

Safety Coordinators are Key in Promoting Campus Health and Safety January 2012

Safety Coordinators are assigned by Directors, or Department/unit heads. To obtain the name of your departmental safety coordinator, contact your department head or the Environmental Health and Safety Department (EHS) Department. If your department does not have a designated Safety Coordinator, contact EHS. Currently, there are over 80 designated Departmental Safety Coordinators at the University of Wyoming.

Departmental Safety Coordinators are key in actively promoting and coordinating safety within the campus unit.

The role of Departmental Safety Coordinators includes:

- 1) Actively promoting safety within the department, serving directly under the Department Head or Director.
- 2) Distribution of safety information, including forwarding of emails and posting of information from the Department of Environmental Health and Safety (EHS).
- 3) Assisting with reporting of departmental safety hazards to EHS and participating, as needed, in resolution of hazards. Work with EHS staff on injury follow-up and accident prevention, as needed.
- 4) Serving on the unit (department, college, division) safety committee. EHS staff is available to assist with the development or coordination of unit safety committees, as needed.
- 5) Attending periodic (annual and as needed) safety coordinator in-services provided by EHS.

Maintaining a safe campus requires commitment at all levels of the University. Support from administration is essential in ensuring that resources are available and that safety is valued and integrated into the university mission of teaching, research and service. Deans, Directors, and Department/ unit heads have responsibility for promoting and overseeing safety within their departments/units. The EHS department provides consultation, training, hazard assessments, hazard resolution assistance, regulatory compliance support and other services to campus units.