Entries participating in the 2016 UW Homecoming Parade will enter from 15th Street onto Ivinson Avenue. **Parade check-in will be on 15th and Ivinson.** City police will be blocking off side streets; this route will provide the only open access to the lineup location.

A WYO-Gold member will call your chairperson several days prior to the parade to provide you with your specific check-in time. WYO-Gold representatives will direct you to your correct lineup position upon arrival.

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**Thank you for participating in the 2016 Homecoming Parade!** We hope you enjoy this great UW tradition. Here are some rules and regulations to help you with the process:

1) Organizations wishing to participate must file the attached form, complete with the contact person’s name and cell phone number, an entry description, and type of vehicle used if applicable. Please return the signed 2016 Homecoming Parade Entry Form via email to mreilly@uwyo.edu or to the Alumni Center at the Marian H. Rochelle Gateway Center, by **4:00 p.m. on Friday, September 30.**

2) Parade entries must be the work of the organization(s) and not the work of a commercial firm. All floats must comply with the 2016 theme – “**Once A Cowboy, Always A Cowboy.**”

3) Cost of the entries must be kept below $500. Each organization is on its honor to stay within this limit and will be responsible for paying for its own float.
4) Organizations must display their names on their floats.

5) All floats must be able to travel the entire distance of the parade route, clear all obstructions, and be capable of turning 90-degree corners. Floats obstructing parade progress will be disqualified and must be immediately removed from the parade route.

6) Parade participants must conduct themselves in an appropriate public manner and comply with all applicable university, local, and state regulations. These regulations may be enforced by the appropriate agencies. Any violations may result in immediate disqualification from the parade and immediate removal of your entry from the parade route.

7) Marching units competing in either the campus or off-campus divisions must stay in formation along the parade route and perform a uniform drill/routine. They will be judged on execution of drill/routine, spirit, and costuming. Distributing leaflets or other materials and straying from formation along the parade route is prohibited.

8) Alcohol use or noticeable alcohol intoxication at any time during lineup or during the parade will result in immediate disqualification and immediate removal of your entry from the parade.

9) WYO-Gold reserves the right, in its sole discretion, to disqualify and require immediate removal of an entry from the parade when WYO-Gold determines that an organization has not complied with parade rules and regulations. Noncompliance may also result in your organization being suspended from participating in future Homecoming parades.

**Political Candidates Note:** WYO-Gold welcomes participation in the Homecoming Parade by candidates running for political office. However, there **MUST** be a sincere effort to create a University of Wyoming Homecoming themed float or walking group, utilizing brown and gold and UW themed decorations. Candidates are also asked to limit their candidate signs to 5 signs per float or walking group. **IF THESE RULES ARE NOT ADHERED TO, YOU WILL NOT BE ALLOWED TO PARTICIPATE IN THE HOMECOMING PARADE.** We ask that no pamphlets are handed out or thrown to the parade crowd. You can throw candy. Currently serving state (5) and national (3) elected officials are invited to ride in the parade in transportation provided by WYO-Gold.

Please keep a copy of the 2016 Homecoming Parade Entry Form for your organization’s information. **ORGANIZATIONS THAT HAVE NOT RETURNED A SIGNED AGREEMENT WILL NOT BE ALLOWED TO PARTICIPATE IN THE PARADE.** Thank you for your participation!

If your organization receives a trophy for the 2016 Homecoming Parade, you are responsible for that trophy for one year. **These traveling trophies must be made available for pick up by a WYO-Gold representative by September 4, 2017.** If the trophy becomes misplaced or lost, the organization that was awarded the trophy will be held financially responsible. Cost of trophies can exceed $250.
2016 Homecoming Parade Entry Form

Theme: “Once A Cowboy, Always A Cowboy”

Entry Deadline: Friday, September 30 at 4:00 p.m. This form must be returned via email to mreilly@uwyo.edu or to the Alumni Center at the Marian H. Rochelle Gateway Center, by 4:00 p.m. on Friday, September 30.

NAMES(S) OF ORGANIZATION(S): ____________________________________________________________

TYPE OF ENTRY:
(1) Float _______ (2) Walking Group _______

(3) Other (please specify) __________________________________________________________

DIVISION:
(A) Campus _______ (B) Off-Campus _______

ENTRY DESCRIPTION:
________________________________________________________________________________________

________________________________________________________________________________________

FLOATS: TYPE OF VEHICLE (TRANSPORTATION) USED FOR ENTRY:
________________________________________________________________________________________

ENTRY CHAIRPERSON: _____________________________________________________________

ORGANIZATION ADDRESS: ____________________________________________________________

CELL PHONE: ___________________ HOME PHONE: ______________________

E-MAIL ADDRESS: ________________________________________________________________

The name and phone information above is required – we will need to contact you regarding lineup times.

AGREEMENT TO PARADE RULES

My organization has read the 2016 Homecoming Parade rules and regulations and agrees to abide by them.

___________________________________________________
SIGNATURE OF AUTHORIZED OFFICER OR REPRESENTATIVE

___________________________________________________
TITLE

___________________________________________________
ORGANIZATION

___________________________________________________
DATE

Please return this completed form by email, fax, mail or in person to:
Marisa Reilly, University of Wyoming Alumni Association Business Manager
mreilly@uwyo.edu
Alumni Center, Marian H. Rochelle Gateway Center
222 S. 22nd St.
Laramie, WY 82070
Phone: (307) 766-4166
Fax: (307) 766-6824