

Dates to Remember

November 4, 2011 Deadline for the Staff Senate Smoking Survey

November 9, 2011 Staff Senate Regular meeting located in the UW Staff Senate Chambers, Wyoming Union 1:15-3:00 p.m. open to the public

November 10, 2011 Benefit Fair in the Union Ballroom 9:00-3:00

November 24-25, 2011 UW Thanksgiving Holiday - Offices closed

November 30, 2011 Deadline for open enrollment benefit changes.

December 9th, 2011 Deadline for Employee of the Quarter

Agenda for the next Meeting

- I. Roll Call
- II. Approve Sept. Minutes
- III. Approve October Agenda
- III. Administration Reports
 - a. Associate VP of HR, Laura Alexander
- IV. Officer Reports
 - c. Old Business Res. #200
- VI. New Business Res #201
- VII. Liaison Reports

225 Wyo Hall
766-5300

staffsen@uwyo.edu

You can find us on the web!



Or contact your Senator
[List of Current Senators](#)

- Points to Ponder from the October Senate Meeting:
 - Salary increase request information has been released. The governor will make his recommendations to the legislature in December.
 - Staff Senate Resolution 200 was presented for first reading recommending that UW define smoking areas on campus. Second reading, discussion and vote will be held in November.
 - Associate Vice President Laura Alexander reported that the annual evaluation process will be completely electronic for the upcoming 2012 evaluation process. This would be a great time to approach mid-year evaluation reviews
- Staff Senate sent out a survey regarding smoking on campus. Thank you to the nearly 50% (750) staff that answered and provided feedback. We will be looking at those results as we discuss Staff Senate legislation. Please contact your Senator if you have any additional comments, suggestions or concerns. The [survey](#) will close November 4th at 5pm if you still haven't taken it and would like to.
- See the attached copy of the *unofficial* minutes if you would like to read them.
- Please submit your best photo that represents the theme "UW Pride" on our [Facebook page](#). With homecoming in October there should be plenty too choose from.
- The holiday season is rapidly approaching. Once again Staff Senate will be collecting food for our annual food drive. Look for our collection boxes across campus and please donate. This year we will have one distribution between the Thanksgiving and Winter breaks. We will be accepting anonymous nominations on the [Staff Senate website](#) soon if you or someone you know on staff could use a little boost for the holiday season due to unforeseen circumstances.
- Look for Staff Senate's table at the Holiday Market. We will be raffling off a couple of fabulous prizes.
- Unfortunately winter weather accompanies this joyous holiday season. EHS has produced a [Winter Safety Fact sheet](#) to remind us all to prepare for the upcoming (ok really it has already arrived) frigid temperatures and winter weather conditions. If you haven't signed up for [UWAlert](#) this would be a great time to go out and update your information. Should UW administration deem it necessary to close campus for extreme weather conditions a text message alert will be sent out in addition to e-mails and public service announcements.
- We still have our Box Top for Education collection cans out across campus. As you begin your holiday cooking save those points and turn them in to benefit our local schools.
- Consider serving on Senate - we have 8 vacant seats! Any one interested please see the attached flyer or come to the full senate meeting on November 9th at 1pm in the Union Senate Chambers.

Happy Thanksgiving from Staff Senate