UW Employee Parking Permit
Online Ordering Instructions


2. Under TPS Announcements click “Purchase a Parking Permit/Enter the R Permit Lottery”.

3. Read Important License Plate Information, select the picture that represents your license plate and click “I’m ready! Order Permit Now!”

4. Select “Faculty, Staff & Student Login”. Enter your UW username & password.

5. Click “Get Permits” and follow the step-by-step instructions. (Be sure not to use the “Back” button in your web browser during this process).

Visa and MasterCard are accepted online through a secure transaction. Payroll deduction is available to benefitted employees only. Semester permits do not qualify for monthly payroll deductions; lump sums only. Payment through cash or check available in the TPS office located at Wyoming Hall, 340 on the corner of 15th St and Willett Dr.

Permits will be available for mailing or pick-up beginning mid-August. You will receive a confirmation email when your permit has been mailed or when it is available for pick-up. Please allow 24 hours after time of purchase for pick-up and please note that a photo ID is required in order to pick-up a permit.

Prefer to order in person? Stop by our office! We would be happy to assist you in purchasing your permit.

Having trouble ordering your permit?
1. Try a different internet browser, such as Firefox or Chrome.
2. Delete temporary internet files and cookies.
2. Still having trouble? Contact us at 307-766-9800 or tps@uwyo.edu

We’re here to help! 14th and Lewis Street
(307) 766-9800 • uwyo.edu/tps • tps@uwyo.edu