You are receiving this email because you have successfully completed the 2019-2020 UW Residence Life & Dining Services contract! As a reminder, students who sign contracts for the 2019-2020 year will have the opportunity to select their own rooms and roommates in the residence halls. For an overview of the Room Selection process and timeline, please see our Room Selection FAQ webpage.

Whether you are wanting to room with your best friend from high school or you are looking to live with someone new, finding your roommate in the residence halls is an important aspect of completing the Residence Life & Dining Services (RLDS) contract. In this communication, we will describe the steps for selecting a roommate who is new to you in the halls. If you are interested in requesting a specific roommate in the halls, please stay tuned for Part 2 of this email.

**STEP 1: COMPLETE THE APPLICATION ROOMMATE PROFILE QUESTIONS SURVEY (ON THE LIVING PREFERENCES PAGE)**
STEP 2: COMPLETE THE REMAINDER OF THE RLDS CONTRACT.

STEP 3: ONCE YOU RECEIVE YOUR ROOM SELECTION TIMESLOT (PLEASE SEE THE ROOM SELECTION FAQ WEBPAGE FOR TIMELINES), LOG BACK INTO THE HOUSING CONTRACT PORTAL. YOU SHOULD BE TAKEN DIRECTLY TO THE ROOM SELECTION PAGE OF THE CONTRACT.

**STEP 3.1 Select your building**

**STEP 3.2 Select your floor**
STEP 3.3 Select your Room (click on the magnifying glass next to the room number to learn more about your potential roommate in that room)

STEP 3.3.1 If you clicked on the magnifying glass in the last step, you will see Room Details and Occupancy Information. If you click View Profile next to the current occupants, you will be able to see their responses to the Application Roommate Profile Questions survey, as well as basic demographic information.
STEP 4: ONCE YOU SELECT YOUR ROOM, SELECT A BED
STEP 5: SELECT CONTRACT STATUS TO SEE YOUR CONFIRMED CONTRACT, ROOM, AND ROOMMATE STATUS:

Contract Menu | Applying for Academic Year 2019-2020 - Academic Year

Contract Status

Welcome to the Residence Halls
Complete Contract/Exemption Details
Personal Information
Emergency Contact Information
Single Room
Suite Room
Freshmen Interest Groups (FIGs)
Exploratory Studies and Themed Communities
Meal Plan
Living Preferences
Roommate Requests
Terms & Conditions (Fall)

Contract Status

This page contains the current progress of your contract.
The information below contains the specific duration and details of your contract.
If incomplete - click on next open step above in process.

Your application is currently complete.

JOE, COWBOY

Term: Academic Year 2019-2020
Dates: 08/30/2019 - 05/16/2020
Status:
- Applied: 05/16/2019 7:04:00 AM
- Contract Signed
- Application Complete

ROOM RESERVATION DETAILS

Room: Downey 0203
Room Type: Double
Location: Downey Hall
Floor: Downey 0203

Available Terms: Academic Year
Available To: Academic Year
Current Apartment Tenant
Current BRV Tenant
Current Hall Resident
On Campus Housing

Mandatory Housing Profiles: None

OCCUPANCY INFORMATION

<table>
<thead>
<tr>
<th>Beds</th>
<th>Occupants</th>
<th>View Profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-0203A</td>
<td>Pistol Joe (8/30/2019 - 12/21/2019)</td>
<td>View Profile</td>
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<tr>
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<td>Cowboy Joe (8/30/2019 - 12/21/2019)</td>
<td>View Profile</td>
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