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## UNIVERSITY OF WYOMING REGULATIONS

**Subject:** Scholastic Probation, Suspension, Reinstatement and Academic  
Renewal for Undergraduate Students

**Number:** UW Regulation 2-109

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### I. PURPOSE

To establish academic policy as specified.

### II. SCHOLASTIC PROBATION

- A. Scholastic probation shall constitute notice that a student is not progressing satisfactorily toward the bachelor's degree.
- B. A student enrolled at the University shall be placed on scholastic probation at the end of the semester or summer term when his/her cumulative grade point average at the University of Wyoming falls below a 2.00.
- C. A student placed on scholastic probation will be so notified by letter.
- D. A student shall be removed from scholastic probation at the end of the semester or summer term in which his/her cumulative grade point average is 2.00 or above.
- E. A student who fails to remove himself/herself from probation after completing one subsequent semester or summer term will be suspended from the University. Completing a semester or summer term shall mean that the student has earned a grade in at least one course.
- F. An exception to the suspension rule in (II.)(E.) is made when the current semester grade point average is at least 2.00, in which case the student will continue coursework on scholastic probation.

### III. SCHOLASTIC SUSPENSION

- A. Scholastic suspension shall constitute notice to a student that his/her enrollment in the University of Wyoming has been terminated because of unsatisfactory progress toward the bachelor's degree.
- B. A student who is suspended for unsatisfactory scholastic performance should not be permitted to petition for reinstatement until one full semester, exclusive of summer term, has elapsed. Students may petition once per semester for

reinstatement, and, if denied by any college or the Center for Advising and Career Services, cannot petition for reinstatement until the next fall or spring semester, unless there are documented extenuating circumstances justifying immediate reinstatement.

- C. A suspended student may not enroll for any University of Wyoming credit classes (including on-campus, online, correspondence, and outreach).
- D. Credit earned at another accredited college or university while a student is suspended from the University may be accepted under the usual regulations governing the transfer of credit after the student has been reinstated.
- E. A student placed on scholastic suspension will be so notified by letter.

#### **IV. SCHOLASTIC REINSTATEMENT**

- A. A college may have a scholastic reinstatement policy that is more restrictive than the general university policy.
- B. Scholastic reinstatement shall constitute notice that a suspended student has been reinstated to the University, and is eligible to be considered for readmission. The reinstated student shall be on scholastic probation during his/her first semester or summer term of reinstatement after which he/she may be removed from this probation under the provisions of (II.)(D.) above.
- C. A petition for reinstatement must be submitted no later than 15 calendar days before the beginning of the semester or summer term in which the student wishes to register. A petition received after this deadline may not be processed until after the regular registration period and the petitioner shall then be subject to the late registration fee.
- D. The decision on a petition for reinstatement shall be made by the dean (or designee) of the college in which the student wishes to enroll. Undeclared students should contact the Director of the Center for Advising and Career Services. A student who has been reinstated must remain in the college in which he/she has been reinstated for that semester.
- E. Students placed on scholastic suspension are eligible for a maximum of three reinstatements. Any student placed on scholastic suspension for the fourth time is not eligible for reinstatement for a minimum of five years from the end of the last term of attendance.

#### **V. ACADEMIC RENEWAL**

- A. An undergraduate student who returns to the University of Wyoming and who has

not completed a college course at UW during the previous five years will have the option of continuing his/her earlier UW cumulative grade point average or commencing a new cumulative grade point average ("academic renewal"). An interested student must request academic renewal in writing to the Registrar no later than 10 class days before the last day of classes of the semester in which the student returns to the University.

- B.** The entire UW transcript will remain intact. A note indicating the policy will precede the new part of the UW transcript if the student opts for academic renewal. At the discretion of the academic department in which the student is enrolled, credit hours for which the student earned the grade of "C" or better may be applied toward the completion of the degree requirements. The list of departmentally approved courses (if any) will be submitted to the Registrar with the request for academic renewal.
- C.** A student's grade point average and completed courses that were applied to a baccalaureate are not eligible for academic renewal.
- D.** This policy can be exercised only once by any given individual student and is only applicable to undergraduate students.

## **VI. DEFINITIONS**

- A.** Cumulative semester hours attempted shall be the total of all credit hours attempted through the University of Wyoming, except for those attempted in repeating a course and for those in which a grade of W was assigned, and those accepted in transfer from other institutions.
- B.** The Cumulative grade point average is defined as the sum of all grade points earned throughout the University of Wyoming divided by the sum of all credit hours attempted through the University except for credit hours in which grades of W, S, U, or I were assigned. When a course has been repeated to change a grade, the last grade points and credit hours assigned shall be entered in the computation of the cumulative average. All registered courses and grades earned at the University will remain on the transcript, whether or not they figure into the cumulative average.
- C.** Current academic status will be indicated on internal documents and grade reports as:
  - 1.** good standing
  - 2.** on probation
  - 3.** scholastic suspension

## VII. EXCEPTIONS

- A. This regulation governing scholastic probation, suspension, and reinstatement does not apply to a student enrolled in the College of Law or to a student enrolled in a graduate program. Sections IV and V of this regulation do not apply to the admission of an undergraduate student who has graduated from an accredited higher education institution with an associate's degree or baccalaureate degree.
- B. Upon the request of a student placed on scholastic suspension or denied reinstatement, the Vice President for Academic Affairs may review the circumstances and reverse the decision of the dean or the Director of the Center for Advising and Career Services for undeclared students if, in his/her judgment, the student has suffered a gross injustice.

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**Effective Date:** July 1, 2018

**Responsible Division/Unit:** Office of the Provost and Vice President for Academic Affairs

**Source:** None

**Links:** <http://www.uwyo.edu/regs-policies>

**Associated Regulations, Policies, and Forms:** None

**History:**

University Regulation 715, Revision 8; adopted 7/17/2008 Board of Trustees meeting

Revisions adopted 9/12/2014 Board of Trustees meeting

Revisions adopted 6/16/2015 Board of Trustees meeting

Revisions adopted 3/24/2017 Board of Trustees meeting

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