



Full Senate Meeting
4/10/13
1:15 p.m.
Wyoming Union Senate Chambers

Minutes

Meeting called to order @ 1:18 pm by President Marks

I. Roll call Quorum Present

Present-Laura Barton, Vice Bath, Beverly Bell, Brian Beman, Tim Crawford, Mark Davidson, Lori Dockter, Niki Fifield, Manuel Gallegos, Leland Gaulke, Mark Gunnerson, Danee Hunzee, Trish Hysong, Cherie Kelley, Jim Logue, Ben Marks, Aneesa McDonald, Megan Monahan, Tod Scott, Rachel Stevens, Arron Sullivent, Maureena Walker, Kathi Zubrod

Absent-Steve Kiggins, Melissa Lawrence

Proxy-Jake Hayden for Farrell Rapp, Keith Brown for Rod Whitney

Excused-Aimee Appelhans, Tonya Gerharter, Lee Kempert

- II. Approve March minutes-Mark Davidson Excused, .Admin reports, think not "thing" HR 1% bonus-Rick Delacastro. Minutes approved as corrected.
Approve April agenda- approved as amended.

III. Administration reports

a. Vice President of Administration Representative- Janet Lowe

- a. Budget planning, FY 14 budget getting ready to head to the trustee's for May meeting.
- b. Starting planning process for the 15-16 Biennium requests which are due July 1 not end of August this year.
- c. Not sure if CPM is done for sure or not there will be a meeting tomorrow.
- d. Will continue with scholarship cuts and support budget.

b. Human Resources Director, Richard DelaCastro

- a. Legislature provided 1% onetime funds. Policy of how it will be distributed has yet to be determined.
- b. Parameters: 1.8 million, with understanding certain groups can get it which is benefitted employees. Employed before July 1st AND on date of disbursement. Performance appraisals must be 3.0 or greater on current performance appraisal. Provided that BOT accepts the policy that is being presented to them in May.

III. 77 not started

IV. Number of started but not completed evaluations, not sure what the numbers is. September 30 would be absolute deadline.

- c. Memo going out to members, who have dependents, will have to provide proof of dependency. If you don't provide they will drop the dependent. All you have to do is scan it and email it in.

d. Employee handbook

III. Updates were officially adopted last week. They are now on the HR website. <http://www.uwyo.edu/hr/additional-information/handbook.html>

IV. Officer Reports

a. President, Ben Marks

- a. Safety coordinators, please be sure you communicate with your areas

- b. Budget, recommended to continue CPM for staff in some form.

V. Old Business-None

VI. New Business

a. Weight Watchers At Work, Tammy Scott

- a. Meeting on campus for the last 2 ½ year. Switched to a monthly pass about a year ago. Switching back to series system. Pay up front for a certain series. Please post or email constituents. Open house April 23rd @ noon in Union 002.
- b. Will ask communications committee to see if we can moderate the listserv to see if they can use the listserv to let campus know that weight watchers is here on campus.

b. Confirm – Rich Heckart, Seat #22, Physical Plant

- a. Senator Hysong moved to confirm, Senator McDonald seconded. Motion passed.

c. Resolution #204 – A Resolution to recognize staff education, training and professional development in the performance evaluation process, first reading.

VII. Liaison Reports

ASUW Liaison – Senator Sullivent

- Passed honorary cowboy award program- geared towards children K-12 who portray cowboy spirit. Derek Augustin was first recipient.
- Special endowment for student memorial
- Long range planning document

Faculty Senate Chair – Michael Barker

- Exec is drafting resolution that says enough in not filling the staff/faculty vacancies.

VIII. Committee Reports

a. Communications Committee – Senator Kiggins

Meeting – April 19, 9-10 Skylight Lounge

- Met for newsletter, please discuss if it's acceptable to have weight watchers post to list-serv. Facebook and possibly staff senate newsletter.

b. Compensation Committee – Senator Logue

Meeting – took spring break 4/30/13 @ 10 am.

- Looking at vendors for pet waste station, bike locker

c. Credentials and Elections Committee – Senator Hysong

Meeting – April 16, 8:30 Old Main, Room 321

- Nominations are open for new senators.

d. Finance Committee – Senators Crawford and Monahan

Meeting – not yet scheduled

- approved transfer funds to EG Meyer fund of \$3000

e. Recognition Committee – Senator Gaulke

Meeting – April 15, 9:30-10:30 Union, Room 203

- Ironed out script and schedule of the day's events, working on certificates, decoration discussion, catering menu figured out. Door prizes have gone well. EOQ2 6/14/13 is deadline.
- \$2250 VP of admin, \$750 from President's office. \$3000 towards SRD day.

IX. Open forum

Meeting adjourned @ 2:29 pm

Respectfully submitted

Lori Dockter- Staff Senate Secretary