

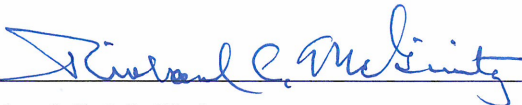
**PRESIDENTIAL DIRECTIVE  
THE UNIVERSITY OF WYOMING  
4-1998-1**

Revised January 15, 2016

**SUBJECT: Student Employment**

1. **General Information and Purpose.** To provide centralized on-campus employment services for student applicants and departments seeking part-time employees. Student employees as defined herein are excluded from provisions applicable to staff employees and are not eligible for the benefits of staff employment.
2. **Student employee.** A student employee shall be any person enrolled as (1) an undergraduate or professional student in at least 12 credit hours per semester during the academic year; (2) a graduate student in at least nine credits per semester during the academic year; (3) an undergraduate, graduate, or professional student in at least six credit hours during the summer session; or (4) a graduate student with a assistantship which has been awarded in accordance with procedures established by the Vice President for Academic Affairs.
3. **Responsibility.** General responsibility for implementation and administration of student employment rests with the Director of Human Resources. Responsibility for implementation and administration of the College Work-Study Program rests with the Director of Student Financial Aid. Questions relating to student employment (other than work-study) should be directed to Human Resources. Questions relating to the Work-Study Program should be directed to the Work-Study Coordinator in the office of Student Financial Aid.

Approved



Richard C. McGinity  
University President

1/19/16

Date

Source:  
Originally approved January 25, 1998