



Full Senate Meeting Minutes
May 1st, 1:15 p.m.
Wyoming Union Senate Chambers

1) Call to Order

2) Roll call

a) Present

Lindsay Galey, Jennifer McKenna, Susan Schulz, Meghan Monahan, Rachel Stevens, Katherine Kirkaldie, Cathy Moen, Jeannie Czech, Jennie Hedrick, Angela Reddick, Mandy Gifford, Kristin Blevins, Xavier Gonzales, Chris Maki, Chad Bade, Heather Earl, Kristen Smoot, Jason Gonzales, Meghan Kerley, Renee Ballard, James Wheeler, Jonathan Goldman, Jennifer Heupel

b) Excused

David Keto, Eloy Malsom, Jason Anderson, Carl Mehta, Leland Schroyer

c) Absent

Kevin Colman

3) Approve April minutes

i) Approved as circulated

4) Approve May agenda

- i) Move to remove executive session from agenda
- ii) Move New Business to after Old Business
- iii) Move Academic Affairs report ahead of Special Business
- iv) Stands as Amended

5) Administration Reports 1

- i) Academic Affairs, Associate Vice Provost Jim Ahern
 - (1) Graduate Professional Enrollments

(a) Spring enrollments reflect similar drop from previous Spring terms

(i) Areas affected in Education and Health Sciences

- 1. Due to lack of teaching staff in Education but Education has been hiring
- 2. Health Sciences had a gap in leadership in the program that has now been corrected.
- 3. Anticipate numbers will improve

(ii) Responses to declining enrollments

- 1. Reasons

- a. Some is due to current politics
- b. Looking at ways to help with international enrollments
 - i. Looking to push serious international graduate recruitment
 - ii. Customized digital marketing for international areas.
- (2) Strategic Consultation (2018-2019) Recommendations
 - (a) Visit by three consultants
 - (i) Several recommendations
- (3) Office of Transdisciplinary Graduate Programs
 - (a) Current programs have been languishing due to lack of appropriate administrative support
 - (i) 2 staff members, coordinator, and accountant will help support the programs
 - (ii) Anticipate new programs being developed
- (4) Questions
 - (a) Is the Transdisciplinary Graduate Programs part of the Strategic Consultation?
 - (i) Yes

6) Special Business

- i) Motion made to confirm Barbara Hill and Christopher Stratton made by Senator Blevins
- ii) Seconded
- iii) Confirmation – Barbara Hill, Custodial Services, Administration, Seat #20
 - (1) Senator Hill has been confirmed
- iv) Confirmation – Christopher Stratton, Custodial Services, Administration, Seat #21
 - (1) Senator Stratton has been confirmed

7) Administration reports 2

- i) Division of Administration
 - (1) Master planners (Sasaki) coming to campus
 - (a) Wyoming Union East Ballroom, tomorrow at 2:00 p.m. Campus wide engagement session. Open hearing.
 - (i) They have been doing data gathering for Stage 1
 - (ii) Stage 2 they develop their plans
 - (iii) Stage 3 we give them our feedback and finalize the plans
 - (iv) Number of task forces that will meeting all morning on Friday then meet with planning team in the afternoon. Final data gathering component.
 - (b) Will be back on campus two weeks from tomorrow to present synopsis of data to the BOT in open session morning of Thursday, May 16th.
 - (2) Legislation appointed a task force for Housing and Parking
 - (a) Two-year task force
 - (i) Previous task force was appointed by the state.

1. Had a lack of understanding of universities in general
- (b) VP Theobald is participating in the task force, Speaker Harshman and Senator Rothfuss are co-chairs.
- (c) May 8, in the afternoon
- (3) Implementation of WyoCloud
 - (a) Major concern
 - (b) Have a series of meetings with the various groups a week from Friday
 - (i) Trainings
 - (ii) Workshops
 - (iii) Work on identifying the problems
- (4) Questions
 - (a) Is there release time for staff to attend the Sasaki meeting?
 - (b) Carolyn Smith will be heading the committee for the WyoCloud meetings.
 - (c) May 8th meeting is open at Foundation, Boyd conference room. It is a legislative session.
- ii) Human Resources – Associate Vice President Jeanne Durr
 - (1) Alex Keen and AVP Durr are tag team to work out the details for the salary adjustments, concern about naming it properly
 - (a) Employee had to have been hired by June 30, 2018. At the point the increases are effective, employees may be beyond a year but not hired by the deadline.
 - (b) Any other of the criteria has not been finalized yet.
 - (c) Questions
 - (i) Have heard you need to have a performance evaluation score of 3 to receive.
 1. Do not know if the merit score will be incorporated or not (probably not).
 - (2) Michelle Holmes will be leaving UW on May 10th.
 - (a) She's the new director for the Western Research Institute
 - (3) WyoCloud and Payroll
 - (a) Pushed back to July
 - (b) Chipping away at issues
 - (c) Question
 - (i) Is the effective date for salary adjustment July 1st
 1. Yes

8) Old Business

- a) No Old Business

9) New Business

- a) First reading for Res #240 "Recognition of the Service of University of Wyoming President Laurie Nichols"

- b) First reading for Bill #49 “Staff Senate Finance Policy Revision”
- c) First reading for Res #237 “Resolution in Support of Longevity Pay for University of Wyoming Classified Staff Employees”

10) Liaison Reports

- a) ASUW
- b) Faculty Senate
 - i) Last meeting of the semester on Monday
 - ii) 4 problematic regulations just came to them
 - (1) 2-2 – Personnel dispute resolution
 - (2) 2-6 – Dismissal of Academic Personnel
 - (3) 2-9 – Faculty workload
 - (4) 2-10 – Post tenure review
 - (5) Problems with the wording. It’s coming from Academic Affairs. Took wording from the employee handbook for dismissals and applied to faculty.
 - (a) Certain words seemed to open up a very wide door to dismiss faculty
 - (6) Will be pushed back to September to allow time to work on these.
 - iii) New faculty senate chair incoming
 - iv) Code of conduct for students that has come through
 - (1) Apparently, there have been some problems with students acting out.
 - (2) The code of conduct has been tightened
 - v) Still do not know who the Interim President will be
 - vi) Still do not know why President Nichols’ contract was not renewed
 - vii) Several resolutions coming through the next Faculty Senate meeting
 - (1) Have resolution concerning staff salaries
 - (2) Have resolution concerning transparency to President Nichols’ contract not being renewed.
 - (a) Asking that President Nichols be told privately, and the general publish told in broad terms
 - (3) Asking that the process to select an Interim President be transparent and allow campus participation
 - (4) Resolution of Thanks for President Nichols’ service
 - viii) Have received several new degree offerings, two of which are of concern.
 - (1) BS in Geospatial Information Science and Technology
 - (a) If a new degree offering is being proposed there is a rationale and justification to get it into the budget process.
 - (b) This one will probably be successful offering
 - (2) BS in Computer Engineering and Technology for the Industrial Internet of Things
 - (a) CET offering for Casper, there was considerable pressure for them to pass it even though problems have been identified with the proposal. They have tabled the proposal.

(3) Questions

- (a) What are the concerns with CET
 - (i) Enrollment will be low
 - (ii) Will cost a lot of money
 - (iii) There's a question about Calc II in the curriculum.
 - (iv) Big investment in a risky program
- (b) CET is based in Casper presumably UW-Casper, will the junior college take the program over, and would we still be paying for it.
 - (i) There is a fear that not passing this will look bad to the rest of the state and would give the junior colleges more leverage in the argument that UW isn't paying attention to what the businesses need in the realm of what UW graduates have expertise in.
- (c) What are the other programs that were reviewed?
 - (i) Don't have the list
 - (ii) Just go to the Faculty Senate website, there is a list of bills passed, they will be in this list.
- c) Advisory Council on Diversity, Equity, and Inclusion (Kathy Kirkaldie)
 - i) All in report
- d) Athletics Planning Committee (Cathy Moen)
 - i) Have a member of student athletic advisory council attending the Athletic Planning Committee meetings and the student have a request that we (Staff Senate) help post flyers (part of the Sexual Assault mission on campus) all around.
 - ii) Michael Barker is helping to get training EE70 2220 approved. These are humanities courses.
 - iii) Excellence at 7220 is being used as a role model around the nation.
- e) Campus Master Plan (Renee Ballard)
 - i) They are going to ask if staff could get release time to attend
- f) Enterprise Risk Management Advisory Committee (Mandy Gifford)
- g) No More Committee (Renee Ballard)
 - i) Funding has been secured for the 1st of the 5-year strategic plan minus implementing a full-time coordinator for the green dot program
- h) Public Art Committee (Susan Schulz)
- i) Strategic Improvement Working Group (Kristin Blevins)
- j) Student Media Board (Emily Edgar)
- k) Union Visioning Master Plan (Kristin Blevins)
- l) UW Facilities Council (Jason Gonzales)
- m) UW Travel Policy Committee (David Keto)
- n) UW International Advisory Council (Lindsay Galey)

11) Officer Reports

- a) President, Renee Ballard

- i) Update on Cost of Living Adjustment
 - (1) 2% up to \$80,000
 - (2) You do not have to receive a 3 on your eval to receive this adjustment
 - (3) Funding has been found for all self-ops and grant funded areas
- ii) Strategic Implementation Team
 - (1) A task force under Employee Relations will move forward with professional development and career advancement
 - (2) The team would like to partner with Staff Senate to work on the Workload Survey
 - (3) The communications committee is happy with this partnership
- iii) Staff Recognition Day was a success
 - (1) Thank you to the Recognition Committee and Jennie for all their hard work!
 - (2) Thank you to all of Senate for all the help!
- iv) Board of Trustees
 - (1) The Non-Academic Personnel Report presented by Provost and Vice President of Academic Affairs Kate Miller and Vice Provost of Academic Affairs Tami Benham-Deal was approved
 - (2) An authorization to execute temporary water exploration and access agreement was approved
 - (3) The Stonehouse project was approved up to \$95,000
 - (4) Contract negotiations were approved regarding the replacement of the sewer lines on Willet and 15th
 - (5) This will come from major maintenance and was authorized up to \$729,656
- v) FY 20 Budget Timeline
 - (1) April 15 – proposed President budget will be sent electronically with hard copies to follow
 - (2) Week of April 29th – the budget will be reviewed by Administration
 - (3) May 13/14 – the Division & College Budget hearings will be held
 - (4) May 16 – Budget will be reported to the Board
 - (5) Hoping to approve on June 12th conference call
- vi) Task Force for Housing:

 - (1) Mayor Shumway, Trustee Brown, Trustee McKinley, Vice President of Student Affairs Sean Blackburn, VP Neil Theobald, and an appointee from Governor's office
- b) Vice President, David Keto
 - i) Please mark your calendars for the senate retreat on June 19th from 8-3 in the health sciences building. A more detailed agenda will follow.
 - (1) If you have any suggestions for guest speakers for our June meeting let me know and I will get folks on the schedule.

(2) Our fundraiser for this year will actually happen early in our new senate year in July. We'll be doing a cornhole tournament to raise funds for climb Wyoming. I'm tentatively looking at Wednesday July 10th, but this date is by no means nailed down.

(3) Please let me know if you have questions, comments, or concerns

12) Committee Reports

- a) Communications Committee – Senators McKenna & Stevens
 - i) Meeting – May 2, 9:00, Senate Chambers
- b) Credentials and Elections Committee – Senators Blevins & Galey
 - i) New constituent lists coming
 - ii) Meeting – May 21, 2:00, Wyo Hall, 402
- c) Finance Committee – Senator Gonzales
 - i) Meeting – June 19, 8:30, Merica, 320
- d) Recognition Committee – Senator Hedrick
 - i) Attempt to include staff from around the state with the SRD event was well received
 - ii) Won't meet in May or June
- e) Staff Relations – Senator Heupel
 - i) Meeting – May 20, 10:30, Union, 202

13) Open forum

Meeting adjourned at 3:50 p.m.

Respectfully submitted,



Kristen K. Smoot
Staff Senate Secretary

STAFF SENATE
UNIVERSITY OF WYOMING