Roll Call

- **Attending:** Dave Palmerlee; John McKinley; Ben Blalock; Thomas Botts; Craig Dougherty; D. Ray Reutzel; David Bostrom; Alan Buss; John MacPherson; Wava Tully; Jillian Balow; Amy Pierson; James Rose
- **Absent:** Carol Mead; Laurie Nichols; Mark Northam; Katherine Greenwell

Update on Governing Board Membership

- Board Member April Kunz has resigned due to her obligations on the University of Wyoming Foundation Board of Directors.
- University of Wyoming Trustees President John MacPherson has appointed:
  - Dave Palmerlee to the Board Member seat vacated by April Kunz; and
  - Dave True to the Trustee Board Member seat vacated by Dave Palmerlee.

Meeting Minutes – November 21, 2016

- Motion to approve: David Bostrom
- Second: Thomas Botts
- Vote to approve: Unanimous

Financial Report – TEI Inception through January 2017

- Motion to approve with necessary corrections: D. Ray Reutzel
- Second: John McPherson
- Vote to approve: Unanimous

Executive Director Report and Research Update

- Rebecca Watts provided an update on work in progress, including gathering stakeholder input throughout Wyoming and research under way in the three Research Work Groups in Sequence I: College of Education, Elementary Education, and Special Education.
Motion to Amend Mission Statement to P-12 instead of K-12

- Motion: David Bostrom
- Second: D. Ray Reutzel
- Vote to approve: Unanimous

National Reviewers and Process

- Dave Palmerlee shared a letter from Arthur Levine recommending that TEI amend its governance model to eliminate a static National Advisory Panel. Instead he recommends contracting national experts with expertise specific to each proposal to provide review and recommendations from national perspective. This will be the TEI model for national engagement moving forward.

Matching Funds Plan and Update

- Ben Blalock and Tyler Spear presented a fundraising plan and progress to date.
- Mr. McKinley discussed the importance of making STEM connections to the University’s Science and Engineering Initiatives as the fund development work continues.

Roundtable Discussion

- Ben Blalock proposed scheduling a meeting with Sparky Turner and Linda Childers at the Daniels Fund to provide them an update on the progress to date. The target for this meeting is April 2017.