MINUTES

TRUSTEES EDUCATION INITIATIVE
INAUGURAL BOARD MEETING

March 4, 2016
9:30 a.m. - 4:30 p.m.
MINUTES

TRUSTEES EDUCATION INITIATIVE
INAUGURAL BOARD MEETING
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1. The following Members attended the meeting:

   a. Dave Palmerlee, President, Board of Trustees
   b. Dick McGinity, President, UW
   c. Ray Reutzel, Dean, UW College of Education
   d. John McKinley, Trustee
   e. John MacPherson, Trustee
   f. Dave Bostrom, Trustee
   g. Mark Northam, Director, UW School of Energy Resources
   h. Craig Dougherty, Superintendent, Sheridan County School District No. 2
   i. Tom Botts, External Board Member
   j. Carol Mead, First Lady, State of Wyoming, External Board Member
   k. Jillian Balow, Wyoming State Superintendent of Public Instruction
   l. Ben Blalock, President, UW Foundation
   m. Katherine Greenwell, Student, UW College of Education
   n. Amy Pierson, K-12 Educator, Teacher of the Year

2. The Agenda for the meeting is attached to these Minutes.

3. The Board approved the Board terms set out in Article IV, subparagraph g, of the Agenda.

4. The Board eliminated Article VI and replaced it with an Executive Committee, with a Chair and Co-Chair. The Executive Committee consists of Dave Palmerlee, Chair; John McKinley, Co-Chair; Ray Reutzel, Ben Blalock, Craig Dougherty and Tom Botts. The Chair will function as the President in accordance with the Resolution of the Trustees, assisted by the Co-Chair. The Executive Committee will serve to advise the Chair and Co-chair when called upon by them for consultation, advice and assistance.

5. The Board eliminated the Operating Committee set forth in Article VII.

The meeting adjourned at 4:00 p.m.

Approved:

Dave Palmerlee, Chair

3/9/16

Date
AGENDA

I. INTRODUCTIONS BY DAVE PALMERLEE

II. OPENING STATEMENTS – PERSPECTIVES
   a. President Dave Palmerlee
   b. President McGinity
   c. Superintendent Jillian Balow
   d. Dean Ray Reutzel
   e. Superintendent Craig Dougherty
   f. Teacher of the Year - Amy Pierson

III. APPROXIMATE SCHEDULE

IV. TEI BOARD PROCESS AND PROCEDURES
   a. Future Meeting Schedule – Bring Your Calendars
   b. Bylaws or Rules (Committee)
      i. Interim Rules; Roberts Rules of Order
      ii. Appoint Bylaws/Rules Committee
   c. Budget
   d. Interim Financial Oversight
   e. Project Oversight
   f. Progress Reporting to:
      i. Trustees
      ii. Daniels Fund
      iii. College
   g. Initial TEI Board Terms (for discussion)
      i. While In Office
         1. Dave Palmerlee (President, Trustees)
         2. Dick McGinity (President, University of Wyoming)
         3. Ray Reutzel (Dean, College of Education)
         4. Jillian Balow (Wyoming State Superintendent of Public Instruction)
         5. James O. Rose, Ex Officio (Executive Director, Wyoming Community College Commission)
      ii. Three Year Terms
         1. John McKinley (Trustee)
         2. Dave Bostrom (Trustee)
         3. Mark Northam (Director, School of Energy Resources)
         4. Tom Botts (External Board)
         5. Carol Mead (First Lady, State of Wyoming, External Board)
         6. Amy Pierson (K-12 Educator, Buffalo)
      iii. Two Year Terms
         1. John MacPherson (Trustee)
2. Wava Tully (Trustee)
3. Alan Buss (Faculty Member, College of Education)
4. Craig Dougherty (Superintendent, Sheridan County School District No. 2)
5. April B. Kunz (External Board)
6. College of Education Student (Academic Years While Student)
   h. All terms are renewable by the President of the TEI Board

V. BYLAWS/RULES COMMITTEE
   a. Purpose
   b. Timing
   c. Members

VI. ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE
   a. President: Dave Palmerlee
   b. Vice President: John McKinley
   c. Secretary: Ray Reutzel
   d. Treasurer: Ben Blalock
   e. Executive Committee: Craig Dougherty
   f. Executive Committee: Tom Botts

VII. APPOINTMENT OF OPERATING COMMITTEE
   a. Purpose
   b. Committee Members: (for discussion)
      i. Dave Palmerlee (President, Trustees)
      ii. Ray Reutzel (Dean, College of Education)
      iii. John McKinley (Trustee)
      iv. Mark Northam (Director, School of Energy Resources)

VIII. TEI EXECUTIVE DIRECTOR SEARCH
   a. Statement of Qualifications
   b. Search Consultant
      i. Alberto Pimental
      ii. Meeting 1/5/2016
      iii. Background, K-12
   c. Search Committee
      i. Dave Palmerlee (Chair)
      ii. Ray Reutzel
      iii. John McKinley
      iv. John MacPherson
      v. Mark Northam
      vi. Alan Buss (Faculty, College of Education)
      vii. Ben Blalock, Ex Officio
   d. Timeline
      i. Start 3/1/2016
      ii. Completion Goal – no later than 6/1/2016
iii. Selection and Approval Process
  e. Search Budget
  f. Support Personnel
    i. Temporary
    ii. Permanent

IX. NATIONAL ADVISORY PANEL
  a. Purpose and Role
  b. Size and Composition
  c. Qualifications
  d. Recruitment and Timing
  e. Select Chair (Arthur Levine)
  f. Remuneration
  g. First Meeting

X. TEI STRATEGIC PLANNING COMMITTEE
  a. Purpose
  b. Identification of Key Stakeholder Groups
  c. Collaboration within other UW Colleges and Programs
  d. Size and Composition
  e. Recruitment/Support
  f. Chair Selection
  g. Task/Activity List
  h. Timeline & Benchmarks
  i. Reporting/Recommendations
  j. Program Study Subcommittee of Strategic Planning Committee
    i. Purpose
    ii. Size and Composition
    iii. Recruitment/Support
    iv. Program Study Focus
    v. Identification of “Best Practices” (“Practices that work”) and Programs
    vi. Research Consultants for Study/Visit Teams
    vii. Chair Selection
    viii. Task/Activity List
    ix. Timeline & Benchmarks
    x. Reporting
    xi. Recommendations to College of Education

XI. WOODROW WILSON MBA FELLOWSHIP IN EDUCATION LEADERSHIP (“MBA-EL”)
  a. Sponsor: Woodrow Wilson National Fellowship Foundation
  b. College of Business MBA with Education Leadership Emphasis:
  c. Concept
  d. Funding
  e. Relationship with TEI
    i. Matching Funds
ii. Use of TEi funds for MBA-EL

XII. PUBLIC RELATIONS
   a. Brochure/Materials
   b. Purpose and Goal
   c. Plan

XIII. FUND RAISING/MATCHING ACTIVITIES
   a. Coauthoring or Joint Grants with WDE
   b. Alumni Fundraising Campaign
   c. Identification of Major Gift Donors in Education
   d. Plan for making gift requests to achieve necessary match
   e. Planning for State Matching Request
   f. UW Foundation Support
   g. MBA-EL