



Full Senate Meeting  
September 2, 2015  
Ag Bldg Room 41

Minutes

Meeting called to order @ 1:18 by President Sullivent

- I. Roll call- Quorum was present
  - a. Present: Debbie Allred, Kristin Blevins, Gary Browning, Lori Dockter, Heather Earl, Mannie Gallegos, Mark Gunnerson, Jennie Hedrick, Katy Hudson, David Keto, Kathy Kirkaldie, Jeanne Moede, Cecilia Schlup, Susan Schulz, Alison Shaver, Tom Smith, Rachel Stevens, Arron Sullivent & Elizabeth Traver
  - b. Absent: Raul Chavez, Ray Mitchell, Leland Schroyer
  - c. Excused: Amy Hollon, Tori Holmquist, Pepper McClenahan
- II. Approve August minutes-Approved as circulated
- III. Approve September agenda-Approved as circulated
- IV. New Business
  - A Confirm – Kassie Thomas, Seat #1, Plant Science and Kevin Colman, Seat #21, Transit & Parking. Senator Blevins moved to confirm both seats, Senator Kirkaldie seconded. Motion passed.
- V. Administration reports
  - A Division of Administration- Assistant Vice President Mark Collins
    - I. Cleary Safety Report- Safety statistics for this report is mandated by department of Justice. Was done by Chief Mike Samp.
    - II. Applied for Homeland security grant, will enable UWPD to deploy body cameras.
    - III. New Police Officer and New Security Officer have been hired.
    - IV. UW Transit 5,286 passengers in 1 day. Includes all busses for campus and new Laramie route. Is highest number of riders in 1 day for all UW busses. UW union lot opened August 24<sup>th</sup>, tweaks have been made and all seems to be flowing well.
    - V. Buchanan performing arts center Grand Opening will be October 8<sup>th</sup>, Half Acre due to be fully complete by October 30<sup>th</sup>, Enzi STEM building Substantial completion will be October 9<sup>th</sup>, is being managed by state construction office, ASUW memorial plaza anticipated grand opening on September 24<sup>th</sup>, Hoyt hall renovation have run into a snag in erosion of the original beams from the buildings, hope to be done by end of April beginning of May. Classroom building has gone through new renovations (new paint and new carpeting) new technologies.
    - VI. Residence hall Plan, Malin consultants out of Portland Oregon, prelim results next week to BOT, full presentation coming up.
    - VII. Historic plan for UW is complete. Documentation for all architecture, landscaping etc.

- B Human Resources- Mark Berchini
  - I. Training updates, Survey for supervisor training, thank staff senate for getting the proper posters for where employees are located. 68 new posters and 80% of buildings are covered.
  - II. EAP utilization statistics for the quarter lets us know we are getting service for our money. 287 contacts year to date. 2014 to 2015 comparison % has gone up about 3%. 20% of calls for counseling referrals were made by spouse or child. 622 hits to website.
  - III. 70 positions are open or in the process of being filled currently. External vs internal is about 70% (external) to 30% (internal).
  - IV. Will be sending out updated contact list with the division of jobs from Nancy Olson leaving. Employee well-being search (employee training, relations etc.) Other is the Head of Human Resources.

VI. Liaison Reports

- A ASUW- President Schuler
  - I. Provided updates on ASUW legislation.
- B Faculty Senate- Tucker Readdy
  - II. 1<sup>st</sup> meeting on August 31<sup>st</sup>, President gave welcome address and Dean's gave their address.
  - III. Make sure that faculty have meaningful voice in the presidential selection, meaningful time with candidates. Search committee coming back to campus to get input on search.
  - IV. Continue making progress in reinstating graduate school.
  - V. Faculty compression study- How big of a problem is this
  - VI. Revision of Faculty University Regulations, requires 2/3<sup>rd</sup> of full faculty vote, need to update language of University Regulations.

VII. Officer Reports

- A President, Arron Sullivent
  - I. Trustee meeting 9/9-9/11 will be held at the gateway center.
  - II. Academic Deans & Directors-Presidential Convocation on 9/17 in the Union Ballroom from 3-5pm.
  - III. Training for supervisors on FSLA to avoid violations.
  - IV. Committee appointments have been done. New confirmations have until 10/2 to select committee.
- B Vice President, Mark Gunnerson
  - V. Boxtops for education, please bring to October meeting.
  - VI. Homecoming float-Rachel Stevens will be taking the lead.
  - VII. Holiday Market, still waiting to hear from the coordinator.
  - VIII. Will try to setup a meeting with the search committee to give Staff Senate's ideas to.

VIII. Old Business- None

IX. Committee Reports

- A Communications Committee – Senators Keto and Stevens
  - I. Met 8/13 August newsletter, website updates, work-log project, single party consent law for Wyoming, constituent list, email template.
  - II. Next Meeting – Sept 10, 11:00, Union, 203

- B Credentials and Elections Committee – Senator Blevins
  - I. Working on new senators, constituent list final tweaks should be done by Friday, contact from perspective senator.
  - II. Meeting – Sept 15, 2:00, Ross Hall, 326
- C Finance Committee – Senator Earl
  - I. Timeline for requests for budget is September 15<sup>th</sup> will come before full senate in October.
  - II. Holiday Market donations.
  - III. Raffles-2 fall raffles, 50/50 raffle, meat raffle
  - IV. Next Meeting – Sept 17, 10:00, Union, 202
- D Recognition Committee – Senator Schlup
  - I. See minutes
  - II. Next Meeting – Sept 16, 9:15, Gateway Ctr, Guthrie Conference Rm 316
- E Staff Relations – Senators Gallegos and Stevens
  - I. See minutes
  - I. Next Meeting – Sept 28, 10:30, Union, 202

X. Open forum

Meeting adjourned @ 3:05 pm

Respectfully submitted,

Lori Dockter  
Staff Senate Secretary

STAFF SENATE  

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UNIVERSITY OF WYOMING