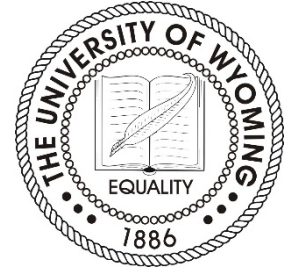

UNIVERSITY OF WYOMING REGULATIONS

Subject: Regulations of the College of Agriculture and Natural Resources

Number: UW Regulation 2-401



I. PURPOSE.

To establish the regulations of the College of Agriculture and Natural Resources.

II. ADMINISTRATIVE ORGANIZATION OF THE COLLEGE.

A. Academic Departments

The College of Agriculture and Natural Resources shall consist of the Land Grant units, Academic and Student Programs, University Extension, and Wyoming Agricultural Experiment Station plus the following academic units:

1. Agricultural and Applied Economics
2. Ecosystem Science and Management
3. Molecular Biology
4. Agricultural Communications
5. Family and Consumer Sciences
6. Plant Sciences
7. Animal Science
8. Microbiology
9. Veterinary Sciences

B. Dean

The Dean is the chief administrative officer of the College, appointed in accordance with UW Regulations. The Dean shall be responsible for all matters relating to the educational and administrative affairs of the College and shall report to the Vice President for Academic Affairs. The Dean may hold joint appointment as Director of the Wyoming Agricultural Experiment Station and/or the University Extension

Service. The Dean shall preside at meetings of the College Faculty, recommend the College budget in consultation with the Associate Deans and Directors, Directors, Heads and Chairs of the subunits within the College, transmit and recommend appointments and promotions with respect to the Faculty and staff of the College, and exercise general administrative supervision over the educational programs and operations of the College in accordance with UW Regulations.

The appointment as Dean shall be considered an assignment of duties. Being appointed as Dean shall not be considered a promotion and relinquishing the deanship shall not be considered a demotion. If the Dean is tenured in a department, the person retains that tenure during the period of deanship. A Dean selected from outside the College must be approved by a department of the College as a member of that department.

C. Associate and Assistant Deans

Associate or Assistant Deans shall be recommended by the Dean to the Vice President of Academic Affairs. The Dean's recommendation is made after consultation with academic personnel of the College and the academic leadership of the College.

D. Department Heads, Chairs, and Directors

Each department and interdisciplinary unit shall have as its chief administrative officer a Head, Chair, or Director, who shall be appointed in accordance with UW Regulations. Department Heads, Chairs, and Directors are responsible for all matters relating to the educational and administrative affairs of their unit. The unit Department Head, Chair, or Director, or designee, presides at all academic personnel meetings of the unit, recommends appointments and promotions with respect to the Faculty, academic professionals and staff of the unit, and exercises general administrative supervision over the educational programs and operations of the unit.

The Dean recommends these appointments. The appointments are subject to approval by the Vice President for Academic Affairs and the President. The Dean's recommendation is made after consultation with academic personnel of the appropriate unit and the academic leadership of the College. Department Heads, Chairs, and Directors hold administrative office subject to the continued approval by the Dean, the Provost and Vice President for Academic Affairs, the President, and the Board of Trustees.

III. COMMITTEES.

A. Standing Committees

Through its bylaws, the College may establish standing committees. The membership, duties, and governing procedures of such committees shall be defined in the bylaws and in accordance with any relevant UW Regulations.

At least one standing committee shall be established that provides recommendations to the Dean on cases involving the reappointment, tenure, promotion, and extended-term appointments of academic personnel.

B. Other Committees

Ad hoc committees may be established by the Dean or Associate Deans subject to approval by the Dean.

IV. FACULTY

A. Membership

The academic leadership structure of the College will be described in its bylaws. The academic personnel of the College consists of the Dean, all members of the tenured and tenure track Faculty, and instructors and academic professionals serving in the College. Faculty emeriti and visiting professors are nonvoting members. The President of the University and Provost are ex-officio members without vote.

The academic personnel of the College may have representatives from other colleges of the University as may be determined by the academic personnel of the College as having a major role in the programs of the College. Such representatives shall be appointed by the Dean of the colleges in which the representatives are budgeted, and shall not vote. Such appointments shall be reported to the Office of Academic Affairs.

B. Powers and Duties

Powers and duties of the Faculty shall be as defined in the UW Regulations.

C. Office Hours

Faculty adhere to a modified open door policy with regard to their interaction with students. Whenever a Faculty member is not in class or similarly occupied, she/he is available to meet with students. In addition, all Faculty will be expected to note

on class syllabi specific times during the week that she/he will be available for consultation and advice. The specific time will meet or exceed a minimum of six hours per week.

D. Appointment, Promotion, and Tenure

Appointment, promotion, and tenure shall be in accordance with UW Regulations.

E. Meetings

Meetings of the academic personnel will be described in the bylaws.

V. STUDENTS.

A. Admission

The College academic personnel, subject to limitations contained in the UW Regulations and in accordance with national accreditation standards, has the power to determine the minimum standards for admission to the programs of the College. In the absence of such College standards, any student who qualifies for admission to the University will be admitted to the College.

B. Advisement

Advisement of students is the responsibility of the academic units and the office of the Dean. The academic head, chair or unit chair designates advisors, facilitates assignment of students, and supervises the maintenance of student records. Students in the College who are in an undeclared status shall be advised by designees of the Dean, who shall ensure the maintenance of appropriate advising records for each student's term of undeclared status.

C. Probation, Dismissal, Reinstatement

In matters of student probation, dismissal, and reinstatement, the College shall conform to the published codes of the academic units (if any) and the UW Regulations.

VI. DEGREES AND PROGRAMS.

A. Degrees

The degrees offered by the College are those authorized under UW Regulation 2-119.

B. Programs

The academic programs offered by the College and the requirements thereof are approved by the units of the College, the College academic personnel, and the appropriate University committee, and are published in the University Catalog.

VII. ADMINISTRATION OF THE REGULATION

A copy of any change or revision to this regulation shall be presented in writing (may be electronic) to the academic personnel at least one month prior to action. Any changes or revisions shall become effective immediately upon the approval of a majority of the academic personnel of the College voting by electronic or written ballot and the President of the University, subject to review by the Board of Trustees of the University.

Responsible Division/Unit: Office of the Provost and Vice President for Academic Affairs

Source: None

Links: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: None

History:

University Regulation 500, Revision 2, Change 1; adopted 7/17/2008 Board of Trustees meeting
Revisions adopted 11/18/2010 Board of Trustees meeting
Revisions adopted 11/18/2011 Board of Trustees meeting
Revisions adopted 8/05/2015 Board of Trustees meeting
Revisions adopted 8/24/2016 Board of Trustees meeting
Reformatted 7/1/2018: previously UW Regulation 7-500, now UW Regulation 2-401