**Step 1- FAFSA Parent Information**

|  |
| --- |
| The FAFSA parent refers to who the student lived with more than 50% of time in the past year. According to FAFSA, these individual(s) are to be listed as the parent/step-parent. For clarification of which individuals to include please refer to the FAFSA guidelines found at <https://studentaid.gov/apply-for-aid/fafsa/filling-out/parent-info> |
|       |  |       |
| Parent 1 Name (First and Last) |  | Parent 2 Name (First and Last) (If not applicable, leave blank) |
| Check the indicator that applies for Parent 1 |  | Check the indicator that applies for Parent 2 |
| [ ]  Mother [ ]  Father |  | [ ] Mother [ ]  Father [ ]  Significant Other[ ]  Step-Mother [ ]  Step-Father |

|  |  |
| --- | --- |
|  | Select the FAFSA parent’s ***current*** marital status |
| Married/Remarried – Date: |       |  | Divorced/Separated – Date: |       |
| Widowed – Date: |       |  |  [ ] Never Married [ ] Unmarried Living Together |

**Step 2 – Household Information**

|  |
| --- |
| List individuals who are considered part of the FAFSA parent(s) household. Individuals can include: |
| * Student attending the University of Wyoming or other school
 |
| * FAFSA parent(s)/step-parent(s).
 |
| * FAFSA parent’s/step-parent’s other children if (a) parents to provide more than 50% of their support from July 1, 2022 to June 30, 2023 or (b) not supporting 50%, but child would be required to provide parental information if they completed the 2022-2023 FAFSA.
* Other people only if they live with you and you will provide more than 50% of their support between July 1, 2022 and June 30, 2023. Additional documentation may be requested for these individuals.
* Unborn children if they will be born during the award year.
 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name(First and Last) | Relationship to Student | BirthdateMM/YY | Full Name of College (If Enrolled) | 2022/2023 College Grade Level\* | 2022/2023 Enrollment |
|       | Student |       | University of WyomingLaramie, WY | [ ]  Undergrad[ ]  Graduate | [ ]  Full-Time[ ]  Half-Time |
|       | [ ] Parent [ ] Step-Parent[ ] Sibling [ ]  Grandparent [ ] Other  |       |  | [ ]  Undergrad[ ]  Graduate[ ]  Not in College | [ ]  Full-Time[ ]  Half-Time |
|       | [ ] Parent [ ] Step-Parent[ ] Sibling [ ]  Grandparent [ ] Other  |       |  | [ ]  Undergrad[ ]  Graduate[ ]  Not in College | [ ]  Full-Time[ ]  Half-Time |
|       | [ ] Parent [ ] Step-Parent[ ] Sibling [ ]  Grandparent [ ] Other  |       |  | [ ]  Undergrad[ ]  Graduate[ ]  Not in College | [ ]  Full-Time[ ]  Half-Time |
|       | [ ] Parent [ ] Step-Parent[ ] Sibling [ ]  Grandparent [ ] Other  |       |  | [ ]  Undergrad[ ]  Graduate[ ]  Not in College | [ ]  Full-Time[ ]  Half-Time |
|       | [ ] Parent [ ] Step-Parent[ ] Sibling [ ]  Grandparent [ ] Other  |       |  | [ ]  Undergrad[ ]  Graduate[ ]  Not in College | [ ]  Full-Time[ ]  Half-Time |
| Additional household members can be included on a separate sheet of paper.\*Grade Level: Undergrad – someone currently working towards an associate or bachelor’s degree. Graduate - someone currently working towards a Master’s or professional degree |
| **Step 3 – Parent(s) Tax Forms and Income Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **PARENT****1** | **PARENT****2** | **Circumstance:** | **PARENT MUST:** (complete all number items for selection) |
| ☐ | [ ]  | Filed 2020 Tax Return and used the IRS Data Retrieval Tool on the FAFSA | 1. Complete this Verification Worksheet and return it to our office.
 |
| ☐ | [ ]  | Filed 2020 Tax Return and did not use the IRS Data Retrieval Tool on the FAFSA | 1. Submit a copy of your 2020 IRS Tax Return Transcript\* or a **signed** IRS Form 1040 including all filed schedules.
 |
| ☐ | [ ]  | Filed 2020 Amended Tax Return and used IRS data Retrieval Tool on the FAFSA | 1. Submit a **signed** copy of your Amended 2020 Federal Tax Return (IRS Form 1040-X).
 |
| ☐ | [ ]  | Filed 2020 Amended Tax Return and did not use IRS Data Retrieval Tool on the FAFSA | 1. Submit a **signed** copy of your Amended 2020 Federal Tax Return (IRS Form 1040-X).
2. Attach a copy of your 2020 IRS Tax Return Transcript\* or a **signed** copy of your **original** IRS Form 1040 including all filed schedules.
 |
| ☐ | [ ]  | Filed a 2020 Foreign Tax Return or had foreign income in 2020 | 1. Provide a **signed** copy of the **original** tax document and an English translation of the entire document. If you filed a Puerto Rico tax return, provide a **signed** copy of your 2020 Puerto Rico Individual Income tax return (does not need to be translated).
 |
| ☐ | [ ]  | Worked in 2020 and did not file a 2020 Tax Return | 1. List source and amount earned. Provide copies of your 2020 W-2’s. (If W-2’s cannot be provided, attach a signed statement that describes the reason(s).)

|  |  |
| --- | --- |
| Source: | Amount: |
|       | $       |
|       | $       |
|       | $       |

1. Submit Verification of Non-Filing (VNF) from the IRS

<https://www.irs.gov/individuals/get-transcript> |
| ☐ | [ ]  | Did not work in 2020 and did not file a 2020 Tax Return | 1. Submit Verification of Non-Filing (VNF) from the IRS

<https://www.irs.gov/individuals/get-transcript> |
|  | Federal Tax Return Transcript instructions <https://www.uwyo.edu/sfa/applying-for-financial-aid/irs-tax-transcript/>For more information regarding the verification process, visit <https://www.uwyo.edu/sfa/applying-for-financial-aid/verification/index.html> |

 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student Name** |       |  | **W#:** |       |
|  |  |  |  |  |

**Step 4 – Certifications and Signatures (***Digital/electronic/typed signatures NOT accepted.)*

By signing below, I certify that all of the information reported is complete and correct.

**WARNING**: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.

|  |  |  |  |
| --- | --- | --- | --- |
| **Parent Signature:** |  | **Date:** |  |