



Full Senate Meeting
May 9, 2012
1:15 p.m.
Wyoming Union Senate Chambers

Minutes

Meeting called to order @ 1:15 PM by President Frank.

I. Roll call

Present: Aimee Appelhans, Rebecca Ashley, Ginny Becker, Beverly Bell, David Bluemel, Christi Byers, Leo Clymer, Lori Dockter, Cheri Frank, Leland Gaulke, Tonya Gerharter, Trish Hysong, Cherie Kelley, Steve Kiggins, Jim Logue, Michelle Lorenz, Ben Marks, Aneesa McDonald, Kelly McMicheal, Heather Patterson, Farrell Rapp, Tod Scott, Kathi Zubrod

Absent: Bonnie Botello, Cyndi Cowardin, Mark Davidson, Al Emmons, Maureena Walker

Proxy: Stacy Lane for Laura Barton, Lorraine Harrison for Carolyn Herman, Sally Dona Proxy for Jon Kelly

II. Approve April minutes

- Janean in HR. (correct name spelling) III.b.lb

III. May agenda

Move administration reports to after guest speakers-Senator Appelhans moved, Senator McDonald second, motion passed. Senator McDonald moved to approve amended agenda, Senator Marks seconded. Motion passed.

IV. Guest speaker

HR presentation on time reporting

Eric Goldenstein, Melissa Mason & Nancy Olson, gave a presentation on Non-Exempt Time Reporting. Fair Labors Standards Act (FLSA) what the job is determines whether the job is exempt or not. See attached presentation

V. Administration reports

a. Vice President of Administration Representative, Mark Collins

a. Budget cuts as mandated by governor's office. Get to levels as quickly as we can. \$15.7 mil per year budget cut, see President Buchanan's memo that came today.

b. Associate Vice President of Human Resources, Laura Alexander

a. Providing data to the president's office.

VI. Officer Reports

a. President, Cheri Frank

- i. Complete memo exercise that was requested by Provost Allen. Went to full senate. Tagged along with faculty senate on job loss. Bond issue passed for White Hall, phase III of Fine Arts and a re-finance of a current bond. VP of administration meeting states that if the Hilton runs in the red, UW picks up the slack for the conference center side of things. Staff Senate has been invited to sit on the committee for the VP of Admin search.

b. Vice President, Jim Logue

- i. Retreat will be May 23rd @ 8:30 Family room in the Union, breakfast and lunch will be served. ½ day session, review of R&P, review officer's Role, communication committee, committee chairs can pitch committee's to try and attain members, then Ben will lead for goals for next year.

VII. Old Business

VIII. New Business

Election of Officers, Senator McDonald

Ballots distributed, Senator McDonald & Senator Hysong will count results.

VP- Aimee Appelhans

Secretary- Lori Dockter

Parliamentarian- Aneesa McDonald

Member at Large-Farrell Rapp

IX. Liaison Reports

ASUW Rep – Senator Appelhans- Didn't go to installation meeting, will have a meeting this summer with new president etc, so that we can possibly still have meetings with them.

Faculty Senate – President Frank

- Turned over to Faculty Senate outgoing Chair Warrie Means- Thanks to staff senate for candid conversations over the last year. Michael Barker is incoming Faculty Senate Chair, from College of Engineering.

IX. Committee Reports

a. Communications Committee – Senator Ashley

Meeting – 5/18 9-10 in the Skylight Lounge

- Website is almost ready- list-serve's created for full senate. Thank you Ad for SRDs should have been in the boomerang on Sunday.

b. Compensation Committee – Senator Byers

- Met and discussed the budget cuts, no meeting set.

c. Credentials and Elections Committee – Senator McDonald

- Senator elections went out and it closes on Friday. Quite a few write-ins. Hopefully we can confirm in June meeting. Release time for retreat.

d. Finance Committee – Senator Clymer

- See attached minutes for committee, committee will count inventory. Still paying bills. Balance for SRD bills to the committee.

e. Recognition Committee – Senator Barton

- Nominated awards will have a criteria added, staff may not be on work improvement. HR will confirm eligibility; will be updated in the awards process. Recognition day came and went and we will look forward to next year. EOQ for seconded qtr closes June 8th.

X. Open forum

Meeting adjourned @ 3:05 pm

Respectfully submitted

Lori Dockter

Staff Senate Secretary