1.) Go to the Transit & Parking Services website at www.uwyo.edu/tps.

2.) Along the left-hand side of the page, under “Online Services”, click on “Purchase Permits”.

3.) Select “Faculty, Staff & Student Login”.

4.) Enter your UW username and password.

5.) Click on “Purchase Permits” and follow the step-by-step instructions. Be sure to read the directions on each page carefully.

   Visa and MasterCard are accepted online through a secure transaction. Payroll deduction is available to benefited employees only. IMPORTANT: If you wish to utilize the pre-tax method, you must check the pre-tax box after selecting your deduction method. Semester permits do not qualify for monthly payroll deductions; lump sums only. Payment through cash or check available in the TPS office.

6.) Logout and close your browser to disconnect your session.

Permits will be available for mailing or pick-up beginning mid-August. You will receive a

If you’re having trouble ordering your permit:

1.) Try a different internet browser, such as Firefox or Chrome.
2.) Delete your temporary internet files and cookies.
3.) Still having trouble? Contact us at 307-766-9800 or tps@uwyo.edu.