**Group Meeting Notes**

**TEI Group:** Early Childhood  
**Date/Time/Location:** 5/15/2017, 10am-12pm, Guthrie Conference Rm.  
**Members in Attendance:** Lety Lieara, Mark Bittner, Becca Steinhoff, Nic Whynott, Tim Shepard, Tricia Johnson, Nicole Novotny, Jennifer Zook  
**Support in Attendance:** David Yanoski, Anaya Yates

**Information Reviewed:** Overview of TEI, including governance structure, purpose and role of RWG, and existing data

**Review of job of RWG**
1. Gather and collect information  
2. Review and analyze information  
3. Make recommendations supported by evidence

**Facilitation and research support provided by Marzano Research**
1. Facilitate meetings and work of RWG  
2. Conduct literature review  
3. Provide other data as possible on teacher prep programs  
4. Provide support for collecting and analyzing data

**Logistics**
1. Meeting options  
2. Reimbursements  
3. Anaya is the best resource for these questions

**Discussion:** First job of group is start with the goals of the work.  
The main discussion revolved around the scope of the group. Is this group limited to only discussing birth through 5 programs, or are birth through 8 programs on the table as well? If so, how does the overlap with the ElEd group be managed?  
We believe the RWG does have a say over any programs offered at UW, therefore, the group will need to work closely with the El Ed group where those overlaps exist.

**Votes/Actions:** None

**Deadlines / Tasks /
| Responsibilities: | Trisha will do a brief presentation next meeting about current offerings at UW  
| | All will engage in conversations over the next two weeks with colleagues to start to get a sense of what the group could do. |
| Next Meeting Details: | June 5, 2017, 10 am |