

Dates to Remember

December 9th, 2011 Deadline for Employee of the Quarter

December 9th, 2011 12pm Last day to donate food to the Staff Senate Holiday Food Drive

December 14th, 2011 Full Staff Senate Meeting, Union Senate Chambers 1:15-3pm

December 23,-January 2, 2012 University of Wyoming Winter Closure.

December 31, 2011 Deadline for the UW Pride Facebook photo contest.

January 27th, 2012 Last day to submit changes to the Years of Service List

April 18th, 2012 Staff Recognition Day, Crane-Hill Dining Hall, 10:00am-12:00pm

Agenda for the next Meeting

- I. Roll Call
- II. Approve Sept. Minutes
Approve October Agenda
- III. Administration Reports
 - α. VP of Admin., Doug Vinzant
 - β. Associate VP of HR, Laura Alexander
- IV. Officer Reports
 - γ. Old Business
Budget Memo
- VI. New Business
Nominations for Elections
- VII. Liaison Reports
- VIII. Committee Reports
- IX. Open Forum

225 Wyo Hall
766-5300
staffsen@uwyo.edu

You can find us on the web!



Or contact your Senator
[List of Current Senators](#)

- Points to Ponder from the November Senate Meeting:
 - Laura Alexander informed the Staff Senate that the benefits changes she had previously talked about were being tabled. Recommendations from the committee evaluating state benefits were given to the governor, his initial recommendation is to make no change in the current state employee benefit structure.
 - Staff Senate passed Resolution 201 asking that the current UniReg 2-180 be updated to include “reasonable distance” change to 15 ft and that smoking receptacles be moved that distance from building entrances.
- See the attached copy of the *unofficial* minutes if you would like to read them.
- **December 9th is the last day to donate food to the Staff Senate Holiday Food Drive. Please have your canned or dry goods placed in the box in your area or outside the senate chambers in the Union before noon on Friday.**
- Please submit your best photo that represents the theme “UW Pride” on our [Facebook page](#). This is the last month to do so!
- **Save the Date!!!** Staff Senate Recognition Committee has set the date for Staff Recognition Day 2012. The event will be held on **Wednesday, April 18, 2012, from 10:00 – noon in the Crane-Hill Dining Hall**. The theme this year is “Est. 1886: 125 Years of Staff Service.” Last year we hosted over 600 staff, faculty and administrators, and over \$15,000 in cash and prizes was given to several award winners. We encourage you to start thinking about staff members who are deserving of special recognition, as most awards will open for nominations in January, 2012.
- Staff Senate has the privilege to help recognize and honor University of Wyoming staff members for Years of Service history during Staff Recognition Day on April 18th, 2012. To make sure no one is missed, we are requesting that all employees check the Years of Service list, posted on the [Staff Senate website](#), for accuracy. As of last year, the complete year cycle changed from a January 1st – December 31st timeframe to June 1st – May 31st timeframe. If you have questions, please contact [Laura Barton](#). The deadline for incorporating any changes is January 27th, 2012.
- Now is the time to submit nominations for Employee of the 4th Quarter. We encourage you to take a few minutes to identify deserving staff members for their efforts toward excellence in the workplace. Peer recognition is an important factor in boosting job satisfaction, productivity, and overall morale, so please take advantage of this opportunity! Award and nomination information can be found on the [Staff Senate website](#). Nominees must be a benefited University of Wyoming employee, and Staff Senate must receive THREE separate nomination forms from three separate individuals for each nominee. The nomination period closes for the 4th Quarter on Friday, December 9th, so make sure to get your nominations in soon!
- We still have our Box Top for Education collection cans out across campus. As you begin your holiday cooking save those points and turn them in to benefit our local schools.