Mission Statement

To serve the educational and cultural needs of the people of Wyoming and the nation from Casper, Wyoming

Thank You

The University of Wyoming at Casper would like to thank our Partners in Education:

Casper College
Central Wyoming Board of Cooperative Educational Services
Natrona County School District
University of Wyoming Outreach Credit Programs

UW-Casper would also like to thank the following organizations and foundations for their generosity in aiding UWC students:

Ardon Foundation
Central Wyoming Board of Cooperative Educational Services
First Interstate Bank
John Jorgensen Family
McMurry Foundation
Myra Fox Skelton Foundation
Paul Stock Foundation
Rocky Mountain Power
The Tate Foundation
UWC Education Enhancement Grant Donors
UWC Leadership Scholarship Donors
UWC Student Emergency Fund Donors
Zimmerman Foundation

The University of Wyoming is built upon a strong foundation of integrity, respect, and trust. All members of the university community have a responsibility to be honest and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated.

The university’s policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations.

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Photography courtesy of Ted Brummond and Trice Megginson, UW Photo Services; UW-Casper; Jolesch Photography; and PhotoSpin.
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The University of Wyoming is accredited by the Higher Learning Commission and is a member of the North Central Association.
ACADEMIC CALENDAR

JANUARY
19 Martin Luther King Equality Day
Classes excused; UW-Casper closed
20 Classes begin (UWC; Casper College)
26 Classes begin (UW-Laramie; Audio/Video; SOWK)
29 Last day to drop UW-Casper classes (Jan. 20 start date)

FEBRUARY
2 Summer 2015 Registration begins
2 Last day to add a class or late register (Jan. 20 start date)
4 Last day to drop a class (Audio/Video; SOWK)
6 Last day to add a class (Audio/Video; SOWK)
13 Tuition and fees due—Strictly enforced
16 President’s Day (UWC; Casper College)
Classes excused; UW-Casper closed

MARCH
9-13 Mid-semester exams
16-20 Spring Break; Classes excused (UWC; Casper College; UW-Laramie; Audio/Video; SOWK)
23-27 Fall 2015 Advising Week
27 Last day to withdraw from individual semester classes

APRIL
3-5 Easter break; Classes excused (UWC; Casper College)
24 Last day for all-school withdrawal

MAY
5-9 Final exams (UWC; Audio/Video; SOWK; Casper College)
14 UW-Casper commencement
14 Semester ends at 10 p.m.
16 UW-Laramie commencement
DELIVERING UNIVERSITY OF WYOMING PROGRAMS IN CASPER

**BACHELOR’S DEGREES**
- Applied Science
- Biology
- Business Administration
- Communication
- Criminal Justice
- Elementary Education
- English
- Family and Consumer Sciences
- Humanities and Fine Arts
- Journalism
- Mathematics and Science
- Medical Laboratory Sciences
- Nursing
- Psychology
- Secondary Science Education, Biology
- Social Science
- Social Work
- Technical Education

**MASTER’S DEGREES**
- Adult and Post-Secondary Education
- Curriculum and Instruction
- Educational Leadership
- English
- Executive MBA
- Instructional Technology
- Kinesiology and Health
- Nursing
- Public Administration
- Social Work
- Special Education
- Speech-Language Pathology

**DOCTORATE DEGREE**
- Adult/Post-Secondary Education
- Educational Leadership
- Nursing Practice

**CERTIFICATES & ENDORSEMENTS**
- Early Childhood, Birth to Eight
- Early Childhood, Birth to Five
- Early Childhood, Program Director
- Early Childhood, Special Education
- English as a Second Language
- Land Surveying
- Literacy
- Online Instruction
- Principal
- School Social Work
- Special Education
- Special Education Director
- Superintendent
- Teachers of American Indian Children

Courses offered for these degree programs may be onsite, online, audio/visual conference or a combination of delivery methods.

The new UU Building: go to class; visit the UWC Student Services Office; grab a snack; reserve a study room; and meet with friends in the Chapin Commons or any of our comfortable open spaces.

FOUR EASY STEPS TO CONTINUE YOUR EDUCATION

1. APPLY TO UW
Whether you want to finish your degree, advance your career, or just take a course for fun, you must apply to UW. If you are a returning student, you may already be admitted.

2. MEET WITH AN ADVISER
No advising is required for summer session. For fall or spring, contact UW-Casper to schedule your advising appointment.

3. REGISTER FOR CLASSES
WyoWeb is the place to register for all UW courses, no matter the delivery method. Once you have your username, password, and Personal Electronic Registration Code (PERC), you may register online.

4. PAY TUITION AND FEES
Pay all university tuition and fees by the due date. You may pay online, over the telephone, or in person.
UW’S WEB PORTAL

WyoWeb offers instant access to an array of channels about the university. These channels are one of multiple paths that offer a frequently updated collection of information and resources. For example, one channel may solely offer information about UW recreation opportunities, and yet another channel may deliver information about Wyoming Public Media. Through WyoWeb, you can

- access your username and password
- register for all university courses
- check your registration holds
- view course schedules
- add, drop, and withdraw from class
- access your final grades and transcripts
- view your financial aid and billing accounts
- pay by credit card
- view and update your personal information
- fill out and submit university forms
- access student services
- access outreach library services

Access WyoWeb Features at wyoweb.uwyo.edu

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974, as amended, protects the privacy of educational records, establishes the students’ rights to inspect their educational records, provides guidelines for correcting inaccurate or misleading data through informal and formal hearings, and permits students to file complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures of the institution to comply with the Act.

The following items are considered directory information and may be disclosed by the university in response to inquiries concerning individual students, whether the inquiries are in person, in writing, or over the telephone:

1. Name
2. Affirmation of whether currently enrolled
3. School, college, department, major, or division
4. Dates of enrollment
5. Degrees received
6. Honors received
7. Full or part-time status
8. Local address and phone number
9. Home address (permanent)
10. E-mail address
11. Participation in officially recognized activities and sports
12. Weight and height of members of athletic teams

The University of Wyoming has the responsibility for effectively supervising any access to and/or release of official data/information about our students. However, because Wyoming has a Public Records Act, the above information may be released to any outside entity that requests it unless a student has requested that a Privacy Flag be placed on his or her records.

If you do not want any of the indicated information to be released to anyone outside the university, you need to complete a Request for Privacy Flag form and submit it to the Office of the Registrar. This form must be submitted no later than the 10th class day of the fall semester in order for your information not to be included in the printed University Campus Directory.

A Privacy Flag means that your name will not be included in the printed University Campus Directory and will not appear in the Web Student Directory. Your name will not be included in any news releases (including honor rolls or graduation). Also, information will not be released to prospective employers, insurance companies, credit agencies, etc. without your signed approval.

A Privacy Flag may be removed at any time by submitting a written and signed request to the Office of the Registrar.

Certain items of information about individual students are fundamental to the educational process and must be recorded. This recorded information concerning students may be used only by authorized university employees and only for clearly defined educational purposes, must be safeguarded and controlled to avoid violations of personal privacy, and must be appropriately disposed of when the justification for its collection and retention no longer exists.

In this regard, the university is committed to protecting to the maximum extent possible the right of privacy of all individuals about whom it holds information, records, and files. Access to and release of directory information is restricted to the student concerned, to parents of dependent students (documentation must be provided), to others with the student’s written consent, to officials within the university, to a court of competent jurisdiction, and otherwise pursuant to law.
CAMPUS CONNECTIONS

Get involved and connect with your fellow students. There are many ways to get social, either by meeting a group of peers for a “cup of joe” in one of the student lounges in the new UU Building, by participating in a student organization, or through joining UW-Casper on social networking: you can find us on Facebook, Twitter, and Google+.

Round Table Honor Society (RTHS)

Round Table is an honor society that recognizes and encourages scholastic achievement and community standing among University of Wyoming at Casper students. The organization members meet once per month, and participate in one service event and one fundraiser each semester, benefiting a chosen cause within the community. You will feel satisfied helping others in need while meeting and enjoying time with other students, and adding this distinctive service to your resume.

Students are eligible for membership based on the following criteria:
- You are a junior or a first-semester senior;
- You are seeking a bachelor’s degree through UW-Casper;
- You have completed at least 12 hours of upper division (3000-4000) coursework at UW-Casper with a cumulative GPA of 3.3 or higher, or you are a first-semester UW-Casper student with a previous cumulative GPA of 3.3 or higher from an accredited two- or four-year college or university;
- You are enrolled in at least six credit hours of combined UW and Casper College courses each semester thereafter;
- You maintain a cumulative UW-Casper GPA of 3.3 or higher;

All eligible students will receive a letter of invitation at the beginning of the semester.

If you have any questions, contact Florence Teulé-Finley, Round Table faculty adviser, at (307) 268-2710.

Associated Students of Social Work (ASSW)

Associated Students of Social Work is a student organization comprised of future social workers. Participating in community service and fundraising events, members strive to help local citizens in need. Past activities include raising funds for the fight against breast cancer, collecting diapers for the families of Mercer House, collecting supplies for U.S. troops stationed abroad, cooking and serving breakfast at the Casper Rescue Mission, and raising funds to benefit local agencies. The monthly meetings allow students to gather with their peers in a setting outside of the classroom, which often encourage friendships to form between social work students. A great addition to the resume, ASSW is also an effective networking tool within the industry of social work.

For more information, contact Bethany Cutts, ASSW faculty adviser, at (307) 268-2029.

National Science Teacher Association through University of Wyoming at Casper (NSTA UW & CC)

NSTA UW & CC promotes science and science education in grades pre-K and beyond.
- The organization is open to all students, regardless of major.
- Attend monthly meetings, and provide outreach to the greater Natrona County area.
- Join them on Facebook! Look for NSTA UW-C.

Contact Jason Katzmann, NSTA UW & CC faculty adviser, for more information at (307) 268-2583, or email the organization at jkatzma1@uwyo.edu.
WHAT YOU SHOULD KNOW

ACADEMIC INTEGRITY

The University of Wyoming is built on a strong foundation of integrity, respect, and trust. All members of the university community have a responsibility to our community and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated. Please report instances of academic dishonesty to your instructor. If you have any other problems, please contact the UWC Student Services Office at (307) 268-2713.

ADVISING AND CAREER SERVICES

The staff at the Center for Advising and Career Services (CACS) provide a variety of services to UW students, including advising for undeclared, arts and sciences undeclared, and international exchange students; providing academic support to various UW students; assisting students with their career planning and job search needs; and helping anyone at UW who may be having advising concerns.

Career-related assessments are available online for Outreach School students. Please call to make an appointment with a career counselor, and then visit the CACS website and fill out a career intake form prior to your appointment. A career counselor will speak with you and provide access to the appropriate online assessments, and will set up a time to interpret your results over the phone and through email. CACS has prepared a “Career Guide” to assist students with preparing a resume and a cover letter, and/or job searching. “Career Guide” is available at career-guides.net/cg/careerguidedetail.aspx?id=22.

ON THE WEB: uwyo.edu/cacs
BY PHONE: (307) 766-2398
BY EMAIL: uwcacs@uwyo.edu

AUDITING A COURSE

Auditing is subject to the same fee schedule as courses taken for credit. A student auditing a course has full rights to class participation, but receives no credit for the course. This noncredit enrollment is available upon approval of the academic adviser and the instructor. It is the responsibility of the student to know the requirements to receive a satisfactory grade while auditing the course. Students auditing a class are expected to attend class regularly and complete graded work as required by the instructor. Subsequent credit for the audited class by special examination is not available. Grades for auditing a course are either Audit-Satisfactory (AU/S) or Audit-Unsatisfactory (AU/U).

ON THE WEB: uwyo.edu/dos
BY PHONE: (307) 766-3296

DEGREE WORKS

The Office of the Registrar, in conjunction with all undergraduate colleges, operates a computerized degree check system, called Degree Works. Degree Works is a degree progress report/advising support system that will match your completed and current UW course work (and any transfer courses you might have) with your degree requirements to determine your progress toward earning your degree.
WHAT YOU SHOULD KNOW

DISABILITY SUPPORT SERVICES
Any student enrolled at the University of Wyoming who has a documented physical, sensory, cognitive, or psychological disability is eligible for assistance through University Disability Support Services (UDSS). For application forms and documentation requirements, contact UDSS.

ON THE WEB: uwyo.edu/udss
BY PHONE: (307) 766-6189, TTY: (307) 766-3073
BY E-MAIL: udss@uwyo.edu

LIBRARY OUTREACH SERVICES
University of Wyoming Library Outreach Services provides a broad range of resources and services to currently enrolled UW students, faculty, and staff who live outside the Laramie area.

ON THE WEB: www-lib.uwyo.edu
BY PHONE: (800) 442-6757
BY E-MAIL: coeref@uwyo.edu
UW ITUNESU: uwyo.edu/itunesu

FINANCIAL AID
The Office of Student Financial Aid coordinates all student financial assistance available at UW. Available aid includes
• scholarships
• grants—Federal Pell, Federal SEOG
• loans—Federal Perkins, Federal Stafford, and Federal PLUS
• employment—Federal Work Study

ON THE WEB: uwyo.edu/sfa
BY PHONE: (307) 766-2116

ONLINE PETITIONS
Access the Online Petition link on the Office of the Registrar website, uwyo.edu/registrar/students/forms_and_petitions.html, or through WyoWeb, to complete the Class Withdrawal, Exception Request, Incomplete, Overload, University Studies, and Enrollment Exception forms.
• Complete forms regardless of your location.
• Do not walk forms around to obtain the necessary signatures.
• Once you have completed the online form, you will receive a tracking number.
• Use the tracking number to track the progress of the form.
• Forms are routed to the appropriate decision-makers electronically.

We look forward to expanding this service to include other forms. If you have questions regarding online petitions, contact the Office of the Registrar.

ON THE WEB: uwyo.edu/registrar/students/forms_and_petitions.html
BY PHONE: (307) 766-5729
BY E-MAIL: rr-petitions@uwyo.edu

PERC
The University of Wyoming has a mandatory advising policy for all students except non-degree graduate students. You will need to see your adviser for assistance in selecting the courses for which to register, and to obtain your Personal Electronic Registration Code (PERC) number. The PERC will clear the “Adviser Approval” hold and allow you to register. Enter your PERC as part of the registration process on WyoWeb.

ON THE WEB: uwyo.edu/registrar/students/forms_and_petitions.html
BY PHONE: (307) 766-5729
BY E-MAIL: rr-petitions@uwyo.edu

GENERAL BULLETIN
The University of Wyoming’s General Bulletin serves as the student’s source for information about university policies and procedures for both undergraduate and graduate students. This is a valuable tool for every student. Inside you will find important information about admissions, tuition, fees, refunds, financial aid, the grading system, registration and enrollment, graduation requirements and procedures and specific course information. The General Bulletin will only be available online at the address below.

ON THE WEB: uwyo.edu/registrar/university_catalog/

GRADE REPORTING
Students may obtain both midterm and final grades via WyoWeb. Official transcripts contain final grades, and may be obtained through the Office of the Registrar or requested through WyoWeb.
WHAT YOU SHOULD KNOW

RESERVING COURSES FOR GRADUATE CREDIT

Undergraduate students taking graduate-level courses which are not in any way a part of their undergraduate degree program have the option of later using such courses for purposes beyond the bachelor's degree requirements. Students need to first analyze their own circumstances and needs. If a student intends to pursue a graduate degree, or needs courses noted on a transcript as “Reserved for Graduate Credit” for job classification (e.g., advancement on teacher salary schedules), the student should file the appropriate petition obtainable from the UWC Student Services Office. The deadline for such petitions is by midterm of the semester in which the course(s) is taken.

ON THE WEB: uwyo.edu/uwgrad

STUDENT CODE OF CONDUCT

The Student Code of Conduct is an outline of the rights and responsibilities of students enrolling at the University of Wyoming. The code defines offenses against students and reflects the university's commitment to equity and procedural fairness. A student or university official may file a complaint of a violation of the code at the Dean of Students office.

ON THE WEB: uwyo.edu/dos
BY PHONE: (307) 766-3296

TRANSCRIPTS

To request official transcripts of UW academic work, complete a transcript request form through WyoWeb or at the UWC Student Services Office. Official transcripts are mailed from the Registrar's Office in Laramie, so allow extra time for your needs. There is a $10 fee per copy for same-day service (for pickup in Laramie only), and a $10 fee per copy to fax transcripts. Otherwise, there is no charge for transcripts. Federal law requires the student's signature before a transcript can be released, and all financial obligations to the university must be satisfied. Normally, one week must be allowed for processing.

VISITOR'S FEE

Individuals who are not enrolled at the university and who are not university employees may visit classes taught as part of a university course. The privilege of visiting a class entitles the visitor to a seat in the class and the privilege of listening without class participation rights. The visitor receives no regular credit and subsequent credit by examination is not available.

A visitor's pass may be purchased in the UWC Student Services Office, 435 Union/University Building, for $25 per course. Approval of the respective instructor is required. Visitor passes are not available until the first day of classes.

WAITLISTS

If a department has established a waitlist for a course, you will be asked whether you would like to be placed on a waitlist when the section you desire is closed. Follow the directions given through WyoWeb to add yourself to a course waitlist and press the confirmation button. Registration will not be allowed for courses with active waitlists.
Beginning fall semester 2003, students entering UW-Casper are required to fulfill the University Studies Program 2003. Students may complete all of the requirements in the program under which they are enrolled. The following table displays the codes for USP 2003. The sequence A, B, and C used for writing and quantitative reasoning categories stand for introductory, lower division, and upper division. For more information about USP 2003, contact the UWC Student Services Office.

<table>
<thead>
<tr>
<th>Integrated Cultural Context –</th>
<th>C</th>
<th>Quantitative Reasoning I –</th>
<th>QA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities –</td>
<td>CH</td>
<td>Quantitative Reasoning II –</td>
<td>QB</td>
</tr>
<tr>
<td>Social Sciences –</td>
<td>CS</td>
<td>Quantitative Reasoning III –</td>
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<tr>
<td>Arts –</td>
<td>CA</td>
<td>Integrated Science –</td>
<td>S</td>
</tr>
<tr>
<td>Diversity in the United States –</td>
<td>D</td>
<td>Biological Science –</td>
<td>SB</td>
</tr>
<tr>
<td>Global Awareness –</td>
<td>G</td>
<td>Physical Science –</td>
<td>SP</td>
</tr>
<tr>
<td>Intellectual Community –</td>
<td>I</td>
<td>Earth Science –</td>
<td>SE</td>
</tr>
<tr>
<td>Freshman Seminar –</td>
<td>–</td>
<td>U.S. /WY Constitutions –</td>
<td>V</td>
</tr>
<tr>
<td>Information Literacy –</td>
<td>L</td>
<td>Writing I –</td>
<td>WA</td>
</tr>
<tr>
<td>Oral Communication –</td>
<td>O</td>
<td>Writing II –</td>
<td>WB</td>
</tr>
<tr>
<td>Physical Activity and Health –</td>
<td>P</td>
<td>Writing III –</td>
<td>WC</td>
</tr>
</tbody>
</table>

DID YOU KNOW?

NEED TO FIND MATERIALS FOR A RESEARCH PROJECT? In addition to the services provided by the Goodstein Library on the Casper College campus, students at UW-Casper can take advantage of the programs established at the university for Outreach students across the state. University of Wyoming Libraries offers several services for off-campus students, including databases of articles and journals for online perusal, as well as postal service for printed copies. Through “Request It,” students can also check out books from the UW libraries. For more information, log on to www-lib.uwyo.edu.

ARE YOU LOOKING FOR A FUN WAY TO MEET UW OUTREACH STUDENTS? Become a fan of UW-Casper and UW Outreach School on Facebook. Meet people from across the nation who are enrolled or have graduated from the UW Outreach School, as well as some university faculty and staff. Get schedule updates, learn about special activities and events, and win prizes on Facebook Fanpages. Find us. Like us. Visit us often at facebook.com/uwcccenter or facebook.com/UWyoOutreach.
GETTING STARTED

APPLY AND REGISTER

All students interested in enrolling in UW courses through UW-Casper must first be admitted to the university. Follow these instructions before registering for class. In some cases, returning students may be ready to register immediately.

NEW STUDENTS

- Complete the appropriate application on the web at uwyo.edu/apply.
- Pay the application fee via Visa or MasterCard on the web at uwyo.edu/apply.
- You will be notified of your admission decision by the UW Admissions Office.
- Submit official copies of transcripts from each institution of higher learning you have attended.
- Submit proof of two measles, mumps, and rubella (MMR) immunizations.
- Receive email, username, and password by mail, or get your username and password on WyoWeb.
- Meet with your adviser to get your PERC number.
- Access WyoWeb to register.
- If you are a main campus student, pay enrollment deposit of $300 so you will be allowed to register.

ENROLLED LAST FALL OR SPRING?

If you were enrolled last fall or spring semester, you are a returning student and will not need to reapply.
- Access WyoWeb using your username and password to register.

BEEN GONE FOR A WHILE?

If you did not attend UW during the past year you will need to complete a Returning Student Application and be readmitted to UW.
- Visit the web at uwyo.edu/apply and reapply.
- Schedule an appointment to meet with your adviser.
- Once you receive your email, username, and password by mail or through WyoWeb, you may proceed to the registration process.

TO REGISTER VIA WYOWEB

- Log into WyoWeb at wyoweb.uwyo.edu.
- Click on the “Student Resources” tab.
- Scroll to the “Registration Tools” channel.
- Click on “Add or Drop Classes” and select the proper term.
- Click on “Health Insurance Coverage” link and make a selection.
- Click on “Registration Tools” link and select the proper term.
- Click on “UW Alert Cell Phone” link, and enter the number to which you would like alerts sent, or leave blank to opt out of alert system.
- After submission/verification, click on “Registration Tools” link and select the proper term.
- If there are any registration holds, click on the “View Holds” link at the bottom to get more information.
- Click on “Add/Drop Classes.” In the boxes provided, enter the five-digit Course Reference Number (CRN) for each course. CRNs are issued to each class and section offered during a semester. These numbers are listed in the extreme left-hand column of the class schedule.
- Waitlist courses require additional confirmation in order to activate. Select “waitlist” from the drop-down menu, then click “submit” to confirm.

Register Early

The earlier you register for courses, the more likely you will get the classes you want.
PAY TUITION & FEES

TO PAY

- Credit card—Call (800) 370-3188, (307) 766-2313, (307) 268-2713, (877) 264-9930, or to pay online go to the “Pay UW Bill” link under Student Resources in WyoWeb, or visit commerce.cashnet.com/uwyopay.
- Check, cash or credit card (MasterCard or Visa)—Deliver payments to the UWC Student Services Office, 435 Union/University Building, 125 College Drive, Casper, WY 82601, or mail to Cashier's Office, University of Wyoming, Dept. 3623, 1000 E. University Ave., Laramie, WY 82071.
- Financial aid—Available financial aid will be applied to your tuition first; any remaining funds will be credited to your UW Cowboy Card, or another option selected by you.
- Tuition waivers—Employee, spouse of an employee, or cooperating agency waivers must be submitted prior to any other form of payment being credited to your account. Waivers are due no later than the final payment deadline.
- Third party billing—Notify the UWC Student Services Office at registration of any third party who is paying your tuition so the appropriate billing is processed.
- Wyoming senior citizen students—If you are age 65 or older, you are not charged tuition and mandatory fees. Wyoming senior citizen students are admitted to the university on a space-available basis, and student benefits are not available.
- Custom payment plan enrollment fee—You may contact the UWC Student Services Office for authorization to apply for a one-time payment extension if you are unable to pay your final balance in full by the required deadline. There is a $75 nonrefundable application fee for each semester, and the fee is added to your account at the time application is made.

ONLINE PAYMENT OPTIONS FOR PARENTS

PARENT PIN SETUP

- You can set up a username and password for parents to make online payments to your accounts.
- Log into WyoWeb at wyoweb.uwyo.edu.
- Click on the “Student Financials” tab.
- Scroll to the “My Account” channel.
- Click on the credit card icon to access the Cashier's Office payment screen.
- Click on “My Account” found at the top of the page.
- In the “Parent's PIN” box, click on “Add New.”
- Set up a username and seven-character password for parent (two characters must be numerals).
- Email address must be valid for Parent PIN to be used.
- To confirm account, enter your new seven-character PIN at the bottom of the page.
- You are responsible for changing the password if it is forgotten.

PAY ONLINE USING PARENT PIN

- Log into University of Wyoming home page at uwyo.edu.
- Click on the A-Z Directory. Select “C,” and click the link to the Cashier’s Office.
- Click “Pay Online” in the toolbar menu.
- Click “Parents and Authorized User Click Here.”
- Enter login and seven-character password that the student has created for you. Reset password.
- Edit payment amount and click “Add to Basket.”
- Complete form and click “Checkout.”
- Review data.
- Click “Submit Payment.” Your receipt number will appear. You will also receive an email receipt.
- Click “Sign Out.”
- Your student is responsible for your login and password.
# Charges and Refunds

## Institutional Refund Schedule

### Spring 2015

<table>
<thead>
<tr>
<th>16 Week Courses</th>
<th>Spring 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before January 19</td>
<td>100%</td>
</tr>
<tr>
<td>January 20-29</td>
<td>100%</td>
</tr>
<tr>
<td>January 30-February 9</td>
<td>80%</td>
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<tr>
<td>February 10-16</td>
<td>70%</td>
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<td>February 17-23</td>
<td>60%</td>
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<tr>
<td>February 24-March 2</td>
<td>50%</td>
</tr>
<tr>
<td>March 3-9</td>
<td>40%</td>
</tr>
<tr>
<td>March 10 and after</td>
<td>0%</td>
</tr>
</tbody>
</table>

Based on a start date of January 20

### Refunds/Cancellations

- Tuition and course fees will be canceled or refunded to a student who officially drops a class or classes, withdraws from the university through the Office of Student Life, or changes enrollment status in accordance with the institutional refund schedule above.
- No tuition penalty will be assessed for dropping and adding during the drop/add period identified in the term's class schedule unless all classes are dropped or an all-school withdrawal is processed. Students who withdraw from individual courses after the end of drop/add will have their charges canceled at the rate listed in the institutional refund schedule above.
- The portion of tuition refund/cancellation is computed from the first day of the term, not by class meeting pattern.
- Fees of $25 per credit hour to support student services are nonrefundable.
- If a student's initial registration includes blocked classes or short courses that begin at a later date, the refund/cancellation will still be computed from the first day of the term.
- Examples of these calculations are available in the Accounts Receivable office. Please check with the UWC Student Services Office for the refund formula on "block" courses.

### Federal Return of Funds and Institutional Refund Policies

When a student who receives federal financial aid withdraws from the university, he or she may owe a repayment of federal funds and/or be due a refund from UW or owe an additional amount to UW. The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with Accounts Receivable, 250 Knight Hall, and (307) 766-6232 or (800) 370-3188.

### Tuition and Fees, Spring 2015

#### Per Credit Hour
- Undergraduate Resident: $113
- Undergraduate Non-resident: $227
- Graduate Resident: $221
- Graduate Non-resident: $436

#### Delivery Fees
- $25

Fees are charged for audited or other zero-credit courses on the basis of the number of semester hours for such courses, as though the courses were taken for credit.

### Credit Hours

**Undergraduate**
- Part-time 1-11 hrs.
- Full-time 12 or more hrs.

**Graduate**
- Part-time 1-8 hrs.
- Full-time 9 or more hrs.

### Additional Fees

- Education Majors: $34
- EDEL 4109, Elementary Humanities Education: $30
- EDEL 4309, Elementary Literacy Education: $30
- EDEL 4409, Elementary Math/Science Education: $30
- EDSE 4275, Secondary Science Education Methods: $90
- EDSE 4277, Secondary Technology Education Methods: $90
- SOWK 4990, Social Work Practicum: $15 per credit hour

*Fees are only refundable during the “drop” period. Some programs may be subject to special billing structures. Contact the UWC Student Services Office at (307) 268-2713 or (877) 264-9930.

### Other Fees and Charges

- Graduation fees: $25
- Late payment of graduation fees: $5
- Reinstatement fee (if dropped from class for nonpayment): $50
- Retroactive change to academic record: $50
- Initial WyoOne card: $5
- Replacement WyoOne card: $20
- WyoOne Badge: $5.50
- Custom payment plan enrollment fee: $75
- Institutional payment plan: $15

The University of Wyoming Board of Trustees and the university administration reserve the right to change tuition and fees at any time.
FINANCIAL AID & PAYMENTS

LOAN AND CREDIT BALANCES
After students have completed all financial aid and registration requirements, aid is added to their accounts, charges are deducted, and any remaining funds are applied to UW Cowboy Cards. For additional information, or to select a different fund disbursement method, visit UWCowboyCard.com.

- If students do not receive funds after all necessary action has been completed, they can contact the UWC Student Services Office for assistance.

STAFFORD AND SUPPLEMENTAL LOANS (SLS)
The University of Wyoming will receive student loan money for students in an electronic transfer of funds from the individual lending institutions. Funds will be electronically credited to each student borrower’s account at the university.

- Tuition and fee charges and other university charges, (i.e. technology fee, EDEL 4109, 4309, 4409, and social work practicum) will be deducted and any remaining funds will be disbursed to the student’s UW Cowboy Card, or other form of disbursement dependent upon student’s selection for receipt of funds.

- Any amount owed the university will be retained from the student loan, prior to any funds being released to the student, regardless of payment plans.

CASPER COLLEGE TUITION
Tuition and fees for Casper College (CC) courses are assessed separately and must be paid at the Casper College Accounting and Financial Management office by the Casper College payment deadline.

- Casper College tuition and fees will not be deducted from UW financial aid disbursements.

- If a student’s UW financial aid will not be available by the CC payment deadline, contact the Casper College Accounting and Financial Management Office to set up payment arrangements.

- Failure to remit payment or set up a payment plan by the payment deadline will result in the assessment of extension/late payment fees to the student’s account.

- Refer to the Casper College Class Schedule or contact CC Accounting and Financial Management, 302 Gateway Building, for further information.

ADDITIONAL FEES
University of Wyoming at Casper students will be assessed any other additional mandatory fees as outlined in the University of Wyoming Fee Book. For more information, contact the UWC Student Services Office.

Institutional Payment Plan

All university charges are due prior to 4 p.m. February 13. If you are unable to pay the entire amount by this time, you may confirm your registration by making a payment of one-third the total amount due on your student account by February 13. This payment will automatically place you into the University’s Institutional Payment Plan, which has payment due dates of February 13 at 4 p.m., March 6 at 4 p.m., and March 27 at 4 p.m. An enrollment fee of $15 will be added to your account each semester you are enrolled in the plan. If you decide not to attend spring classes, contact the Registrar’s Office immediately to be dropped from classes.

You will not be dropped for nonpayment. Offered and accepted financial aid in an amount equal to or greater than the required payment amount will be treated as a payment on the plan. Check your student account on WyoWeb to determine the amount due, or contact Accounts Receivable at (307) 766-6232 or (800) 370-3188.
FINANCIAL ASSISTANCE

The University of Wyoming at Casper is fortunate to have many donors who support various scholarships specifically for UW-Casper full-time and part-time students. To qualify for these scholarships you must be seeking a degree offered through UW-Casper, and meet the criteria set forth for each scholarship.

MCMURRY FOUNDATION: TECHNICAL EDUCATION

This scholarship is available for UW-Casper technical education students.

MYRA FOX SKELETON FOUNDATION

This is a generous monthly scholarship for the academic year for UW-Casper students who are single parents, and have demonstrated promise of academic excellence.

NONTRADITIONAL AND FIRST GENERATION

These scholarships are available to nontraditional UW-Casper students. Nontraditional students are either over 25; married; a parent; responsible for dependents; a ward of the court; a veteran; or a child of deceased parents. First generation students are those whose mother and father did not graduate from college.

PAUL STOCK FOUNDATION

This scholarship is available to assist UW-Casper students with financial need.

ROCKY MOUNTAIN POWER EDUCATION ENHANCEMENT GRANT

This grant is for UW-Casper students who are interested in educational experiences outside the classroom such as international programs, or conference registration and travel.

STUDENT LEADERSHIP

This scholarship is available to UW-Casper students and facilitates linking a formal college education with public service and leadership development.

UW-CASPER EDUCATION ENHANCEMENT GRANT

This grant is for UW-Casper students who are interested in educational experiences outside the classroom such as international programs, or conference registration and travel.

ZIMMERMAN SECONDARY SCIENCE EDUCATION

This scholarship supports exceptional students pursuing their bachelor of secondary science education degree through UW-Casper.

TIPS FOR GETTING CASH

WHAT FUNDS ARE AVAILABLE TO ME? The same financial aid is available to students seeking degrees through UW-Casper and students seeking degrees at UW-Laramie. State-appropriated scholarships, such as the Hathaway Scholarships and County Commissioners’ Scholarships, may be used for UWC and Outreach credit courses by eligible students. Federal Pell Grants, Federal Supplemental Grants, Federal Work-Study, Federal Perkins and Stafford Loans, and Richardson Scholarships may be used by eligible students who meet federal and/or local requirements, as may many other scholarships. For a complete list of student financial aid and scholarship opportunities at the University of Wyoming, contact UW’s financial aid office on the web at uwyo.edu/sfa.

In addition, the following websites may be used to assist students in understanding the financial aid process:

U.S. Department of Education’s Student Financial Assistance Branch:

studentaid.ed.gov/students/publications/student_guide/index.html

The Student Guide is also available in print from any college.

Free Application for Federal Student Aid (FAFSA):

studentaid.ed.gov/students/publications/completing_fafsa/index.html

WHO DO I CONTACT? For a complete list of student financial aid and scholarship opportunities at Wyoming colleges, contact one of the state’s seven community colleges or UW’s financial aid office at:

Student Financial Aid
Dept. 3335 • 1000 E. University Ave
Laramie, WY 82071
(307) 766-2116 • Fax: (307) 766-3800 • TTY: (307) 766-3635
Email: finaid@uwyo.edu • Web: uwyo.edu/sfa
The University of Wyoming Outreach School is pleased to announce the following scholarship programs available to degree-seeking students in the Division of Outreach Credit Programs and UW-Casper. These scholarships are made possible by the cooperative effort of the UW Office of Student Financial Aid, the UW Outreach School, and private donations.

INTERNATIONAL PROGRAMS
STUDY ABROAD
The University of Wyoming offers many exciting opportunities for all UW students to go abroad during their academic careers. Visit with your academic adviser to determine which opportunity might work for you. The numerous scholarship programs available to students studying abroad include:

• Dick and Lynne Cheney Study Abroad Grants ($300-$600 each, approximately 80 awards available)
• Dick and Lynne Cheney Fellowship for Excellence in Study Abroad ($2,500 each, one undergraduate and one graduate student)
• UniWyo Federal Credit Union Study Abroad Scholarship ($2,000-$3,000 each, 1-3 students selected)
• Dick and Lynne Cheney International Semester Support Scholarship (scholarship amount varies)

UW ALUMNI ASSOCIATION
The University of Wyoming Alumni Association offers scholarships funded by UW License Plate revenues. The scholarships available are:

• Outreach undergraduates: ($750 semester scholarship, subject to renewal). Annual scholarships are for students enrolled in an Outreach degree program. Students must be enrolled in at least six credit hours per semester and have a FAFSA on file. Minimum 2.5 cumulative UW GPA required for satisfactory academic progress.
• Nontraditional undergraduates: ($750 per semester for eight semesters). Four-year scholarships are for students enrolled in at least six credit hours per semester. A FAFSA must be on file. Minimum 2.5 cumulative UW GPA required with satisfactory academic progress. Awards are available fall and spring semesters within a six-year period.

THE WYOMING WOMEN’S FOUNDATION
EDELWEISS OPPORTUNITY
The Wyoming Women’s Foundation-Edelweiss Opportunity Scholarship has been made possible by a generous gift by the Wyoming Women’s Foundation that has created an endowment. This scholarship program began in 2010 to assist single-parent students with living expenses, childcare, and associated challenges faced while attending the UW Outreach School. In order to qualify for this scholarship award, a student must be a full-time student who attends a minimum of three credit hours through the Outreach School, be pursuing a University of Wyoming degree, be eligible for federal student financial aid through the University of Wyoming, and have demonstrated promise of academic excellence. Award winners must also agree to share publicly how receipt of the scholarship has made a difference in their lives and academic career. For additional information and application requirements, visit outreach.uwyo.edu/ocp/scholarships.asp.

THE EDELWEISS FUND
The Edelweiss Fund is a new and unique program that will assist a dedicated non-traditional student throughout her educational career while seeking a UW degree through the Outreach School. This fund is intended to help female, non-traditional, first-generation students. First-generation students are those coming from families that have not had members graduate from college. Preference will be given to qualified students having longer-term attachments to the state of Wyoming, such as having been born or raised in Wyoming or having lived in Wyoming for a number of years. The recipient will be chosen as a new student in the Outreach program and may be supported through this program for up to six years or upon completion of her degree. The level of financial support will be above the required level to receive such degree. Students should be evaluated on a regular basis through regular meetings with an academic mentor to determine if funding should continue for the coming year. It is the desire of this fund to make a difference for select individuals, creating the possibility that a student can continue her education and not withdraw because of financial burden. Applicants requesting funding from this program should provide information as to how stipends from the Fund will be used to help them. For additional information and application requirements, visit outreach.uwyo.edu/ocp/scholarships.asp.
COURSE SCHEDULE

Advising is important to faculty and staff at UW-Casper. If you have any problems with advising or course scheduling, or wish to make suggestions for improvements, please contact Scott Seville, Outreach School associate dean and interim UWC director, at (307) 268–2713.

For your convenience, the course schedule may now be found online at uwyo.edu/registrar/class_schedules/spring2015/uwcasper.html. By retrieving your schedule from this location, you are assured to receive current, accurate information. The site is updated daily, and reflects changes to courses, additions to courses offered, and course closures due to maximum enrollment. The online schedule lists the course registration number (CRN), the delivery method, any USP requirements that may be fulfilled, the course identification code, title, credit hours, days of the week, meeting times, location, instructor, prerequisites or restrictions, maximum seats, seats available for registration, and course status (open/closed). You may click on the course identification link to access a description of the course content.

uwyo.edu/registrar/class_schedules/spring2015/uwcasper.html

SAMPLE ONLINE SCHEDULE

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<td>COJO 3160-50</td>
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<td>W</td>
<td>7:00pm–9:50pm</td>
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<td>Li</td>
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Course Schedule Legend

DAYS
M: Monday
T: Tuesday
W: Wednesday
R: Thursday
F: Friday
SA: Saturday
SU: Sunday

SITES
CCEI: Energy Institute
CCGW: Gateway Building
CCKT: Krampert Theatre
CCLS: Life Science
CCPS: Physical Science
CCUU: Union/University Building
25426  BOT 3600, 50  4 credit hours
Plant Diversity and Systematics
Lynn Moore
A broad introduction to modern vascular plant systematics, with emphasis on identification, classification, nomenclature, specialization, adaptation, convergence, and phylogenetic methods. Lab emphasizes learning major flowering plant families and genera, major invasive species, use of keys and manuals, and plant collection, with a Wyoming and Rocky Mountain focus.
Prerequisites: LIFE 2023 or equivalent
Days/Times: TF 4–6:50 p.m.
Dates: Jan. 20–May 14
Sites: CCEI 116
Delivery: Onsite
Comments: Internet access and e-mail are required.

25427  COJO 3040, 50  3 credit hours
Advanced Communication Theory
Li Li
Considers nature of human communication theories. Analyzes problems in developing communication theory based on current social science methods.
Prerequisites: COJO 1040 and six additional hours in department
Days/Times: T 4–6:50 p.m
Dates: Jan. 20–May 14
Sites: CCUU 315
Delivery: Onsite
Comments: Internet access and e-mail are required.

25428  COJO 3190, 50  3 credit hours
Cross Cultural Communication
Li Li
Studies human communication processes within the context of various cultures and subcultures. Opportunity for field study of the effect of culture on communication behavior.
Prerequisites: COJO 1040
Days/Times: W 7–9:50 p.m.
Dates: Jan. 28–May 13
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.

25429  COJO 3480,50  1-12 credit hours
Internship
Kenneth Smith
Review and evaluation of approved internship experience. At the conclusion, students must submit a journal containing work samples and a critique of their performance and internship experience.
Prerequisites: Signed contract and nine hours in the department
Days/Times: TBD
Dates: Jan. 20–May 14
Sites: TBD
Delivery: Internship
Comments: Maximum of six hours of internship credit can be used to fulfill requirements of the major; Internet access and e-mail are required.

25430  CRMJ 3110, 50  3 credit hours
Criminal Justice Courts and Processes
Maya Russell
A comprehensive study of criminal courts processes examining the organization and operation of criminal court and their role in the larger criminal justice system. Topics include analysis of the stages involved in the adjudication and disposition of criminal cases.
Prerequisites: CRMJ 2210 or declared public law minor
Days/Times: W 7–9:50 p.m.
Dates: Jan. 28–May 13
Sites: TBD
Delivery: Video conference
Comments: New Course; Internet access and e-mail are required.
WHAT WILL I LEARN?

25437 CRMJ 3150, 50  3 credit hours
Crime Causation
Patsy Taylor
Examines the causal mechanisms that produce crime. Theoretical perspectives and empirical research from various disciplines will be evaluated, with particular emphasis placed on social factors that may cause crime. Policy implications of the different perspectives will be discussed.
Prerequisites: CRMJ 2400 or SOC 2400, and junior standing
Days/Times: T 7–9:50 p.m.
Dates: Jan. 27–May 12
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.

25440 CRMJ 3490, 50  3 credit hours
Policing
Shane Stone
Modern American police agencies strike a difficult balance between the rule of law and the protection of the rights of the citizenry. As such, police work is a difficult and sometimes misunderstood profession. Examines the development, organization, policies, and performance of the police in the United States.
Prerequisites: CRMJ 1001, CRMJ 2400 or SOC 2400, CRMJ 2210, and junior standing
Days/Times: T 4–6:50 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 316
Delivery: Audio teleconference
Comments: Internet access and e-mail are required.

25443 CRMJ 4130, 50  3 credit hours
Criminal Justice Management
Shane Stone
There is a clear need for managers and administrators to understand leadership and ethics. This course is designed to provide students with a foundation in management and leadership discourse surrounding criminal justice agencies.
Prerequisites: CRMJ 1001, and CRMJ 3350 or CRMJ 3490
Days/Times: R 4–6:50 p.m.
Dates: Jan. 29–May 14
Sites: CCUU 316
Delivery: Audio teleconference
Comments: Internet access and e-mail are required.

25444 CRMJ 4140, 50  3 credit hours
Criminal Legal Procedure
Cheryl Burnett
Confronts issues and processes relevant to safeguarding personal liberties consistent with constitutional provisions. Also allows them to comprehend complexities of the rule of law in a democratic society. Presents working knowledge of criminal procedure, search, seizure, arrest, and application of force to show how evidence is used in a courtroom.
Prerequisites: CRMJ 1000, CRMJ 2210, and CRMJ 2400, or declared public law minor
Days/Times: M 4–6:50 p.m.
Dates: Jan. 26–May 11
Sites: CCUU 316
Delivery: Audio teleconference
Comments: Internet access and e-mail are required.

25445 CRMJ 4150, 50  3 credit hours
Community-Based Corrections
Eric Wodahl
Designed to provide students with an in-depth look at the community corrections complex. Examines the history and growth of community corrections, the probation system, methods of post-incarceration supervision, intermediate sanctions, and correctional programming and treatment in the community.
Prerequisites: Nine hours of criminal justice (CRMJ 3350 recommended)
Days/Times: W 4–6:50 p.m.
Dates: Jan. 26–May 15
Sites: CCUU 316
Delivery: Audio teleconference; Online discussions/material
Comments: New course; Audio conference days TBD; Online activity; Internet access and e-mail are required.

25446 CRMJ 4750, 50  1-6 credit hours
Internship in Criminal Justice
Shane Stone
Integrates practical criminal justice experience with academic knowledge. Students are expected to participate in specifically assigned duties and observe broader activities of the sponsoring organization; then, reflect upon this participation and observation in the form of written assignments.
Prerequisites: Junior standing and consent of instructor
Days/Times: TBD
Dates: Jan. 26–May 15
Sites: TBD
Delivery: Internship
Comments: Internship
Comments: Internet access and e-mail are required.
WHAT WILL I LEARN?

25448 CRMJ 4970, 50 9-12 credit hours
Criminal Justice Practicum
Shane Stone
Integrates academic knowledge with applied administration of justice experience through supervised field placement. Students are required to complete reading, discussion, and writing assignments in addition to their practicum responsibilities.
Prerequisites: Junior standing and consent of practicum coordinator
Days/Times: TBD
Dates: Jan. 26–May 15
Sites: TBD
Delivery: Independent study
Comments: Internet access and e-mail are required.

25449 EDAD 5030, 50 3 credit hours
Educational Leadership and Personnel Development
David Hvidston
Focuses on the leadership role of the principal in building relations with students, staff, family, and community. Topics include school culture and climate, community and family involvement, public relations and communications, student discipline, and crisis management.
Prerequisites: Admission to program or consent of instructor
Days/Times: F 6–9 p.m.; SA 8 a.m.–1 p.m.
Dates: Feb. 27–28; Mar. 27–28;
Apr. 24–25
Sites: CCUU 315
Delivery: Onsite
Comments: Intensive weekends; This class has controlled enrollment; Internet access and e-mail are required.

25451 EDEC 3220, 50 3 credit hours
School Programs for Young Children
Lydiah Nganga
Describes, identifies and examines programs and best practices of teaching young children in school settings. Lecture and discussion are supported by a two hour practicum in an early childhood school setting.
Prerequisites: EDEC 1020 and FCSC 2121
Days/Times: R 1–3:50 p.m.
Dates: Jan. 20–May 14
Sites: CCUU 313
Delivery: Onsite
Comments: Internet access and e-mail are required.

25452 EDEC 4320, 50 3 credit hours
Oral & Written Language Acquisition
Keonghee Tao Han
Introduces the student to the nature of language development as it pertains to oral and written communication in education. Recent research in the areas of oral and written language acquisition is compared and contrasted. Implications for facilitating the development of all language models in educational settings is emphasized.
Prerequisites: EDST 2480, junior standing, and declared elementary education or family and consumer sciences major
Days/Times: T 1–3:50 p.m.
Dates: Jan. 20–May 14
Sites: CCUU 313
Delivery: Onsite
Comments: Internet access and e-mail are required.

25453 EDEL 4409, 50 5 credit hours
Elementary Math/Science Education
Jason Katzmann
Includes content and pedagogy in teaching math/science in the elementary school. Addresses the following themes: curriculum; theory translated into instructional planning and practice; practices that promote effective learning; behavior and relationships; and teaching strategies.
Prerequisites: 2.75 cumulative GPA;
2.5 content GPA; Grade of C or better in EDST 3000; Successful completion of specific content courses required in major; Grade of C or better in EDST 3550; Concurrent enrollment in EDEL 4109 and EDEL 4309
Days/Times: MW 9–11:50 a.m.
Dates: Jan. 20–May 14
Sites: CCUU 314
Delivery: Onsite
Comments: Internet access and e-mail are required.

25454 EDEL 4500, 50 1-16 credit hours
Residency in Teaching
Lydiah Nganga
Comprises the final professional academic semester of the teacher education program. A full-time residency, including a period of being intensively mentored and coached, a period of independent teaching, and a period of team teaching.
Prerequisites: 2.5 cumulative GPA;
2.5 GPA in major content courses; Completion of all content courses; Successful completion of Phase IIIa specific pedagogy; Complete review of the prospective teacher’s record
Days/Times: TBD
Dates: Jan. 20–May 14
Sites: TBD
Delivery: Independent study
Comments: Available for S/U only; Internet access and e-mail are required.
# COURSE DESCRIPTIONS

## 25462 EDEL 4500, 51 1-16 credit hours

### Residency in Teaching

**Keonghee Tao Han**

Comprises the final professional academic semester of the teacher education program. A full-time residency, including a period of being intensively mentored and coached, a period of independent teaching, and a period of team teaching.

**Prerequisites:** 2.5 cumulative GPA; 2.5 GPA in major content courses; Completion of all content courses; Successful completion of Phase IIIa specific pedagogy; Complete review of the prospective teacher's record

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## 25463 EDEL 4500, 52 1-16 credit hours

### Residency in Teaching

**Jennifer Forrester**

Comprises the final professional academic semester of the teacher education program. A full-time residency, including a period of being intensively mentored and coached, a period of independent teaching, and a period of team teaching.

**Prerequisites:** 2.5 cumulative GPA; 2.5 GPA in major content courses; Completion of all content courses; Successful completion of Phase IIIa specific pedagogy; Complete review of the prospective teacher's record

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## 25464 EDSE 3040, 50 3 credit hours

### Energy and Power Technology

**Rod Thompson**

A conceptual analysis and synthesis of energy requirements and sources, with emphasis on alternate energy systems. Analysis of energy conversion and the application of mechanical, fluid, thermal, and electrical power systems.

**Prerequisites:** PHYS 1050 or PHYS 1110

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## 25465 EDSE 3050, 50 3 credit hours

### Communications Technology

**Rod Thompson**

Designed to give students knowledge and experience in the major concepts of graphic communications, including communication, design, image generation, and production practices of modern industry. Also covers curricular and pedagogical concerns related to teaching communications technology at the secondary school level.

**Prerequisites:** Twelve credit hours of technical content courses from an approved list

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## 25466 EDSE 4500, 50 1-16 credit hours

### Residency in Teaching

**Jason Katzmann**

Comprises the final professional academic semester of the teacher education program. A full-time residency, including a period of being intensively mentored and coached, a period of independent teaching, and a period of team teaching.

**Prerequisites:** 2.75 cumulative GPA; 2.5 GPA in major content courses; Completion of all content courses; Successful completion of Phase IIIa specific pedagogy and practicum; Complete review of the prospective teacher's record

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<td>Comments</td>
<td>Internet access and e-mail are required.</td>
</tr>
</tbody>
</table>

## 25467 EDSE 4975, 50 1-3 credit hours

### Independent study

**Casper Mountain Science School**

**Jason Katzmann**

This course addresses pedagogies specific to teaching in outdoor settings. Students will teach field science in this outdoor course, which includes some classroom and field (outdoor) experiences. Culmination of this course will include an outdoor teaching experience in an onsite camp environment that will be three to five days in length. Students should be comfortable walking and teaching in an outdoor environment. The goal of this course is to provide experiences planning and implementing various aspects of natural history education in an outdoor setting.

**Prerequisites:** Twelve hours of education courses and consent of instructor

<table>
<thead>
<tr>
<th>Days/Times</th>
<th>TBD</th>
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</thead>
<tbody>
<tr>
<td>Dates</td>
<td>Jan. 20–May 14</td>
</tr>
<tr>
<td>Sites</td>
<td>TBD</td>
</tr>
<tr>
<td>Delivery</td>
<td>Independent study</td>
</tr>
<tr>
<td>Comments</td>
<td>Internet access and e-mail are required.</td>
</tr>
</tbody>
</table>
### Course Descriptions

**25468 EDST 3000, 50**
**Teacher as Practitioner**
*John Kambutu*

Begins Phase II of the teacher education sequence. Practicum experiences are integral. Links theory and philosophy to classroom practice. Focuses on three major topics: planning for educational experiences; instructional models and strategies; and managing classrooms.

**Prerequisites:** Successful completion of WA; Grade of C or better in QA; 2.75 cumulative GPA; Grade of C or better in EDST 2480; Grade of C or better in ITEC 2360; Grade of C or better in EDEX 2484; Junior standing; Current State of Wyoming substitute teaching license.

**Days/Times:** TR 9–11:50 a.m.
**Dates:** Jan. 20–May 14
**Sites:** CCUU 312
**Delivery:** Onsite
**Comments:** Internet access and e-mail are required.

**25471 EDST 3550, 50**
**Educational Assessment**
*Jennifer Forrester*

Designed to introduce students to key concepts and issues in classroom and standardized education assessments. Topics include standards, reliability and validity of norm- and criterion-referenced assessments, and special issues surrounding the assessment of students with special needs. Addresses the basic ideas of classroom test design.

**Prerequisites:** Grade of C or better in QA course and EDST 2480; 2.75 cumulative UW Institutional GPA.

**Days/Times:** W 1–2:50 p.m.
**Dates:** Jan. 20–May 14
**Sites:** CCUU 315
**Delivery:** Onsite
**Comments:** Internet access and e-mail are required.

**25473 ENGL 4010, 50**
**Technical Writing in the Professions**
*Bruce Richardson*

Deals with professional writing for various audiences. Includes research methods, audience analysis, organization and developmental techniques, abstracting, types of reports, and popularization. Part of the last half of the course is devoted to a solution of a student-initiated problem, culminating in the writing of a long-form report.

**Prerequisites:** WA and WB; Junior standing
**Days/Times:** T 4–6:50 p.m.
**Dates:** Jan. 20–May 14
**Sites:** CCUU 420
**Delivery:** Onsite
**Comments:** Internet access and e-mail are required.

**25476 ENGL 4430, 50**
**Modern American Fiction**
*Arielle Zibrak*

Covers the novel in American literature from 1920 to present.

**Prerequisites:** Six hours of 2000-level literature courses
**Days/Times:** W 4–6:50 p.m.
**Dates:** Jan. 20–May 14
**Sites:** CCUU 416
**Delivery:** Onsite
**Comments:** Internet access and e-mail are required.

**25477 ENGL 4600, 50**
**Studies in Literature of Horror**
*Bruce Richardson*

What scares us? Terror and horror have generated lots of bestsellers from the 18th century to the present. This survey of horror literature in English looks at how the form has exploited and addressed the anxieties of different times with attention to the more persistent social-political concerns of Euro-American culture. We will read famous books such as Frankenstein and Dracula, as well as lesser known works by Horace Walpole, “Monk” Lewis, and Ann Radcliffe. We conclude with current literature and film, and discuss how they reflect the culture of fear in our time. Expect reading, journal writing, papers, an exam, and lots and lots of discussion.

**Prerequisites:** Six hours of 2000-level literature courses
**Days/Times:** W 4–6:50 p.m.
**Dates:** Jan. 20–May 14
**Sites:** CCUU 417
**Delivery:** Onsite
**Comments:** Internet access and e-mail are required.
## WHAT WILL I LEARN?

### Course Descriptions

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credit Hours</th>
<th>Title</th>
<th>Instructor(s)</th>
<th>Description</th>
<th>Prerequisites</th>
<th>Days/Times</th>
<th>Dates</th>
<th>Sites</th>
<th>Delivery</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>25478</td>
<td>ENR 4890, 50</td>
<td>1 credit hours</td>
<td>Snow Dynamics/Winter Ecology</td>
<td>Winter ecology and dynamics of snow will be the primary focus of this course. Specific topics will include the thermodynamics, physical properties, metamorphosis, and dynamics of snow, and how those impact biologic and geologic aspects of an area. Students will learn how to examine snow pack and conduct their own study on the snow of Casper Mountain. Winter travel will also be incorporated into the curriculum briefly.</td>
<td>ENR 3000 or permission of the instructor</td>
<td>F 7–9 p.m.; SA 9 a.m.–5 p.m.</td>
<td>Feb. 6–7; Feb. 20–21; Mar. 6</td>
<td>TBD</td>
<td>Onsite</td>
<td>Intensive weekends; All sessions will be held at the Casper Mountain Science School; Internet access and e-mail are required.</td>
</tr>
<tr>
<td>25474</td>
<td>LIFE 3050, 50</td>
<td>4 credit hours</td>
<td>Genetics</td>
<td>Introduces principles of heredity and variation in living organisms, including a study of the nature of the genetic material and its transmission, influence of heredity and environment on the development of individual characters, as well as evolution of organisms and artificial selection of plant and animal varieties. Emphasizes application to today's society.</td>
<td>Completion of LIFE 1010, and one of LIFE 2022, LIFE 2023, or MICR/MOLB 2021 with a grade of C or higher in each</td>
<td>M 1–3:50 p.m.</td>
<td>Jan. 26–May 11</td>
<td>TBD</td>
<td>Video conference; Online discussions/materiel</td>
<td>Online activity Jan. 26-May 15; Internet access and e-mail are required.</td>
</tr>
<tr>
<td>25472</td>
<td>LIFE 3400, 50</td>
<td>3 credit hours</td>
<td>General Ecology</td>
<td>Presents fundamental concepts in population and eco-system ecology to both majors and non-majors. Emphasizes basic principles and their use in manipulated ecosystems.</td>
<td>Completion of LIFE 1010, and one of LIFE 2022, LIFE 2023, or MICR/MOLB 2021 with a grade of C or better in each</td>
<td>R 7–9:50 p.m.</td>
<td>Jan. 20–May 14</td>
<td>CCEI 103</td>
<td>Onsite</td>
<td>Internet access and e-mail are required.</td>
</tr>
<tr>
<td>25479</td>
<td>LIFE 3410, 50</td>
<td>2 credit hours</td>
<td>Introduction to Field Ecology</td>
<td>Field and laboratory course. Introduces methods used in plant and animal ecology.</td>
<td>Completion of LIFE 3400 (may be concurrently enrolled)</td>
<td>R 2–5:30 p.m.</td>
<td>Jan. 20–May 14</td>
<td>CCEI 103</td>
<td>Onsite</td>
<td>Internet access and e-mail are required.</td>
</tr>
</tbody>
</table>
WHAT WILL I LEARN?

25461  LIFE 3500, 50   3 credit hours
Evolutionary Biology
Hayley Lanier
Presents modern evolutionary theory. Examines evolution and evolutionary mechanisms from several viewpoints, with particular attention given to genetic mechanisms underlying processes of evolution and speciation.
Prerequisites: Completion of LIFE 1010, one of LIFE 2022, LIFE 2023, or MICR/MOLB 2021, and LIFE 3050 with a grade of C or higher in each.
Days/Times: TR 2:30–3:50 p.m.
Dates: Jan. 27–May 14
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.

25458  MOLB 3000, 50   3 credit hours
Introduction to Molecular Biology
Dagmara Motriuk-Smith
An introduction to molecular biological processes governing cellular events is presented in the context of the structure of genomes, genes and chromosomes, DNA replication, gene expression, signal transduction pathways, and the regulation of cellular processes in disease and development. Experimental methods and technologies will also be discussed.
Prerequisites: LIFE 1010 and CHEM 1030; MOLB 2021 or MICR 2021 recommended.
Days/Times: TR 1–2:15 p.m.
Dates: Jan. 27–May 14
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.

25447  POLS 3100, 50   3 credit hours
Politics and the Judicial Process
Maya Russell
Analyzes courts and their personnel in the American political system, including examination of functions of courts, characteristics of judicial process, approaches to the study of judicial behavior, and role of courts as policy makers.
Prerequisites: POLS 1000
Days/Times: R 7–9:50 p.m.
Dates: Jan. 29–May 14
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.

25442  POLS 3220, 50   3 credit hours
Government and Politics of Russia and FSU
Erich Frankland
Examines the political, economic, and identity transitions of Russia and other states of the former Soviet Union during the post-communist era. Explores how current challenges relate to past Soviet practices.
Prerequisites: None
Days/Times: M 7–9:50 p.m.
Dates: Jan. 26–May 11
Sites: TBD
Delivery: Video conference
Comments: New course; Internet access and e-mail are required.

25441  POLS 3600, 50   3 credit hours
American Political Thought
Brent Pickett
Examines key primary sources and traditions from the founding to present.
Prerequisites: POLS 1000
Days/Times: W 7–9:50 p.m.
Dates: Jan. 28–May 13
Sites: TBD
Delivery: Video conference
Comments: Internet access and e-mail are required.
WHAT WILL I LEARN?

25439 PSYC 3120, 50 3 credit hours
Cognitive Psychology
Maria Vredenburg
Deals with higher mental processes that are primarily unique to human beings from theoretical and research orientations. Emphasizes interrelationships between various cognitive processes and continuity of those processes with perceptual and non-cognitive activities. Discusses how information is processed and remembered.
Prerequisites: Six hours in psychology, including PSYC 1000
Days/Times: T 5–5:50 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 312
Delivery: Audio teleconference; Online discussions/material
Comments: Internet access and e-mail are required.

25438 PSYC 4200, 50 3 credit hours
Sensation and Perception
Maria Vredenburg
Examines behavioral and physiological processes involved in sensation and perception. Discusses each of the sensory systems, emphasizing their physiology and role in perceptual processing.
Prerequisites: Six hours in psychology
Days/Times: R 5–5:50 p.m.
Dates: Jan. 29–May 14
Sites: CCUU 312
Delivery: Audio teleconference; Online discussions/material
Comments: Internet access and e-mail are required.

25481 SOWK 3540, 50 3 credit hours
Human Behavior & Social Environment II
Staff
Covers theories and knowledge of human bio-psycho-social-spiritual development and social interactions within a systems framework, with a focus on groups, communities, organizations, and institutions.
Prerequisites: SOWK 3530 with a C or better, and admitted social work major status
Days/Times: TR 4–5:15 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 421
Delivery: Onsite
Comments: Internet access and e-mail are required.

25482 SOWK 3640, 50 3 credit hours
Social Work Methods II
Bethany Cutts
Focuses on group work within the generalist social work perspective, covering theoretical perspectives, ethics and values, and problem-solving skills applied to task and treatment groups.
Prerequisites: SOWK 3630 and SOWK 3530 with a C or better, and admitted social work major status
Days/Times: R 12–2:50 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and e-mail are required.

25483 SOWK 3650, 50 3 credit hours
Generalist Social Work Practice III, Communities & Organizations
Kari Velzke
Teaches engagement, assessment, intervention, and evaluation with organizations, communities, and institutions within the generalist social work perspective.
Prerequisites: SOWK 3630 with a C or better; SOWK 3540 pre or concurrent; Admitted social work major status
Days/Times: T 12–2:50 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and e-mail are required.

25484 SOWK 4570, 50 3 credit hours
Research-Informed Practice
Kenneth Heinlein
Learn about and engage in methods of research applicable to their social work practice. Competence in methods such as single system design and program evaluation will be assessed in this course.
Prerequisites: SOWK 4560 with a C or better, and admitted social work major status
Days/Times: R 12–2:50 p.m.
Dates: Jan. 27–May 12
Sites: CCUU 416
Delivery: Onsite
Comments: Internet access and e-mail are required.

Enrichment or Certification
Those students wishing only to take courses for enrichment or certification purposes, and who will not be using the credits toward a graduate degree at a later date, do not need to have graduate status. In this instance, a change in their application to undergraduate, non-degree may be more appropriate. The undergraduate application is available in the UWC Student Services Office or on the web at uwyo.edu/admissions.
WHAT WILL I LEARN?

COURSE DESCRIPTIONS

25485 SOWK 4850, 50 3 credit hours
Human Rights, Social Justice, and Social Policy
Bethany Cutts

Examines human rights, social welfare policy, and social, political, and economic justice, as well as systems that oppress and create injustice, both in the US and internationally. A focus of the course will be the analysis of social welfare policy as it affects social justice issues.
Prerequisites: SOWK 4060, ECON 1010, and admitted social work major status
Days/Times: TR 5:30–6:45 p.m.
Dates: Jan. 26–May 15
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and e-mail are required.

25486 SOWK 4990, 50 5-10 credit hours
Social Work Practicum
Bethany Cutts

Represents the culmination of preparation for entry level generalist social work practice. Supervised practice in the knowledge, values, and skills learned in the classroom.
Prerequisites: SOWK 3640, SOWK 3650, and application to the field program
Days/Times: TBD
Dates: Jan. 26–May 15
Sites: TBD
Delivery: Independent study
Comments: Available for S/U only; Internet access and e-mail are required.

25487 SOWK 4992, 50 2 credit hours
Social Work Competency Assessment II
Kari Velzke

Develops and supports student integration of classroom and field practicum experiences in a final demonstration of competencies for the beginning practitioner.
Prerequisites: Taken concurrently with SOWK 4990 Field Practicum
Days/Times: R 3:30–5:20 p.m.
Dates: Jan. 26–May 15
Sites: CCUU 417
Delivery: Onsite
Comments: Internet access and e-mail are required.

25434 STAT 4015, 50 3 credit hours
Regression Analysis
Brook Russell

Contains standard topics, as well as some newer and more unconventional ones. Oriented towards analysts who use computer packages for problem solutions. Includes balance of application and theory.
Prerequisites: STAT 3050 or equivalent
Days/Times: MWF 12–12:50 p.m.
Dates: Jan. 20–May 14
Sites: CCPS 224
Delivery: Onsite
Comments: Must be concurrently enrolled in CC STAT 2491, 2 cr. hr.; Internet access and e-mail are required.

25460 RELI 3180, 50 3 credit hours
Drama and Religion
Bill Conte

Drama and religion seek to communicate ideas about the ultimate meaning of human life. Both influence, and are influenced by, the culture from which they developed. Examines plays that are influenced by the Bible, Greek plays whose concepts have influenced Christianity over the centuries, and modern plays that address religious issues.
Prerequisites: Junior standing
Days/Times: MWF 2–2:50 p.m.
Dates: Jan. 20–May 14
Sites: CCKT 118
Delivery: Onsite
Comments: Cross listed with THEA 3180; Internet access and e-mail are required.

25459 THEA 3180, 50 3 credit hours
Drama and Religion
Bill Conte

Drama and religion seek to communicate ideas about the ultimate meaning of human life. Both influence, and are influenced by, the culture from which they developed. Examines plays that are influenced by the Bible, Greek plays whose concepts have influenced Christianity over the centuries, and modern plays that address religious issues.
Prerequisites: Junior standing
Days/Times: MWF 2–2:50 p.m.
Dates: Jan. 20–May 14
Sites: CCKT 118
Delivery: Onsite
Comments: Cross listed with RELI 3180; Internet access and e-mail are required.

Graduate Credit

Students wishing to use their course credits toward a graduate degree at a later date must be classified as graduate students while enrolled in those credits. They may then request that 12 hours of coursework, taken during their graduate enrichment status, be used toward a program of study should they choose to pursue a graduate degree at the University of Wyoming. This is subject to the approval of their graduate committee.
WHAT WILL I LEARN?

25433 ZOO 4370, 50  3 credit hours
Mammalogy
Hayley Lanier

Studies mammals of the world, emphasizing natural history, distribution, taxonomy, ecology, and morphology of mammalian species. Includes laboratory.
Prerequisites: LIFE 2020
Days/Times: TR 10–11:15 a.m. & Lab W 2–4:30 p.m.
Dates: Jan. 20–May 14
Sites: CCUU 314
Delivery: Onsite
Comments: Internet access and e-mail are required.

25432 ZOO 4900, 50  1-8 credit hours
Independent study
Hayley Lanier

For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancement in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020, and other courses necessary to pursue the problem selected
Days/Times: TBD
Dates: Jan. 20–May 14
Sites: TBD
Delivery: Independent study
Comments: Permission of instructor required before registering; Internet access and e-mail are required.

25431 ZOO 4900, 51  1-8 credit hours
Independent study
Dagnara Matriuk-Smith

For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancement in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020, and other courses necessary to pursue the problem selected
Days/Times: TBD
Dates: Jan. 20–May 14
Sites: TBD
Delivery: Independent study
Comments: Permission of instructor required before registering; Internet access and e-mail are required.

25430 ZOO 4900, 52  1-8 credit hours
Independent study
Florence Téulé-Finley

For advanced students. Studies some particular problem or phase of zoology, or presents reviews and discussions of current advancement in zoological investigations. Content is arranged to suit individual needs of students.
Prerequisites: LIFE 2020, and other courses necessary to pursue the problem selected
Days/Times: TBD
Dates: Jan. 20–May 14
Sites: TBD
Delivery: Independent study
Comments: Permission of instructor required before registering; Internet access and e-mail are required.

Save the Date

UW-Casper Commencement

Friends and family gather to celebrate the accomplishments of the class of 2015. A reception featuring light snacks and punch will follow immediately after the commencement proceedings. Professional graduation photos will be taken during the ceremony.

Thursday, May 14, 2015
Casper Events Center
7:30 p.m.
Use this worksheet to help you plan your semester before, during, and after your appointment with your academic adviser.

### STUDENT RESPONSIBILITIES FOR SUCCESS

- Get to know your adviser and let your adviser get to know you.
- Become familiar with the UW policies and procedures located in the UW Bulletin.
- Become familiar with the UWC Student Services Office.
- Do not miss deadlines.
- Make an appointment with your academic adviser prior to advising week to avoid delaying registration.
- Prepare a list of questions or concerns before each meeting with your adviser.
- Access your DegreeWorks report through WyoWeb regularly and notify your adviser if you have questions or concerns.

### CLASS SCHEDULE PLANNING HINTS

- Have a tentative written schedule prepared when you meet with your adviser if you will be registering for classes.
- Ask questions if you do not understand a policy or procedure.
- Bring personal copies of schedules, curriculum plans, and other important information regarding your academic progress when you see your adviser.
- Notify your adviser of any changes in your class schedule or degree plan.
- Students may obtain midterm grade information via WyoWeb. If you receive a D or F at midterm, contact your instructor and your academic adviser immediately to discuss your options.
- Obtain your final grades from WyoWeb, including your scholastic standing and GPA, to check for accuracy.
- When you have decided on a major, learn the degree requirements by using the appropriate curriculum sheet.
- Know the course number system.
- Some courses have laboratory and lecture requirements. Choose sections that correspond to a specific lecture.
- Do not enroll in a course for which you have not met the prerequisites. Check the course listing in the appropriate bulletin or catalog for specific prerequisites.
- Determine how many hours you can successfully carry in relation to your other activities and obligations.
- Have alternate classes in mind in case one or more of your chosen classes is closed.