What is the Summer UB/UBMS Academic Program?

Upward Bound and Upward Bound Math Science offer a 6 week summer residential program for approximately 48 of our projects’ students from around Wyoming. These young people are selected at each site based upon need for the additional summer instructional support, leadership skills, and a project requirement for students to attend one summer in Laramie.

Expectations

It is our belief that a close relationship between staff and students greatly contributes to the academic progress of the students. Therefore, we encourage open communication and active dialogue between students and all staff.

Expectations of Residential Staff Include:

<table>
<thead>
<tr>
<th>ACADEMIC EXPECTATIONS</th>
<th>RESIDENTIAL EXPECTATIONS</th>
<th>STUDENT SUPERVISION EXPECTATIONS</th>
<th>OTHER ACTIVITY EXPECTATIONS</th>
</tr>
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<tbody>
<tr>
<td>□ Encourage and support students’ success in the classroom.</td>
<td>□ Live in the dorms and provide student supervision in the dorms and in Washakie Cafeteria.</td>
<td>□ Be available for student interactions in and out of the dorm.</td>
<td>□ Role model acceptable behaviors both in and outside of the dorms and classrooms.</td>
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<tr>
<td>□ Provide tutoring and mentoring to students on your team.</td>
<td>□ Provide recreational activities in a safe and inclusive environment during students’ free time.</td>
<td>□ Be consistent in addressing student behavioral issues.</td>
<td>□ Create an environment of cooperation and communication with students, staff, and UB/UBMS project coordinators.</td>
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<td>□ 8 students per team</td>
<td>□ Work as a team with all other residential staff members to promote student success.</td>
<td>□ Attend student activities.</td>
<td>□ Attendance at Scholars Reception late June—approximately 2 hours.</td>
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<td>□ Attend students’ classes to observe and support students’ learning.</td>
<td>□ To promote “team spirit” and cohesiveness among the team and other teams through cooperation, group decision-making, recreation, and promoting group and individual responsibility.</td>
<td>□ Promote a “college-going culture” with all students.</td>
<td>□ Attendance at Student Symposium and Awards Ceremony at conclusion of summer program.</td>
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Team Leaders are a vital part of the residential summer program and are the first in line in promoting academic success. Because the students are 14-17 years old, all staff must make extra effort to ensure student safety and to interact with students as per the guidelines of UW’s Minors on Campus Policy. Team Leaders can expect to have a broad range of age and maturity level with students on your teams.

The UB/UBMS summer academic program is an intense and exhilarating immersion experience. In addition to their courses, an array of cultural and recreational activities offer various opportunities for students. All staff members are encouraged to be active participants and engage the students outside the classroom.
Academic Component

Students in the program have a wide spectrum of interest (and a shorter attention span than college students); activities should engage them in as many different ways as possible. The most successful residential components in the past have given students the opportunity to explore areas of interest and develop a sense of accomplishment and personal accountability. Students enroll in a Research topic of interest and that Research Mentorship becomes the Residential Team. Time does NOT allow for students to do much more than a literature review on their topic. Each student will enroll in a Comp and Lit course supporting the research writing, a science course to complement the research, and Computer tech course which supports their research through internet searches and in formatting the research writing. Additionally, each student will take a foreign language course, math course based on interest and ability, and college prep course.

As team leaders, it becomes important that you are monitoring student progress, promoting their academic success, and creating a college-going culture within your team of students. Attending their classes periodically, assisting them with study skills, providing tutoring in areas of your personal strengths, and mentoring them in the transition from high school to college are important roles you will play.

Compensation

Salary varies by position, i.e. dorm leadership over the residential staff or as team leader. All entrance fees associated with activities are paid for by the project. Dorm accommodations (single room) and a 15 meal plan at Washakie are also provided.

Selection of Residential Staff

- Previous Trio experience as a student and/or staff member.
- Experience in working with high school-aged students in a paid or volunteer position.
- Evidence of energy and creativity.
- Enthusiasm for working with and nurturing the development of high school students.
- Flexibility and willingness to adapt in response to this special student audience.
Name: ________________________________________ UW W # ____________________

Address: ___________________________________________ ____________________________
Street ____________________ City ____________________ State ______ Zip ______

Home Phone: __________________ Work Phone: ______________ May you be contacted at work? Yes ( ) No ( )

E-mail Address: __________________

Position □ Team Leader
Preference to Jr standing or beyond
□ Dorm/Asst. Dorm Director
Preference to College Senior or beyond and experience in a supervisory role

Still in college ( ) Year (So, Jr, Sr ) _________ Check highest degree obtained: BA/BS ( ) MA/MS ( ) PhD ( )

College Graduates Please list the title of your Degree ________________________________________________

If still attending college, please list your major field: _____________________________________________
(Unless you have graduated college, it is REQUIRED for you to be enrolled for the previous spring term)

Do you have a teaching License/Certification: Yes ( ) No ( )
If yes, at what level and/or for which subjects: ____________________________________________________

List any other certifications/licenses: i.e., 1st Aid/ CPR, counseling, etc. ________________________________

Please list and describe any experience working with high school-aged students: _______________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________

Please list and describe any teaching and/or tutoring experience: ________________________________
___________________________________________________________________________________________
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Division of Student Educational Opportunity / The University of Wyoming is an EOE/AA Employer
Please list and describe other relevant work or volunteer experience:

_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________

REFERENCES

Name: ___________________________ Phone: ___________________________ Relationship: ___________________________

1. ________________________________ ___________________________ ___________________________

2. ________________________________ ___________________________ ___________________________

3. ________________________________ ___________________________ ___________________________

Return your application to 330 Knight Hall or SEO/UB/UBMS
1000 East University, Dept. 3808
Laramie, WY 82071-3808
richards@uwyo.edu
skingsle@uwyo.edu

Please submit your application to arrive by February 8, 2019. All positions require the completion of a project-funded background check.
The UB/UBMS training and summer program dates run from June 3-July 19, 2019. Attendance at additional training sessions in the late spring is required.

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The University of Wyoming is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search, education, employment and motor vehicle history. Offers of employment are contingent upon the completion of the background check.

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