

College of Education - Exception Request

Teacher Preparation and Advising Office, McWhinnie Hall, room 100

Dept. 3374, 1000 E. University Ave., Laramie, WY 82071

Phone: 307.766.2230 Fax: 307.766.2018

IMPORTANT INFORMATION

This form is for a request for an exception to a specific College of Education degree requirement.

Filing this form does not guarantee approval.

A separate form with supporting documentation is required for each request. Do not combine requests on one form.

Committee decision will take a **minimum of 10-15 working days** for review.

Name: _____ W# _____

Elementary Secondary Area of Concentration (ELEM) **OR** Major (SEC) _____

Are you pursuing the Graduate Certification? Yes No

Complete Mailing Address _____

Contact Phone _____ Email _____@uwyo.edu (preferred)

REQUIRED: Attach a typed letter explaining the reason for the exception (if necessary), a course syllabus, a course description or other relevant documentation as applicable.

Substitute: UW Course for *required* UW course. Semester & year of course _____
Substituted UW course # and title _____ Final Grade _____ Credits _____
Required UW course # and title _____

Substitute: Course from another institution for required UW course. Semester & year of course _____
Course # and title _____ Final Grade _____ Credits _____
From (Institution) _____ Required UW course _____

Other _____

Student Signature _____ Date _____

Advisor Signature _____ Approve Defer Deny Date _____

Faculty Committee Representative _____ Approve Deny Date _____

If exception denied, reason
OR additional information _____

Date posted to degree eval _____ by _____