulé-Finley, Round Table faculty adviser, at (307) 268-2710.

**Technology and Engineering Education Collegiate Association (TEECA)**

The UWC chapter of TEECA is an organization of technical education students at UW-Casper who are preparing for their future careers as public school technology and engineering education teachers. Participating in the competitive events is a learning opportunity for college students to increase their experience, skills, and knowledge in areas including teamwork; technical/design interests; problem solving; project management; and how to coach their future students in their design and problem solving teams. The purpose of TEECA is to promote leadership, fellowship, scholarship, and a philosophical foundation for future technology and engineering teachers, through coordinated activities at the chapter, state, regional, and international level.

Contact Rod Thompson, UWC’s TEECA faculty adviser, for more information at (307) 268-2406.
WHAT YOU SHOULD KNOW

ACADEMIC INTEGRITY

The University of Wyoming is built on a strong foundation of integrity, respect, and trust. All members of the university community have a responsibility to our community and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated. Please report instances of academic dishonesty to your instructor. If you have any other problems, please contact the UWC Student Services Office at (307) 268-2713.

ADVISING AND CAREER SERVICES

The staff at the Center for Advising and Career Services (CACS) provide a variety of services to UW students, including advising for undeclared, arts and sciences undeclared, and international exchange students; providing academic support to various UW students; assisting students with their career planning and job search needs; and helping anyone at UW who may be having advising concerns.

Career-related assessments are available online for Outreach School students. Please call to make an appointment with a career counselor, and then visit the CACS website and fill out a career intake form prior to your appointment. A career counselor will speak with you and provide access to the appropriate online assessments, and will set up a time to interpret your results over the phone and through email. CACS has prepared “Career Guide” to assist students with preparing a resume and a cover letter, and/or job searching. “Career Guide” is available at career-guides.net/cg/careerguidedetail.aspx?id=22.

ON THE WEB: uwyo.edu/cacs
BY PHONE: (307) 766-2398
BY EMAIL: uwcacs@uwyo.edu

AUDITING A COURSE

Auditing is subject to the same fee schedule as courses taken for credit. A student auditing a course has full rights to class participation, but receives no credit for the course. This noncredit enrollment is available upon approval of the academic adviser and the instructor. It is the responsibility of the student to know the requirements to receive a satisfactory grade while auditing the course. Students auditing a class are expected to attend class regularly and complete graded work as required by the instructor. Subsequent credit for the audited class by special examination is not available. Grades for auditing a course are either Audit-Satisfactory (AU/S) or Audit-Unsatisfactory (AU/U).

CONSORTIUM AGREEMENT

Students concurrently enrolled in classes at two or more eligible institutions of post-secondary education may apply for federal aid. A special Consortium Agreement between institutions must be completed prior to each semester a concurrently enrolled student seeks aid.

ON THE WEB: uwyo.edu/sfa/a-z_index_of_topics/misc/outreach.html

CREDIT HOUR LIMITS

Undergraduates: An average of 15 hours of work each semester is considered a normal load. Maximum credit loads are 20 hours in all colleges. Normally, not more than 12 hours of undergraduate credit may be earned during the summer session. An approved Overload Petition form must be filed to exceed these maximums. Overload Petition forms are available online through WyoWeb.

Graduate students: 14 hours of credit is the average and 16 the maximum amount of credit allowed per semester for full-time graduate students. A student who has been assigned an assistantship for the academic year is usually restricted to a load of 13 semester hours. Normally, not more than eight hours of credit may be earned in course work during an eight-week summer session.

DEAN OF STUDENTS OFFICE

The Dean of Students Office (DOS) is an entry point and referral resource for all UW students, as well as concerned family members and friends. Programs include

• assistance in resolving difficulties and grievances
• interpretation of university regulations, policies, and procedures
• authorized non-medical absences and emergency assistance to ease transition back into the classroom
• guidance and referrals to other campus offices (if the DOS cannot be of direct help).

ON THE WEB: uwyo.edu/dos
BY PHONE: (307) 766-3296

SOCIAL WORK
WHAT YOU SHOULD KNOW

DEGREE WORKS

The Office of the Registrar, in conjunction with all undergraduate colleges, operates a computerized degree evaluation system through software called Degree Works. The Degree Works system contains many useful tools for tracking your progress towards your degree, and planning your path towards degree completion.

Degree Works includes a degree progress report/advising support system that matches your completed and current UW coursework (and any transfer courses you might have) with your degree requirements to determine your progress toward earning your degree. The degree evaluation audit powered by Degree Works is available on WyoWeb to students and faculty advisers.

To access your degree evaluation, log on to WyoWeb, and find the tab for registration. A link for degree evaluation will be listed under the registration options. This link will direct you to the audit of your requirements within Degree Works.

DISABILITY SUPPORT SERVICES

University Disability Support Services (UDSS) was established to provide leadership and assistance to the University of Wyoming, in its efforts to comply with the intent and specific regulations of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Physical and program accessibility at the University of Wyoming is a joint responsibility, and can be achieved only through cooperative efforts of University faculty, staff, and students.

UDSS strives to ensure successful access and services for students with disabilities. UDSS provides disability-related accommodations for UW students and visitors with disabilities, as well as technical assistance, consultation, and resource information for students, faculty, staff, campus visitors, and for University departments seeking to improve accessibility for individuals with disabilities.

Accommodations for Outreach School students are similar to those provided for students on the Laramie campus, but may be coordinated in a different fashion due to distance factors. Students anticipating the need for disability-related accommodations in their outreach courses should contact and provide documentation of their disability to UDSS as early as possible. Early contact will help ensure minimal delays in initiating services. UDSS coordinators will work with students to identify appropriate accommodations and facilitate these with faculty. Access more information regarding assistance for Outreach students at uwyo.edu/udss/uw-outreach-students/.

FINANCIAL AID

The Office of Student Financial Aid coordinates all student financial assistance available at UW. Available aid includes:

- scholarships
- grants—Federal Pell, Federal SEOG
- loans—Federal Perkins, Federal Stafford, and Federal PLUS
- employment—Federal Work Study

ON THE WEB: uwyo.edu/sfa
BY PHONE: (307) 766-2116

GRADE REPORTING

Students may obtain both midterm and final grades via WyoWeb. Official transcripts contain final grades, and may be obtained through the Office of the Registrar or requested through WyoWeb.

GRADUATION/DIPLOMA INFORMATION

All undergraduates must declare their graduation dates in writing to the Office of the Registrar. This may be sent through the mail or by fax. Your name will be printed on the diploma as it appears in WyoWeb, unless you notify the university of a different preference. Likewise, the diploma will be mailed to your permanent address, unless you notify the university of a different preference. You may check both of these through WyoWeb. If you would like to change either one, you may visit the UW-Casper Student Services Office, or print, complete, and return an anticipated graduation date form.

BY FAX: (307) 766-3960
BY MAIL: Office of the Registrar
Dept. 3964
1000 E University Ave.
Laramie, WY 82071

LIBRARY OUTREACH SERVICES

University of Wyoming Library Outreach Services provides a broad range of resources and services to currently enrolled UW students, faculty, and staff who live outside the Laramie area.

ON THE WEB: www-lib.uwyo.edu
BY PHONE: (800) 442-6757
BY E-MAIL: coeref@uwyo.edu
UW iTUNESU: uwyo.edu/itunesu
WHAT YOU SHOULD KNOW

ONLINE PETITIONS

Access the Online Petition link on the Office of the Registrar website, uwyo.edu/registrar/students/forms_and_petitions.html, or through WyoWeb, to complete the Class Withdrawal, Exception Request, Incomplete, Overload, University Studies, and Enrollment Exception forms.

• Complete forms regardless of your location.
• Do not walk forms around to obtain the necessary signatures.
• Once you have completed the online form, you will receive a tracking number.
• Use the tracking number to track the progress of the form.
• Forms are routed to the appropriate decision-makers electronically.

We look forward to expanding this service to include other forms. If you have questions regarding online petitions, contact the Office of the Registrar.

ON THE WEB: uwyo.edu/registrar/students/forms_and_petitions.html
BY PHONE: (307) 766-5729
BY EMAIL: rr-petitions@uwyo.edu

PERSONAL ELECTRONIC REGISTRATION CODE

The University of Wyoming has a mandatory advising policy for all students except nondegree graduate students. You will need to see your adviser for assistance in selecting the courses for which to register, and to obtain your personal electronic registration code, or PERC number. The PERC will clear the adviser approval hold and allow you to register. Enter your PERC as part of the registration process on WyoWeb.

RESERVING COURSES FOR GRADUATE CREDIT

Undergraduate students taking graduate-level courses which are not in any way a part of their undergraduate degree program have the option of later using such courses for purposes beyond the bachelor’s degree requirements. Students need to first analyze their own circumstances and needs. If a student intends to pursue a graduate degree, or needs courses noted on a transcript as “Reserved for Graduate Credit” for job classification (e.g., advancement on teacher salary schedules), the student should file the appropriate petition obtainable from the UWC Student Services Office. The deadline for such petitions is by midterm of the semester in which the course(s) is taken.

ON THE WEB: uwyo.edu/uwgrad

STUDENT CODE OF CONDUCT

The Student Code of Conduct is an outline of the rights and responsibilities of students enrolling at the University of Wyoming. The code defines offenses against students and reflects the university’s commitment to equity and procedural fairness. A student or university official may file a complaint of a violation of the code at the Dean of Students Office.

ON THE WEB: uwyo.edu/dos
BY PHONE: (307) 766-3296

TRANScripts

To request official transcripts of UW academic work, complete a transcript request form through WyoWeb or at the UWC Student Services Office. Official transcripts are mailed from the Registrar’s Office in Laramie, so allow extra time for your needs. There is a $10 fee per copy for same-day service (for pickup in Laramie only), and a $10 fee per copy to fax transcripts. Otherwise, there is no charge for transcripts. Federal law requires the student’s signature before a transcript can be released, and all financial obligations to the university must be satisfied. Normally, one week must be allowed for processing.

UNIVERSITY CATALOG

The University of Wyoming’s Catalog serves as the student’s source for information about university policies and procedures for both undergraduate and graduate students. This is a valuable tool for every student. Inside you will find important information about admissions, tuition, fees, refunds, financial aid, the grading system, registration and enrollment, graduation requirements and procedures, and specific course information. The General Bulletin will only be available online at the address below.

ON THE WEB: uwyo.edu/registrar/university_catalog/
WHAT YOU SHOULD KNOW

UNIVERSITY COMMUNICATIONS

The University of Wyoming-assigned email account shall be one of the official means of communication with all students, faculty, and staff. All community members are responsible for all information sent to them via their university-assigned email account. Members who choose to manually forward mail from their university email accounts are responsible for ensuring that all information, including attachments, is transmitted in its entirety to the preferred account. All faculty, staff, and students are required to maintain an @uwyo.edu computer account. This account provides both an online identification key and a university official email address. The university sends much of its correspondence solely through email. This includes, but is not limited to, policy announcements, emergency notices, meeting and event notifications, course syllabi and requirements, and correspondence between faculty, staff, and students. Such correspondence is mailed only to the university official email address. Faculty, staff, and students are expected to check their email on a frequent and consistent basis in order to stay current with university-related communications. Faculty, staff, and students have the responsibility to recognize that certain communications may be time-critical.

VISITOR’S FEE

Individuals who are not enrolled at the university and who are not university employees may visit classes taught as part of a university course. The privilege of visiting a class entitles the visitor to a seat in the class and the privilege of listening without class participation rights. The visitor receives no regular credit, and subsequent credit by examination is not available.

A visitor’s pass may be purchased in the UWC Student Services Office, 435 Union/University Building, for $25 per course. Approval of the respective instructor is required. Visitor passes are not available until the first day of classes.

WAITLISTS

If a department has established a waitlist for a course, you will be asked whether you would like to be placed on a waitlist when the section you desire is closed. Follow the directions given through WyoWeb to add yourself to a course waitlist and press the confirmation button. Registration will not be allowed for courses with active waitlists.

WYO ONE ID CARDS

The ID card, also referred to as the WyoOne card, is the official identification card for the University of Wyoming. UW-Casper students may obtain an ID card encoded “Outreach Student.” There is a charge of $5 for the first card, and the charge for replacement cards is $20. Please contact the UWC Student Services Office to have your picture taken and to pay card fees.

DID YOU KNOW?

NEED TO FIND MATERIALS FOR A RESEARCH PROJECT? In addition to the services provided by the Goodstein Library on the Casper College campus, students at UW-Casper can take advantage of the programs established at the university for Outreach students across the state. University of Wyoming Libraries offers several services for off-campus students, including databases of articles and journals for online perusal, as well as postal service for printed copies. Through “Request It,” students can also check out books from the UW libraries. For more information, log on to www-lib.uwyo.edu.

ARE YOU LOOKING FOR A FUN WAY TO MEET UW OUTREACH STUDENTS? Become a fan of UW-Casper and UW Outreach School on Facebook, or follow us on Twitter. Meet people from across the nation who are enrolled or have graduated from the UW Outreach School, as well as some university faculty and staff. Get schedule updates, learn about special activities and events, and win prizes. Find us. Like us. Visit us often at facebook.com/uwccecenter, twitter.com/uwcasper, or facebook.com/UWyoOutreach.
APPLY AND REGISTER

All students interested in enrolling in UW courses through UW-Casper must first be admitted to the university. Follow these instructions before registering for class. In some cases, returning students may be ready to register immediately.

NEW STUDENTS

• Complete the appropriate application on the web at uwyo.edu/apply.
• Pay the application fee via Visa or MasterCard on the web at uwyo.edu/apply.
• You will be notified of your admission decision by the UW Admissions Office.
• Submit official copies of transcripts from each institution of higher learning you have attended.
• Submit proof of two measles, mumps, and rubella (MMR) immunizations.
• Receive email, username, and password by mail, or get your username and password on WyoWeb.
• Access WyoWeb to register.

ENROLLED LAST FALL OR SPRING?

If you were enrolled last fall or spring semester, you are a returning student and will not need to reapply.

• Access WyoWeb using your username and password to register.

BEEN GONE FOR A WHILE?

If you did not attend UW during the past year you will need to complete a Returning Student Application and be readmitted to UW.

• Visit the web at uwyo.edu/apply and reapply.
• Once you receive your email, username, and password by mail or through WyoWeb, you may proceed to the registration process.

TO REGISTER VIA WYOWEB

• Log into WyoWeb at wyoweb.uwyo.edu.
• Click on the “Student Resources” tab.
• Scroll to the “Registration Tools” channel.
• Click on “Add or Drop Classes” and select the proper term.
• Click on “Health Insurance Coverage” link and make a selection.
• Click on “Registration Tools” link and select the proper term.
• Click on “UW Alert Cell Phone” link, and enter the number to which you would like alerts sent, or leave blank to opt out of alert system.
• After submission/verification, click on “Registration Tools” link and select the proper term.
• If there are any registration holds, click on the “View Holds” link at the bottom to get more information.
• Click on “Add/Drop Classes.” In the boxes provided, enter the five-digit Course Reference Number (CRN) for each course.
• Waitlist courses require additional confirmation in order to activate. Follow directions on the registration screen.

Register for Fall 2015

Fall semester advising begins March 23.
Registration begins April 1.
Make your appointment now!

Remember: the earlier you register for courses, the more likely you will get the classes you want.
PAY TUITION & FEES

TO PAY

- Credit card—Call (800) 370-3188, (307) 766-2313, (307) 268-2713, (877) 264-9930, or to pay online go to the “Student Account” channel in WyoWeb, or visit commerce.cashnet.com/uwyopay.
- Check, cash or credit card (MasterCard or Visa)—Deliver payments to the UWC Student Services Office, 435 Union/University Building, 125 College Drive, Casper, WY 82601, or mail to Cashier's Office, University of Wyoming, Dept. 3623, 1000 E. University Ave., Laramie, WY 82071.
- Financial aid—Available financial aid will be applied to your tuition first; any remaining funds will be credited to your UW Cowboy Card, or another option selected by you.
- Tuition waivers—Employee, spouse of an employee, or cooperating agency waivers must be submitted prior to any other form of payment being credited to your account. Waivers are due no later than the final payment deadline.
- Third party billing—Notify the UWC Student Services Office at registration of any third party who is paying your tuition so the appropriate billing is processed.
- Wyoming senior citizen students—If you are age 65 or older, you are not charged tuition and mandatory fees. Wyoming senior citizen students are admitted to the University on a space-available basis, and student benefits are not available.
- Custom payment plan enrollment fee—You may contact the UWC Student Services Office for authorization to apply for a one-time payment extension if you are unable to pay your final balance in full by the required deadline. There is a $75 nonrefundable application fee for each semester, and the fee is added to your account at the time application is made.

ONLINE PAYMENT OPTIONS FOR PARENTS

PARENT PIN SETUP

- You can set up a username and password for parents to make online payments to your accounts.
- Log into WyoWeb at wyoweb.uwyo.edu.
- Click on the “Student Account” tab.
- Scroll to the “Student Account” channel.
- Click on the credit card icon to access the Cashier’s Office payment screen.
- Click on “Student Account” found at the top of the page.
- In the “Parent's PIN” box, click on “Add New.”
- Set up a username and seven-character password for parent (two characters must be numerals).
- Email address must be valid for Parent PIN to be used.
- To confirm account, enter your new seven-character PIN at the bottom of the page.
- You are responsible for changing the password if it is forgotten.

PAY ONLINE USING PARENT PIN

- Log into University of Wyoming home page at uwyo.edu.
- Click on the A-Z Directory. Select “C,” and click the link to the Cashier’s Office.
- Click “Pay Online” in the toolbar menu.
- Click “Parents and Authorized User Click Here.”
- Enter login and seven-character password that the student has created for you. Reset password.
- Edit payment amount and click “Add to Basket.”
- Complete form and click “Checkout.”
- Review data.
- Click “Submit Payment.” Your receipt number will appear. You will also receive an email receipt.
- Click “Sign Out.”
- Your student is responsible for your login and password.
Tuition and Fees, Fall 2015

The University of Wyoming semester tuition and fee schedules for the 2015-2016 academic year, which begins with Fall semester 2015, are not available in this document. Updated information regarding tuition and fees will be available from Accounts Receivable, 250 Knight Hall, and will be posted to the UW-Casper website at uwyo.edu/outreach/uwcasper.

Fees are charged for audited or other zero-credit courses on the basis of the number of semester hours for such courses, as though the courses were taken for credit.

CREDIT HOURS

<table>
<thead>
<tr>
<th>UNDERGRADUATE</th>
<th>GRADUATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part-time 1-11 hrs.</td>
<td>Part-time 1-8 hrs.</td>
</tr>
<tr>
<td>Full-time 12 or more hrs.</td>
<td>Full-time 9 or more hrs.</td>
</tr>
</tbody>
</table>

ADDITIONAL FEES

Not included in tuition and fee charges listed above.

- BOT 4700, Vegetation Ecology $75
- Education Majors $34
- EDEL 4109, Elementary Humanities Education $30
- EDEL 4309, Elementary Literacy Education $30
- EDEL 4409, Elementary Math/Science Education $30
- SOWK 4990, Social Work Practicum $15 per credit hour
- Continuous Registration Fee $40 per credit hour

Fees are only refundable during the “drop” period. Some programs may be subject to special billing structures. Contact the UWC Student Services Office at (307) 268-2713 or (877) 264-9930.

OTHER FEES AND CHARGES

- Graduation fees $25
- Late payment of graduation fees $5
- Retroactive change to academic record $50
- Initial WyoOne card $5
- Replacement WyoOne card $20
- WyoOne Badge $5.50
- Custom payment plan enrollment fee $75
- Institutional payment plan $15

The University of Wyoming Board of Trustees and the university administration reserve the right to change tuition and fees at any time.

CHARGES AND REFUNDS

INSTITUTIONAL REFUND SCHEDULE

FALL 2015

16-Week Courses | Fall 2015
---|---
Before August 24 | 100%
August 24-September 3 | 100%
September 4-14 | 80%
September 15-21 | 70%
September 22-28 | 60%
September 29-October 5 | 50%
October 6-12 | 40%
October 13 and after | 0%

Based on a start date of August 24

REFUNDS/CANCELLATIONS

- Tuition and course fees will be canceled or refunded to a student who officially drops a class or classes, withdraws from the university through the Office of Student Life, or changes enrollment status in accordance with the institutional refund schedule above.
- No tuition penalty will be assessed for dropping and adding during the drop/add period identified in the term’s class schedule unless all classes are dropped or an all-school withdrawal is processed. Students who withdraw from individual courses after the end of drop/add will have their charges canceled at the rate listed in the institutional refund schedule above.
- The portion of tuition refund/cancellation is computed from the first day of the term, not by class meeting pattern.
- Fees of $25 per credit hour to support student services are nonrefundable.
- If a student’s initial registration includes blocked classes or short courses that begin at a later date, the refund/cancellation will still be computed from the first day of the term.
- Examples of these calculations are available in the Accounts Receivable office. Please check with the UWC Student Services Office for the refund formula on “block” courses.

FEDERAL RETURN OF FUNDS AND INSTITUTIONAL REFUND POLICIES

When a student who receives federal financial aid withdraws from the university, he or she may owe a repayment of federal funds and/or be due a refund from UW, or owe an additional amount to UW. The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with Accounts Receivable, 250 Knight Hall, and (307) 766-6232 or (800) 370-3188.
FINANCIAL AID & PAYMENTS

LOAN AND CREDIT BALANCES
After you have completed all financial aid and registration requirements, aid is added to your account, charges are deducted, and any remaining funds are applied to UW Cowboy Cards. For additional information, or to select a different fund disbursement method, visit UWCowboyCard.com.
- If you do not receive funds after all necessary action has been completed, you can contact the UWC Student Services Office or the UW Financial Aid Office for assistance.

STAFFORD AND SUPPLEMENTAL LOANS (SLS)
The University of Wyoming will receive student loan money for students in an electronic transfer of funds from the individual lending institutions. Funds will be electronically credited to each student borrower’s account at the university.
- Tuition and fee charges and other university charges, (i.e. BOT 4640) will be deducted and any remaining funds will be disbursed to the student’s UW Cowboy Card, or other form of disbursement dependent upon student’s selection for receipt of funds.
- Any amount owed the university will be retained from the student loan, prior to any funds being released to the student, regardless of payment plans.

CASPER COLLEGE TUITION
Tuition and fees for Casper College (CC) courses are assessed separately and must be paid at the Casper College Accounting and Financial Management office by the Casper College payment deadline.
- Casper College tuition and fees will not be deducted from UW financial aid disbursements.
- If a student’s UW financial aid will not be available by the CC payment deadline, contact the Casper College Accounting and Financial Management Office to set up payment arrangements.
- Failure to remit payment or set up a payment plan by the payment deadline will result in the assessment of extension/late payment fees to the student’s account.
- Refer to the Casper College Class Schedule or contact CC Accounting and Financial Management, 302 Gateway Building, for further information.

ADDITIONAL FEES
University of Wyoming at Casper students will be assessed any other additional mandatory fees as outlined in the University of Wyoming Fee Book. For more information, contact the UWC Student Services Office.

Institutional Payment Plan
All University charges are due prior to 4 p.m. Friday, September 18. If you are unable to pay the entire amount by September 18, you will be enrolled automatically in the University’s Institutional Payment Plan. If you are not paid in full by September 18, you will be charged a $15 installment plan fee. The payment due dates for the payment plan are 4 p.m. September 18, 4 p.m. October 9, and 4 p.m. October 30. If you owe $100 or less, you will not be placed in the payment plan. Offered and accepted financial aid in an amount equal to or greater than the required payment amount will be treated as a payment on the plan. Check your student account channel on WyoWeb to determine the amount due, or contact Accounts Receivable at (307) 766-6232.
FINANCIAL ASSISTANCE

The University of Wyoming at Casper is fortunate to have many donors who support various scholarships specifically for UW-Casper full-time and part-time students. To qualify for these scholarships you must be seeking a degree offered through UW-Casper, and meet the criteria set forth for each scholarship.

MCMURRY FOUNDATION: TECHNICAL EDUCATION
This scholarship is available for UW-Casper technical education students.

MYRA FOX SKELTON FOUNDATION
This is a generous monthly scholarship for the academic year for UW-Casper students who are single parents, and have demonstrated promise of academic excellence.

NONTRADITIONAL AND FIRST GENERATION
These scholarships are available to nontraditional UW-Casper students. Nontraditional students are either over 25; married; a parent; responsible for dependents; a ward of the court; a veteran; or a child of deceased parents. First generation students are those whose mother and father did not graduate from college.

PAUL STOCK FOUNDATION
This scholarship is available to assist UW-Casper students with financial need.

ROCKY MOUNTAIN POWER EDUCATION ENHANCEMENT GRANT
This grant is for UW-Casper students who are interested in educational experiences outside the classroom such as international programs, or conference registration and travel.

STUDENT LEADERSHIP
This scholarship is available to UW-Casper students and facilitates linking a formal college education with public service and leadership development.

UW-CASPER EDUCATION ENHANCEMENT GRANT
This grant is for UW-Casper students who are interested in educational experiences outside the classroom such as international programs, or conference registration and travel.

ZIMMERMAN SECONDARY SCIENCE EDUCATION
This scholarship supports exceptional students pursuing their bachelor of secondary science education degree through UW-Casper.

TIPS FOR GETTING CASH

WHAT FUNDS ARE AVAILABLE TO ME? The same financial aid is available to students seeking degrees through UW-Casper and students seeking degrees at UW-Laramie. State-appropriated scholarships, such as the Hathaway Scholarships and County Commissioners’ Scholarships, may be used for UWC and Outreach credit courses by eligible students. Federal Pell Grants, Federal Supplemental Grants, Federal Work-Study, Federal Perkins and Stafford Loans, and Richardson Scholarships may be used by eligible students who meet federal and/or local requirements, as may many other scholarships. For a complete list of student financial aid and scholarship opportunities at the University of Wyoming, contact UW’s financial aid office on the Web at uwyo.edu/sfa.

In addition, the following Web sites may be used to assist students in understanding the financial aid process:

The Student Guide is also available in print from any college.
Free Application for Federal Student Aid (FAFSA): studentaid.ed.gov/students/publications/completing_fafsa/index.html

WHO DO I CONTACT? For a complete list of student financial aid and scholarship opportunities at Wyoming colleges, contact one of the state’s seven community colleges or UW’s financial aid office at:

Student Financial Aid
Dept. 3335 • 1000 E. University Ave
Laramie, WY 82071
(307) 766-2116 • Fax: (307) 766-3800 • TTY: (307) 766-3635
Email: finaid@uwyo.edu • Web: uwyo.edu/sfa
FINANCIAL ASSISTANCE

The University of Wyoming Outreach School is pleased to announce the following scholarship programs available to degree-seeking students in the Division of Outreach Credit Programs and UW-Casper. These scholarships are made possible by the cooperative effort of the UW Office of Student Financial Aid, the UW Outreach School, and private donations.

INTERNATIONAL PROGRAMS STUDY ABROAD

The University of Wyoming offers many exciting opportunities for all UW students to go abroad during their academic careers. Visit with your academic adviser to determine which opportunity might work for you. The numerous scholarship programs available to students studying abroad include

- Dick and Lynne Cheney Study Abroad Grants ($300-$600 each, approximately 80 awards available)
- Dick and Lynne Cheney Fellowship for Excellence in Study Abroad ($2,500 each, one undergraduate and one graduate student)
- UniWyo Federal Credit Union Study Abroad Scholarship ($2,000-$3,000 each, 1-3 students selected)
- Dick and Lynne Cheney International Semester Support Scholarship (scholarship amount varies)

UW ALUMNI ASSOCIATION

The University of Wyoming Alumni Association offers scholarships funded by UW License Plate revenues. The scholarships available are

- Outreach undergraduates: ($750 semester scholarship, subject to renewal). Annual scholarships are for students enrolled in an Outreach degree program. Students must be enrolled in at least six credit hours per semester and have a FAFSA on file. Minimum 2.5 cumulative UW GPA required for satisfactory academic progress.
- Nontraditional undergraduates: ($750 per semester for eight semesters). Four-year scholarships are for students enrolled in at least six credit hours per semester. A FAFSA must be on file. Minimum 2.50 cumulative UW GPA required with satisfactory academic progress. Awards are available fall and spring semesters within a six-year period.

THE WYOMING WOMEN’S FOUNDATION EDLWEISS OPPORTUNITY

The Wyoming Women’s Foundation-Edelweiss Opportunity Scholarship has been made possible by a generous gift by the Wyoming Women’s Foundation that has created an endowment. This scholarship program began in 2010 to assist single-parent students with living expenses, childcare, and associated challenges faced while attending the UW Outreach School. In order to qualify for this scholarship award, a student must be a full-time student who attends a minimum of three credit hours through the Outreach School, be pursuing a University of Wyoming degree, be eligible for federal student financial aid through the University of Wyoming, and have demonstrated promise of academic excellence. Award winners must also agree to share publicly how receipt of the scholarship has made a difference in their lives and academic career. For additional information and application requirements, visit outreach.uwyo.edu/ocp/scholarships.asp.

THE EDELWEISS FUND

The Edelweiss Fund is a unique program that will assist a dedicated nontraditional student throughout her educational career while seeking a UW degree through the Outreach School. This fund is intended to help female, nontraditional, first generation students. First generation students are those coming from families that have not had parents graduate from college. Preference will be given to qualified students having longer-term attachments to the state of Wyoming, such as having been born or raised in Wyoming or having lived in Wyoming for a number of years. The recipient will be chosen as a new student in the Outreach program and may be supported through this program for up to six years or upon completion of her degree. The level of financial support will be above the required level to receive such degree. Students should be evaluated on a regular basis through regular meetings with an academic mentor to determine if funding should continue for the coming year. It is the desire of this fund to make a difference for select individuals, creating the possibility that a student can continue her education and not withdraw because of financial burden. Applicants requesting funding from this program should provide information as to how stipends from the Fund will be used to help them. For additional information and application requirements, visit outreach.uwyo.edu/ocp/scholarships.asp.
Advising is important to faculty and staff at UW-Casper. If you have any problems with advising or course scheduling, or wish to make suggestions for improvements, please contact Scott Seville, Outreach School associate dean and interim UWC director, at (307) 268–2713.

For your convenience, the course schedule may be found online at uwyo.edu/registrar/class_schedules/fall2015/uwcasper.html. By retrieving your schedule from this location, you are assured to receive current, accurate information. The site is updated daily, and reflects changes to courses, additions to courses offered, and course closures due to maximum enrollment. The online schedule lists the course registration number (CRN), the delivery method, any USP requirements that may be fulfilled, the course identification code, title, credit hours, days of the week, meeting times, location, instructor, prerequisites or restrictions, maximum seats, seats available for registration, and course status (open/closed). You may click on the course identification link to access a description of the course content.

For further information, visit uwyo.edu/registrar/class_schedules/fall2015/uwcasper.html

### Sample Online Schedule

<table>
<thead>
<tr>
<th>CRN</th>
<th>Delivery</th>
<th>USP</th>
<th>Course ID</th>
<th>Course Title</th>
<th>Hrs</th>
<th>Days</th>
<th>Meeting Times</th>
<th>Building</th>
<th>Instructor</th>
<th>Prereqs/Restrictions</th>
<th>Max Seats</th>
<th>Seats Available</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>26588</td>
<td>Video</td>
<td>WC</td>
<td>COJO 3160-50</td>
<td>Theory of Language &amp; Society</td>
<td>3</td>
<td>W</td>
<td>7:00pm-9:50pm</td>
<td>CCUU 415</td>
<td>Li</td>
<td>No/Yes</td>
<td>15</td>
<td>13</td>
<td>Open</td>
</tr>
</tbody>
</table>

### Course Schedule Legend

- **SITES**
  - CCEI: Energy Institute
  - CCGW: Gateway Building
  - CCKT: Krampert Theater
  - CCLS: Loftin Life Science
  - CCUU: Union/University Building

- **DAYS**
  - M: Monday
  - T: Tuesday
  - W: Wednesday
  - R: Thursday
  - F: Friday
  - SA: Saturday
  - SU: Sunday
WHAT WILL I LEARN?

18464  AS 4900, 50  3 credit hour(s)
Special Topics in Biological Computing
Hayley Lanier
- Provides a competency-based overview of computational approaches to biological research. Covers biological databases, bioinformatics tools, programming languages, and visualizing biological data in a problem-based format.

Prerequisites:  LIFE 1010, and MATH 2200 or STAT 2050 with a C in each, or permission of instructor
Days/Times: W 1–3:50 p.m.
Dates: Aug. 31–Dec. 18
Sites: TBD
Delivery: Video conference
Comments: Computer required in class; Internet access and email are required

18367  COJO 3480, 50  1-12 credit hour(s)
Internship
Ken Smith
- Review and evaluation of approved internship experience. At the conclusion, students must submit a journal containing work samples, and a critique of their performance and internship experience. Maximum of six hours of internship credit can be used to fulfill requirements of the major.

Prerequisites: Signed contract and nine hours in the department
Days/Times: TBD
Dates: Aug. 24–Dec. 18
Sites: TBD
Delivery: Onsite

Comments: Internet access and email are required

18235  COJO 3160, 50  3 credit hour(s)
Theory of Language & Society
Li Li
- Considers contributions to communication theory from linguistics, sociolinguistics, sociology, social psychology, and anthropology to understanding a spoken language.

Prerequisites: COJO 1040 and six additional hours in the department
Days/Times: W 7–9:50 p.m.
Dates: Aug. 31–Dec. 18
Sites: TBD
Delivery: Video conference
Comments: Internet access and email are required

18243  CRMJ 2685, 50  3 credit hour(s)
Research Methods
Christine Adams
- Introduces students to fundamental issues associated with the application of scientific methods to criminal justice problems. Students examine research designs involving ethnographic, archival, historical, and quantitative methods, and how they relate to criminal justice issues.

Prerequisites: Enrollment limited to criminal justice majors
Days/Times: M 7–9:50 p.m.
Dates: Aug. 31–Dec. 14
Sites: CCUU 316
Delivery: Audio conference; Online discussions/material
Comments: Internet access and email are required

18466  CRMJ 3110, 50  3 credit hour(s)
Criminal Courts and Procedures
Staff
- A comprehensive study of criminal courts processes examining the organization and operation of criminal courts, and their role in the larger criminal justice system. Topics include analysis of the stages involved in the adjudication and disposition of criminal cases.

Prerequisites: CRMJ 2210 or declared public law minor
Days/Times: M 4–6:50 p.m.
Dates: Aug. 31–Dec. 14
Sites: CCUU 316
Delivery: Audio conference
Comments: Internet access and email are required

18249  CRMJ 3150, 50  3 credit hour(s)
Crime Causation
Brianna Best
- Examines the causal mechanisms that produce crime. Theoretical perspectives and empirical research from various disciplines will be evaluated, with particular emphasis placed on social factors that may cause crime. Policy implications of the different perspectives will be discussed.

Prerequisites: CRMJ/SOC 2400 and junior standing
Days/Times: W 7–9:50 p.m.
Dates: Sept. 2–Dec. 16
Sites: CCUU 316
Delivery: Audio conference; Online discussions/material
Comments: Internet access and email are required

18199  COJO 3200, 50  3 credit hour(s)
Graphics of Communication
Ken Smith
- Combines editing and design. Studies evaluation, selection, and editing of magazine and newspaper news copy. Practice in publication design, including headline writing, printing methods, page layout, and other display techniques.

Prerequisites: COJO 1000
Days/Times: SASU 8 a.m.–5 p.m.
Dates: Oct. 3–4; Oct. 31–Nov. 1; Dec. 5–6
Sites: CCUU 315
Delivery: Onsite
Comments: Intensive weekends; Internet access and email are required
18258 CRMJ 3490, 50  3 credit hour(s)  
Policing  
Staff  
Modern American police agencies strike a difficult balance between the rule of law and the protection of the rights of the citizenry. As such, police work is a difficult and sometimes misunderstood profession. Examines the development, organization, policies, and performance of the police in the United States.  
Prerequisites: CRMJ 1001, CRMJ/SOC 2400, CRMJ 2210, and junior standing  
Days/Times: W 4–6:50 p.m.  
Dates: Sept. 2–Dec. 16  
Sites: TBD  
Delivery: Online  
Comments: Internet access and email are required

18262 CRMJ 4130, 50  3 credit hour(s)  
Criminal Justice Management  
Shane Stone  
There is a clear need for managers and administrators to understand leadership and ethics. This course is designed to provide students with a foundation in the management and leadership discourse surrounding criminal justice agencies.  
Prerequisites: CRMJ 1001, and CRMJ 3350 or CRMJ 3490  
Days/Times: T 4–6:50 p.m.  
Dates: Sept. 1–Dec. 15  
Sites: TBD  
Delivery: Online  
Comments: Internet access and email are required

18203 CRMJ 4140, 50  3 credit hour(s)  
Criminal Legal Procedure  
Staff  
Confronts issues and processes relevant to safeguarding personal liberties consistent with constitutional provisions. Also allows students to comprehend complexities of the rule of law in a democratic society. Presents working knowledge of criminal procedure, search, seizure, arrest, and application of force to show how evidence is used in a courtroom.  
Prerequisites: CRMJ 1000, CRMJ 2210, and CRMJ 2400, or declared public law minor  
Days/Times: M 4–6:50 p.m.  
Dates: Aug. 31–Dec. 14  
Sites: CCUU 316  
Delivery: Audio conference  
Comments: Internet access and email are required

18159 CRMJ 4750, 50  1-12 credit hour(s)  
Internship in Criminal Justice  
Shane Stone  
Integrates practical criminal justice experience with academic knowledge. Students participate in specifically assigned duties and observe broader activities of the sponsoring organization, and reflect upon these experiences through written assignments.  
Prerequisites: Junior standing, 2.5 cumulative GPA, completion of six upper division hours in criminal justice, and consent of instructor  
Days/Times: TBD  
Dates: Aug. 31–Dec. 18  
Sites: TBD  
Delivery: Internship  
Comments: This course has controlled enrollment; Internet access and email are required

18269 CRMJ 4890, 50  3 credit hour(s)  
Serial Killers  
Scott Culhane  
Introduces students to particular case studies of notorious serial killers, and explores current methods of tracking and apprehending such individuals. Draws on readings, films, and lectures.  
Prerequisites: Junior standing and six completed hours of upper division criminal justice courses  
Days/Times: TBD; Required exam dates are R 7–9:50 p.m. on Oct. 1, Nov. 5, Dec. 17  
Dates: Aug. 31–Dec. 18  
Sites: TBD  
Delivery: Online  
Comments: Streaming and commercial video viewing; Internet access and email are required

18210 CRMJ 4970, 50  9-12 credit hour(s)  
Criminal Justice Practicum  
Shane Stone  
Integrates academic knowledge with applied administration of justice experience through supervised field placement. Students are required to complete reading, discussion, and writing assignments in addition to their practicum responsibilities.  
Prerequisites: Junior standing and consent of practicum coordinator  
Days/Times: TBD  
Dates: Aug. 31–Dec. 18  
Sites: TBD  
Delivery: Internship  
Comments: Internet access and email are required
### 18214 EDAD 5030, 50  3 credit hour(s)
**Leadership for Communication & Personnel Development**
**Staff**
Focuses on the leadership role of the principal in building relations with students, staff, family, and community. Topics include school culture and climate, community and family involvement, public relations and communications, student discipline, and crisis management. 
**Prerequisites:** Admission to program or consent of instructor
**Days/Times:** F 6–9 p.m.; SA 8 a.m.–1 p.m.
**Dates:** Sept. 18–19; Oct. 16–17; Nov. 6–7
**Sites:** CCUU 315
**Delivery:** Onsite; Online
**Comments:** Intensive weekends; Internet access and email are required

### 18442 EDEL 3170, 50  3 credit hour(s)
**Art in Elementary School**
**Lydia Nganga**
Provides a foundation for understanding art in order to facilitate the teaching of art, and the integration of art education into the elementary school curriculum. Involves both applied reading and studio production. Attention is given to development of artistic skills and meaningful art experiences based on DBAE principles.
**Prerequisites:** Junior standing, 2.5 minimum cumulative GPA
**Days/Times:** M 4–6:50 p.m.
**Dates:** Aug. 24–Dec. 18
**Sites:** CCUU 313
**Delivery:** Onsite
**Comments:** Internet access and email are required

### 18433 EDEL 4109, 50  5 credit hour(s)
**Elementary Humanities Methods**
**Lydia Nganga**
Content and pedagogy to develop the reflective practitioner for teaching humanities in the elementary school. The following themes are addressed: curriculum; theory translated into instructional planning and practice; practices that promote effective learning; behavior and relationships; and teaching strategies.
**Prerequisites:** 2.75 cumulative GPA; 2.5 content GPA; grade of C or better in EDST 3000; successful completion of specific content courses required in major; grade of C or better in EDST 3550
**Days/Times:** TR 1–3:30 p.m.
**Dates:** Aug. 24–Dec. 18
**Sites:** CCUU 313
**Delivery:** Onsite
**Comments:** Course fee of $30; Internet access and email are required

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**WHAT WILL I LEARN?**

### 18443 EDEL 3170, 50  3 credit hour(s)
**Art in Elementary School**
**Lydia Nganga**
Provides a foundation for understanding art in order to facilitate the teaching of art, and the integration of art education into the elementary school curriculum. Involves both applied reading and studio production. Attention is given to development of artistic skills and meaningful art experiences based on DBAE principles.
**Prerequisites:** Junior standing, 2.5 minimum cumulative GPA
**Days/Times:** M 4–6:50 p.m.
**Dates:** Aug. 24–Dec. 18
**Sites:** CCUU 313
**Delivery:** Onsite
**Comments:** Internet access and email are required

### University Studies 2015

Beginning fall semester 2015, students entering UW-Casper are required to fulfill the University Studies Program 2015. Students may complete all of the requirements in the program under which they are enrolled. Continuing students can either finish the University Studies Program 2003, or petition to follow the new University Studies Program 2015. For further information, visit uwyo.edu/unst.

### NEW USP REQUIREMENTS FOR 2015

**University Studies 2015**
**WHAT WILL I LEARN?**

**18444 EDEL 4309, 50  5 credit hour(s)**
Elementary Literacy Education  
*Keonghee Tao Han*

Encompasses content and pedagogy to develop the reflective practitioner for teaching literacy in the elementary school. Addresses the following themes: curriculum; theory translated into instructional planning and practice; practices that promote effective learning; behavior and relationships; and teaching strategies.  
**Prerequisites:** 2.75 cumulative GPA; 2.5 content GPA; grade of C or better in EDST 3000; successful completion of specific content courses required in major; grade of C or better in EDST 3550  
**Days/Time:** TR 9–11:30 a.m.  
**Dates:** Aug. 24–Dec. 18  
**Site:** CCUU 313  
**Delivery:** Online  
*Comments:* Course fee of $30; Internet access and email are required

**18445 EDEL 4409, 50  5 credit hour(s)**
Elementary Math/Science Education  
*Jason Katzmann*

Includes content and pedagogy in teaching math/science in the elementary school. Addresses the following themes: curriculum; theory translated into instructional planning and practice; practices that promote effective learning; behavior and relationships; and teaching strategies.  
**Prerequisites:** 2.75 cumulative GPA; 2.5 content GPA; grade of C or better in EDST 3000; successful completion of specific content courses required in major; grade of C or better in EDST 3550  
**Days/Time:** MW 9–11:30 a.m.  
**Dates:** Aug. 24–Dec. 18  
**Site:** CCUU 313  
**Delivery:** Online  
*Comments:* Course fee of $30; Internet access and email are required

**18161 EDSE 3020, 50  3 credit hour(s)**
Facilities Advisory Management  
*Rod Thompson*

Students engage in identifying RFP applications, and applies for grants that are geared toward the technical classroom, as well as the process of assembling and managing an advisory committee, a required component of all CTE programs. Course introduction should prepare the technical teachers for the nonteaching requirements associated with CTE programs.  
**Prerequisites:** Junior standing in technical education and completion of, or concurrent enrollment, in EDST 3000  
**Days/Time:** MW 12:30–1:50 p.m.  
**Dates:** Aug. 24–Dec. 18  
**Site:** CCGW 115  
**Delivery:** Onsite  
*Comments:* Course fee of $90; Internet access and email are required

**18278 EDSE 3275, 50  3-6 credit hour(s)**
Science Methods I  
*Jason Katzmann*

Introduction of content and pedagogy in science education.  
**Prerequisites:** Grade of C or better in EDSE 3275; grade of C or better in EDST 3000; 2.75 minimum GPA; 2.5 minimum GPA in major content courses; grade of C or better in specific content courses required in the major  
**Days/Time:** W 2–4:50 p.m.  
**Dates:** Aug. 24–Dec. 18  
**Site:** CCGW 115  
**Delivery:** Onsite  
*Comments:* Course fee of $90; Internet access and email are required

**18174 EDSE 4277, 50  3-6 credit hour(s)**
Technical Education Methods II  
*Rod Thompson*

Introduction of content and pedagogy in industrial technology education.  
**Prerequisites:** Grade of C or better in EDSE 3275; grade of C or better in EDST 3000; 2.75 minimum GPA; 2.5 minimum GPA in major content courses; grade of C or better in specific content courses required in the major  
**Days/Time:** W 2–4:50 p.m.  
**Dates:** Aug. 24–Dec. 18  
**Site:** CCGW 115  
**Delivery:** Onsite  
*Comments:* Course fee of $90; Internet access and email are required
WHAT WILL I LEARN?

18176 EDST 3000, 50  6 credit hour(s)
Teacher as Practitioner
John Kambutu

Begins Phase II of the teacher education sequence. Practicum experiences are integral. Links theory and philosophy to classroom practice. Focuses on three major topics: planning for educational experiences; instructional models and strategies; and managing classrooms.

Prerequisites: Successful completion of WA or COM1; grade C or better in QA or Q; 2.75 cumulative GPA; Grade C or better in EDST 2480; grade C or better in ITEC 2360; Grade C or better in EDEX 2484; junior standing: current State of Wyoming substitute teaching license

Days/Times: TR 9 a.m.–Noon
Dates: Aug. 24–Dec. 18
Sites: CCUU 312
Delivery: Onsite
Comments: Internet access and email are required

18197 EDST 3550, 50  2 credit hour(s)
Educational Assessment
Jennifer Forrester

Designed to introduce students to key concepts and issues in classroom and standardized education assessments. Topics include standards, reliability and validity of norm- and criterion-referenced assessments, and special issues surrounding the assessment of students with special needs. Addresses the basic ideas of classroom test design.

Prerequisites: Grade of C or better in QA or Q course and EDST 2480, 2.75 cumulative UW institutional GPA

Days/Times: W 1–2:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCUU 315
Delivery: Onsite
Comments: Internet access and email are required

18331 ENGL 4340, 50  3 credit hour(s)
Modern Poetry
Arielle Zipbrak

A study of selected aspects of modern poetry, including poets, poems, poetics, and other relevant matter, mainly in Britain and the United States, between the mid-nineteenth century and present.

Prerequisites: Six hours of 2000-level literature courses

Days/Times: MW 1–2:15 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCUU 418
Delivery: Onsite
Comments: Internet access and email are required

18308 ENGL 4990, 50  3 credit hour(s)
Senior Seminar: Portraits of the Artist
Arielle Zipbrak

What role does art serve in society? Why is it important to produce art and preserve it? How does art evolve as technology and society change? This course will explore the social, economic, and political life of the work of art, from film and photography to fiction, drama, and illegal street art. Texts include but are not limited to aesthetic theory by Jean Baudrillard, John Berger, Walter Benjamin, Friedrich Nietzsche, Jacques Ranciere, and Oscar Wilde; fiction by Franz Kafka and Virginia Wolff; a graphic novel by Allison Bechdel; documentary film; and modern and contemporary works of visual art.

Prerequisites: Six hours of 2000-level literature courses or consent of instructor

Days/Times: R 4–6:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCUU 418
Delivery: Onsite
Comments: Cross listed with ENGL 4640: Emerging Fields: Portraits of the Artist; Internet access and email are required

18307 ENGL 4640, 50  3 credit hour(s)
Emerging Fields: Portraits of the Artist
Arielle Zipbrak

What role does art serve in society? Why is it important to produce art and preserve it? How does art evolve as technology and society change? This course will explore the social, economic, and political life of the work of art, from film and photography to fiction, drama, and illegal street art. Texts include but are not limited to aesthetic theory by Jean Baudrillard, John Berger, Walter Benjamin, Friedrich Nietzsche, Jacques Ranciere, and Oscar Wilde; fiction by Franz Kafka and Virginia Wolff; a graphic novel by Allison Bechdel; documentary film; and modern and contemporary works of visual art.

Prerequisites: Six hours of 2000-level literature courses or consent of instructor

Days/Times: R 4–6:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCUU 418
Delivery: Onsite
Comments: Cross listed with ENGL 4640: Emerging Fields: Portraits of the Artist; Internet access and email are required

18270 LIFE 3050, 50  4 credit hour(s)
Genetics
Florence Teulé-Finley

Introduces principles of heredity and variation in living organisms, including a study of the nature of the genetic material and its transmission; influence of heredity and environment on the development of individual characters; as well as evolution of organisms and artificial selection of plant and animal varieties. Emphasizes application to today’s society.

Prerequisites: Completion of LIFE 1010 and one of LIFE 2022, LIFE 2023, or MICR/MOLB 2021 with a grade of C or higher in each

Days/Times: M 1–3:50 p.m.
Dates: Aug. 31–Dec. 18
Sites: TBD
Delivery: Video conference; Online discussions/material
Comments: Internet access and email are required
WHAT WILL I LEARN?

18282 LIFE 3600, 50  4 credit hour(s)
Cell Biology
*Erich Frankland*

Focuses on cell structure, cell function, and the regulation of cell processes. Examines many levels of organization, ranging from single molecules and individual cells to multi-cellular systems and the whole organism.

**Prerequisites:** Completion of LIFE 1010 and one of LIFE 2022, LIFE 2023 or MICR/MOLB 2021 with a grade of C or higher in each, and one semester of organic chemistry

**Days/Times:** TR 2–3:15 p.m.
**Dates:** Sept. 1–Dec. 17
**Sites:** TBD
**Delivery:** Video conference; Online discussions/material
**Comments:** Online activity Aug. 31-Dec. 18; Internet access and email are required

18219 PSYC 3120, 50  3 credit hour(s)
Sensation and Perception
*Maria Vredenburg*

Deals with higher mental processes that are primarily unique to human beings from theoretical and research orientations. Emphasizes interrelationships between various cognitive processes, and continuity of those processes with perceptual and noncognitive activities. Discusses how information is processed and remembered.

**Prerequisites:** Six hours in psychology, including PSYC 1000
**Days/Times:** T 5–5:50 p.m.
**Dates:** Sept. 1–Dec. 15
**Sites:** CCUU 418
**Delivery:** Audio conference
**Comments:** Internet access and email are required

18217 POLS 4240, 50  3 credit hour(s)
Culture, Society, and Political Economy in East Asia
*Nathan Blank*

Discusses how culture, history, social systems, and political institutions of East Asian nations have contributed to their political economy of rapid industrialization and social transformation.

**Prerequisites:** One course in global studies; two courses in political science, international studies, history, or sociology

**Days/Times:** M 4–6:50 p.m.
**Dates:** Aug. 31–Dec. 18
**Sites:** TBD
**Delivery:** Video conference
**Comments:** Dual listed with POLS 5240; Internet access and email are required

18218 POLS 5240, 50  3 credit hour(s)
Culture, Society, and Political Economy in East Asia
*Nathan Blank*

Discusses how culture, history, social systems, and political institutions of East Asian nations have contributed to their political economy of rapid industrialization and social transformation.

**Prerequisites:** One course in global studies; two courses in political science, international studies, history, or sociology

**Days/Times:** M 4–6:50 p.m.
**Dates:** Aug. 31–Dec. 18
**Sites:** TBD
**Delivery:** Video conference
**Comments:** Dual listed with POLS 4240; Internet access and email are required

18220 POLS 5660, 50  3 credit hour(s)
Political Philosophy: Contemporary
*Brent Pickett*

Examines central developments in political philosophy that guide action in today’s world.

**Prerequisites:** POLS 1000; POLS 2460 or POLS 3600 recommended
**Days/Times:** W 7–9:50 p.m.
**Dates:** Aug. 31–Dec. 18
**Sites:** TBD
**Delivery:** Video conference
**Comments:** Dual listed with POLS 4660; Internet access and email are required

18194 PSYC 4200, 50  3 credit hour(s)
Sensation and Perception
*Maria Vredenburg*

Examines behavioral and physiological processes involved in sensation and perception. Discusses each of the sensory systems, emphasizing their physiology and role in perceptual processing.

**Prerequisites:** Six hours in psychology
**Days/Times:** R 5–5:50 p.m.
**Dates:** Sept. 3–Dec. 17
**Sites:** CCGU 316
**Delivery:** Audio conference
**Comments:** Internet access and email are required
WHAT WILL I LEARN?

18195 PSYC 4300, 50 3 credit hour(s)
Adolescent Development
Maria Kuznetsova
Emphasizes a descriptive view of adolescent development. Considers physical and physiological growth; intellectual, cognitive, academic, and vocational development; changes in attitudes, interests, and activities; and development of interpersonal relationships.
Prerequisites: PSYC 1000
Days/Times: W 4–6:50 p.m.
Dates: Aug. 31–Dec. 18
Sites: TBD
Delivery: Video conference
Comments: Internet access and email are required

18196 PSYC 4500, 50 3 credit hour(s)
Introduction to Clinical Psychology
Maria Kuznetsova
Provides students with a general introduction to clinical psychology as a subarea of psychology. Deals with the search for, and applications of, psychological principles and methods aimed at assessing and explaining unique or special problems of the individual, group, or family; assisting client(s) to function more meaningfully and effectively; and helping to prevent future problems.
Prerequisites: Twelve hours in psychology, including PSYC 2340
Days/Times: M 7–9:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: TBD
Delivery: Video conference
Comments: Internet access and email are required

18457 RELI 3180, 50 3 credit hour(s)
Drama and Religion
Bill Conte
Drama and religion seek to communicate ideas about the ultimate meaning of human life. Both influence and are influenced by the culture from which they developed. Examines plays that are influenced by the Bible, Greek plays whose concepts have influenced Christianity over the centuries, and modern plays that address religious issues.
Prerequisites: Junior standing
Days/Times: MWF 2–2:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCKT 118
Delivery: Onsite
Comments: Cross listed with THEA 3180; Internet access and email are required

18173 SOWK 3530, 50 3 credit hour(s)
Human Behavior and Social Environment I
Bethany Cutts
Covers theories and knowledge of human bio-psycho-social-spiritual development and social interactions within a systems framework. Introduces theories of individuals and families, and their development. Paradigms of culture, marginalization, and oppression are examined.
Prerequisites: Admitted social work major status
Days/Times: R Noon–12:50 p.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 417
Delivery: Onsite
Comments: Course includes online instruction; Internet access and email are required

18187 SOWK 3630, 50 3 credit hour(s)
Generalist Social Work Practice I, Individual & Families
Kari Velzke
Introduces generalist social work practice at all systems’ levels, with focus on individuals and families. It covers the nature of social work practice, theoretical perspectives, ethics and values, engagement, assessment, intervention, and evaluation processes and skills.
Prerequisites: Admitted social work major status
Days/Times: R 8:30–11:20 a.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and email are required

18188 SOWK 3645, 50 3 credit hour(s)
Ethical Principles in Social Work Practice
Bethany Cutts
Focuses on the ethical principles that undergird the practice of social work, addresses how to practice ethically, and explores the process of ethical decision-making. Social work practice with various client systems will be considered, as well as practice in varied settings.
Prerequisites: Admitted social work major status
Days/Times: T 4–6:50 p.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and email are required
WHAT WILL I LEARN?

18189 SOWK 4060, 50  3 credit hour(s)
Diversity and Difference in Social Work Practice
Kari Velzke
Practice class examines social workers’ roles and issues related to human diversity. Social work values and ethics, and social, political, and economic justice are explored.
Prerequisite: Admitted social work major status
Days/Times: T Noon–2:50 p.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and email are required

18190 SOWK 4560, 50  3 credit hour(s)
Social Work Research
Kari Velzke
Introduces social work research and practice evaluation. Prepares students to use research in practice.
Prerequisites: STAT 2050 or STAT 2070 with a grade of C or better, and admitted social work major status
Days/Times: R Noon–2:50 p.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 416
Delivery: Onsite
Comments: Internet access and email are required

18191 SOWK 4990, 50  5 credit hour(s)
Social Work Practicum
Bethany Cutts
Represents the culmination of preparation for entry level generalist social work practice. Supervised practice in the knowledge, values, and skills learned in the classroom.
Prerequisites: SOWK 3640, SOWK 3650, and application to the field program
Days/Times: TBD
Dates: Aug. 31–Dec. 11
Sites: TBD
Delivery: Internship
Comments: Course fee of $15 per credit; Offered S/U only; Internet access and email are required

18192 SOWK 4991, 50  2 credit hour(s)
Social Work Competency Assessment I
Bethany Cutts
Develops and supports student integration of classroom and field practicum experiences in a final demonstration of competencies for the beginning practitioner.
Prerequisites: Taken concurrently with SOWK 4990, Field Practicum
Days/Times: R 3:30–5:20 p.m.
Dates: Aug. 31–Dec. 11
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and email are required

18456 THEA 3180, 50  3 credit hour(s)
Drama and Religion
Bill Conte
Drama and religion seek to communicate ideas about the ultimate meaning of human life. Both influence and are influenced by the culture from which they developed. Examines plays that are influenced by the Bible, Greek plays whose concepts have influenced Christianity over the centuries, and modern plays that address religious issues.
Prerequisites: Junior standing
Days/Times: MWF 2–2:50 p.m.
Dates: Aug. 24–Dec. 18
Sites: CCKT 118
Delivery: Onsite
Comments: Dual listed with RELI 3180; Internet access and email are required

18452 ZOO 4540, 50  4 credit hour(s)
Invertebrate Zoology
Will Robinson
Studies major invertebrate phyla of the animal kingdom. Studies each phylum with respect to morphological and taxonomic characteristics; functional and evolutionary relationships; environmental adaptations; and life cycles of representative types. Includes laboratory.
Prerequisites: LIFE 2020
Days/Times: MWF 10–10:50 a.m. & Lab T 9–11:30 a.m.
Dates: Aug. 24–Dec. 18
Sites: CCLS 210
Delivery: Onsite
Comments: Internet access and email are required

18451 ZOO 4900, 50  1-8 credit hour(s)
Problems
Florence Teulé-Finley
For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancements in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020 and other courses necessary to pursue the problem selected; prior written consent of the instructor
Days/Times: TBD
Dates: Aug. 24–Dec. 18
Sites: TBD
Delivery: Independent study
Comments: This course has controlled enrollment; Internet access and email are required
WHAT WILL I LEARN?

18450  ZOO 4900, 51  1-8 credit hour(s)
Problems
**Hayley Lanier**
For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancements in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020 and other courses necessary to pursue the problem selected; prior written consent of the instructor
Days/Times: TBD
Dates: Aug. 24–Dec. 18
Sites: TBD
Delivery: Independent study
Comments: This course has controlled enrollment; Internet access and email are required

18449  ZOO 4900, 52  1-8 credit hour(s)
Problems
**Dagmara Motriuk-Smith**
For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancements in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020 and other courses necessary to pursue the problem selected; prior written consent of the instructor
Days/Times: TBD
Dates: Aug. 24–Dec. 18
Sites: TBD
Delivery: Independent study
Comments: This course has controlled enrollment; Internet access and email are required

18454  ZOO 5540, 50  4 credit hour(s)
Invertebrate Zoology
**Will Robinson**
Studies major invertebrate phyla of the animal kingdom. Studies each phylum with respect to morphological and taxonomic characteristics; functional and evolutionary relationships; environmental adaptations; and life cycles of representative types. Includes laboratory.
Prerequisites: LIFE 2020
Days/Times: MWF 10–10:50 a.m. & Lab T 9–11:30 a.m.
Dates: Aug. 24–Dec. 18
Sites: CCLS 210
Delivery: Onsite
Comments: Dual listed with ZOO 4540; Internet access and email are required

Graduate Credit
Students wishing to use their course credits toward a graduate degree at a later date must be classified as graduate students while enrolled in those credits. They may then request that 12 hours of coursework, taken during their graduate enrichment status, be used toward a program of study should they choose to pursue a graduate degree at the University of Wyoming. This is subject to the approval of their graduate committee.

Enrichment or Certification
Those students wishing only to take courses for enrichment or certification purposes, and who will not be using the credits toward a graduate degree at a later date, do not need to have graduate status. In this instance, a change in their application to undergraduate, nondegree may be more appropriate. The undergraduate application is available in the UWC Student Services Office or on the web at uwyo.edu/admissions.
## COURSE WORKSHEETS

<table>
<thead>
<tr>
<th>Provider (UWC, OCP, CC)</th>
<th>Course Reference Number</th>
<th>Dept.</th>
<th>Course Number</th>
<th>Section</th>
<th>Credit Hours</th>
<th>Course Meeting Times</th>
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Use this worksheet to help you plan your semester before, during, and after your appointment with your academic adviser.

### STUDENT RESPONSIBILITIES FOR SUCCESS

- Get to know your adviser and let your adviser get to know you.
- Become familiar with the UW policies and procedures located in the UW Bulletin.
- Become familiar with the UWC Student Services Office.
- Do not miss deadlines.
- Make an appointment with your academic adviser prior to advising week to avoid delaying registration.
- Prepare a list of questions or concerns before each meeting with your adviser.
- Access your DegreeWorks report through WyoWeb regularly and notify your adviser if you have questions or concerns.

### CLASS SCHEDULE PLANNING HINTS

- Have a tentative written schedule prepared when you meet with your adviser if you will be registering for classes.
- Ask questions if you do not understand a policy or procedure.
- Bring personal copies of schedules, curriculum plans, and other important information regarding your academic progress when you see your adviser.
- Notify your adviser of any changes in your class schedule or degree plan.
- Students may obtain midterm grade information via WyoWeb. If you receive a D or F at midterm, contact your instructor and your academic adviser immediately to discuss your options.
- When you have decided on a major, learn the degree requirements by using the appropriate curriculum sheet.
- Know the course number system.
- Some courses have laboratory and lecture requirements. Choose sections that correspond to a specific lecture.
- Do not enroll in a course for which you have not met the prerequisites. Check the course listing in the appropriate bulletin or catalog for specific prerequisites.
- Determine how many hours you can successfully carry in relation to your other activities and obligations.
- Have alternate classes in mind in case one or more of your chosen classes is closed.