Selecting A Room: Tips within the Housing Contract

You are receiving this information because you have successfully completed the 2021-2022 UW Residence Life & Dining Services contract. As a reminder, you will have the opportunity to select your own room and roommate for the upcoming school year. For an overview of the Room Selection process and timeline, please see our Room Selection FAQ webpage.

Room Selection occurs in the month of July. On June 25, you can expect an email containing your assigned Room Selection Timeslot. Access to your Housing Portal for room selection will not open until this time. Below is the timeline for Room Selection.

**JUNE 25TH**
Room Selection Time Slot emailed to Students …
Check your UW email account!

**JULY 1ST - 2ND**
Room Selection for Returning Students
(Refer to your assigned room selection time slot)

**JULY 7TH - 14TH**
Room Selection for Freshman Interest Group (FIG) Students
(Refer to your assigned room selection time slot)

**JULY 20TH - 23RD**
Standard Room Selection.
This includes those interested in a specific Living Learning Community (LLC), for example Honors Community, Engineering Community, Health Sciences, etc. (Refer to your assigned room selection time slot)

**JULY 26TH**
Room assignments completed by RLDS for anyone with a completed contract who did not complete room selection.

**JULY 30TH**
Room Assignment Emails Sent … check your UW email!
This will include your hall and room number (that you selected or were assigned to), mailing address, roommate name & contact information, and selected meal plan.

Once your timeslot opens and you log in to the Housing Portal, you will be taken directly to the Room Selection page.
SELECT YOUR BUILDING

**Remember:** If you have been accepted into a Freshman Interest Group (FIG), you will ONLY be able to select a room on your FIG floor. See the [Floor Communities link](#) at the top of this page to determine where your FIG is located.

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Now you will see all floors in the Hall you have selected. Each floor shows how many of each room type are on that floor. Suite rooms are included in the double bed column. Select the floor you want to explore.
SELECT YOUR ROOM

Next, you can see all rooms on the selected floor.

One of 2 beds in this double room is available. Click the Magnifying Glass next to the room number to learn more about the room and student already booked into this room. (See Below)

Both beds in this double room are available.
SELECT YOUR BED

Once you arrive at this step, you have 5 minutes to ‘Reserve Bed.’ If both beds ‘A’ and ‘B’ are available, select either one. You can decide with your roommate on arrival which actual bed in the room is yours.

CHECK YOUR CONTRACT STATUS

Once you have clicked ‘Reserve Bed’ in the previous step, you are welcome to ‘Save and Continue’ through the rest of the contract OR skip straight to the end by clicking the ‘Contract Status’ bubble at the top of your Contract Menu. Here you can see your confirmed contract, room, and roommate status information. Feel free to revisit this page later to check for any updated roommate information.
Note About Suite Room Selection:

Suite Rooms (two single rooms with an adjoining bathroom) are very limited and bill at a higher room rate. Suite Rooms end in numbers ‘01’ and ‘63.’ If interested in this type of room, explore your eligible floor options for availability. Rooms showing 0/1 are already filled; available rooms are indicated by 1/1.

Both beds in this suite room are available.

If you have a mutually accepted roommate:

Whichever roommate has the earlier assigned timeslot is generally who will select the room for both themselves and their accepted roommate.

Your contract status page will now indicate your reserved room location and show your confirmed roommate in room with you.