Meeting called to order at 1:16pm by President Rachel Stevens.

I) Roll call
   Present: Allen Tanner, Carl Mehta, Cathy Moen, Chad Bade, David Keto, Debbie Allred, Heather Earl, Jason Gonzales, Jennifer Heupul, Chris Maki, Jennifer McKenna, Kathy Kirkaldie, Kristin Blevins, Lindsay Galey, Mark Gunnerson, Megan Kerley, Meghan Monahan, Michelle Lorenz, Rachel Stevens, Renee Ballard, Susan Schulz, Xavier Gonzales
   Excused: Angela Reddick, Jeannie Czech, Jennie Hedrick, Kristen Smoot, Leland Schroyer
   Absent: Jason Anderson, Kevin Colman
   Proxy: None

II) Approve December minutes – Approved as circulated.

III) Approve January agenda – Approved as circulated.

IV) Special Business

V) Administration reports
   A) Division of Administration – None present
   B) Human Resources – Jeanne Durr
   C) Academic Affairs – None present

VI) Guests and Special Programs
   A) None present

VII) Liaison Reports
   A) ASUW – None Present
   B) Faculty Senate – Donal O’Toole
   C) Advisory Council on Diversity, Equity and Inclusion (Xavier Gonzales)
   D) Athletics Planning Committee
   E) UW Facilities Council (Jason Gonzales)
   F) No More Committee (Renee Ballard)
   G) Salary Policy Task Force
   H) Student Media Board (Kathy Kirkaldie)
   I) Great Colleges to Work for Survey Working Group (Carl Mehta)

VIII) Officer Reports
   A) President, Rachel Stevens
   B) Vice President, Renee Ballard

IX) Old Business
   A) Res #234, 2nd reading “Resolution to Establish a Scholarship for University of Wyoming Staff Employees”
      i) Motion by Senator Tanner, seconded by Senator Ballard, to amend Addendum B, UW Staff Scholarship Criteria, bullet point 5, to read “Taking a course that is not required for their current position at UW.” Motion passed.
ii) Motion by Senator Blevins, seconded by Senator Ballard, to approve, as amended, Resolution #234: Resolution to Establish a Scholarship for University of Wyoming Staff Employees.
Motion passed.

X) New Business
A) Presidential Election
   i) Renee Ballard was elected Staff Senate President for term July 1, 2018 – June 30-2019.

XI) Committee Reports
A) Communications Committee – Senator Keto
   i) Meeting – January 4, 9:00, Union, 202
B) Credentials and Elections Committee – Senator Blevins
   i) Meeting – January 16, 2:00, Wyo Hall, 402
C) Finance Committee – Senator Gonzales
   i) Meeting – January 17, 8:30, Merica, 320
D) Recognition Committee – Senators Hedrick and Gunnerson
   i) Meeting – January 18, 9:00, Union, 202
E) Staff Relations – Kevin Colman
   i) Meeting – January 22, 10:30, Union, 202, 766-3813

XII) Open forum

Meeting adjourned at 3:10 p.m.
Respectfully submitted,

Heather Earl
Staff Senate Secretary