Thank you for your request to schedule an event with the Science Posse. Below are the important terms and conditions of a Science Posse visit. Please read them carefully.

**Scheduled Breaks:** Science Posse members must have scheduled time off for lunch (1 hour) and restroom breaks. (They do not have cast iron bladders like teachers do!)

**Visiting Scientists:** Teachers should prepare students for the Science Posse event by presenting necessary background materials and by helping their students understand that Science Posse members are visiting scientists (not student teachers.)

**Classroom Management:** The Science Posse is not responsible for student management. Teachers are expected to be present and provide an orderly, respectful atmosphere for the event. (In a field experience or a lab tour, this means that each group of students should have an adult chaperone who is responsible for student discipline.) If the teacher is absent, we request that the principal or another certified staff member be present to handle discipline during the Science Posse presentation.

**Class Lengths and Student Numbers:** The lengths and student limits specified on the web page and the request form are **SET IN STONE and cannot be changed.** Adhering to those limits will provide the best teaching environment for the Science Posse Fellows and the best learning experience for your students.

**Winter Weather Travel:** The safety of Science Posse members is of paramount importance. If weather conditions are such that travel is hazardous, the Science Posse reserves the right not to come. If the travel conditions are in question, a decision will be made by 3:00 pm the day before our visit. (Once the decision is made, it is final, even if the weather clears up by morning. Please remember that conditions in Laramie can be far worse than in the rest of the state.) In light of this, please have a backup plan for your class or group. We will make every attempt to reschedule your event if we are forced to cancel due to weather.

Once you have read the terms and conditions, please respond to this e-mail to confirm your request. When we receive your reply, your request will be discussed at our weekly scheduling meeting, and you will be notified about its status. If the Science Posse is able to accommodate your request, it will be forwarded to the appropriate Science Posse fellow who will contact you within a week to finalize your arrangements. All further communication at that point will be with that Posse member.

If you have not been contacted by a Science Posse member within two weeks of responding to this e-mail, please e-mail Jan Truchot, Program Coordinator at jtrucho1@uwyo.edu.

Thank you. We look forward to working with you and your students.

The Science Posse