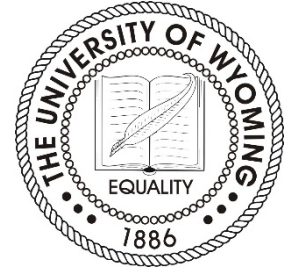

UNIVERSITY OF WYOMING REGULATIONS

Subject: Employee Handbook

Number: UW Regulation 5-3



I. EMPLOYEE HANDBOOK

The Vice President for Administration shall establish and maintain a current Employee Handbook that contains policies for Staff Employees.

II. REVISION, APPROVAL AND EFFECTIVE DATE

The Employee Handbook shall be revised as determined by the Department of Human Resources, in consultation with the Office of General Counsel. Such revisions are subject to the approval of the Vice President for Administration. Any revisions to the Employee Handbook shall become effective from the date of their approval by the Vice President for Administration.

III. DISTRIBUTION/NOTIFICATION

The Vice President for Administration through the Director of the Department of Human Resources is responsible for administering this Regulation. The Employee Handbook will be published and distributed by the Department of Human Resources, and will be available electronically through the University's electronic information system and hard copy through the Department of Human Resources.

Responsible Division/Unit: Division of Administration

Source: None

Links: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: University of Wyoming Employee Handbook

History:

University Regulation 174, Revision 9; adopted 7/17/2008 Board of Trustees meeting

Revisions adopted 9/12/2014 Board of Trustees meeting

Reformatted 7/1/2018: previously UW Regulation 4-174, now UW Regulation 5-3