

Dates to Remember

February 8, 2012 Full Staff Senate Meeting, Union Senate Chambers, 1:15 to 3pm

March 9, 2012 Deadline for Employee of the 1st Quarter Nominations

March 19, 2012 Deadline for Staff Senate Annual Awards Nominations

March 31, 2012 Deadline for the Wyoming Winter Facebook Photo Contest

April 18th, 2012 Staff Recognition Day, Crane Hill Dining Hall, 10:00am to 12:00pm

Agenda for the next Meeting

- I. Roll Call
- II. Approve Jan. Minutes
Approve Feb. Agenda
- III. Administration Reports
 - a. VP of Admin., Doug Vinzant
 - b. Associate VP of HR, Laura Alexander
- IV. Officer Reports
- V. Old Business
 - a. Election for President
- VI. New Business
 - a. Bill #42
- VII. Liaison Reports
 - a. ASUW
 - b. Faculty Senate
 - c. Child Care Committee
- VIII. Committee Reports
- IX. Open Forum

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766-5300

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- Points to Ponder from the January Senate Meeting:
 - Departments will have to fill out 2011 performance evaluations entirely online, evaluations can not be submitted on paper, they must be done electronically.
 - Completed evaluations are due in HR by March 15th. Try to complete them early to allow employees time for their portion.
- The user guide for employees for the new performance evaluations is available [here](#) and also attached. Trainings can be set up through [Mary Petroski](#) in HR. There are computers available in HR for those who don't have regular access to one.
- See the attached copy of the *unofficial* minutes if you would like to read them.
- Please submit your best photo that represents the theme "Wyoming Winter" on our [Facebook page](#).
- Weight Watchers at Work meets Tuesdays at noon in the Union in Room 2. For more information contact [Tammy Scott](#), 766-2878.
- Green Teams is looking for staff involvement. [Green Teams](#) are groups of faculty and staff fostering dialogue and increasing awareness of sustainable practices at the University of Wyoming. Contact [Chris Michael](#) or [Carly-Ann Anderson](#) for more information.
- Don't forget to put your Box Tops for Education and Labels for Education in the collection boxes around campus. If you can't find a collection box contact your [Senator](#). They will be rounded up and distributed April 1st. The collections will be ongoing so keep adding them to the boxes!
- The Daily News emails have gone away but you can sign up for the News Feed so the stories will go to a separate folder in your Outlook mailbox [here](#).
- You can subscribe to the UWstaff email list [here](#).
- The Wyoming Children's Action Alliance wants participants in their survey, How well do you know your community and the State of Wyoming? Take the [Kids Count Challenge](#) and you could win an Amazon Kindle!
- We still don't have many nominations for the [Staff Awards](#). Please take a moment to nominate those deserving staff members you know on campus.
- [Employee of the 1st Quarter](#) is open. It's another good chance to recognize deserving staff!
- Also please take a minute to go vote for [Employee of the Year](#).