

**MEMORANDUM OF UNDERSTANDING FOR  
BACHELOR OF SOCIAL WORK IN SOCIAL WORK  
BETWEEN  
NORTHERN WYOMING COMMUNITY COLLEGE  
AND  
THE UNIVERSITY OF WYOMING**

- 1. Parties.** This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the University of Wyoming (hereinafter "University") and Northern Wyoming Community College (hereinafter "Institution").
- 2. Purpose.** This MOU provides students who have earned the associates degree in Human Services as described below, from the Institution, the opportunity to complete a bachelor's degree in Social Work at the University. By this MOU Institution and University express a shared commitment to increasing opportunities for student access to and success in higher education.
- 3. Term.** This MOU shall commence upon the start of the 2017-18 Academic Year and shall remain in full force and effect for five years, subject to an annual review by both parties. If during the annual review, both parties agree that this MOU needs to be amended, amendments will be made to the MOU in accordance with Section (9)(A) below.
- 4. Termination.** Either party can terminate this MOU without cause, upon one (1) year prior written notice. Both parties agree that, should either party desire to terminate this MOU, students currently enrolled prior to the termination date and who remain continuously enrolled will be allowed to complete the program as articulated.
- 5. Responsibilities of the University of Wyoming:**
  - A.** Any Institution student who has earned an Associate of Arts degree with coursework that adheres to the guidelines within this MOU is guaranteed that the University will:
    - i. Apply the relevant general education credits;
    - ii. Accept designated major related credits;
    - iii. Give the student University class standing consistent with the articulated curriculum herein and in a manner consistent with the University students already enrolled in the Bachelor of Social Work degree.
    - iv. Apply the same academic progress and graduation standards to Institution transfer students as are applicable to University students already in enrolled in the College in the same catalog year.
    - v. Provide transfer students from the Institution with access to financial aid, scholarships, and student services on a similar basis as other similarly situated University students.

**B. Additional Program Specific responsibilities are outlined in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.**

**6. Responsibilities of Northern Wyoming Community College:**

**A. Institution, upon request of students, will provide verification of completed courses to the University through its Office of Registration and Records.**

**B. Additional Program Specific responsibilities are outlined in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.**

**7. Conditions of Transfer.** Institution students maintaining continuous enrollment under this MOU and following the curriculum plan in place under the Institution's catalog of record for the year student started at the Institution will matriculate to the University academic program in place for that same catalog year. A break in enrollment that is not a summer semester may cause the student to be readmitted under a different catalog year.

**8. Program Plan.** While a course-by-course equivalence was used in the development of this plan, this MOU presumes that the general education core requirements at Institution meet general education requirements at the University under the statewide block transfer articulation agreement, which is hereby incorporated herein. Students falling under this MOU will be responsible for successfully completing the additional program core requirements as noted in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.

**9. General Provisions**

**A. Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon shall be incorporated by written instrument, executed and signed by all parties to this MOU. Any amendments made to this MOU that impact students, will only affect students who enroll in the degree program from the date of the amendment forward.

**B. Applicable Laws/Equal Employment Opportunity.** Both parties shall fully adhere to all applicable local, state and federal law, including equal employment opportunity and including but not limited to compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the American with Disabilities Act of 1990. The University is committed to equal opportunity for all persons in all facets of the University's operations and is an Equal Opportunity/Affirmative Action employer. The University will provide all applicants for admissions, employment and all University employees with equal opportunity without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, genetic information, gender identity, creed, ancestry, political belief, any other applicable protected category, or

participation in any protected activity. The University ensures non-discriminatory practices in all matters relating to its education programs and activities and extends the same non-discriminatory practices to recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment.

**C. Entirety of MOU.** This MOU represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.

**D. Governmental Claims.** Any actions or claims against either party under this MOU must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. 1-39-101 et seq. (1977) as amended.

**E. Interpretation.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming.

**F. Notices.** All notices and other correspondence related to this MOU shall be in writing and shall be effective when delivered by: (i) certified mail with return receipt, (ii) hand delivery with signature or delivery receipt provided by a third party courier service (such as FedEx, UPS, etc.), (iii) fax transmission if verification of receipt is obtained, or (iv) email with return receipt, to the designated representative of the party as indicated below. A party may change its designated representative for notice purposes at any time by written notice to the other party. The initial representatives of the parties are as follows:

**To University:**  
1000 E. University Avenue  
Laramie, WY 82071

**To Institution:**  
3059 Coffeen Avenue  
Sheridan, WY 82801

**G. Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Office of General Counsel.

**H. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect.

**I. Sovereign Immunity.** Neither party waives its sovereign or governmental immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

**J. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in

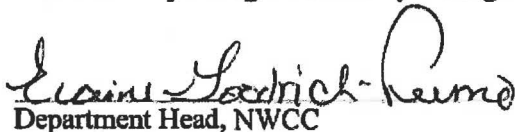
this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

**K. Legal Authority.** Each party to this MOU warrants that it possesses the legal authority to enter into this MOU and that it has taken all actions required by its regulations, procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this MOU and to bind it to its terms. The person(s) executing this MOU on behalf of a party warrant(s) that such person(s) have full authorization to execute this MOU.

**10. Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

**RECOMMENDED BY:**

**Northern Wyoming Community College**

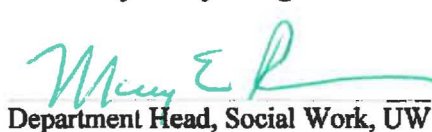
  
Department Head, NWCC

Date: 9/8/17

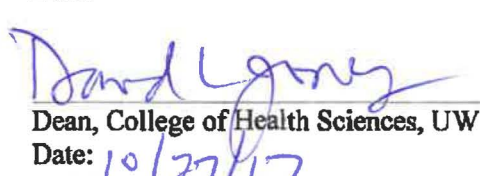
  
Dean/Division Chair, NWCC

Date: 10/Sept/2017

**University of Wyoming**

  
Department Head, Social Work, UW

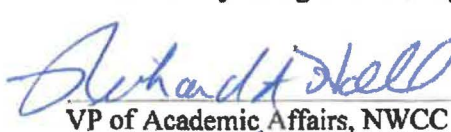
Date:

  
Dean, College of Health Sciences, UW

Date: 10/27/17

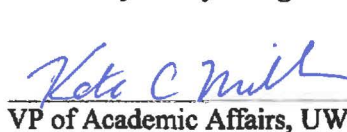
**APPROVED BY:**

**Northern Wyoming Community College**

  
VP of Academic Affairs, NWCC

Date: 10/2/17

**University of Wyoming**

  
VP of Academic Affairs, UW

Date: 11/7/17

Northern Wyoming Community College-UW MOU SOCIAL WORK

# Human Services, AA



## Northern Wyoming Community College District

### FRESHMAN YEAR

Fall Semester			Hrs	Spring Semester			Hrs
		Health & Wellness Requirement	2			Advanced Writing Requirement	3
BIOL	1010	General Biology I	4			Communication Requirement	3
ENGL	1010	English I	3	CNSL	2010	Counseling Ethics	2
MATH	1000	Problem Solving (or higher)	3	PSYC	1000	General Psychology*	4
POLS	1000	American & Wyoming Government*	3	STAT	2070	Intro Statistics for Social Sciences* OR	4
				STAT	2050	Fundamentals of Statistics	
<b>TOTAL</b>			<b>15</b>	<b>TOTAL</b>			<b>16</b>

### SOPHOMORE YEAR

Fall Semester			Hrs	Spring Semester			Hrs
CNSL	2100	Case Management	3	CNSL	2300	Counseling Skills	3
CNSL	2340	Theories of Counseling	3	CNSL	2470	Practicum in Human Services	3
ECON	1010	Macroeconomics*	3	SOWK	2000	Foundations of Social Work*	3
PSYC	2080	Biological Psychology*	3			Cultural Studies-ANTH 1200 preferred	3
SOC	1000	Sociological Principles*	3			Cultural Studies	3
<b>TOTAL</b>			<b>15</b>	<b>TOTAL</b>			<b>15</b>
<b>TOTAL NWCCD AA DEGREE HOURS</b>							<b>61</b>

Successful completion of the 2+2 plan requires that a student remain continuously enrolled and graduate with the associate's degree from his or her respective community college. • This is a guide for course work in the major; actual course sequence may vary by student. Please refer to the online student degree evaluation. • Not all courses are offered every semester and some electives may have prerequisites. Students should review the course descriptions in the catalogs of their respective institutions and consult with their academic advisor to plan accordingly. • Academic plans and course schedules may need to be altered if ACT or Math Placement scores require a student to take pre-college courses (e.g., MATH 0900, 0921, or 0925) before taking required math or English courses.

#### Northern Wyoming Community College District requirements:

In order to graduate, students must successfully complete a minimum of 60 credit hours, 15 of which must be from Sheridan College, with a grade point average of 2.0 or better at course level of 1000 or higher.

#### University of Wyoming requirements:

Students must have a minimum cumulative GPA of 2.0 to graduate. • Students must complete 42 hours of upper division (3000-level or above) coursework, 30 of which must be from the University of Wyoming. • Courses must be taken for a letter grade unless offered only for S/U.

#### UW College of Health Sciences Notes:

Performance expectations for majors in the College of Health Sciences exceed institutional requirements. Please discuss with an academic advisor to understand the difference. • Admission to the clinical portions of Health Sciences majors is competitive and is not guaranteed even with minimum qualifications. Be prepared to exceed expectations. • Background checks are required at some point within all Health Sciences majors. Students should understand the long-term ramifications of all decisions and actions early on so as not to jeopardize future academic and career goals.

# Social Work, BSW



University of Wyoming

## JUNIOR YEAR

Fall Semester			Hrs	Spring Semester			Hrs
SOWK	3530	Human Behavior & Social Environment I	3	SOWK	3540	Human Behavior & Social Environment II	3
SOWK	3630	Gen SW Practice I: Individuals & Families	3	SOWK	3640	Gen SW Practice II: Groups	3
SOWK	3645	Ethical Social Work Practice	3	SOWK	3650	Gen SW Practice III: Communities & Orgs	3
SOWK	4060	Diversity & Difference	3	SOWK	4850	Human Rights, Social Justice & Social Policy	3
		General Elective-FCSC 2131 preferred	3			General Elective-FCSC 3110 preferred	3
<b>TOTAL</b>			<b><u>15</u></b>	<b>TOTAL</b>			<b><u>15</u></b>

## SENIOR YEAR

Fall Semester			Hrs	Spring Semester			Hrs
SOWK	4560	Social Work Research	3	SOWK	4570	Research-Informed Practice	C3 3
SOWK	4990	Social Work Practicum	5	SOWK	4990	Social Work Practicum	5
SOWK	4991	BSW Field Seminar I	2	SOWK	4992	BSW Field Seminar II	2
		Social Work Elective	3			Social Work Elective	3
		General Elective-FCSC 4112 preferred	3				
<b>TOTAL</b>			<b><u>16</u></b>	<b>TOTAL</b>			<b><u>13</u></b>
						<b>TOTAL UW HOURS</b>	<b><u>59</u></b>
						<b>TOTAL UW BSW DEGREE HOURS</b>	<b><u>120</u></b>

### NWCCD Program notes:

\*Program Prerequisites. Must be passed with grades of C or better. Apply for admission in the spring of the sophomore year.

### UW Program Notes:

- Students must be accepted into the professional degree program as "Admitted to Major" to enroll in the junior and senior level courses listed above.
- Students apply for admission to the professional major in the spring of their sophomore years. Requirements for admission and the application are available on the Division of Social Work website: [www.uwyo.edu/socialwork](http://www.uwyo.edu/socialwork)
- Social Work students must have a minimum cumulative GPA of 2.5 to graduate. Social Work courses must be completed with a C or better. Ten hours of Social Work practicum are required. Students must complete 53 hours in social work to graduate. Core courses are offered once a year in sequence; you must successfully complete the prior semester's courses before enrolling in the next semester courses i.e. you must complete the fall semester courses to be eligible to register for the spring semester courses.