

Staff Newsletter

March 2022

SAVE THE DATE!

Long Overdue Vacation

STAFF RECOGNITION DAY!

April 18th, 2022 | 8am - 10am | Marian H. Rochelle Gateway Center | Food & Prizes!

Staff Senate is pleased to announce that Staff Recognition Day returns this year with opportunities to attend both in-person and virtually! We cannot wait to get together to celebrate staff!

Staff will have 2.5 hours of release time to attend the event. A shuttle service will be provided; details to come.

Staff Senate food drive

Staff Senate is putting together a food drive to take place **April 1st-April 15th**. As we have previously done, the Senate will take nominations for staff members in need.

To nominate yourself or someone you know to receive a box of food, please fill out [this form](#) by April 15th.

Donation locations will be available soon. For questions, please email Brianna Casey: bcasey3@uwyo.edu.

Staff Senate elections

Nominations for senate seats in this spring's election will be accepted **March 11-April 15**.

Elections will take place via electronic ballot and close April 29th. Successful candidates will be notified shortly after and their terms begin July 1, 2022. Officer nominations will open March 2nd and that election will take place in the April Senate meeting.

If you have someone you'd like to nominate to join Staff Senate, or if you'd like to nominate yourself, fill out [this form](#)!

- uwyo.edu/staffsenate
- staffsen@uwyo.edu
- [@UWStaffSenate](https://www.facebook.com/UWStaffSenate)



Update on Strategic Planning

The Strategic Planning Team has hit the ground running! Watch your email for information on upcoming events from the Strategic Planning Team:

Unit Dialogues

All staff should be hearing soon about a Unit Dialogue. This dialogue will focus on what is working, what is not working, and what can be improved within each unit. An anonymous option to provide feedback will be available as well. Stay tuned for more information from your unit heads.

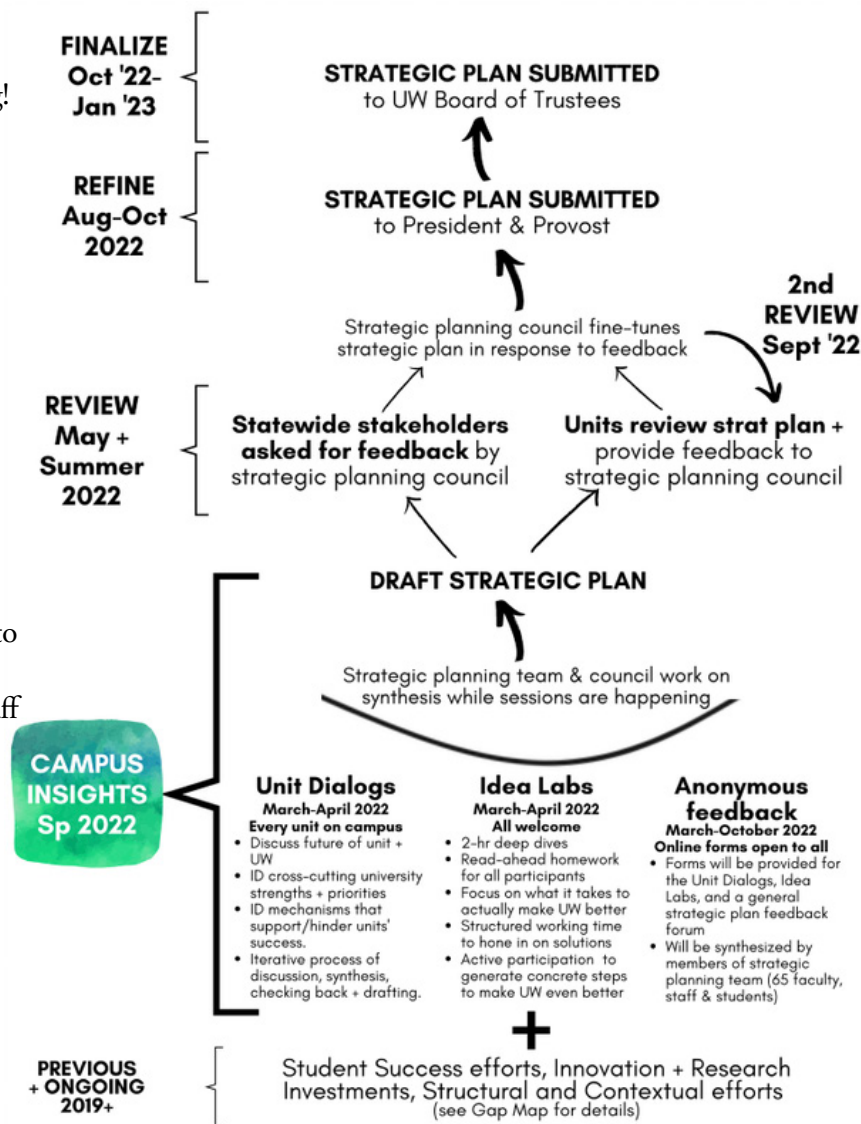
Idea Labs

Idea Labs will provide a chance to dig into a mission-centered topic to inform our strategic plan. Participants will complete some pre-readings prior to attending. Here are some upcoming topics:

- Resilience and well-being for students, faculty, staff
- Enrollment and student success
- Making UW a great place to learn
- Making UW a great place to work
- Open Scholarship, Open Education, and Institutional Repository

More information on idea labs, including the pre-reading materials, can be found [here](#).

The most up-to-date information on strategic planning can be found on the [Academic Affairs website](#).



Updates and Reminders from HR

Performance Evaluations

Performance evaluations are due by March 31st. Human Resources has several resources available to help including a [Supervisor/Manager Quick Reference Guide](#), an [Employee Quick Reference Guide](#), and more on their [Performance Management site](#).

Deer Oaks Employee Assistance Program

As the employee assistance program provider, [Deer Oaks](#) provides UW employees with a variety of services. In addition to professional counseling

sessions, they also offer financial services, retiree assistance, workplace training resources, even simple will preparation. You can find information in a range of formats – slideshows, articles, quizzes, apps, and videos. They also offer regular on-demand seminars on a variety of topics. Upcoming topics in 2022 vary from navigating grief in February to digital detoxes in July.

Check out [their website](#) for more information or to take advantage of their offerings!

New Staff Senators

We are pleased to welcome our new Senators!

Richard Raridon	Student Affairs
Carlee Goyn	Academic Affairs
Deb Sala-Boggs	UW Foundation
Debbie Swierczek	Academic Affairs

April Staff Senate Meeting

Wednesday, April 6th at 1:15 PM

virtual meeting via Zoom
(in-person option TBD)

Meeting ID: 998 0483 0698