

**THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT**

September 16-18, 2010

**The Final Report can be found on the University of Wyoming Board of Trustees website at
<http://uwadmweb.uwyo.edu/trustees>**

University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;

Ensure individual interactions among students, faculty, and staff;

Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and

Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
September 16-18, 2010

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May 5-7, 2010

Approval of Executive Session Meeting Minutes

May 5-7, 2010

July 16-18, 2010 (BOT Retreat Meeting)

Approval of Special Meeting Minutes (Conference Calls)

July 9, 2010

August 24, 2010

Reports

ASUW

Staff Senate

Faculty Senate

Committee of the Whole

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- 4. Approval of President’s Vision and Goals for 2010-2011, Buchanan 63
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Adjournment

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AGENDA ITEM TITLE: NWSC Discussion (Krista Laursen from NCAR), Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

Ms Krista Laursen is the supercomputing center project manager for the Computational and Information systems Laboratory at the National Center for Atmospheric Research. Krista is an expert in project management, having successfully completed the HAIPER Project which brought a fully equipped Gulfstream jet into the set of research aircraft operated by NCAR. As the NCAR-Wyoming Supercomputing Center (NWSC) project manager Krista is in charge of overall schedule and completion, including coordinating with the main contractor and the A&E firm. Krista will present information about the NWSC project including schematics of the building, computer assisted design renderings of the exterior and interior of the building and most importantly information about the computing resource which will be installed in the building.

AGENDA ITEM TITLE: Real Estate Presentation, Vinzant

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The presentation will provide an update regarding real estate activity and possible development options on the eastern side of campus, and in particular, the Summit View Apartment property. The deconstruction and removal of the Summit View Apartments will leave an area of approximately 23 acres available for re-development. The 2009 Long Range Development Plan (LRDP) proposed two land uses or use zones for the area: housing with living learning programs and visitor-oriented mixed use. The presentation will discuss development options for this area, which are consistent with the LRDP and complement adjacent facilities (i.e., Summit View Housing redevelopment, University of Wyoming Plaza). The presentation will also provide an update on retail and residential development at the UW Retail Plaza in addition to other real estate activities around the edges of core campus.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

- November 2009 - Long Range Development Plan Presentation
- January 2010 - Long Range Development Plan Presentation
- July 2010 - Housing Plan: Update and Options

WHY THIS ITEM IS BEFORE THE BOARD:

To provide background information for potential future real estate items that may require Board action.

AGENDA ITEM TITLE: Construction Contracts, Vinzant

- a. **SFSF CMAR**
- b. **Summit View Redevelopment**
- c. **Information – ESCO Agreement Update**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

a. SFSF Major Maintenance Construction Manager-At-Risk

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The State of Wyoming has granted the University of Wyoming funding from the American Recovery and Reinvestment Act of 2009 (ARRA) and the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF). These funds are for capital improvements that reduce energy and water use along with related operation and maintenance costs considering the life cycle costs in extending the life of the subject buildings and building systems. The Project will consist of a variety of physical and building systems improvements to the following buildings:

1. Agriculture “C”
2. Animal Science/Molecular Biology
3. Arts & Sciences
4. Aven Nelson
5. Biological Sciences
6. Engineering
7. Geology
8. Health Sciences Center (including Pharmacy)
9. Hoyt Hall
10. Physical Sciences
11. Science Center Generator (relocated facility)

The project was publicly advertised as required by the ARRA-SFSF prior to the receipt of submittals. The SFSF Coordinating Team is in the process of reviewing the responses to the Request for Qualifications from six construction management teams, several of which are Wyoming firms. The six teams will be narrowed to the top firms, and those firms will be asked to respond to a Request for Proposals (RFP). The respondents to the RFP will be interviewed, and a recommended ranking will be finalized by September 13. The ranking recommendation will be provided to the Board of Trustees at the upcoming meeting.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

August 24, 2010 - Board of Trustee approval of the Architect/Engineering firm

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to begin negotiations with the first ranked team for Construction Management at Risk (CMAR) services for projects supported by the State Fiscal Stabilization Fund, Education Fund of Wyoming.

ARGUMENTS IN SUPPORT:

All SFSF dollars must be under contract and fully obligated by June 30, 2011 and expenditures completed prior to December 31, 2011. Design work will be completed by January 2011. Construction will begin in January 2011 and be completed prior to December 2011. Execution of the projects identified above within one construction season necessitates obtaining both the design and construction services as soon as possible to meet the strict timelines of the SFSF project. The complications of accomplishing the intended modifications to the buildings listed above without significant interruptions to the University academic and research operations will challenge the construction management and delivery process. The CMAR approach offers the best opportunity for achieving the goals of this project within the short timeline and the available resources.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Authorization to negotiate for Construction Management-at-Risk Services for the projects funded by the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF).

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the negotiations for Construction Management-at-Risk Services for the projects funded by the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF).

b. Summit View Redevelopment

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The complete deconstruction of Summit View Apartments, consisting of 325 beds, will be completed by December 2010. Approximately one-third of the apartments, occupying about 10 acres, were deconstructed with the first phase in early 2010.

The Long Range Development Plan, approved by the Board in January 2010, has designated the use for these 10 acres as Living and Learning, with a further recommendation that consideration be made for apartment style housing to be rented by the bed. This type of housing, non-existent in the University's current housing stock, meets a demand for space to support upper-division undergraduate residents. Two consultant studies, one conducted in 2002, and the second conducted as part of the LRDP process, have underscored this gap in the University's supply of housing.

In order to meet this demand, while minimizing the financial impact to the University, UW entered into an RFQ/ RFP process. This process solicited interest in a Public-Private partnership for a 300-325 bed apartment project on the 10 acre site.

The Request for Qualifications was publically advertised in March 2009 with eight responses received in April 2009. The responses represented one resident Wyoming firm and seven non-resident firms. The respondents were required to meet on campus for a visitation to the proposed site with opportunities to understand the qualifications desired by the University. The eight responses were evaluated by a team composed of members of Residence Life and Dining Services, Administration, Real Estate, Facilities Planning, Student Affairs and students of the University.

Three firms meeting the highest and best qualifications in feasibility, physical development, financing, project management, student life, and marketing of student housing were invited in February 2010 to provide a response to the University Request-for-Proposals. The firms demonstrated their qualifications through schematic designs of the site with apartment types and mixes, complex amenities, proposed management of the complex including support of student life functions and a proposed financial pro forma with rental rates. The firms were again provided an open forum for further understanding of the property and University requirements prior to their proposals. The evaluation team held interviews with each team to further explore and understand the proposals.

The evaluation team recommendations and rankings based upon the qualifications are as follows:

1. American Campus Communities, Austin, TX
2. America First Real Estate Group, LLC, Omaha, NE
3. Collegiate Development, Irving, TX

The next stage of the process will further explore the feasibility of the project through a development agreement. This stage will include further development of the apartment types and mixes, a market study to determine rental rate feasibility given project and operational costs, the development of a schematic design and site plans to include proposed amenities, proposed financing and management structures, and the development of a ground lease. Additional partners may be required to finance and/or manage the project and will be identified through the development process. A reimbursement agreement will be negotiated with the selected developer for materials produced in this phase should the University choose not to develop the property. Board action will be required to proceed with the development.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

- November 2009 - Housing Update
- January 2010 - LRDP Approval
- July 2010 - Housing Plan: Update and Options

WHY THIS ITEM IS BEFORE THE BOARD:

Approval of the Board is necessary to negotiate a development agreement with the selected partner for replacement apartments on a portion of the former Summit View site.

ARGUMENTS IN SUPPORT:

This potential arrangement will allow the University to meet a need for student apartments that is presently not met. The opportunity to develop the apartments without a significant University investment will permit further improvements to the stock of student housing such as renovations to White Hall.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Approval to negotiate with the first ranked firm, American Campus Communities to provide a full proposal for the Development Phase of the Project described above. If the negotiations with the first ranked firm are not successful, the negotiations will be terminated and opened with the second ranked firm, then the third, until an acceptable agreement can be reached.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize a contract with a student housing development firm utilizing the recommended ranking of the firms as provided above by the Student Apartment evaluation team.

c. Information – ESCo Agreement Update

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The goal of the University's Energy Services Company (ESCo) project is to reduce energy use on campus resulting in lower utility bills and an overall reduction in greenhouse gas emissions. Specifically, the project will maximize energy, water and other cost savings in order to pay for campus facility upgrades and services. UW's ESCo project is intended to be a phased project. The 1st phase will consist of 10 buildings to include:

- Arts and Sciences
- Agriculture C
- Education
- Education Annex
- Engineering
- Centennial Complex
- Old Main
- Wyoming Hall
- Bureau of Mines
- State Vet Lab (off campus)

Energy Service companies will be requested to examine the following campus energy systems for potential inclusion in the EPC project:

- Mechanical Systems (e.g., HVAC, controls, domestic hot water)
- Lighting Systems (e.g., indoor and outdoor lighting, controls)
- Building Envelopes (e.g., windows, insulation)
- Water and Sewer Systems (e.g. automatic controls, low flow units)
- Energy Plants (e.g., steam or chilled water, cogeneration)
- Specialty Systems (e.g., labs, fume hoods)

The EPC process itself will consist of five phases to include RFQ Phase, RFP Phase, Investment Grade Audit and Development, Construction/Implementation/Financing Phase and Performance Period.

The current schedule for UW's ESCo project is as follows:

RFP Issued for Short-listed ESCos	Sept. 9, 2010
Pre-proposal Conference	Sept. 24, 2010
ESCo Site Visits	Sept. 27- Oct. 1, 2010
Written Proposals (Responses to RFP) Due	Oct. 19, 2010
ESCo Interviews/Selection	Nov. 15-19, 2010
Finalize Recommendation for BOT	Dec. 10, 2010
BOT Approval of IGA Phase	Jan. 21, 2011
UW Notice of Intent to Make an Award	Jan. 26, 2011
Execution of Contract by UW	Feb. 11, 2011
Audit/Project Development Phase	Mar. 1-June 15, 2011
Proposal Review/Contract Negotiations	June 15-July 31, 2011
EPC Execution by ESCo & UW	Aug. 1-31, 2011
ESCo Design, Bidding, Equipment Ordering	Sept. 1-Oct. 15, 2011
Construction Begins	Oct. 15, 2011

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

January 2010 BOT Meeting – Information Item

WHY THIS ITEM IS BEFORE THE BOARD:

Information item for Board review.

**AGENDA ITEM TITLE: Distribution of NCAA Policy & Procedure Information,
Buchanan/Burman**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

AGENDA ITEM TITLE: Conflict of Interest Policy, Trustee Davis

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Trustee Dick Davis will lead a discussion with the Board regarding the Board's Conflict of Interest Policy.

1. Committee of the Whole: REGULAR BUSINESS
Board of Trustees Committee Reports

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Regular Business)

A. Academics and Research Committee (Allen)

Trustee Palmerlee, Committee Chair

B. Fiscal and Legal Affairs Committee (Vinzant)

Trustee Haynes, Committee Chair

C. Student Affairs/Athletics/Administration/Information Technology Committee (Axelson)

Trustee Rochelle, Committee Chair

1. Committee of the Whole- CONSENT AGENDA
Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

Sponsored Programs

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period April 2010 through July 2010.

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
British Petroleum Rsrch	\$5,000	Norton, Jay	Williams, Stephen E. & Strom, Calvin F.	Renewable Resources	Gas Well Reclamation and Topsoil Properties
CA, Univ of	\$25,947	Slater, Timothy		Sci & Mth Teach Ctr	Advancing Mentor and Novice Teachers in Space Science (AMANTISS)
Campbell County	\$708	Templeton, Cherie K		WY Survey & Analysis Ctr	Life RU Ready? Project
CO Division of Wildlife	\$99,000	Hild, Angela		Renewable Resources	Habitat Monitoring for Gunnison Sage-Grouse
Center for Civic Ed	\$35,000	Bryant, Carol		Secondary Education	Wyoming/Bolivia Partnership, 2009-2010
US Dept Health & Human Services CMS	\$4,382	Anatchkova, Bistra		WY Survey & Analysis Ctr	Wyoming Employment Systems Project
US Dept Health & Human Services HRSA	\$180,000	Gantenbein, Rex		Center Rural Health Resrch & Ed	Wyoming Network for Telemedicine
US Dept Health & Human Services HRSA	\$62	Clarke, Pamela	Diaz Swearingen, Constance Ann	School of Nursing	Nurse Education Practice and Retention
US Dept Health & Human Services NIH	\$71,500	Zajacova, Anna		Sociology	Effect of cancer on economic well-being
US Dept of Defense ONR	\$49,331	Wang, Liqiang		Computer Science	Continuously Monitoring and Checking Software in the Era of Multicore Systems
US Dept Energy	\$145,703	Naughton, Jonathan		Mechanical Engineering	Wind Energy M.S. Fellowships
US Dept Interior BLM	\$34,500	Bump, Benjamin	Peacock, Cheryl K.	Inst of Envrnmtl & Nat Resources	WY Native Plant Seed Collection
US Dept Interior NPS	\$6,000	Tronstad, Lusha		WY Natural Diversity Database	Land Snails of Devils Tower National Monument

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept Interior USGS	\$92,335	Raisbeck, Merl	Geerts, Bart & Ettema, Robert & Ward, Naomi Louise & Tronstad, Lusha & MacDonnell, Lawrence J. & Fan, Maohong & Park, G8-hyeon & Cammack, Kristi Marie & Shuman, Bryan Nolan & Ewers, Brent E.	Veterinary Sciences	Wyoming Water Research Program FY2009 Application
Fndtn-Informed Med Decisions	\$621	Anastasia, Trena T		WY Survey & Analysis Ctr	Focus Groups on "Colon Cancer Screening: Deciding What's Right for You"
Firehole Technologies	\$125,000	Garnich, Mark Robert		Mechanical Engineering	Reliability-Based Design of Hybrid Composites
Fremont County	\$5,000	Drever, Anita Isabel		WY Survey & Analysis Ctr	Dubois' 21 CCLC-Funded After School Programs Evaluation
Inst for Wetland & Waterfowl Rsrch MT, Univ of	\$22,000	Rashford, Benjamin		Ag Economics	Economics of land use and waterfowl habitat
ND St Univ	\$1,733	Pierre, John W.		Electrical Engineering	Measurement-Based Stability Assessment
US Nat'l Sci Fndtn	\$299,691	Ritten, John P		Ag Economics	Annual Forge for Beef Production
		Jackson, Stephen		Botany	IDNL marsh extinctions - Collaborative research: Spatial and Temporal Dynamics of Local Extinctions: A 300-year Experiment
US Nat'l Sci Fndtn	\$30,632	Sylvester, Anne		Molecular Biology	IPA Agreement
US Nat'l Sci Fndtn	\$21,042	Holbrook, W. Steven		Geology/Geophysics	Access to R/V Langseth Seismic Data
US Nat'l Sci Fndtn	\$39,000	Carrapa, Barbara		Geology/Geophysics	International Research Workshop
US Nat'l Sci Fndtn	\$7,500	Shaw, Scott R.		Renewable Resources	Cllbrtv Rsrch/Catepillars and Parasitoids in the Andes of Eastern Ecuador
US Nat'l Sci Fndtn	\$80,046	Shen, Youqing	Murdoch, William J.	Chemical/Petroleum Engr	Nuclear Drug Delivery for Cancer

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Nat'l Sci Fndtn	\$1,465,856	Rodi, Alfred	Wang, Zhien	Atmospheric Science	King Air Natl Facility
US Nat'l Sci Fndtn	\$270,915	Ogle, Kiona	Barber, Jarrett J.	Botany	Methods for linking tree form and functions
Pathfinder Renewable Wind Energy	\$126,155	Rodemaker, Eli J		WY Geographic Info Sci Ctr	Pathfinder Inventory and Suitability Project 2010
Queensland, Univ of	\$7,659	Northam, Mark	Plumb, Ovid Augustus	WY Sm Bus Dev Ctr	Support money for the Clean Coal Conference
Rocky Mtn Elk Fndtn	\$5,000	Norton, Jay		Renewable Resources	Wood Chips a Viable Reclamation Tool
US Dept Ag APHIS	\$55,000	Mills, Kenneth W.	Montgomery, Donald Lee	Veterinary Science	Brucellosis testing
US Dept Ag FS	\$13,504	Redder, Alan		WY Natural Diversity Database	Threatened and Endangered Plant and Animal Database 2010
US Dept Ag FS	\$5,000	Hartman, Ronald	Nelson, Burrell E.	Botany	Maintenance of the U. S. Forest Service Herbarium
US Dept Ag NIFA	\$10,000	Hess, Bret		Animal Science	Conference Grant to Support the 4th Grazing Livestock Nutrition Conference
US Dept Ag NIFA	\$336,274	Weigel, Randolph R.	Root-Elledge, Sandra Lee & Monteith, Mary Fick	Family/Consumer Sci	Wyoming AgrAbility
Various Sponsors	\$4,397	Wambeam, Rodney A.		WY Survey & Analysis Ctr	Conduct the Community Level Prevention Framework Evaluation 2010
Various Sponsors	\$3,500	Lovvorn, James		Zoology	Research Fund
Various Sponsors	\$5,891	Wolverton, Diane		WY Sm Bus Dev Ctr	Procurement Technical Assistance Center Program (GRO-Biz PTAC)
Various Sponsors	\$3,266	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	Fee Book Income
Various Sponsors	\$288	Wolverton, Diane	Kline, Jill K.	WY Sm Bus Dev Ctr	Small Business Development Centers
Various Sponsors	\$3,876	Parker, Sylvia D.		Sci & Mth Teach Ctr	SMTC Support

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Various Sponsors	\$1,700	Hess, Bret		Animal Science	Livestock Grazing Symposium
Various Sponsors	\$225	Redder, Alan		WY Natural Diversity Database	Database Management
Various Sponsors	\$40	Hamerlinck, Jeffrey		WY Geographic Info Sci Ctr	Spatial Data and Visualization Center
Various Sponsors	\$25,050	Franc, Gary		Plant Sciences	Regional Plant Diseases
Various Sponsors	\$23,750	Mesbah, Abdelouhab		Plant Sciences	Crop-Weed Research
Various Sponsors	\$18	Krall, James		Plant Sciences	Sustainable Crop Research
WY Arts Council	\$1,500	Isaak, Kristy		ASUW	Diwali Night
WY Arts Council	\$1,937	Garnett, Rodney A.		Music	Moorin Kahuur in WY
WY Arts Council	\$268	Bredehoft, Wendy E		Art Museum	Education Program
WY Assoc of Conservation Districts	\$95,438	Paige, Virginia		Renewable Resources	Water Quality Monitoring Training
WA, Univ of	\$8,865	Li, Ji	Thomas, D. Paul	Pharmacy	Macrophage Migration Inhibitory Factor in the Heart
WY Humanities Council	\$750	Garnett, Rodney A.		Music	Mongolian cultural event
WY Dept Ed	\$172,771	Ula, A H M Sadrul		Sci & Mth Teach Ctr	An Engineering Approach to Science and Math Instruction (EASMI)
Western Resrch Inst	\$6,808	Bell, David A.		Chemical/Petroleum Engr	Gasification Kinetics - Drop Tube Reactor
WY Water Development Commission	\$300,000	Raisbeck, Merl		Veterinary Science	Water Research Program
WY Dept Health	\$6,000	Leduc, Robert K.	Beshkov, Hristiyan	WY Survey & Analysis Ctr	Ranger 2010
WY Offc Homeland Security	\$915	Furgeson, Thomas	Baird, Grayson & Anatchkova, Bistra B.	WY Survey & Analysis Ctr	Public Knowledge and Perception of Wyoming Hazardas and Hazards Mitigation
WY Offc Homeland Security	\$3,675	Baird, Grayson L	Furgeson, Thomas	WY Survey & Analysis Ctr	Study of Hazards Mitigation Planning

Sponsored Programs

TOTAL 4/2010 \$4,468,023

Total From 7/2009 \$15,553,079

Total From 8/2009 \$15,391,538

Total From 9/2009 \$11,151,814

Total From 10/2009 \$7,377,988

Total From 11/2009 \$3,080,837

Total From 12/2009 \$5,214,882

Total From 1/2010 \$21,587,332

Total From 2/2010 \$4,520,659

Total From 3/2010 \$3,128,670

Total Year to Date 7/2009-4/2010 **\$91,474,822**

INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2010

William A. Gern/Robert Ballard; VP's Research Office - Great Plains Gasification. WYDEQ49812 \$35,000,000

Mark A. Northam; Schl of Energy Resources - Advancement of Energy Resources. WYDEQ49811 \$8,710,283

Mark A. Northam; Schl of Energy Resources - Clean Coal Technology Fund. WYDEQ49813 \$2,521,730

TOTAL Inst 4/2010 \$46,232,013

GRAND TOTAL \$137,706,835

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Amer Soc of Plant Taxonomists	\$7,000	Brown, Gregory		Botany	Economic And Serviceable Seismic Systems
Belle Ayr Mine	\$11,896	Schuman, Gerald Eugene	Vance Jr., George Floyd	Renewable Resources	Long-term evaluation of sagebrush
CA Inst of Technology	\$19,229	Parkinson, Bruce		Chemistry	Powering the planet
Carbon County	\$19,000	Baxter, Laura	Schwartz, Jon Barry	Wyoming Public Radio	KUWI-FM Build 2,000 Watt station
CO St Univ	\$594,738	Rodi, Alfred		Atmospheric Science	UW King Air Research Aircraft N2UW with Wyoming Cloud Radar and Wyoming Cloud Lidar Measurements in Support of the Light Precipitation Validation Experiment (LPVEX)
US Dept Ed	\$350	Gruen, David		Student Financial Aid	SEOG Grant 09-10
US Dept Health & Human Services NIH	\$3,292,649	Ren, Jun	Gantenbein, Rex Earl & Seville, Robert S. & Smith, Derek T. & Sreejayan & Du, Min & Ford, Stephan Paul & McKibbin, Christine L. & Larson Meyer, Dawnine Enette & Wall, Daniel M. & Gomelsky, Mark & Johnson, Paul E. & Zhu, Meijun	Health Science Dean	WY Idea Networks of Biomedical Research Excellence (INBRE)
US Dept Health & Human Services NIH	\$72,315	Fay, David		Molecular Biology	Developmental function of Rb family proteins 2008-2009
US Dept of Defense	\$130,806	Schuman, Sally		Student Financl Operations	Army Reserve Officer's Train Corps Scholarship 09-10
US Dept Interior BLM	\$50,000	Beck, Jeffrey L		Renewable Resources	Identifying Disturbance Mechanisms Influencing Habitat Selection by Elk/Natural Gas Deve
US Dept Interior BLM	\$10,000	Kelly, Robert		Anthropology	UWyo and BLM Joint Bighorn Basin Rockshelter Project

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept Interior NPS	\$11,500	Bump, Benjamin	Peacock, Cheryl K.	Inst of Envrnmtl & Nat Resources	WCC/Bighorn Canyon NRA Project
US Dept Interior NPS	\$25,495	Harlow, Mary Ann		Library	Small grants program-workshop
US Nat'l Aero & Space Admin	\$317,542	Rodi, Alfred		Atmospheric Science	Light Precipitation Validation Experiment
National Writing Project	\$46,000	Keeney, Colin K.		English	National Writing Project/WY Writing Project
Nat'l Security Agency	\$57,113	Shalinsky, Audrey C.	Bunning, Shawn A.	A-S Dean	WY/Chinese STARTALK Inst
US Nat'l Sci Fndtn	\$21,366	Shader, Bryan		Mathematics	Rocky Mountain Algebra, Combinatorics and Number Theory Conferences
US Nat'l Sci Fndtn	\$874,225	Sims, Kenneth	Chamberlain, Kevin R. & Frost, Carol D.	Geology/Geophysics	MRI: Acquisition of an MC-ICPMS for University of Wyoming
US Nat'l Sci Fndtn	\$91,679	Baker, William		Geography/Recreation	Spatial analysis of sagebrush fires and landscapes
US Nat'l Sci Fndtn	\$596,913	Roth, Don Allen	Mayes, Robert L. & Ogden, Fred L. & Reddy, Katta Jayaram & Feldman, Laura L. & Grandjean, Burke D.	Graduate School	Graduate Fellows in K12 education
US Nat'l Sci Fndtn	\$110,000	Anderson, David		Chemistry	Collaborative Research: Spectroscopy and Chemistry of Open-Shell Atoms in Solid Hydrogen Matrices
US Nat'l Sci Fndtn	\$7,500	Hall, Robert		Zoology	Nutrients in large rivers
Queensland, Univ of	\$7,659	Northam, Mark	Plumb, Ovid Augustus	School Energy Resource	Support money for the Clean Coal Conference
Supercritical Fluids	\$32,800	Adidharma, Hertanto		Chemical/Petroleum Engr	Carbon Capture from Coal Flue Gas
US Dept Ag APHIS	\$3,388	Montgomery, Donald Lee	Mills, Kenneth W.	Veterinary Sciences	Classical Swine Fever Surveillance

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Various Sponsors	\$6,108	Wambeam, Rodney A.		WY Survey & Analysis Ctr	Conduct the Community Level Prevention Framework Evaluation 2010
Various Sponsors	\$2,073	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	Fee Book Income
Various Sponsors	\$5,216	Wolverton, Diane	Kline, Jill K.	WY Sm Bus Dev Ctr	Providing free consultation and low cost training on starting, managing, growing and developing sustainable businesses. Providing technical assistance and in-depth business assistance to Wyoming entrepreneurs
Various Sponsors	\$719	Parker, Sylvia D.		Sci & Mth Teach Ctr	SMTC Support
Various Sponsors	\$1,010	Westlake, Laura Lea		Wyoming Inst for Disabilities	Early Childhood Vision Screening
Various Sponsors	\$1,400	Hess, Bret		Animal Science	Livestock Grazing Symposium
Various Sponsors	\$1	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	University Affiliated Core Technical Assistance
Various Sponsors	\$50	Clarke, Pamela		Nursing	Various Nursing Schools Program Development
Various Sponsors	\$675	Redder, Alan		WY Natural Diversity Database	Database Management
Various Sponsors	\$60	Hamerlinck, Jeffrey		WY Survey & Analysis Ctr	Spatial Data and Visualization Center
WY Arts Council	\$112	Garnett, Rodney A.		Music	Moorin Kahuur in WY
WY Arts Council	\$600	Zieres, Mark O.		VP-Student Affairs	Fireants Live Concert
WY Arts Council	\$26	Wilson, Margaret Ann		Theatre/Dance	Snowy Range Summer Dance Festival
WY Community Fndtn	\$324	Macnee, Carol L		Nursing	Nursing Workforce Project of Wyoming
WY Humanities Council	\$9,977	Waggener, Leslie		American Heritage Ctr	WY's Recent Energy Boom: An Oral History Program
WY Dept Ed	\$202,606	Slater, Stephanie J	Dale, Daniel & Slater, Tim	Physics/Astronomy	Robotics for 21st Century Students (R21 Project)
World Wildlife Fund	\$5,000	Rashford, Benjamin		Ag Economics	Agricultural Land Use in the Northern Great Plains

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
WY Dept Transportation	\$182,403	Young, Rhonda		Civil Engineering	Rural Variable Speed Limit Systems: Phase II
WY Dept Transportation	\$127,538	Boyles, Stephen		Civil Engineering	Statewide Mesoscopic Traffic Simulation for Wyoming
Z4 Energy Systems	\$35,776	Walrath, David		Mechanical Engineering	Composite Wind-Turbine Blade Design

Sponsored Programs

TOTAL 5/2010 \$6,992,838

Total From 7/2009 \$15,553,079
Total From 8/2009 \$15,391,538
Total From 9/2009 \$11,151,814
Total From 10/2009 \$7,377,988
Total From 11/2009 \$3,080,837
Total From 12/2009 \$5,214,882
Total From 1/2010 \$21,587,332
Total From 2/2010 \$4,520,659
Total From 3/2010 \$3,128,670
Total From 4/2010 \$4,468,023

Total Year to Date 7/2009-5/2010 **\$98,467,660**

INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2010

William A. Gern/Robert Ballard; VP's Research Office - Great Plains Gasification.	WYDEQ49812	\$	35,000,000
Mark A. Northam; Schl of Energy Resources - Advancement of Energy Resources.	WYDEQ49811	\$	9,225,803
Mark A. Northam; Schl of Energy Resources - Clean Coal Technology Fund.	WYDEQ49813	\$	2,521,730
Mark Collins & James L. Scott; Constr Contr Admin - ARRA Major Maintenance.	WY40272	\$	27,008,405
	TOTAL Inst 5/2010	\$	<u><u>73,755,938</u></u>

GRAND TOTAL 172,223,598

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Albany County	\$373	Gribb, William		Geography/Recreation	Planning skills and techniques for Albany County
CO Schl of Mines	\$65,000	Kaszuba, John		Geology/Geophysics	Impacts/Geologic CO2 Sequestra
EnCanan Oil & Gas	\$5,000	Norton, Jay	Williams, Stephen E. & Strom, Calvin F.	Renewable Resources	Gas Well Reclamation and Topsoil Properties
Geological Society of America	\$3,482	Frost, Carol		VP Research	Science editor for Geological Society of America
Laramie River Conservation District	\$16,977	Keinath, Douglas		WY Natural Diversity Database	Wyoming Toad Monitoring - 2010
ND, Univ of	\$85,009	Buss, Alan		Sci & Mth Teach Ctr	UMAC
New Zealand Dept of Conservation	\$5,004	Robinson, Timothy J		Statistics	Sampling Design for Ecological Monitoring
Optimum Quality Grains	\$18,598	Chen, Po		Geology/Geophysics	Unified Adjoint Method
Orvis Company	\$250	Whitman, David		Electrical Engineering	Fly-Rod Accessory Pack
Owl Mtn Partnership	\$2,500	Kornfeld, Marcel		Anthropology	Middle Park Paleoindian Project 2009
Small Business Admin	\$60,216	Wolverton, Diane		WY Sm Bus Dev Ctr	Small Business Development Centers
Teton Conservation Dstrct	\$5,000	Kauffman, Matthew		Zoology	Jackson Moose/Bottom U/Top D
US Dept Ag FS	\$6,000	Redder, Alan		WY Natural Diversity Database	Database Dumps Region 4
US Dept Defense NGA	\$149,135	Prager, Steven D		Geography/Recreation	Reasoning on Complex Functional Networks
US Dept Ed	\$2,448,569	Gruen, David		Student Financial Aid	Direct Student Loan 09-10
US Dept Ed	\$159,173	Gruen, David		Student Financial Aid	Pell Grant 09-10
US Dept Ed	\$1,000	Gruen, David		Student Financial Aid	National Science & Mathematics Access to Retain Talent (SMART) 09-10
US Dept Ed	\$2,000	Gruen, David		Student Financial Aid	Teacher Educ Assistance for College & Higher Ed (TEACH) 09-10

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept Ed	\$472,432	Hesco, Paul		Student Ed Opportunity	Upward Bound 2010-2011
US Dept Ed	\$22,643,001	Gruen, David		Student Financial Aid	Direct Student Loan 10-11
US Dept Ed	\$380,400	Gruen, David		Student Financial Aid	SEOG GRANT 10-11
US Dept Ed	\$4,644,830	Gruen, David		Student Financial Aid	Pell Grant 10-11
US Dept Ed	\$502,688	Gruen, David		Student Financial Aid	Federal Work Study Program 10-11
US Dept Health & Human Services ACF	\$542,000	MacLean, William		Wyoming Inst for Disabilities	UCEDD Core Grant
US Dept Health & Human Services HRSA	\$36,545	Burman, Mary		Nursing	Advanced Education Nursing Traineeships
US Dept Health & Human Services NIH	\$185,811	Sun, Qian-Quan		Zoology	Neocortical Inhibitory
US Dept Health & Human Services NIH	\$268,983	Jarvis, Donald		Molecular Biology	N-glycosylation Mechanism
US Dept Health & Human Services NIH	\$15,000	Ren, Jun		Health Science Dean	WY INBRE
US Dept Interior BLM	\$15,543	McDonald, David		Zoology	Genetics of native suckers
US Dept Interior BLM	\$3,000	Hartman, Ronald		Botany	Uncompahgre Field Ofc Invenry
US Dept Interior BLM	\$15,000	Oakleaf, James R.		WY Geographic Info Sci Ctr	WY Online Wildlife Data Application
US Dept Interior BLM	\$70,000	Caffrey, Paul		Renewable Resources	Salt Modeling in Energy Development Watersheds
US Dept Interior NPS	\$4,780	Kelly, Robert		Anthropology	Establishing a Visual Database of Cultural Resource Programs at Bighorn Canyon NRA
US Dept Interior USGS	\$31,663	Raisbeck, Merl	Geerts, Bart & Ettema, Robert & Ward, Naomi Louise	Veterinary Sciences	WY Water Research Prog
US Nat'l Aero & Space Admin	\$800,000	Johnson, Paul E.		Physics/Astronomy	Powering STEM Ed with Wind
US Nat'l Sci Fndtn	\$91,679	Baker, William		Geography/Recreation	Spatial analysis of sagebrush fires and landscapes
US Nat'l Sci Fndtn	\$42,007	Wang, Zhien		Atmospheric Science	Colorado Airborne Cloud Study

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Nat'l Sci Fndtn	\$300,000	Hitchcock, John		Computer Science	Learnably/Random/Lwr Bounds
US Nat'l Sci Fndtn	\$14,750	Buerkle, Christian		Botany	Research Experience/Teachers
US Nat'l Sci Fndtn	\$77,750	Anderson, David	Hoberg, John O.	Chemistry	REU Site: Chemistry Research in Energy Science
US Nat'l Sci Fndtn	\$100,000	Antell, Judith		American Indian Studies	Eastern Shoshone Lexical Database
US Nat'l Sci Fndtn	\$136,500	Roddick, Dean		Chemistry	Catalytic Applications
UT, Univ of	\$23,000	Phillips, Lori		Library	National Network of Libraries of Medicine Year 5 Subcontract
Various Sponsors	\$500	Wolverton, Diane		WY Sm Bus Dev Ctr	Procurement Technical Assistance Center Program (GRO-Biz PTAC)
Various Sponsors	\$8,000	Mealor, Brian		Plant Sciences	Mgt/Invasive Rangeland Weeds
Various Sponsors	\$7,350	Kleinhesselink, Katie		Wyoming Union	Match to WYCNCS46714
Various Sponsors	\$350	Williams, Karen		Family/Consumer Sci	FCS support
Various Sponsors	\$238	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	Fee Book Income
Various Sponsors	\$48	Ellsworth, Peter C.		Sci & Mth Teach Ctr	SMTC Support
Various Sponsors	\$1,500	Clarke, Pamela		Nursing	Various Nursing Schools Program Development
Various Sponsors	\$1,615	Redder, Alan		WY Natural Diversity Database	Database Management
Various Sponsors	\$345	Hamerlinck, Jeffrey		WY Geographic Info Sci Ctr	Spatial Data and Visualization Center
VP Foundation	\$1,000	Liebman, Michael		Family/Consumer Sci	Oxalate analysis of foods
Wildlife Heritage Fndtn of WY	\$12,000	Chalfoun, Anna Lisa		Zoology	American pika status in WY
Wildlife Heritage Fndtn of WY	\$6,000	Kauffman, Matthew		Zoology	Bear predation on shiras moose
Wildlife Heritage Fndtn of WY	\$15,000	Kauffman, Matthew		Zoology	Bighorn Sheep/Teton Range
Wildlife Heritage Fndtn of WY	\$6,000	Kauffman, Matthew		Zoology	Absaroka Elk Ecology Project
WY Dept Ag	\$6,600	Galey, Francis		Ag Dean	Potato Certification

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
WY Dept Employment	\$36,196	Godby, Robert		Economics/Finance	2011 Prevailing Wage Survey
WY Dept Environmtl Quality	\$3,000	Godby, Robert		Economics/Finance	Advancement/Energy Res
WY Dept Health	\$33,500	Butler, Steven	Costello, Humphrey John	WY Survey & Analysis Ctr	Health Disparity State Plan Evaluation
WY Dept Health	\$33,600	Beshkov, Hristiyan	Leduc, Robert K.	WY Survey & Analysis Ctr	Wyoming Drug Court Case Management System
WY Dept Transportation	\$19,800	Ksaibati, Khaled		Civil Engineering	Using Road Profilers
WY Dept of Transportation	\$100,000	Ksaibati, Khaled		Civil Engineering	Wyoming Rural Road Safety Program
WY Dept of Transportation	\$100,000	Ksaibati, Khaled		Civil Engineering	Wyoming Rural Road Safety Program
WY Game & Fish	\$200,000	Tronstad, Lusha		WY Natural Diversity Database	Invertebrate Animals in WY
WY Game & Fish	\$6,000	Kauffman, Matthew		Zoology	Absaroka Elk Ecology Study
WY Game & Fish	\$350,000	Beck, Jeffrey L	Chalfoun, Anna Lisa	Renewable Resources	Response of Greater Sage-Grouse to Habitat Treatments in Wyoming
WY Game & Fish	\$70,280	Kauffman, Matthew	Carleton, Scott A.	Zoology	Determining Natal Origins of Wyoming Fishes
WY Office St Lands & Investments	\$11,500	Bump, Benjamin		Inst of Environmtl & Nat Resources	State Lands-Sublette County
WY St Parks & Historic Sites	\$80,200	Agopian, Nicholas		Inst of Environmtl & Nat Resources	FY 09 Task Order
WY Water Development Commission	\$263,200	Kerr, Greg		Engineering Dean	Streamflow Variability in the North Platte River Basin
Yellowstone Behavioral Hlth Ctr	\$28,500	Anatchkova, Bistra		WY Survey & Analysis Ctr	Survey on mental Health Stigma

Sponsored Programs

TOTAL 6/2010 \$35,852,969

Total From 7/2009 \$15,553,079

Total From 8/2009 \$15,391,538

Total From 9/2009 \$11,151,814

Total From 10/2009 \$7,377,988

Total From 11/2009 \$3,080,837

Total From 12/2009 \$5,214,882

Total From 1/2010 \$21,587,332

Total From 2/2010 \$4,520,659

Total From 3/2010 \$3,128,670

Total From 4/2010 \$4,468,023

Total From 5/2010 \$6,992,838

Total Year to Date 7/2009-6/2010 \$134,320,628

**Adjustments (moved
to Institutional
Awards below)**

\$(10,064,381)

**Total After
Adjustments**

\$124,256,247

**INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR
2010**

William A. Gern/Robert Ballard; VP's Research Office - Great Plains Gasification.	\$35,000,000
Mark A. Northam; Schl of Energy Resources - Advancement of Energy Resources.	\$9,805,803
Mark A. Northam; Schl of Energy Resources - Clean Coal Technology Fund.	\$10,486,111
Mark A. Northam; Schl of Energy Resources - Uranium Research Center	\$1,600,000
Mark Collins & James L. Scott; Constr Contr Admin - ARRA Major Maintenance.	\$27,008,405
	<hr/>
	TOTAL Inst 6/2010
	\$83,900,319
	<hr/> <hr/>
GRAND TOTAL	\$208,156,566

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Alaska Fish and Game	\$1,151	Ben-David, Merav		Zoology	The status of martens on Admiralty Island
American Society Plant Taxonomists	\$12,500	Brown, Gregory		Botany	Operational Support
America View	\$5,788	Sivanpillai, Ramesh		Small Business Development Center	WyomingView - 2008-09
Andy Warhol Foundation for Visual Arts	\$50,000	Moldenhauer, Susan		Art Museum	Contemporary Installation Exhibitions by Etsuko Ichikawa and Margaret Cogswell
Florida, University of	\$32,083	Kennedy, Christopher John		Economics/Finance	Biological complexity and economic reality in fisheries management.
Krell Institutes	\$5,779	Mavriplis, Dimitri J		Mechanical Engineering	Graduate Fellowship
Larimer County	\$112,500	Dorssom, Michael D	Anatchkova, Bistra B. & Grandjean, Burke D. & Lorenz, Michelle Oliva Delapp	WY Survey & Analysis Center	Triennial Community Health
New Zealand Department of Conservation	\$8,813	Robinson, Timothy J		Statistics	Sampling Design for Ecological Monitoring
Northern Colorado, University of	\$31,600	Mayes, Robert	Shader, Bryan L.	Science & Mathematics Teaching Center	Mathematics Teacher Leadership Center
Pathfinder Renewable Wind Energy	\$50,000	Taylor, David T.		Ag Economics	Economic and Fiscal Impact of Wind Energy Development
Questar Exploration & Production	\$5,000	Norton, Jay	Strom, Calvin F. & Williams, Stephen E.	Renewable Resources	Gas Well Reclamation and Topsoil Properties
Southern California, University of	\$18,000	Chen, Po		Geology	F3DT Southern California

Sponsor Amount Principal Co-PI Dept Description

Investigator (PI)					
Sponsor	Amount	Principal	Co-PI	Dept	Description
US Department of Agriculture, CSRE	\$166,666	Norton, Jay B.	G.Franc, B.Hess, J.Hewlett, T.Kelleners, J.Krall, A.Latchininsky, D.Mount, V.Paige, S.Paisley, A.Kniss, D.Peck, B.Rashford, R.D.Smith, P.Stahl, N.Ward, D.W.Wilson, M.Press, & E.Arnould	Ag & Applied Economics	Alternative approaches at SAREC
US Department of Agriculture, Forest Service	\$25,400	Keinath, Douglas		WY Natural Diversity Database	Songbird Monitoring FY 10
US Department of Commerce, NIST	\$93,012	Stewart, Larry Ray		Manufacturing Works	Provide services to manufacturers and technical businesses in Wyoming
US Department of Defense, Air Force	\$21,442	Heidel, Bonnie		WY Natural Diversity Database	Colorado Butterfly Plant Survey 09
US Department of Defense, Office of Naval Research	\$10,000	Legleiter, Carl		Geography	Remote sensing of rivers
US Department of Health & Human Services, HRSA	\$352,827	Clarke, Pamela		Nursing	LEAP from RN to MSN
US Department of Health & Human Services, HRSA	\$196,225	Hart, Ann Marie		Nursing	Advanced Education Nursing Grants
US Department of Health & Human Services, NIH	\$267,233	Fuzessery, Zoltan		Zoology	Development of Auditory Response Selectivity
US Department of Health & Human Services, NIH	\$235,856	McEchron, Matthew		WWAMI	Iron nutrition and impaired hippocampal development
US Department of Health & Human Services, NIH	\$1,980,113	Flynn, Francis		Zoology	Neuroscience Center

Investigator (PI)					
Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Department of Interior, BLM	\$1,970	Hufford, Kristina		Renewable Resources	Seed Collection
US Department of Interior, BLM	\$11,000	Bump, Benjamin	Peacock, Cheryl K.	Institute of Environmental & Natural Resources	Table Mountain and Lamont Riparian Seep Restsoration Project
US Department of Interior, BLM	\$11,000	Bump, Benjamin	Peacock, Cheryl K.	Institute of Environmental & Natural Resources	Muddy Creek/Sand Hills Fence Modification
US Department of Interior, BLM	\$10,000	Kornfeld, Marcel		Anthropology	WY Black Mountain Archaeological District (BMAD) Research Project
US Department of Interior, BLM	\$10,000	Griscom, Hannah	Keinath, Douglas A.	WY Natural Diversity Database	WY Pocket Gopher Survey
US Department of Interior, BLM	\$70,000	Caffrey, Paul		Small Business Development Center	Salt Modeling in Energy Development Watersheds
US Department of Interior, NPS	\$136,000	Harkin, Michael	Sanders, Paul H.	Anthropology	Along the trail with the Nez Perce
US Department of Interior, NPS	\$106,044	Harkin, Michael	Sanders, Paul H.	Botany	Data Recovery for Mitigation of Site 48YE128
US Department of Interior, NPS	\$241,139	Kelly, Robert		Anthropology	Ice Patches as Sources of Archaeological and Paleoecological Data
US Department of Interior, USGS	\$50,000	Chalfoun, Anna Lisa		Zoology	Sagebrush Birds
US National Aeronautics and Space Administration	\$30,000	Kobulnicky, Henry A.		Physics/Astronomy	Trigger Star Formation
US National Aeronautics and Space Administration	\$46,455	Pierce, Michael J		Physics/Astronomy	Support for Infrared Camera
US National Science Foundation	\$91,679	Baker, William		Geography	Spatial analysis of sagebrush fires and landscapes
US National Science Foundation	\$270,000	Feiguin, Adrian E		Physics/Astronomy	Transport/Non-Equilibrium Phys

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US National Science Foundation	\$111,845	Chen, Po		Geology	Refining seismic velocity and attenuation structure of the San Andreas Fault zone
US National Science Foundation	\$143,993	Chamberlain, Kevin R.		Geology	COLLABORATIVE RESEARCH: Tectonic significance of ca. 1.6 Ga deformation in SW Laurentia and new insights on a protracted Mazatzal orogeny
US National Science Foundation	\$187,868	Dutta, Debashis		Chemistry	Microfluidic Devices for Enhancing the Sensitivity of ELISA methods
US National Science Foundation	\$146,766	Geerts, Bart		Atmospheric Science	Dynamical Processes of Orographic Cumuli II
Various Sponsors	\$1,110	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Fee Book Income
Various Sponsors	\$1,262	Wolverton, Diane	Kline, Jill K.	Small Business Development Center	Small Business Development Centers
Various Sponsors	\$1,335	Lake, Scott		Animal Science	Research Laboratory Expenses
Various Sponsors	\$860	Parker, Sylvia D.		Science & Mathematics Teaching Center	Science & Mathematics Teaching Center Support
Various Sponsors	\$80	Clarke, Pamela		Nursing	Various Nursing Schools Program Development
Various Sponsors	\$113	Redder, Alan		WY Natural Diversity Database	Database Management
VP Foundation	\$500	Liebman, Michael		Family/Consumer Sciences	Oxalate analysis of foods
Washington State University	\$27,588	Mount, Dallas E		Cooperative Extension Service	High Plains Ranch Practicum School
Wildlife Heritage Foundation of Wyoming	\$12,000	Chalfoun, Anna Lisa		Zoology	American pika status in WY
Wildlife Heritage Foundation of Wyoming	\$6,000	Kauffman, Matthew		Zoology	Bear predation on shiras moose
Wildlife Heritage Foundation of Wyoming	\$15,000	Kauffman, Matthew		Zoology	Bighorn Sheep/Teton Range
Wildlife Heritage Foundation of Wyoming	\$6,000	Kauffman, Matthew		Zoology	Absaroka Elk Ecology Project

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
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Wildlife Trust	\$1,000	Pike, Jamison Janet	Finnoff, David C.	Economics/Finance	Corporate Economic Prediction of EID Impacts II
WY Arts Council	\$30,000	Sandeen, Eric J.		American Studies	Folk Arts
WY Arts Council	\$1,500	Aragon, Cecelia J		Theatre/Dance	Ashley Lucas Prison Tour
WY Arts Council	\$3,000	Bredehoft, Wendy E		Art Museum	Summer Teaching Institute
WY Arts Council	\$5,172	Bredehoft, Wendy E		Art Museum	Biennial Arts Education Grant
WY Business Council	\$98,295	Douglass, Davona		Research Products Center	WY Research Products Center, 10-11
WY Business Council	\$608,853	Stewart, Larry Ray		Manufacturing Works	Provide services to manufacturers and technical businesses in Wyoming
WY Business Council	\$304,128	Gern, William A.		VP Research	SBIR/STTR Small Business Assistance - 10-11
WY Community Foundation	\$461	Macnee, Carol L		Nursing	Nursing Workforce Project of Wyoming
WY Cultural Trust Fund	\$25,000	Moldenhauer, Susan		Art Museum	Sculpture: A Wyoming Invitational
WY Department of Agriculture	\$3,450	Freeburn, James		Ag Experiment Station	Wyoming Specialty Crop - High Tunnel
WY Department of Agriculture	\$20,000	Hess, Bret		Ag Experiment Station	Seed Sample Storage
WY Department of Agriculture	\$846,929	Waibel, Gilbert		Agriculture Dean's Office	State Seed Lab operations
WY Department of Corrections	\$726	Aragon, Cecelia J		Theatre/Dance	Ashley Lucas Prison Tour: WY Correctional Facilities
WY Department of Environmental Quality	\$58,500	Bagley, David M		Civil Engineering	Environmental Engineer Internship
WY Department of Health	\$313,408	Warren, Jane A		Counselor Education	WyoCARE Program
WY Department of Health	\$444,798	Lewis, Aimee L	Vandel, John H.	Pharmacy	Drug Utilization Review
WY Department of Transportation	\$23,000	Ksaibati, Khaled		Civil Engineering	Traffic Counts
WY Game & Fish	\$66,629	Chalfoun, Anna Lisa		Zoology	Effects of Wind Energy Development on Breeding Grassland Birds
WY Game & Fish	\$34,855	Chalfoun, Anna Lisa		Zoology	Mechanistic study of songbird energy development impacts

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
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Wy Game & Fish	\$12,730	Chalfoun, Anna Lisa		Zoology	Analysis of temporal and spatial patterns of raptor nest occupancy in areas of coal bed methane development in the Powder River Basin, WY
Wy Game & Fish	\$64,746	Miller, Scott	Caffrey Jr, Paul Alan	Renewable Resources	Beavers in the Laramie Range
Wy Game & Fish	\$63,503	Chalfoun, Anna Lisa		Zoology	Impacts of the pine beetle in Wyoming
Wy Game & Fish	\$55,203	Ben-David, Merav		Zoology	River otters in Southwest Wyoming
Wy Game & Fish	\$30,000	Kauffman, Matthew		Zoology	Elk Brucellosis Epidemic area Wyoming
Wy Game & Fish	\$5,000	Kauffman, Matthew		Zoology	Bighorn Sheep in the Teton Range, NW Wyoming
WY Humanities Council	\$750	Aragon, Cecelia J		Theatre/Dance	Doing Time: Through the Visiting Glass
WY Livestock Board	\$218,000	Mills, Kenneth W.		Veterinary Sciences	Wyoming Brucellosis testing
WY State Parks & Historic Sites	\$20,000	Anatchkova, Bistra		WY Survey & Analysis Center	Children and Nature Survey
WY Water Development Commission	\$884,346	Gray, Stephen		Civil Engineering	FY 2011 and 2012 Operating Budget for the Water Resources Data System (WRDS Baseline Budget)

Sponsored Programs

TOTAL 7/2010 \$9,673,576

**INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR
2011**

Gern, W; Ballard, R	VP Research	High Plains Gasification	WYDEQ49812	\$5,000,000
Northam, Mark	School of Energy Resources	Advancement of Energy Resources		\$15,400,000.00
			TOTAL Inst 7/2010	<u>\$20,400,000</u>
GRAND TOTAL				\$30,073,576

2. Committee of the Whole- CONSENT AGENDA

Personnel, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

A. Items for Action Recommended by the President

APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrative appointments be approved as indicated.

Office of the President

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Frost, Carol D.	Vice President for Special Projects (temporary)	\$167,784/FY	09/01/2010 to 06/30/2011

Carol Frost, UW Professor of Geology and Geophysics since 1983, has served as the Associate Vice President for Research and Economic Development since 2008. Prior to that appointment, she served as the Associate Head of the Department of Geology and Geophysics and Interim Director of the School for Energy Resources. Frost received her Ph.D. in Earth sciences from the University of Cambridge, and she has been the principal investigator on more than 35 external awards, has authored more than 110 scholarly articles, and has trained both M.S. and Ph.D. students. She is internationally known for her work on the formation and evolution of the Earth's continental crust, classification and origin of granitic rocks, and application of environmental isotopes to problems related to energy and environment. As Vice President for Special Projects, she will provide leadership on a number of issues for UW, including graduate education. Frost's appointment as vice president comes with no change in salary.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>WWAMI Medical Education Program</i>			
Driggers, David A.	Director	\$193,152/FY	07/01/2010 to 06/30/2011

David Driggers received a B.S. (1968) at the United States Air Force Academy and an M.D. (1972) from the Medical College of Georgia. Dr. Driggers is a retired Colonel of the United States Air Force Reserve. Dr. Driggers will be Director and a Clinical Professor.

2. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Molecular Biology

Gatlin, Jesse C.	Assistant Professor	\$66,000/AY	08/17/2010 to 06/30/2011
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Jesse Gatlin received a B.S. (1995) in Mechanical Engineering from the University of Colorado, Boulder, and a Ph.D. (2005) in Cell and Developmental Biology from the University of Colorado Health Sciences Center. Dr. Gatlin has been a postdoctoral fellow at the University of North Carolina since 2005.

Department of Renewable Resources

Murphy, Melanie A.	Assistant Professor	\$66,000/AY	08/17/2010 to 06/30/2011
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Melanie Murphy received a B.S. (1998) and an M.S. (2001) in Wildlife Resources from the University of Idaho, and a Ph.D. (2008) in Zoology from Washington State University. Dr. Murphy has been a postdoctoral fellow at Colorado State University since 2009.

Department of Veterinary Sciences

Miller, Myrna M.	Assistant Professor	\$80,004/FY	05/28/2010 to 06/30/2011
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Myrna Miller received a B.S. (1980) and a D.V.M. (1984) from Colorado State University and a Ph.D. (2004) in Veterinary Medicine from Cornell University. Dr. Miller has been at the Arthropod-Borne Animal Diseases Research Laboratory since 2007.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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African-American and Diaspora Studies

Watson, Marcus D.	Assistant Professor	\$58,008/AY	08/17/2010 to 06/30/2011
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Marcus Watson received a B.S. (1995) in Political Science from SUNY Brockport, an M.A. (2005) and a Ph.D. (2009) in Anthropology from Cornell University. Dr. Watson has been an instructor at Buffalo State College.

American Studies Program

Soto, Lilia	Assistant Professor	\$56,004/AY	8/17/2010 to 6/30/2011
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Lilia Soto received a B.A. (2000) an M.A. (2003) and a Ph.D. (2008) in Comparative Ethnic Studies from the University of California. Dr. Soto has been a postdoctoral fellow at the University of California since 2008.

Department of Chemistry

Carron, Keith T.	Professor	\$50,004/AY	08/17/2010 to 06/30/2011
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Keith Carron received a B.A. (1980) from Washington University, an M.S. (1981) and a Ph.D. (1985) in Chemistry from Northwestern University. Dr. Carron has been both a Professor and a Research Professor for the Department of Chemistry at the University of Wyoming since 1988. This is a 50% FTE.

Leonard, Brian M.	Assistant Professor	\$68,004/AY	09/01/2010 to 06/30/2011
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Brian Leonard received a B.S. (2003) in Chemistry from the University of Nebraska at Kearney, and a Ph.D. (2008) in Inorganic Chemistry from Texas A&M University. Dr. Leonard has been a postdoctoral research associate at Cornell University since 2008.

Varga, Krisztina Assistant Professor \$34,008/AY 08/17/2010 to 06/30/2011
Krisztina Varga received a B.S. (1996) in Chemistry and an M.S. (1998) in Biology from St. John's University, and a Ph.D. (2005) in Chemistry from Columbia University. Dr. Varga has been a postdoctoral research associate at the University of Colorado since 2009. This is a 50% FTE.

Department of Communication & Journalism

Landreville, Kristen D. Instructor \$59,508/AY 08/17/2010 to 06/30/2011
Kristen Landreville received a B.S. (2004) in Journalism, and an M.A. (2006) in Mass Communication from the University of Florida, and a Ph.D. (2010 expected) in Communication from Ohio State University. Dr. Landreville has been a reporter for the Gainesville Sun since 2004. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Department of English

Baskin, Jason Assistant Professor \$28,500/AY 08/17/2010 to 06/30/2011
Jason Baskin received an A.B. (2000) in Literature from Harvard University and a Ph.D. (2008) in English from Princeton University. Dr. Baskin has been a Postdoctoral Fellow in English at the California Institute of Technology since 2008. This is a 50% FTE position.

Department of Geography

Chen, Yi-Ling Assistant Professor \$30,000/AY 08/17/2010 to 06/30/2011
Yi-Ling Chen received a B.S. (1989) in Civil Engineering, and an M.S. (1992) in Building and Planning from the National Taiwan University, and a Ph.D. (2000) in Urban Planning and Policy Development from Rutgers University. Dr. Chen has been an assistant professor at the National Dong Hwa University, Taiwan, since 2003. This appointment is a 50% FTE position split between the International Studies Program and the Department of Geography.

Department of History

Dewey, Robert F. Associate Professor \$32,508/AY 08/27/2010 to 06/30/2011
Robert Dewey received a B.A. (1988) in History from Colgate University, an M.Phil. (1990) and a Ph.D. (2003) in Modern British History from the University of Oxford. Dr. Dewey has been an assistant professor at DePauw University since 2004. This is a 50% FTE.

Department of Music

McGee, Blake A. Assistant Professor \$53,004/AY 08/17/2010 to 06/30/2011
Blake McGee received a B.M. (2001) from the University of Minnesota, an M.M. (2004) and a D.M.A. (2008) in Clarinet Performance from the University of Oregon. Dr. McGee has been the director of orchestra at Southwest Oregon Community College since 2006.

Department of Political Science

Aiken, Nevin T. Instructor \$60,000/AY 08/17/2010 to 06/30/2011
Nevin Aiken received a B.A. (2003) in International Relations and Political Science, an M.A. (2004) in Political Science from the University of Western Ontario and a Ph.D. (2010 expected) in Political Science from the University of British Columbia. Dr. Aiken has been a visiting research fellow at the University of California, Irvine, since 2006. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Department of Psychology

Laurent, Heidemarie K. Assistant Professor \$64,008/AY 08/17/2010 to 06/30/2011
Heidemarie Laurent received a B.A. (2001) in Psychology from Scripps College and a Ph.D. (2008) in Clinical Psychology from the University of Massachusetts, Amherst. Dr. Laurent has been instructor at the University of Massachusetts since 2005.

Department of Sociology

Painter, Matthew A. Instructor \$63,000/AY 08/17/2010 to 06/30/2011
Matthew Painter received a B.A. (2003) in Criminology from Kansas State University, an M.A. (2005) and a Ph.D. (2010 expected) in Sociology from Ohio State University. Dr. Painter has been a graduate teaching associate at the University of Michigan since 2007. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Gender and Women's Studies

Dewey, Susan C. Instructor \$45,756/AY 08/17/2010 to 06/30/2011
Susan Dewey received a B.A. (1999) from Stony Brook University, an M.A. (2002) and a Ph.D. (2004) in Anthropology from Syracuse University. Dr. Dewey has been an assistant professor at DePauw University since 2005. This is a 75% FTE. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Religious Studies Program

DeNapoli, Antoinette E. Assistant Professor \$60,000/AY 08/17/2010 to 06/30/2011
Antoinette DeNapoli received a B.A. (1996) in Religious Studies from the University of South Florida, an M.A. (2000) in Religion from Florida State University, and a Ph.D. (2009) in West and South Asian Religions from Emory University. Dr. DeNapoli has been a visiting assistant professor of Religious Studies and Asian Religions from Grinnell College.

Department of Zoology & Physiology

Goheen, Jacob R. Assistant Professor \$71,004/AY 08/17/2010 to 06/30/2011
Jacob Goheen received a B.S. (1998) in Wildlife Biology from Kansas State University, an M.S. (2002) in Wildlife Science from Purdue University, and a Ph.D. (2006) in Biology from the University of New Mexico. Dr. Goheen has been an independent researcher and research fellow at the University of New Mexico since 2002.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Management & Marketing

Myrowitz, Jason Instructor \$86,004/AY 08/17/2010 to 06/30/2011
Jason Myrowitz received a B.A. (2001) in English and American Literature from Brandeis University, an M.B.A. (2004) from the University of Alabama, and a Ph.D. (2010 expected) in Management from Arizona State University. Dr. Myrowitz has been a primary instructor at Arizona State University since 2008. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Stevens, Charles E. Instructor \$86,004/AY 08/17/2010 to 06/30/2011
Charles Stevens received a B.S. (2005) and a Ph.D. (2010 expected) in Business Administration from Ohio State University. Dr. Stevens has been an instructor at Ohio State University since 2007. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Department of Professional Studies

Holt, Kara L. Instructor \$55,680/AY 08/17/2010 to 06/30/2011
Kara Holt received a B.A. (2000) in Behavioral Sciences from East Texas Baptist University, an M.S.Ed. (2003) in Educational Psychology from Baylor University, and a Ph.D. (2010 expected) in Counseling from the University of North Texas, Denton. Dr. Holt has been an assistant director of the Center for Play Therapy at the University of North Texas since 2008. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Department of Elementary & Early Childhood Education

Forrester, Jennifer H. Instructor \$58,536/AY 08/17/2010 to 06/30/2011
Jennifer Forrester received a B.S. (2002) in Biology from Western Carolina University, an M.A.T. (2006) in Science Education, from the University of North Carolina, Charlotte, and a Ph.D. (2010 expected) in Science Education from North Carolina State University, Raleigh. Dr. Forrester has been an adjunct professor of biological sciences at DeVry University since 2009. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Han, Keonghee Tao Assistant Professor \$58,536/AY 08/17/2010 to 06/30/2011
Keonghee Han received a B.A. (1984) in English Language and Literature at Sungshin Women's University, an M.A. (1989) in Child Development and Family Studies from the University of Arizona, and a Ph.D. (2006) in Curriculum and Instruction from the University of Nevada. Dr. Han has been the director of exchange programs between the University of Idaho and Sungshin Women's University in South Korea.

College of Engineering and Applied Science

Name Rank Salary Appointment Period

Department of Chemical & Petroleum Engineering

Oakey, John S. Assistant Professor \$81,696/AY 08/17/2010 to 06/30/2011
John Oakey received a B.S. (1997) from Pennsylvania State University, an M.S. (1999) and a Ph.D. (2003) in Chemical Engineering from Colorado School of Mines. Dr. Oakey has been a research fellow at Massachusetts General Hospital since 2007.

Department of Chemical & Petroleum Engineering

Holles, Joseph Associate Professor \$90,999/AY 08/17/2010 to 06/30/2011

Joseph Holles received a B.S. (1990) in Chemical Engineering from Iowa State University, an M.E. (1998) and a Ph.D. (2000) in Chemical Engineering from the University of Virginia. Dr. Holles has been an assistant professor at Michigan Technological University since 2002.

Department of Computer Science

Ulinski, Amy C. Assistant Professor \$87,300/AY 08/27/2010 to 08/27/2010
Amy Ulinski received a B.S. (2003) in Computer Science from Duquesne University, an M.S. (2005) in Computer Science, and a Ph.D. (2008) in Information Technology from the University of North Carolina at Charlotte. Dr. Ulinski has been an instructor at Clemson University since Spring 2010.

Department of Mechanical Engineering

Han, Chung-Souk Associate Professor \$85,008/AY 08/17/2010 to 06/30/2011
Chung-Souk Han received a B.S. (1991) in Applied Mechanics from the University of Stuttgart, an M.S. (1994) in Applied Mechanics from Darmstadt University of Technology, Germany, and a Ph.D. (1999) in Civil Engineering from the University of Hannover, Germany. Dr. Han has been an assistant professor at North Dakota State University since 2005.

College of Health Sciences

Name Rank Salary Appointment Period

Division of Kinesiology and Health

Porter, Christine M. Instructor \$54,588/AY 08/17/2010 to 06/30/2011
Christine Porter received a B.S. (1993) in Biology from the University of Maryland, an M.A. (2002) in Education and International Development from the University of London, and a Ph.D. (2010 expected) from Cornell University. Dr. Porter has been a teaching assistant at Cornell University, since 2008. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

Readdy, Ryan T. Assistant Professor \$54,588/AY 08/17/2010 to 06/30/2011
 Ryan Readdy received a B.A. (2000) in Molecular and Cellular Biology from the University of California, Berkeley, an M.A. (2004) in Physical Education from San Diego State University, and a Ph.D. (2010) in Exercise and Sport Science at Oregon State University. Dr. Readdy has been an instructor at Oregon State University since 2004.

Division of Social Work

Mahapatra, Neely Instructor \$52,008/AY 08/17/2010 to 06/30/2011
 Neely Mahapatra received a B.S. (1991) and an M.S. (1993) in Zoology from Utkal University, Bhubaneswar, India, and a Ph.D. (2008) in Social Work from the University of Texas at Austin. Dr. Mahapatra has been a visiting assistant professor at the Lamar University, Beaumont, Texas, since 2009. The title of this tenure-track position will convert to Assistant Professor upon receipt of the forthcoming documentation.

School of Nursing

Thomas, Jenifer Jo Instructor \$64,008/AY 08/17/2010 to 06/30/2011
 Jenifer Thomas received a B.S. (1994) in Psychology, an M.S. (2007) and a Ph.D. (2008) in Applied Social Psychology from Colorado State University. Dr. Thomas has been a postdoctoral fellow and coordinator at Colorado State University since 2008. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Young, Stewart M.	Assistant Professor	\$85,000/AY	08/16/2010 to 06/30/2011
Stewart Young received a B.A. (2000) in History from Princeton University, an M.F.A. (2002) in International Relations from Waseda University, Japan, and a J.D. (2004) from Stanford University. Professor Young has been at the United States Attorney's Office in California since 2008.			

3. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
Saenz, Diane	Assistant Extension Educator	\$49,524/AY	08/02/2010 to 06/30/2011
Diane Saenz received a B.S. (2004) in Food and Nutrition from Texas Tech University, Lubbock. Ms. Saenz has been a community health educator and activities coordinator at the Mabaruma Regional Hospital, Guyana, since 2007.			

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Communication & Journalism</i>			
Cram, Travis J.	Assistant Lecturer	\$45,000/AY	08/17/2010 to 06/30/2011
Travis Cram received a B.A. (2007) in Political Science from the University of Wyoming, and an M.S. (2010 expected) in Communication Studies from the University of Kansas. Mr. Cram has been a graduate teaching assistant at the University of Kansas since 2008.			

Department of Music

Sinift, Sherry L. Assistant Lecturer \$22,008/AY 08/17/2010 to 06/30/2011
Sherry Sinift received a B.A. (1980) in Music from Western Michigan University and an M.M. (1982) from Indiana University. Ms. Sinift has been an Assistant Lecturer at the University of Wyoming since 2001. This is a 50% FTE position.

Williamson, Brad A. Assistant Lecturer \$50,004/AY 08/17/2010 to 06/30/2011
Brad Williamson received a B.A. (1998) in Music from the University of Iowa, an M.M. (2006) from Kansas State University, and a Ph.D. (2009) from Ohio State University. Dr. Williamson has been a graduate assistant director at Ohio State University March and Athletic Bands since 2006.

Department of Psychology

Laurent, Sean M. Assistant Lecturer \$37,512/AY 08/17/2010 to 06/30/2011
Sean Laurent received a B.A. (2004) in Psychology from the University of Massachusetts, and an M.S. (2006) in Social Psychology from the University of Oregon. Dr. Laurent has been an instructor at the University of Oregon since 2006.

WyGISC

Albeke, Shannon E. Assistant Research Scientist \$55,008/AY 08/17/2010 to 06/30/2011
Shannon Albeke received a B.A. (1997) in Environmental Studies from the University of Colorado, and a Ph.D. (2010 expected) in Forest Resources from the University of Georgia. Dr. Albeke has been a teaching assistant at the University of Georgia since 2007.

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Dean's Office

Erikson, Robert G. Assistant Lecturer \$63,300/AY 09/01/2010 to 06/30/2011
Robert Erikson received a B.S. (1988) in Mechanical Engineering from North Dakota State University, an M.S. (1997) in Forest Products from the University of Idaho, and a Ph.D. (2003) in Civil Engineering from the University of Wyoming. Dr. Erikson has been an assistant lecturer at the University of Wyoming since 2003.

Department of Civil & Architectural Engineering

Gardzelewski, Jon A. Assistant Lecturer \$54,000/AY 09/01/2010 to 06/30/2011
Jon Gardzelewski received a B.S. (2002) in Architectural Engineering from the University of Wyoming, and a M.A. (2005) in Architecture from the University of Oregon. Mr. Gardzelewski has been a high performance building designer at Freeform Energy since 2009.

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant Extension Educator, Associate Extension Educator, Senior Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Associate

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professional Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

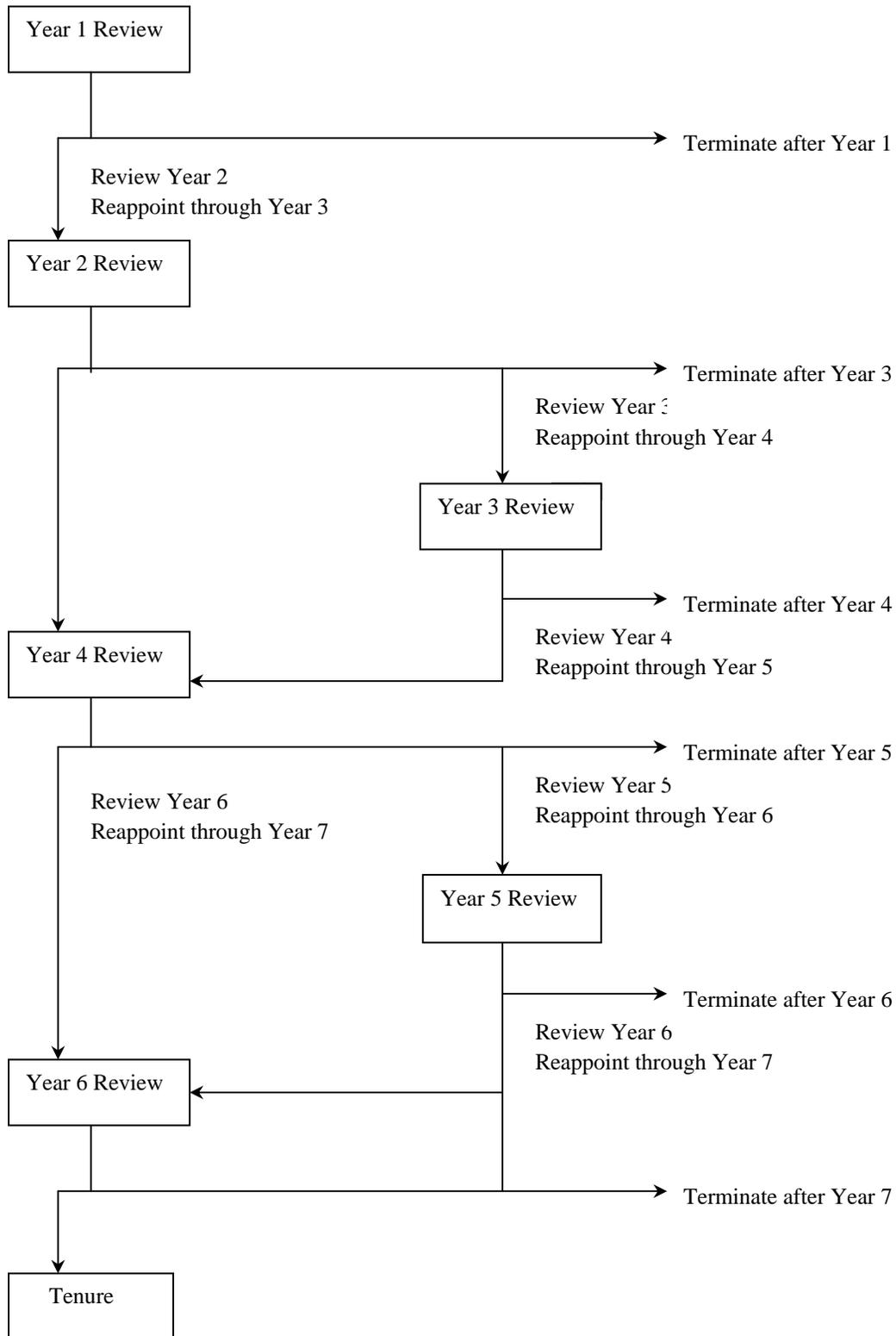
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



B.Items for Information

The changes in appointments and reappointments listed below are for the information of members of the Board of Trustees.

RESIGNATIONS

1. Faculty

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Veterinary Sciences</i>		
Swist, Shannon Lee	Assistant Professor	11/01/2007 to 06/30/2011

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Geology & Geophysics</i>		
Carrapa, Barbara	Assistant Professor	06/01/2007 to 05/07/2010

College of Business

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Economics & Finance</i>		
Strong, Aaron	Assistant Professor	08/21/2008 to 08/31/2010
<i>Department of Management & Marketing</i>		
Kebblis, Matthew F.	Assistant Professor	08/21/2008 to 08/31/2010
Page, Karen L.	Assistant Professor	08/27/2002 to 05/08/2010

College of Education

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Professional Studies</i>		
Montecinos, Carmen	Associate Professor	01/12/2009 to 05/08/2010
Stock, Mark	Assistant Professor	08/23/2007 to 08/31/2010

RESIGNATIONS

College of Education

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Secondary Education</i>		
Taylor, Carolyn J.	Assistant Professor	08/23/2005 to 08/31/2010
<i>Department of Elementary & Early Childhood Education</i>		
Baumann, James F.	Wyoming Excellence Chair	08/23/2007 to 08/31/2010
Laughlin, Margaret C.	Assistant Professor	01/10/2005 to 01/31/2010

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Division of Communication Disorders</i>		
Senner, Jill E.	Assistant Professor	08/21/2008 to 05/08/2010
<i>Division of Medical Education and Public Health</i>		
Saunders, Walter G.	Director	07/25/2003 to 06/30/2010
<i>School of Pharmacy</i>		
Nelson, Agatha C.	Clinical Associate Professor	07/14/2003 to 06/30/2010

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
Williams, Sara R.	Associate Librarian	07/17/2006 to 02/28/2010

2. Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>School of Environment & Natural Resources</i>		
Hulme, Diana	Associate Research Scientist	08/21/2000 to 08/31/2010

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Cooperative Extension Service</i>		
Strom, Calvin F.	Assistant Extension Educator	01/17/2006 to 06/01/2010
Taylor, Lindsay R.	Assistant Extension Educator	06/05/2006 to 11/30/2009
<i>Department of Family & Consumer Sciences</i>		
Pelican, Carole S.	Senior Extension Educator	04/10/1997 to 01/07/2011

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Communication & Journalism</i>		
Stannard, Matthew J.	Associate Lecturer	08/24/1999 to 05/08/2010
<i>Department of English</i>		
Norris, Shelly J.	Assistant Lecturer	08/28/2001 to 05/08/2010
<i>Department of Statistics</i>		
Pretz, Christopher R.	Assistant Lecturer	08/24/2004 to 05/07/2010

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Division of Social Work</i>		
Sucher, Tisa M.	Assistant Lecturer	01/05/2006 to 06/30/2010

DECEASED

Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of Modern & Classical Languages</i>	
Hamel, Patricia J.	Associate Professor
Neemann, Harold P.	Associate Professor
<i>Department of Sociology</i>	
Zamudio, Margaret M.	Associate Professor

College of Education

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Professional Studies</i>		
Berube, William G.	Emeritus Professor	08/27/1990 to 08/20/2010
Dr. Berube is requesting board retirement and emeritus status.		

2. Academic Professionals

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>
<i>Department of Animal Science</i>	
Nayigihugu, Venerand	Associate Research Scientist

CHANGES IN APPOINTMENTS

1. Faculty

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Animal Science</i>			
Hixon, Douglas L.	Department Head	\$121,596/FY	07/01/2010 to 06/30/2015
Professor Hixon is serving as Department Head for a five-year term.			

Department of Family & Consumer Sciences

Brown, Donna M.	Department Head	\$114,828/FY	07/01/2010 to 06/30/2011
Professor Brown is serving as Department Head for a five-year term.			

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Family & Consumer Sciences</i>			
Williams, Karen C.	Professor	\$98,016/FY	05/01/2010 to 06/30/2010
Professor Williams ends her appointment as Department Head in Family and Consumer Sciences and continues as a tenured Professor in the Department of Family and Consumer Sciences.			

Department of Molecular Biology

Roth, Don A.	Professor	\$154,356/FY	08/20/2009 to 06/30/2010
Professor Roth ends his appointment as Dean of the Graduate School and continues as a tenured Professor in the Department of Molecular Biology. Dr. Roth will also be the new Associate Director for Academics in the School of Energy Resources.			

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>American Indian Studies Program</i>			
Russell, Christopher C.	Acting Director	\$69,744/FY	01/11/2010 to 06/30/2011
Professor Russell will serve as Acting Director for calendar year 2010-2011.			

Department of Art

Klages, Ricki L.	Department Head	\$92,352/FY	09/01/2010 to 06/30/2011
Professor Klages is serving as Department Head in the Department of Art.			
Ritchie, Mark E.	Professor		08/17/2010 to 06/30/2011
Professor Ritchie ends his appointment as Department Head of Art and continues as a tenured Professor in Art.			

Department of Botany

Miller, Steven L.	Professor	\$103,212/AY	09/01/2009 to 06/30/2011
Professor Miller ends his appointment as Department Head and continues as a tenured Professor of Botany.			

Department of History

Kamp, Marianne R.	Associate Professor	\$69,540/AY	09/01/2010 to 06/30/2011
Professor Kamp ends her appointment as Director of Women's Studies Program and continues as a tenured Professor of History.			

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Gender and Women's Studies</i>			
Denney, Colleen J.	Director	\$94,416/FY	09/01/2010 to 06/30/2011
Professor Denney is serving as Director for the Women's Studies Program.			

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Accounting</i>			
Walker, Kenton B.	Department Chair	\$132,648/FY	07/01/2010 to 06/30/2013
Professor Walker is serving as Department Chair for a five-year term.			
Webster, Stuart K.	Professor	\$120,840/AY	07/01/2010 to 06/30/2011
Professor Webster ends his appointment as Department Chair and continues as a tenured Professor in Accounting.			

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Elementary & Early Childhood Education</i>			
Buss, Alan Richard	Department Head	\$73,956/FY	08/01/2009 to 06/30/2011

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Chemical & Petroleum Engineering</i>			
Hansen, Andrew C.	Department Head	\$145,200/FY	04/01/2010 to 06/30/2013
Professor Hansen is serving as Department Head in Chemical and Petroleum Engineering.			
<i>Department of Civil & Architectural Engineering</i>			
Schmidt, Richard J.	Professor	\$114,924/AY	07/01/2010 to 05/07/2011
Professor Schmidt ends his appointment as Associate Dean and continues as a tenured Professor of Civil and Architectural Engineering.			

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Social Work</i>			
Murdock, Victoria	Director	\$80,388/FY	07/01/2010 to 06/30/2011
Professor Murdock is serving as Director for Social Work.			
Schatz, Mona	Professor	\$100,272/AY	08/19/2010 to 06/30/2011
Professor Schatz ends her appointment as Director of Social Work and continues as a tenured Professor of Social Work.			
<i>Family Medicine Residency Program - Cheyenne</i>			
Broomfield, James F.	Clinical Associate Professor	\$180,624/FY	07/01/2010 to 06/30/2011
Professor Broomfield ends his appointment as Director and continues as a Clinical Associate Professor in Cheyenne.			
Malm, Ronald L.	Director	\$172,200/FY	06/01/2010 to 06/30/2011
Professor Malm is serving as Director for the Family Medicine Residency Program in Cheyenne.			

School of Nursing

Bowen, Anne M. Professor \$100,008/AY 08/19/2010 to 06/30/2011
 Professor Bowen is transferring from the Department of Psychology to the School of Nursing. She will be a tenured Professor in Nursing and Director of the NCNS Center.

Outreach School

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Simpson, Elizabeth S.	Director	\$100,008/FY	08/01/2010 to 06/30/2011

Professor Simpson will be the Director of the Wyoming Center for Excellence and Innovation in Distance Learning and Technology. Dr. Simpson will retain her tenure and rank as associate professor in the Department of Special Education.

**REAPPOINTMENTS
 Administrators**

<u>Name</u>	<u>Rank</u>	<u>Appointment Period</u>
<i>University Libraries</i>		
Farrell, Maggie	Dean	07/01/2010 to 6/30/2015

College of Arts & Sciences

Wyoming Geographic Information Science Center (WyGISC)

Hamerlinck, Jeff	Director	07/01/2010 to 6/30/2015
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2. Faculty

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Appointment Period</u>
<i>Family Medicine Residency Program - Casper</i>		
Radosevich, Thomas E.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Robitaille, Beth C.	Clinical Associate Professor	07/01/2010 to 06/30/2011
Trent, Stephan N.	Clinical Associate Professor	07/01/2010 to 06/30/2011
Veauthier, Brian M.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
<i>Family Medicine Residency Program - Cheyenne</i>		
Brandes, Lisa K.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Broomfield, James F.	Clinical Associate Professor	07/01/2010 to 06/30/2011
Broomfield, Kimberly	Director	07/01/2010 to 06/30/2011
Healey, John P.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Malm, Ronald L.	Clinical Associate Professor	07/01/2010 to 06/30/2011
Monger, Robert	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Noton, Diane	Associate Program Director	07/01/2010 to 06/30/2011

Schmitz, G. Douglas	Clinical Assistant Professor	07/01/2010 to 06/30/2011
<i>School of Nursing</i>		
Steiner, Susan H.	Clinical Associate Professor	07/01/2010 to 06/30/2011
<i>School of Pharmacy</i>		
Buckley, Whitney A.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Hazlewood, Kathleen A.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Hornecker, Jaime Rose	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Krueger, Janelle L.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Onysko, Mary K.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Stump, Amy L.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Weiland, Christy M.	Clinical Assistant Professor	07/01/2010 to 06/30/2011

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Appointment Period</u>
<i>School of Pharmacy</i>		
Woods, Tonja M.	Clinical Associate Professor	07/01/2010 to 06/30/2011
<i>WWAMI Medical Education Program</i>		
Dreiling, Frederick J.	Clinical Assistant Professor	07/01/2010 to 06/30/2011
Swiatek, Donald	Clinical Professor	07/01/2010 to 06/30/2011

SABBATICALS AND PROFESSIONAL LEAVES

1. Faculty

Any tenured member of the University faculty may apply for a sabbatical leave for the purpose of increasing the recipient's professional competence and usefulness to the University. Sabbatical leave time may be used for research, writing or study at a place of the recipient's choosing. University personnel holding tenured faculty rank whose duties are primarily administrative are also eligible for sabbatical leaves. A minimum of six years of academic service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time.

Sabbatical leaves are not ordinarily available for the purpose of obtaining an advanced degree. A faculty member who fails to return to the University for at least one academic year immediately following a sabbatical leave is obligated to repay the amount of compensation received from the University during the leave. Leaves for a full contract year are compensated at a rate equal to 60 percent of the employee's annual salary; leaves for a half-contract year are compensated at the employee's existing rate for the period.

In each case, the teaching responsibilities of faculty on sabbatical leave will be assumed by other instructors, and there will be no reduction in number of courses offered as a result of the sabbatical leave. Requests for sabbatical leave undergo review by the appropriate department head and dean. They are also reviewed by the Office of Academic Affairs.

This year, a total of 42 faculty members and academic professionals requested sabbatical or professional development leaves. Academic Affairs screened these requests and forwarded 39 requests with positive recommendations.

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Family & Consumer Sciences

Broughton, Kenneth S.	Associate Professor	Fall	2010
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During his sabbatical leave Professor Broughton will develop new methods for teaching the University Studies biology class LIFE 1010, and will prepare research grants for applying new investigative techniques in adipose tissue isolation. Updating his research techniques will strengthen Professor Broughton's involvement in the new Biomedical Sciences Doctoral Program.

Department of Molecular Biology

Roth, Don A.	Professor	Spring	2011
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Professor Roth will spend his sabbatical at the Universities of Comahue and San Martin de Andes, Argentina. His research will focus on the dynamics and interaction among climate change, water, and infectious disease. A framework for undergraduate and graduate student recruitment and faculty research exchanges with institutions in Argentina also will be established during this sabbatical.

Zlatanova, Jordanka S.	Professor	Spring	2011
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Professor Zlatanova will work with a coauthor, Dr. Ken van Holde, Distinguished Professor of Biochemistry and Biophysics at Oregon State University, and member of the National Academy of Sciences, to prepare a new textbook in advanced molecular biology.

Department of Renewable Resources

Williams, David G.	Professor	Academic Year	2010-2011
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The purpose of this sabbatical leave is to explore new approaches for investigating how trees respond to climate change and how these responses impact ecosystem and landscape hydrology. The research will be conducted at the University of Western Sydney, Australia, one of the top climate change research facilities in the world, where novel

techniques are being applied to understand how climate change alters tree photosynthesis and water use. The techniques and approaches developed during this sabbatical opportunity will be integrated with Professor Williams' ongoing work at UW, capitalizing on UW's investment in core research infrastructure, specifically the Stable Isotope.

Williams, Stephen E. Professor Academic Year 2010-2011
 A sabbatical leave for the academic year 2010/2011 will focus on : (1) reclamation and restoration of lands disturbed by surface mining in the fledgling democracy Mongolia, (2) symbiotic fungi that enhance plant growth from acid environments in New Zealand, and (3) completion of a book to be used in teaching Forest and Range Soils. All of these activities have the potential to enhance UW's strength in environment and natural resources, energy development, and internationalization.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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American Studies Program

Knobloch, Frieda E. Associate Professor Academic Year 2010-2011
 Professor Knobloch will substantially complete a book on the cultural and environmental history of the Red Desert. The book will analyze the ways in which various groups of people—residents, mineral interests, environmentalists, scholars, and writers—have used and traversed this desert environment over time, both changing the basin and shaping their own lives and communities.

Department of Anthropology

Kornfeld, Marcel Professor Academic Year 2010-2011
 Professor Kornfeld plans to synthesize and summarize a large body of data on Paleoindian cultures that he has collected, which will require visits to comparative collections in nearby regions of the west and Rocky Mountains as well as major national museums. He will synthesize the findings into several research publications and proposals to continue the Western Plains Paleoindian Study.

Larson, Mary L. Professor Academic Year 2010-2011
 Professor Larson plans to complete the research, writing, and submission of scholarly articles on the housing of prehistoric hunter-gatherers of the Rocky Mountain west. A pending application for outside funding would support an off-campus residency at the School of Advanced Research in the Human Experience in Santa Fe, New Mexico.

Department of Criminal Justice

Munoz, Ed A. Associate Professor Spring 2011
 Professor Muñoz plans to focus his sabbatical leave on achieving three goals: (1) to complete ongoing collaborative Mexican American family research projects with Dr. Rand Conger at the University of California-Davis, (2) to develop additional longitudinal research projects from the California Families Project, and (3) to explore grant opportunities in this field of research.

Department of English

Knieval, Michael S. Associate Professor Fall 2010
 Professor Knieval will conduct research and begin work on a book project on written policies on use-of-force that guide police behavior and structure the relationship between police and citizens. He will also interview representatives of regional law enforcement agencies and conduct textual analysis of a broad range of use-of-force policies from around the United States. This research will extend and redirect Professor Knieval's prior work on use-of-force policy and contribute to his teaching of different technical genres and their contexts.

Department of English

Reverand, Cedric D. Professor Spring 2011
 Professor Reverand plans to study late creative works by great artists from literature to music (or Dickens to Beethoven) to contribute to his ongoing research in creative arts across the disciplines. He plans to work on a book manuscript with the working title *Late Works: Something Happened*. His work on this project will be applicable to his teaching in literature and the fine arts.

Department of Mathematics

Heinz, Stefan Associate Professor Fall 2010

Professor Heinz plans to apply his research group's recent theoretical and computational breakthroughs in turbulent fluid mechanics to other fields. He plans to advance the partnership with the National Center for Atmospheric Research (NCAR) by (1) writing a survey article highlighting the breakthroughs; (2) delivering a series of invited lectures at NCAR in Boulder; (3) developing UW-NCAR research proposals; and (4) enhancing School of Energy Resources (SER)-related projects in wind energy research.

Stanescu, Dan Associate Professor Academic Year 2010-2011

Professor Stanescu plans to work with collaborators at Florida State University, conducting research in numerical methods for stochastic differential equations and uncertainty analysis and quantification. He also intends to learn more about the Computational Science degree program at FSU, with the aim of developing a similar program at UW, part of which has already been instituted as a Computational Science minor.

Department of Political Science

Skopek, Tracy A. Associate Professor Fall 2010

Professor Skopek will conduct a comparative analysis on two Indian reservation casinos in the Central Valley of California and the Wind River Reservation in Wyoming. She will study the casinos' impacts on local governments and citizens. Her research will contribute to a series of articles on land use as it relates to casinos.

Department of Psychology

Bowen, Anne M. Professor Academic Year 2010-2011

Professor Bowen plans to focus on advancing her grant-funded research on HIV prevention among drug users. A new emphasis is the development of Internet-delivered HIV risk reduction interventions for rural men. Professor Bowen will continue as the part-time Director of the Nightingale Center for Nursing Scholarship.

Estes, David E. Associate Professor Academic Year 2010-2011

Professor Estes plans to extend his current research by investigating how developing worldview beliefs during the college years influence students' values, attitudes, and psychological well-being. He will complete a manuscript reviewing relevant research, plan and begin initial studies, and submit a grant proposal to the Department of Education to fund a two-site longitudinal study on this topic.

Department of Sociology

Kim, Quee-Young Associate Professor Fall 2010

Professor Kim plans to study major trends in regional economic integration and to identify conditions under which trading countries tend to accept regional integration. He will explore the consequences of regional economic integration for the direction of global economic development.

Department of Statistics

Wulff, Shaun S. Associate Professor Academic Year 2010-2011

Professor Wulff plans to enhance his scholarship by working with collaborators at the University of Manitoba in Winnipeg in the statistical research areas of experimental design, robust parameter design, and mixed models. He has also been invited to teach while at the University of Manitoba.

Department of Zoology & Physiology

McDonald, David Professor Academic Year 2010-2011

Professor McDonald plans to produce an edited book on tropical birds (manikins) that he has studied for nearly 20 years, synthesizing his long-term research on courtship displays and male-male cooperation in the Long-tailed Manakin (*Chiroxiphia linearis*) in Costa Rica. He also plans to continue his analysis of social networks in the manikins, work which has produced a paper in the Proceedings of the National Academy of Sciences and other leading journals. He will collaborate with Brazilian colleagues to establish a new research effort on manikins in the Amazon Basin.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Economics & Finance

Aadland, David M.	Associate Professor	Spring	2011
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Professor Aadland plans to focus on two environmental and natural resources projects with professors at Utah State University. The first project, joint with Arthur Caplan (associate professor in the Department of Applied Economics, USU), examines the economics of household water consumption. Dr. Caplan and other interdisciplinary researchers at USU have secured funding to develop a unique dataset of household daily water usage before and after conservation interventions. The second project extends previous research with Charles Sims (former PhD student at UW, now assistant professor at USU) and David Finnoff investigating the economics of pine beetle epidemics.

Department of Management & Marketing

Baker, Stacey K.	Associate Professor	Fall	2010
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Professor Baker's sabbatical goals are: (1) to advance her scholarly agenda of developing a process theory of vulnerability that illuminates the role consumption plays in individual and collective adaptation to disruptive events, and (2) to develop the course outline for the seminar she proposes to begin teaching in Spring 2011 on Marketing, Policy, & Social Change.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Educational Studies

Cho, Jeasik	Associate Professor	Fall	2010
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The major purpose of this sabbatical leave is to affiliate with a select university in Korea to build a scholarly relationship focused on teacher education. In addition, Professor Cho will pursue his research on curriculum and learning assessment in order to build his national and international record of scholarship.

Kambutu, John N.	Associate Professor	Spring	2011
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Professor Kambutu will study the experiences of children of color attending high schools in Wyoming, building on an earlier study that showed educators of color in Wyoming experienced unique challenges in their professional and private lives. Professor Kambutu will travel around Wyoming to interview students of color at different high schools, and develop possible strategies to address the problem of low academic performance observed among children of color in Wyoming.

Department of Professional Studies

Sun, Qi	Associate Professor	Academic Year	2010-2011
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The primary focus of Professor Sun's sabbatical is to conduct research on the Confucian educational model, which is an Eastern perspective on teaching and learning. She will spend the year at Qu Fu Normal University, the established Chinese national base for research on Confucianism. The research will compare and contrast Confucian learning with western learning models. It will provide alternative approaches from the two perspectives that may be applied to effective teaching and learning outcomes internationally. The research will lead to articles and eventually a book for use by university professors and students, teachers, and international education consultants. In addition, Professor Sun will make contacts to develop a UW Summer Study Abroad program with China.

Department of Secondary Education

Rush, Leslie S.	Associate Professor	Spring	2011
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Professor Rush will examine the roles and responsibilities of Instructional Facilitator in Wyoming who work with teachers at middle and high school levels on literacy instruction. In addition, she will examine the contextual factors that affect this work, and the impact of the work on teacher practice and student learning. Data will include interviews of Instructional Facilitators and case studies of contexts in which Instructional Facilitators work; cross-case comparative analysis will be used to build findings across cases. Although literacy coaches are working in secondary schools around the country, little research currently exists on this work.

Dept. of Elementary & Early Childhood Education

Welsh, Katherine A. Associate Professor Academic Year 2010-2011

Professor Welsh is requesting a year-long sabbatical leave to expand UW's existing relationship with the Teton Science Schools in Jackson, WY and to study graduate students as they transition from Teton Science Schools to UW. Professor Welsh will also prepare publications based on the study and develop syllabi for future PhD courses in Science Education.

College of Engineering and Applied Science

Name Rank Period Year(s)

Department of Civil & Architectural Engineering

Junna, Mohan Reddy Professor Academic Year 2010-2011

Professor Junna will use his sabbatical to investigate irrigation-related aspects of water resources engineering. His plan is to spend a major part of his sabbatical in Tashkent, Uzbekistan, conducting research at the International Water Management Institute (IWMI).

Puckett, Jay A. Professor Academic Year 2010-2011

Professor Puckett plans to spend his year advancing his research and teaching expertise associated with the numerical modeling of structures, and the use of Building Information Management (BIM) methods. His sabbatical includes a visit to the University of Brussels, Belgium, where he has a research collaborator.

Schmidt, Richard J. Professor Academic Year 2010-2011

Professor Schmidt's proposal is for a sabbatical at the end of his five-year term as the College's Associate Dean for Academic Programs. The sabbatical will reinvigorate his expertise in structures, notably in the area of timber buildings, and will strengthen his connections with researchers at Pforzheim University in Germany. Pforzheim is a strategic university for the University of Wyoming, in that Pforzheim provides a productive link to the advanced industries of Bavaria. Moreover, through the Wyoming Business Council, Wyoming is actively courting companies in the Pforzheim vicinity to open branch operations in the state.

Department of Computer Science

Gamboa, Ruben Associate Professor Academic Year 2010-2011

Professor Gamboa plans to collaborate with faculty at the University of Oklahoma and Northeastern University on common research and instructional goals associated with the development of advanced instructional software. He plans to split his time between these universities and the University of Wyoming.

Department of Electrical and Computer Engineering

Kubichek, Robert F. Associate Professor Spring 2011

Professor Kubichek's sabbatical will be taken at Applied Research Laboratories (ARL) in Austin, TX. There, he will conduct research on communication theory and aspects of digital signal transmission and processing.

Department of Electrical and Computer Engineering

O'Brien, John F. Associate Professor Fall 2010

Professor O'Brien's sabbatical is designed to strengthen his research in control systems. He will develop connections with leading researchers in the field at the National Renewable Energy Laboratory's National Wind Technology Center in Golden, CO. His experience will enhance his teaching and mentorship of graduate students.

Department of Mechanical Engineering

Mavriplis, Dimitri J. Professor Academic Year 2010-2011

Dr Mavriplis will spend his sabbatical at NCAR where he plans to continue to build collaborative research partnerships on the numerical solution of fluid flow equations. The research will benefit the computational science curriculum at UW, as well. He will be in residence at Boulder CO.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Division of Kinesiology and Health

Thomas, D. Paul	Professor	Fall	2010
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Professor Thomas will study "ischemic pre-conditioning," a phenomenon relating to the heart's acquired protection against an ischemic (oxygen-deprivation) event. This protection enables the heart to survive a future myocardial infarction (heart attack). Specifically the analytical techniques acquired and resulting publications will improve Professor Thomas' prospects for future funding with NIH and the American Heart Association.

College of Law

Person, Debora	Associate Librarian	Spring	2011
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Ms. Person is proposing the development of a web-based legal research course to be directed at three audiences: correctional facilities staff, public librarians, and law student summer associates. The first two of these constituents deal with people in real need of legal resources, but the staff are untrained in finding the paper and electronic materials to assist their patrons and are in need of a general introduction to legal materials, their use, and continuing assistance. Law student summer associates require review of many of the skills they learned in legal research during their first semester in order to offer the highest level of assistance to their summer employers. Course development includes identifying the most appropriate technology, funding, writing a syllabus, initiating successful contacts to the target audiences, researching the commercial databases in use in the various locations, and scheduling sessions.

2. Academic Professionals

The purpose of professional development leave is to allow academic professionals to enhance their performance, to conduct special studies, or in some other way to undertake planned activities related in a substantial manner to the individual's role at the University. To be eligible to apply for professional development leave, academic professionals must have been granted an extended-term contract. Initial requests may be submitted no earlier than the seventh year of academic service. If granted, the leave may be taken no earlier than the eighth year. Subsequent leaves must be preceded by a minimum of six additional years of academic service, although no right accrues automatically through lapse of time. Other conditions for professional development leave are generally those that apply to sabbatical leave for faculty.

An academic professional who fails to return to the University for at least one academic year immediately following a professional development leave is obligated to repay the amount of compensation received from the University during the period of his or her leave.

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Ellbogen Center for Teaching and Learning

Hill, Robin K.	Assistant Lecturer	Academic Year	2010-2011
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Dr. Hill hopes to improve online teaching, as it grows across Wyoming and elsewhere, by developing a suite of aids to guide faculty into online teaching techniques that enhance pedagogical quality. Both of the host universities, Stanford and Oxford, already use the open-source course platform called Sakai, participate in the community of designers and developers, and are leading researchers in the efficacy of online teaching.

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Plant Sciences

Mesbah, Abdelouhab	Senior Research Scientist	Spring	2011
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Mr. Mesbah will be working at the Institut National de la Recherche Agronomique (INRA), Morocco, and will be hosted by the Institute's director Dr. Rachid Dahan. The sabbatical will focus on two cropping systems (vegetable and pulse crops) relevant to UW and Wyoming agriculture. He will study development of high tunnel vegetable crop production and also pulse crop (peas, lentils, and chickpeas) production. The work will align his research and extension efforts with the current focus areas within the Department of Plant Sciences, especially diversification of crops and increased horticultural focus to complement the Sheridan 3+1 program.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Criminal Justice

Burnett, Cheryl C.	Senior Lecturer	Academic Year	2010-2011
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Ms. Burnett plans to enhance the quality and scope of her classroom teaching by making on-site visits to major criminal justice ethics training institutes and traveling abroad to prepare a new comparative criminal justice course as an International Programs course offering.

Department of Geology & Geophysics

Campbell-Stone, Erin	Associate Lecturer	Fall	2010
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Dr. Campbell-Stone will use her professional development leave to advance her expertise in subsurface geologic characterization for carbon dioxide storage, and to develop courses related to carbon capture and sequestration technology. She will devote her time to analysis of subsurface reservoirs in the Rock Springs uplift and the Moxa arch in southwest Wyoming, and she will explore the effect of carbon dioxide injection on reservoir seals. In addition, she will begin creating courses to train professionals in the new industry of carbon geosequestration.

RETIREMENTS

1. Faculty

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Plant Sciences</i>		
Miller, Stephen Douglas	Emeritus Professor	02/13/1984 to 03/26/2010
Dr. Miller is requesting board retirement and emeritus status.		
<i>Department of Veterinary Sciences</i>		
Belden, Everett Lee	Emeritus Professor	07/02/1962 to 08/31/2010
Professor Belden is requesting board retirement and emeritus status.		

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Modern & Classical Languages</i>		
Mellizo, Carlos C.	Emeritus Professor	09/01/1968 to 05/07/2010
Dr. Mellizo is requesting board retirement and emeritus status.		
<i>Department of Political Science</i>		
Ropp, Stephen C.	Emeritus Professor	08/31/1984 to 05/07/2010
Dr. Ropp is requesting board retirement and emeritus status.		
<i>Department of Psychology</i>		
Blau, George L.	Emeritus Professor	08/25/1974 to 08/31/2010
Dr. Blau is requesting board retirement and emeritus status.		
<i>Wyoming Cooperative Research Unit</i>		
Hubert, Wayne A.	Emeritus Professor	08/01/1982 to 12/31/2009
Dr. Hubert is requesting board retirement and emeritus status.		

College of Business

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Management & Marketing</i>		
Jackson, John H.	Emeritus Professor	08/24/1973 to 08/25/2010
Dr. Jackson is requesting board retirement and emeritus status.		

College of Education

<i>Department of Elementary & Early Childhood Education</i>		
Chatton, Barbara A.	Emerita Professor	08/26/1982 to 05/08/2010
Dr. Chatton is requesting board retirement and emerita status.		

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Department of Electrical and Computer Engineering</i>		
Ula, A H M Sadrul	Emeritus Professor	08/25/1982 to 08/31/2010
Dr. Ula is requesting board retirement and emeritus status.		

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Division of Kinesiology and Health</i>		
Haefner, John A.	Instructor	09/01/1971 to 05/01/2010
Mr. Haefner is requesting board retirement.		
Hoyle, Tena B.	Assistant Professor	08/22/2006 to 09/01/2010
<i>Family Medicine Residency Program - Casper</i>		
Johnson, Raymond B.	Assistant Professor	04/15/1979 to 12/11/2009
Dr. Johnson is requesting board retirement.		
<i>School of Pharmacy</i>		
Yamreudeewong,	Emerita Professor	12/15/1992 to 06/30/2010
Dr. Yamreudeewong is requesting board retirement and emerita status.		

Outreach School

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Outreach Regional Offices</i>		
Tollakson, John A.	Emeritus Assistant Professor	08/20/1976 to 07/02/2010
Professor Tollakson is requesting board retirement and emeritus status.		

2. Academic Professionals

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Employment Dates</u>
<i>Cooperative Extension Service</i>		
Gill, James R.	Emeritus Senior Extension	04/01/1974 to 06/03/2010
Mr. Gill is requesting board retirement and emeritus status.		
Wilson, Ruth D.	Emerita Associate Extension	05/28/1996 to 12/07/2009
<i>Department of Plant Sciences</i>		
Wilson, David W.	Emeritus Senior Lecturer	06/18/1979 to 06/30/2011
Mr. Wilson is requesting board retirement and emeritus status.		

3. Committee of the Whole- CONSENT AGENDA

Construction Contracts, Vinzant

- a. SFSF CMAR
- b. Summit View Redevelopment

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

4. Committee of the Whole- CONSENT AGENDA

Approval of President's Vision and Goals for 2010-2011, Buchanan

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

5. Committee of the Whole- CONSENT AGENDA

Appointments to the University of Wyoming Research Corporation (d.b.a. WRI) Board of Directors, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The University of Wyoming Research Corporation Board of Directors are appointed annually by the UW Board of Trustees annually to serve a one year term. Board members may serve multiple, one year terms of appointment. This appointment period ends in June, 2010.

We recommend that the following individuals be appointed to the UWRC Board of directors.

- Dr. William A. Gern, Chairperson – is the Vice President of Research and Economic Development. Dr. Gern has done extensive work in the integration of research into economic development and is well-versed in technology transfer and in federal/university research policy.
- Dr. Myron Allen – Provost and Vice President for Academic Affairs, University of Wyoming. He is the architect of the University's School for Energy Resources and an expert in the mathematics of heterogeneous fluid flow in porous media.
- Mr. Ronald Benson – of Houston, Texas, brings 30 years of management experience, including experience with natural gas and international oil companies. He now serves as a consultant with Haddington Ventures, LLC and as a member of the Board of Directors of Trans Texas Gas Corp.
- Mr. Ronald Collins – President of Pavement Technology, Inc., of Covington, Georgia, (in metro Atlanta). The company manufactures a broad line of laboratory sampling and testing equipment for the hot-mix asphalt and aggregate industry, which is sold through a worldwide distribution network
- Mr. Brent Erickson – is the Executive Vice President of the Biotechnology Industry Organization (BIO) of Washington, D.C. BIO, a trade association representing 1,100 biotechnology companies, academic institutions, state biotechnology centers and related organizations in 50 U.S. states and 31 other nations, provides biotechnology information, advocacy and business support.

- Mr. Rob Hurless – serves as Governor Freudenthal's Energy and Telecommunications advisor. He was formerly the chairman of the Wyoming Public Service Commission and publisher of the Casper Star-Tribune. He is active in economic development in the state and in regional electric utility planning activities. Mr. Hurless earned a Bachelor of Sciences in Chemistry and a Bachelor of Arts in History from Montana State University, an MA in Applied Economics from Stanford University and an MBA from Harvard University.
- Dr. Robert Ettema – is the Dean of the College of Engineering and Applied Sciences at the University of Wyoming. He was a professor at the University of Iowa College of Engineering for 25 years and headed the Department of Civil and Environmental Engineering for 7 years. His research interests are civil engineering hydraulics applied to problems and processes in water-resources engineering and diverse aspects of cold-regions engineering.
- Mr. Richard Willson – of Palm Harbor, Florida, is an attorney specializing in intellectual property and technology transfer, including licensing, patents and trademarks and invention stimulation, for large multinational chemical and petroleum companies.
- Dr. Larry Monroe – of Birmingham, Alabama, manages Southern Company's research programs related to combustion, fuels, and emissions. He is responsible for developing and implementing research program areas related to nitric oxide and sulfur dioxide reduction, fuel effects and air metals emissions. Dr. Monroe was previously manager of the pilot-scale combustion facility at Southern Research Institute. Dr. Monroe has further research and engineering experience from Massachusetts Institute of Technology's Energy Laboratory, E.I. Du Pont de Nemours and Company and 3M.

6. Committee of the Whole- CONSENT AGENDA

Approval of UW Regulation 5-1, "Academic Personnel", Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

UW Regulation 5-1 provides for faculty and other academic personnel designations, appointments, and ranks. Section C.3 of the regulation provides for the awarding of emeritus status to tenured faculty members who retire after long and distinguished service to the University. In practice, Academic Affairs has in recent years also recommended emeritus status for certain academic professionals (lecturers, research scientists, and extension educators) who have extended term contracts and who retire after long and distinguished service. Updating the text of the regulation as shown in the attachment would bring the regulation into conformity with the current practice—a practice we believe is consistent with the regulation's intent to honor the distinguished service of academic personnel.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

No recent discussion of this or related actions.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board must approve all revisions to the University's Regulations.

ARGUMENTS IN SUPPORT:

Many academic professionals serve the teaching, scholarship, and extension missions of the University with great skill and commitment, and for many years. While their duties are somewhat narrower in scope than those of tenured faculty members, their contributions in their particular areas of expertise can be commensurate. Upon retirement, certain academic professionals are as deserving of the honorary title "emeritus" as are their faculty peers. The Executive Committee of the Faculty Senate has reviewed the suggested changes and approves them.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Board of Trustees' consideration and approval.

PRESIDENT'S RECOMMENDATION:

The President has reviewed the suggested revision and recommends they be adopted.

Attachment

Recommended Revisions to UW Regulation 5-1 to Extend Emeritus Status to Certain Academic Professionals

Revise UW Regulation 5-1 as follows:

C. 3. Emeritus Appointments

Emeritus ~~faculty~~ status may be awarded to those tenured faculty members and extended term academic professionals who retire after long and distinguished service to the University. Nominations for emeriti status shall be initiated by the department head and/or dean; the nomination shall then be forwarded through the appropriate academic officers, who shall add their recommendations; the President of the University will then forward his/her recommendation to the Trustees.

F. ACADEMIC PROFESSIONALS

1. DESIGNATION OF ACADEMIC PROFESSIONALS

Academic professionals hold academic appointments based upon specialized qualifications and specific job descriptions which enable them to fulfill assigned academic duties within the academic community. These personnel engage in activities which extend and support the teaching, research, extension and service missions of the University.

The Trustees shall approve each category of employees (i.e., extension educators, lecturers, research scientists, etc.) who shall be classified as academic professionals. Rank, academic qualifications, and conditions of employment for these groups are outlined in UW Regulations. Academic professionals with extended term appointments may be awarded emeritus status upon retirement, following the same process as defined for faculty.

7. Committee of the Whole- CONSENT AGENDA

Approval of Revisions to UW Regulations 6-701, "Faculty Senate Bylaws"; 6-702, "Establishment of Faculty Senate Committees"; 6-703, "Establishment of University Standing Advisory Committees", Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Faculty Senate Committee on Committees has introduced and the Faculty Senate at-large has approved changes to three UW regulations, 6-701, 6-702, and 6-703, which provide for, respectively, the Faculty Senate bylaws, the establishment of the Faculty Senate standing committees, and the establishment of University standing advisory committees. The changes are made in order to conform to the current academic and administrative structure of the university. In particular, references to the "Dean of the Graduate School" and to "University Services" are deleted because they are no longer applicable; and references to the "American Heritage Center" and the "Outreach School" are added in order to bring the regulations up to date. The numbers of members of each standing committee are adjusted to conform to the current number of academic units with voting privileges on Faculty Senate committees. In addition, UW Regulation 6-702 now states, in section 3(k), "Committees may seek consultation of experts from within or outside of UW as required."

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

No recent discussion of this or related actions.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board must approve all revisions to the University's Regulations.

ARGUMENTS IN SUPPORT:

The University Regulations should conform to the current academic and administrative structure of the university.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Board of Trustees consideration and approval.

PRESIDENT'S RECOMMENDATION:

The President has reviewed the suggested revision and recommends they be adopted.

Faculty Senate Bill 319

**Introduced by
Committee on Committees**

**A BILL TO REVISE UW REGULATIONS
6-701 "FACULTY SENATE BYLAWS";
6-702 "ESTABLISHMENT OF FACULTY SENATE COMMITTEES"; AND
6-703 "ESTABLISHMENT OF UNIVERSITY STANDING ADVISORY COMMITTEES"**

*(Note: Proposed revisions appear as ~~strikethroughs~~ and
UNDERLINED ITALICIZED CAPITALIZATION.)*

**UW REGULATION 6-701
Faculty Senate Bylaws**

(The sole section of UW Regulation 6-701 containing proposed revisions follows):

10. COMMITTEE ON COMMITTEES. The Committee on Committees shall be responsible for the following duties:

a. Appointment of faculty members to standing committees as described in UW Regulation 6-702, subject to ratification by the Faculty Senate.

b. Appointment of faculty members to those standing advisory committees as described in UW Regulation 6-703.

c. Nominate faculty members to serve on administrative committees or boards:

(i.) For those committees or boards where members are to be selected by the Faculty Senate; and

(ii.) For other committees when requested to do so by an appropriate administrative body.

d. Be informed of the changes to, formation of, and charges to all committees appointed by the President, or a vice president for consideration, advice, or action upon matters pertaining to general University operations and programs, as distinguished from matters under the cognizance of an individual college; and responsible for the coordination of the activities between Faculty Senate committees and the foregoing committees whenever it appears there may be conflict or duplication in assigned functions or purposes of committees.

e. Preparation of appropriate bills for adoption by the Faculty Senate describing the duties, powers, membership and functions of all Faculty Senate standing committees and standing advisory committees; and

f. Maintenance of a continuing review of the need and functioning of Faculty Senate standing committees and standing advisory committees.

Composition. The Committee on Committees shall consist of II ~~ten~~ members selected by this committee and approved by the Executive Committee of the Faculty Senate. Each of the seven colleges (two from Arts and Sciences), the Libraries, **THE AMERICAN HERITAGE CENTER**, and **THE OUTREACH SCHOOL** ~~University Services~~ will be given the opportunity to be represented. If representation from any of these areas cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The chair of the Committee on Committees shall serve as an ex officio member of the Executive Committee of the Faculty Senate. The chair-elect of the Senate shall be an ex officio member of the Committee on Committees.

UW REGULATION 6-702
Establishment of Faculty Senate Committees
(Note: Proposed revisions begin on Page 5)

1. PURPOSE. This regulation shall establish the standing committees of the Faculty Senate, with specific duties and structured as outlined in the following sections pertaining to ~~of~~ the individual committees.

2. INDIVIDUAL STANDING COMMITTEES

a. Internal Senate Relations

- (i.) Committee on Committees
- (ii.) Executive Committee

b. Administrative Relations

- (i.) Academic Planning Committee
- (ii.) Graduate Council
- (iii.) Reappointment, Tenure and Promotion Committee
- (iv.) Budget Planning Committee
- (v.) University Course Review Committee
- (vi.) Library Council
- (vii.) University Studies Committee
- (viii.) Academic Information Technology Committee

c. Faculty Relations

- (i.) Faculty Academic Standards, Rights and Responsibilities Committee
- (ii.) Faculty Development Committee

d. Student Relations

- (i.) Student Interaction Committee

3. GENERAL CHARGE TO COMMITTEES OF THE FACULTY OF THE UNIVERSITY OF WYOMING. Bylaws of the University Faculty, UW Regulation 6-700, Article IV, Section 1, states "All committees of the University Faculty shall be responsible to the Faculty Senate, and it shall establish or dissolve committees as it deems necessary."

a. Goals of the Committee Structure. The system of standing committees of the Faculty Senate of the University of Wyoming is intended to:

- (i.) Be broad enough to encompass all areas of University activity in which faculty are involved on a policy making level requiring the endorsement of the Faculty Senate, in accordance with UW Regulation 6-700;

(ii.) Be specific enough to consider the problems, grievances, or concerns of each faculty member of the University community;

(iii.) Be advisory to the University administration only in those matters requiring Faculty Senate approval of proposed action; and

(iv.) Provide an effective and efficient legislative committee system to work for the Faculty Senate through the Executive Committee.

b. General Committee Functions. The primary function of committees of the faculty shall be to consider bills or proposals submitted to the Senate and assigned to their areas of responsibility. Committees shall be expected, in a reasonable time, to return appropriate recommendations to the Senate for action. Committees shall also initiate and draft bills establishing faculty regulations or recommendations as needs arise in their areas of responsibility. Committee chairs or their designees shall introduce such bills to the Senate for adoption or other action.

c. Individual Committee Responsibilities. The duties of each committee are individually detailed, and incorporated as a faculty regulation. However, the intention of this committee system is to provide a dynamic, timely, and effective aid to the progress of the University. For this reason, each committee is charged with the responsibility for continual review of its delegated duties. If changes of a committee's duties, composition, or existence are deemed advisable, the committee shall make such recommendations to the Faculty Senate through the Committee on Committees.

d. Sub-committee Structure. The responsibilities of most faculty committees are intentionally broad in order to prevent duplication of effort and conflicting recommendations. Therefore, it may well be advisable for certain committees to establish sub-committees from their own membership to perform more specialized functions or to handle particular issues within the overall responsibility of the committee. The establishment and dissolution of such sub-committees shall be left entirely to the discretion of the committee concerned.

e. Meeting and Reporting. A committee shall generally meet whenever its responsibilities require that it should, whenever directed to do so by the Faculty Senate, and in no case less frequently than once a semester. Reports shall be made to the Faculty Senate at such times as to keep the Senate well informed of committee activity, on call of the Executive Committee of the Faculty Senate, and no less than once per year.

f. Commencement of Service. Committee assignments shall be effective with the beginning of the fall semester unless the assignment is otherwise stated. The Senate shall select committee members to fill known vacancies prior to the end of each spring semester. Committee members may succeed themselves on a particular committee (once) with the exception of the Reappointment, Tenure and Promotion Committee. Following the selection of committee members by the Faculty Senate, the Executive Committee shall notify the individual of selection, provide a written copy of the committee charge, and provide the name of the current committee chair. The committee chair shall receive notification of the election of new members.

g. Election of Officers. By March 31st, each committee shall elect a chair and such other officers as it deems necessary, to begin service at the start of the fall semester. Each committee shall forward the names of these officers to the Committee on Committees and the Executive Committee. Students

shall not be eligible to chair Faculty Senate committees. In the event a committee is left without a chair, the Committee on Committees' chair will call the first meeting to elect the chair.

h. Alternate and Permanent Replacement Committee Members. When a committee member is to be absent from one or more committee meetings and the chair and/or the committee deems the presence of a temporary replacement to be desirable, the chair shall select an alternate committee member after consulting the rest of the committee and forward this person's name to the chair of the Committee on Committees. In the event a permanent replacement is deemed necessary, the chair of the affected committee shall notify the Committee on Committees and the replacement shall be appointed in the same manner as the original appointment. The replacement shall be appointed to complete the term of the original appointment.

i. Absenteeism and Notice of Removal. In the event that a committee member has failed to attend three consecutive committee meetings, and the committee chair has determined that such absences have been detrimental to the committee's function, the committee chair shall petition to the Committee on Committees to recommend to the Executive Committee of the Faculty Senate removal of the non-attending committee member. Upon removal for non-attendance, the vacancy shall be filled in by requesting the Committee on Committees for a replacement. All permanent committee replacements must be approved by the Faculty Senate. A copy of the petition for removal shall be sent to the offending committee member, and he/she shall have ten days from the date of the petition in which to challenge in writing before the Committee on Committees the committee chair's determination that he/she has had continuous absenteeism as defined herein. Thereafter, he/she shall be deemed to have waived his/her right to challenge the petition and may be removed.

j. *Ex officio*. The words "*ex officio*" shall be interpreted as "*ex officio* without vote" throughout UW Regulations 6-701, 6-702, 6-703, unless otherwise stated.

k. COMMITTEES MAY SEEK CONSULTATION OF EXPERTS FROM WITHIN OR OUTSIDE OF UW AS REQUIRED.

l. Associated Students of the University of Wyoming (ASUW). The ASUW representatives on faculty committees shall be appointed by the ASUW Senate but shall not be required to be ASUW Senate members.

4. ACADEMIC PLANNING COMMITTEE.

a. Rationale. The overall development of the University, the determination of academic goals and the establishment of academic priorities are fundamental responsibilities necessarily shared by trustees, administrative officials, faculty, and students. The Academic Planning Committee operates as a forum in which educational directions may be discussed, and specific recommendations developed.

b. Functions. The committee's function is to review and make recommendations to the Faculty Senate on matters related to the structure and organization of the academic activities of the University. This review will be carried out in the context of the University's comprehensive development. The committee will recommend policies regarding priorities for long range development. It will make recommendations concerning the initiation, quality, modification or termination of academic programs. When changes in programs are related to the University's

physical facilities the committee will also make recommendations with respect to them. In making recommendations the committee will take into consideration the educational system and needs of the State of Wyoming as well as University considerations.

c. Powers. The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the Provost and Vice President for Academic Affairs, and the Vice President for Research and Economic Development. The Academic Planning Committee may instigate its own inquiries into areas of academic concern. The committee will forward its recommendations to the Faculty Senate, to the Provost and Vice President for Academic Affairs, and to other appropriate groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.

d. Composition. The Academic Planning Committee will consist of 12 ~~eleven~~ voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, THE AMERICAN HERITAGE CENTER, ASUW, and THE OUTREACH SCHOOL ~~off-campus Academic Centers (e.g., UW/CC Center)~~ will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Dean of the Outreach School, Director of the Division of Extended Credit Programs, and chairs of the Student Interaction Committee, Graduate Council, Budget Planning Committee, and University Course Review Committee shall be *ex officio* members. Faculty representatives shall be selected by the Committee on Committees and shall serve staggered three-year terms. The chair of the Academic Planning Committee shall serve as an *ex officio* member of the Budget Planning Committee and the Executive Committee of the Faculty Senate.

5. FACULTY ACADEMIC STANDARDS, RIGHTS, AND RESPONSIBILITIES COMMITTEE.

a. Rationale. The faculty needs to examine and draft policies which affect the University community and its individual members. The University administration subscribes to the tenet that true education may flourish only when the faculty is both free and responsible; the committee is established to provide a vehicle by which rights are insured and responsibilities defined.

b. Functions. The committee shall formulate policies involving the entire University in matters of faculty rights and of faculty responsibility and academic standards for the University and teaching profession. The committee shall be authorized to participate with the President and other appropriate administrative officers in the examination and formulation of policies and procedures relating to the organization and governance of the University's colleges, divisions, and departments whenever these procedures seem likely to affect faculty rights and responsibilities and/or academic units, and shall define the position of the faculty when inconsistencies exist.

The Committee shall consider general policy issues presented by the faculty and shall hear any individual or groups of individuals when such issues are deemed relevant to faculty rights and responsibilities and academic standards.

c. Composition. The Faculty Academic Standards, Rights, and Responsibilities Committee shall consist of 11 ~~ten~~ members. Each of the seven colleges (two from Arts and Sciences), ASUW, THE AMERICAN HERITAGE CENTER, and the Libraries will be given the opportunity to be

represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.

6. FACULTY DEVELOPMENT COMMITTEE.

a. Rationale. The ongoing development of the faculty is critical to the educational well being of the University. To maintain and provide the highest level of educational experience, the faculty need to be afforded the opportunity to learn and implement the latest advances in teaching methodology, and be enabled to compete in the national and international research arena. In order to attract and retain the highest quality faculty, it is necessary to promote an adequate and fair distribution of faculty salaries, and create meaningful incentive and merit systems.

b. Functions. This committee will review and make recommendations on all projects, programs, opportunities, and services at the University which assist and facilitate faculty in the performance of their duties in teaching and research. This will include, but is not limited to, faculty development, teaching, and research awards; and patents and copyrights agreements. The committee shall also review salary and compensation distributions within the University, make surveys of faculty opinion when appropriate, assess the influence of salary and compensation policies on the academic functions of the University, and make general recommendations to the Faculty Senate and the [Provost and Vice President for Academic Affairs](#) regarding salary distribution and policies affecting merit determination.

c. Composition. The Faculty Development Committee shall consist of 11 ~~ten~~ members. Each of the seven colleges (two from Arts and Sciences), the Libraries, THE AMERICAN HERITAGE CENTER, and THE OUTREACH SCHOOL ~~University Services~~ will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Members shall be selected by the Committee on Committees and shall serve staggered three-year terms. The [Provost and Vice President for Academic Affairs](#), the Vice President for Research and Economic Development, the Vice President for Administration, ~~the Dean of the Graduate School~~, and the chair of the Research Advisory Committee shall serve as *ex officio* members without vote. The chair of this committee shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate.

7. GRADUATE COUNCIL. (See also UW Regulation 7-580)

a. Rationale. The ~~Graduate Faculty~~ has certain responsibilities FOR GRADUATE EDUCATION ~~to the Graduate School~~ which may be delegated to a representative group. This Council is formed to act as that representative group. The development and maintenance of graduate programs of high quality is a concern of this Council.

b. Functions. The Council shall recommend the broad policies concerning the overall University function in graduate education and the University requirements for graduate degrees. It shall advise the Faculty Senate on any proposed changes in UW Regulations which would affect graduate programs.

c. Powers. The Council shall advise on the formulation and review of ~~Graduate Faculty policy and~~ regulations concerned with graduate education. It shall review proposals and make recommendations

to the **PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS** Dean of the Graduate School concerning new graduate programs, substantive changes in existing graduate programs, implementation of changes in graduate programs recommended through program reviews, and deletion of graduate programs.

d. Composition. The Graduate Council shall consist of 17~~18~~ members, 15 of whom shall be members of the Graduate Faculty distributed among the colleges as follows: Agriculture AND NATURAL RESOURCES 2, Arts and Sciences 4, Business 2, Education 2, Engineering & APPLIED SCIENCE 2, Health Sciences 2, Law 1. ~~The Dean of the Graduate School shall be a member of the Graduate Council.~~ Two graduate students chosen by the Council shall also be members. College representatives shall be chosen by each college in a manner similar to that used to elect members of college reappointment, tenure and promotion committees (see UW Regulation 5-803.) College representatives shall have terms of office of three years. Student members shall have one-year terms of office. If possible, college representatives shall have staggered terms. *Ex officio* members of the Graduate Council shall include: the PROVOST AND Vice President for Academic Affairs, Vice President for Research and Economic Development, Dean of THE OUTREACH SCHOOL School of Extended Studies and Public Service, ~~the Director of the Wyoming Institute for the Development of Teaching,~~ THE DIRECTOR OF THE AMERICAN HERITAGE CENTER, and the Dean of University Libraries or their designees. The Chair of this Council shall serve as an *ex officio* member of the Executive Committee of the Faculty Senate. The Chair of this Council or designee shall serve on the Academic Planning Committee and the University Course Review Committee of the Faculty Senate.

8. STUDENT INTERACTION COMMITTEE.

a. Rationale. The policies which determine the scholastic standards of the University of Wyoming and which regulate other areas of scholastic affairs are of basic concern to the faculty.

b. Functions. The committee shall formulate and review policies and procedures in the broad area of undergraduate student academic affairs, including but not limited to scholastic probation and suspension of students, evaluation and recognition of credit, credit-hour requirements, grades, honor roll, honor graduation, all-University degree requirements, University admissions standards, and University student scholarships. The committee shall provide advice in regard to needed services and programs for both foreign students studying at the University of Wyoming and University of Wyoming students studying at foreign institutions. It shall also help formulate long-range goals for international education. Additionally, the committee shall recommend general policy for the University's financial aid program, review its operation and provide recommendations to sustain its orderly function and development.

c. Composition. The Student Interaction Committee shall consist of 13~~12~~ members. Each of the seven colleges (two from Arts and Sciences; none from the College of Law), the Libraries, THE AMERICAN HERITAGE CENTER, and ASUW (four representatives, ~~two of which will be foreign students~~) will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Provost and Vice President for Academic Affairs, the Director of International Student Services, the Director of Admissions, the Registrar, and the Director of Student Financial Aid shall be *ex officio* members without vote. Faculty representatives shall be selected by the Committee on Committees and shall serve three-year staggered terms. The

chair of the Student Interaction Committee shall serve as an *ex officio* member of the Academic Planning and Executive Committees of the Faculty Senate.

9. REAPPOINTMENT, TENURE AND PROMOTION COMMITTEE.

a. Rationale. The faculty has the inherent right and responsibility to advise the President and the Trustees of the University in matters relating to one or several of its members regarding tenure, promotion, dismissals, and reappointment.

b. Functions. The committee shall advise the [Provost and](#) Vice President for Academic Affairs on matters pertaining to tenure, promotion, dismissals, and reappointment.

c. Powers. The committee shall serve in an advisory capacity to the [Provost and](#) Vice President for Academic Affairs. Where broad policy issues are involved, and questioned, the committee shall refer such issues directly to the Faculty Senate.

d. Composition. The Reappointment, Tenure and Promotion Committee shall consist of at least 17 members excluding the vice presidents, the deans, the associate and assistant deans, the directors, and the department or division heads/chairs. Two tenured faculty members shall be elected from each of the following five colleges: Agriculture [and Natural Resources](#), Business, Education, Engineering and Applied Science, and Health Sciences; four from the College of Arts and Sciences; one from the College of Law, one extended-term faculty member elected from the Libraries; and one extended-term faculty member elected from the American Heritage Center. The University Reappointment, Tenure and Promotion Committee has the authority to appoint one or more academic professional(s) to its committee. The [Provost and](#) Vice President for Academic Affairs shall be an *ex officio* member. Members who have served a three-year term cannot succeed themselves. Replacements (temporary or permanent) shall be determined in the same manner as the original appointments.

e. Frequency of Meetings. The committee shall meet at the request of the [Provost and](#) Vice President for Academic Affairs and at all other times that the chair of the committee deems necessary.

10. BUDGET PLANNING COMMITTEE.

a. Rationale. The overall development of the University, the determination of goals, and the establishment of priorities have significant budgetary consequences for the entire University community. The Budget Planning Committee provides a forum for the faculty to effectively participate in budgetary deliberations.

b. Functions. The committee's function is to participate in budgetary planning and related deliberations and make policy recommendations to the Faculty Senate on matters related to the long-term acquisition and disposition of the University's financial resources. These activities will be carried out in the context of the University's comprehensive development. It will act as a resource body to the Academic Planning Committee to provide relevant budgetary insight on the ramifications of proposed program changes as well as the financial impact of physical facilities modifications and additions. In making recommendations the committee will take into consideration the economic realities of the times and the needs of the State of Wyoming as well as University considerations.

c. Powers. The committee shall receive proposals and requests for recommendations from the Faculty Senate, the President, the vice presidents, and others authorized by the President. The Budget Planning Committee may instigate its own inquiries into areas of budgetary concern. The committee will represent the faculty in all strategic budget planning and in the budget review process and forward its recommendations to the Faculty Senate, to the Vice President for Administration, and/or to other appropriate groups or individuals. All substantive committee actions will be reported to the Faculty Senate regularly.

d. Composition. The Budget Planning Committee shall consist of 13 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, THE AMERICAN HERITAGE CENTER, ASUW, Staff Senate, and THE OUTREACH SCHOOL School of Extended Studies and Public Service, and off-campus academic centers (e.g., University of Wyoming/Casper College Center) will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. Faculty representatives shall be selected by the Committee on Committees and shall serve staggered four-year terms. The Provost and Vice President for Academic Affairs, the Vice President for Administration, and the chair of the Academic Planning Committee shall be *ex officio* members. The chair of the Budget Planning Committee shall serve as an *ex officio* member of the Academic Planning Committee and the Executive Committee of the Faculty Senate.

11. UNIVERSITY COURSE REVIEW COMMITTEE. a. Rationale. The University Course Review Committee is established to monitor and implement the University course review process as described in UW Regulation 6-806, Section 2, Part e.

b. Functions. When considering course additions, revisions or deletions to the University curriculum, the University Course Review Committee shall be responsible for insuring that all of the requisite endorsements have been obtained (UW Regulation 6-806, Section 2, Part d.), that the proposal does not present any unjustified duplication with other academic units, and that the request is consistent with the current University guidelines regarding courses. The University Course Review Committee is additionally charged with the development and maintenance of the Course Review Guidelines (see UW Regulation 6-806, Section 2, Parts f. through i.), and with the routine examination and maintenance of the Course Review Process itself.

c. Powers. The University Course Review Committee shall make its recommendations relating to the addition, revision, and deletion of courses to the Provost and Vice President for Academic Affairs. These recommendations will be rendered in the context of the University's comprehensive development. In making these recommendations, the University Course Review Committee will take into consideration the Wyoming community colleges and the educational needs of the State of Wyoming as well as University considerations. All committee actions will be reported to the Faculty Senate regularly.

d. Composition. The University Course Review Committee will consist of the representatives from each of the seven colleges. Each college will select its own representative along with an alternate. If representation from any of these colleges cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The chair of the University Studies Committee, the chair of the Graduate Council, the Registrar, the Dean of the Libraries, THE DIRECTOR OF THE AMERICAN HERITAGE CENTER, an ASUW representative, and the Coordinator of Community College Articulation shall be *ex officio* members without vote. The chair

is an *ex officio* member of the Academic Planning Committee and the Executive Committee of the Faculty Senate.

12. LIBRARY COUNCIL

a. Rationale. It is important to create a broad, active, and strong Library Council to address the difficult and vital issues of resources, technology, and the open and effective communication between the Libraries and their University community that are facing the University of Wyoming's library system.

b. Functions. The Library Council will bring University campus needs and concerns to the Dean of the Libraries and to the Provost and Vice President for Academic Affairs, and will advise them concerning these issues. The Library Council will issue an annual report that is distributed to the Provost and Vice President for Academic Affairs, the Dean of the Libraries, the Faculty Senate and the ASUW concerning its recommendations for changes that should be implemented in the Libraries' strategic plan, organization, and principles for allocation of resources.

c. Powers. The Library Council will report to the Provost and Vice President for Academic Affairs and advise the Dean of the Libraries on library issues.

d. Composition. The Library Council shall consist of 13 voting members, which are to include one representative from each of the seven colleges (two from Arts & Sciences) and the Libraries; one American Heritage Center archivist, one undergraduate and one graduate student; one non-University representative, appointed by the Provost and Vice President for Academic Affairs (this person should be knowledgeable in library issues). *Ex officio* members with vote shall include the Provost and Vice President for Academic Affairs, the Dean of the Libraries, the Vice President for Information Technology, the Vice President for Research and Economic Development, AND the Dean of THE OUTREACH SCHOOL School of Extended Studies, and the Dean of the Graduate School. The chair shall be an *ex officio* member of the Faculty Senate Executive Committee. The representatives from the colleges, the Libraries, and the American Heritage Center shall be elected by their respective units, and the student members shall be selected by ASUW and by the graduate students, respectively. Members shall serve three-year staggered terms, and the chair shall be a faculty member.

13. ACADEMIC INFORMATION TECHNOLOGY COMMITTEE

a. Rationale. The committee is established to coordinate and to exchange information regarding academic information technology services for the University.

b. Functions. The committee shall aid in the establishment of policies for academic information technology services and usage at the University. It shall provide advice in regard to needed information technology capabilities and services for academic purposes, and in this regard to the long-range goals of the University. The committee shall endeavor to serve as a channel for communication among the various academic users and providers of academic information technologies.

c. Powers. The committee shall serve in an advisory capacity to the President, appropriate vice presidents, deans, or directors on matters pertaining to needed information technology capabilities

and services for academic purposes. All committee actions shall be reported to the Faculty Senate regularly.

d. Composition. The committee shall consist of ~~12~~ 13 voting members. Each of the seven colleges (two from Arts and Sciences) ~~other than the Department of Computer Science~~, the Libraries, the American Heritage Center (Archivists), ASUW, ~~the Department of Computer Science~~, and **THE OUTREACH SCHOOL** ~~University Services~~ will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to select members in as representational fashion as possible. The Vice President for Information Technology and Chief Information Officer shall be an *ex officio* member. Committee members shall serve staggered three-year terms, except for the student representative, who shall serve a one-year term. The chair of the Academic Information Technology Committee shall serve as an *ex officio* member of the Administrative Information Technology Advisory Committee and the Faculty Senate Executive Committee.

14. UNIVERSITY STUDIES COMMITTEE. (See also UW Regulation 6-470, "University Studies Program")

a. Rationale. The University Studies Program requires completion of specific requirements in identified areas of study in accordance with criteria approved by the University Faculty Senate. In cooperation with the Board of Trustees and academic administrators, the Faculty Senate is responsible for making decisions regarding curriculum.

b. Functions. The University Studies Committee shall:

(i.) Develop and maintain a planning, review, and assessment process for the University Studies Program;

(ii.) Define the philosophy, learning outcomes desired, and criteria for courses in the relevant areas of study, with Faculty Senate approval;

(iii.) Identify and approve courses for the Program;

(iv.) Consult with and advise academic departments concerning the needs and requirements of the Program;

(v.) Grant approval of alternative courses or pilot programs to fulfill University Studies requirements for a limited time;

(vi.) Appoint *ad hoc* sub-committees as needed to accomplish the goals of UW Regulation 6-470, 3.b.i.-v. and to select and review courses that meet the criteria approved by the Faculty Senate.

(vii.) Develop and maintain appropriate linkages with the Academic Planning Committee, the Faculty University Course Review Committee, and the Student Interaction Committee, with particular regard to new courses or modification of courses considered for approval as meeting requirements of the Program.

(viii.) Make reports and recommendations to the Faculty Senate as may be deemed appropriate or as requested.

(ix.) Consider and grant such waivers of requirements of the University Studies Program to petitioning students as warranted by unusual and extenuating circumstances, upon recommendation of the Coordinator (see [UW Regulation 6-470](#), 4.b.).

c. Composition. THE COMMITTEE SHALL CONSIST OF 11 VOTING MEMBERS. Members of the University Studies Committee will include one ACADEMIC PERSONNEL ~~tenured or tenure-track faculty~~ member from each of the undergraduate colleges and from the Libraries, THE AMERICAN HERITAGE CENTER, and THE OUTREACH SCHOOL, University Services unit, with the exception that the College of Arts and Sciences shall have two representatives. Each college or group will elect their own representatives, and these names will be forwarded to the Executive Committee of the Faculty Senate for approval. ~~The initial committee will be divided in thirds to serve one, two, or three year terms. As the initial Committee members finish their terms, the College or support unit represented by those members will nominate their own representatives, and these nominations will be forwarded to the Executive Committee of the Faculty Senate for approval.~~ Faculty representatives shall serve staggered three-year terms. ~~Members who have served a three-year term cannot succeed themselves.~~ Vice presidents, deans, associate and assistant deans, and directors shall not be eligible to serve on the committee. A student designated by the Associated Students of the University of Wyoming Senate shall be a member with vote, and the President, [Provost and](#) Vice President for Academic Affairs, a representative from Student Affairs, the Academic Planning Committee, the Dean's Council, Academic Advising, and the Wyoming community colleges shall be *ex officio* members without vote. The Committee shall elect its chairperson. The chair or his/her designee shall serve as an *ex officio* member of the Faculty University Course Review Committee. The University Studies Coordinator shall serve as secretary of the committee and maintain a record of the minutes of meetings. The Executive Committee of the Faculty Senate shall fill temporary vacancies on the University Studies Committee.

University Regulation 702; adopted May 6-8, 2009 Board of Trustees meeting

UW REGULATION 6-703

Establishment of University Standing Advisory Committees

1. PURPOSE.

This regulation shall establish standing advisory committees with specific duties and composition as specified in the following sections for each individual committee.

2. RESEARCH ADVISORY COMMITTEE.

a. Rationale. Active participation in research by members of the University faculty, staff, and student body helps to fulfill several of the essential elements of the University's mission: 1) to advance the general knowledge of mankind; 2) to stimulate the creativity of the University's faculty, staff, and student body; 3) to enhance the University's learning environment; and 4) to improve the national and international stature of the institution. Research efforts at the University will benefit greatly from guidance that is compatible with the educational elements of the University's mission. Simultaneously, in order to sustain growth and development for all members of the University community, research efforts must encourage the other elements of the University mission.

b. Functions. The committee shall work to strengthen the University by coordinating the general research effort and shall work to elevate the research standing of the University, nationally and internationally. In order to be effectively knowledgeable about the various aspects of research at the University, the committee shall maintain an awareness of the aims and objectives of the Office of Research and Economic Development. The committee shall provide continuing evaluation of the process of administrative review of proposals for grants and contracts and shall act to provide suggestions for the most efficient means of completing this process. The committee shall act as the liaison between the faculty and the University administration on matters pertaining to research. The committee shall act in an advisory capacity to the Faculty Senate and to the University administration, specifically to the Faculty Development Committee and the Vice President for Research and Economic Development, respectively, on matters pertaining to research. "Research" shall be construed to include all of the various forms which are taken by research in the various departments and units of the University. "Matters pertaining to research" shall be construed to include the following topics, but is not limited to these topics: research proposals, research grants and contracts, patents, copyrights, conflicts of interest which involve research, and awards for research excellence. The committee shall review such proposals as may be directed to their attention by the Vice President for Research and Economic Development, including, but not limited to, all proposals which are submitted for the Faculty Grant-in-Aid program and the Challenge Grant program. It shall make recommendations to the Vice President for Research and Economic Development with regard to the distribution of funds which are allocated for these programs. The committee shall review such nominations for awards as may be directed to their attention by the Vice President for Research and Economic Development.

c. Powers. The committee's dual responsibility is to the faculty and to the administration. It shall act in an advisory capacity: a) to the President of the University; b) to the Vice President for Research and Economic Development; ~~c) to the Dean of the Graduate School;~~ C) d) to the Faculty Senate; and D) e) to other appropriate officials and bodies.

d. Composition. The committee shall consist of 11 voting members. Each of the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage Center (Archivists), and **THE OUTREACH SCHOOL** ~~University Services~~ will be given the opportunity to be represented. If representation from any of these groups cannot be found, then the Committee on Committees is directed to appoint members in as representational fashion as possible. The Provost and Vice President for Academic Affairs; **AND** the Vice President for Research and Economic Development; ~~and the Dean of the Graduate School~~ shall be *ex officio* members. Faculty members shall be appointed by the Committee on Committees and shall serve three-year staggered terms. The chair of the Research Advisory Committee shall serve as an *ex officio* member of the Faculty Development Committee of the Faculty Senate.

Source: University Regulation 703, Revision 2; adopted 7/17/08 Board of Trustees meeting

AUTHENTICATION: *The foregoing Senate Bill No. 319 duly adopted by the Faculty Senate of the University of Wyoming under date of February 22, 2010, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.*

Clifford Marks
Secretary of the Faculty Senate

8. Committee of the Whole- CONSENT AGENDA

Approval of Revisions to UW Regulation 7-560, "Regulations of the College of Health Sciences", Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Dean of Health Sciences, with the approval of the Provost, proposes a revision to UW Regulation 7-560, which governs the College of Health Sciences. The purpose of the revision is twofold: (1) eliminate outdated and now incorrect descriptions of the college's internal structure and (2) to adopt a new structure that relegates to by-laws those administrative details that do not require Trustee approval.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

No recent discussion of this or related actions.

WHY THIS ITEM IS BEFORE THE BOARD:

The Trustees must approve any changes to UW Regulations.

ARGUMENTS IN SUPPORT:

The current UW Regulation 7-560 refers to units that no longer exist, such as the Division of Allied Health Professions, and prescribes structures, such as internal standing committees, whose establishment or elimination does not require approval at administrative or governance levels higher than the dean of the college. The proposed revision eliminates references to outdated units and to structures for which high-level approval is neither useful nor administratively efficient.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Adoption of the new version of UW Regulation 7-560 requires approval by the Board of Trustees.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

PROPOSED NEW VERSION
UW REGULATION 7-560
Regulations of the College of Health Sciences
September 2010

UW REGULATION 7-560, Revision 4

Initiating Authority: College of Health Sciences Faculty

Subject: Regulations of the College of Health Sciences

References: (a) Regulations of the Trustees, Chapter IV.
(b) University Regulation 1, Revision 2, October 14, 1980
(c) University Regulation 560, Revision 2, October 12, 1993

1. **PURPOSE.** To promulgate and amend the regulations of the College of Health Sciences, as adopted by its faculty.
2. **GENERAL INFORMATION.** The following regulations set forth the basic organization of the College and details the functions of the College's faculty in the exercise of its authority and responsibility as prescribed by the Regulations of the Trustees. These regulations were originally adopted by the College Faculty on November 2, 1984, and reviewed by the Trustees on December 15, 1984. The Health Sciences Faculty adopted revisions to these regulations, September 29, 2000.
3. **DIRECTIVE.** In accordance with references (a) and (b), the Regulations of the College of Health Sciences, as amended, shall be effective upon approval by the President of the University

APPROVED:

REGULATIONS OF THE COLLEGE OF HEALTH SCIENCES

I. ADMINISTRATIVE ORGANIZATION OF THE COLLEGE

A. ACADEMIC UNITS

The College of Health Sciences shall consist of the units specified in the College bylaws and approved by the Board of Trustees.

B. THE DEAN--APPOINTMENT OF, DUTIES AND RESPONSIBILITIES

The Dean is the chief administrative officer of the College, appointed in accordance with UW Regulation 1-1(C.2.). The Dean is responsible for all matters relating to the educational and administrative affairs of the College and presides at meetings of the College academic personnel, recommends the College budget in consultation with the unit directors of the College, transmits and recommends appointments and promotions with respect to academic personnel and staff of the College, and exercises general administrative supervision over the educational programs and operations of the College.

The appointment as Dean shall be considered an assignment of duties. Being appointed as Dean shall not be considered a promotion and relinquishing the deanship shall not be considered a demotion. If the Dean is tenured in a department, the person retains that tenure during the period of deanship. A Dean selected from outside must be approved by a department of the College as a member of that department. Tenure application is reviewed by the College Tenure and Promotion Committee.

C. ASSOCIATE AND ASSISTANT DEANS

Associate or Assistant Deans shall be recommended by the Dean to the Vice President for Academic Affairs.

D. UNIT DIRECTORS--DUTIES AND RESPONSIBILITIES

Unit directors, assigned to be chief administrative officers of a unit of the College, are responsible for all matters relating to the educational and administrative affairs of their unit. The unit director or designee presides at all academic personnel meetings of the unit, recommends appointments and promotions with respect to the faculty, academic professionals and staff of the unit, and exercises general administrative supervision over the educational programs and operations of the unit. (Directors in the Schools of Nursing and Pharmacy also hold the title of Dean of the School).

Unit directors hold administrative office at the pleasure of the Dean, the Vice President for Academic Affairs, the President, and the Board of Trustees. The Dean recommends such appointments. They are subject to approval by the Vice President for Academic Affairs and the President. The Dean's recommendation is

made after consultation with academic personnel members of the appropriate unit and the academic leadership of the College.

E. ACADEMIC LEADERSHIP STRUCTURE

Through its bylaws, the academic leadership structure for the college will be described.

F. STANDING COMMITTEES

Through its bylaws, the college may establish standing committees as are necessary for effective and representative governance. The membership, duties, and governing procedures of such committees shall be defined in the bylaws in consonance with any relevant UW Regulations. Among the standing committees shall be one that formulates recommendations to the Dean on cases involving the reappointment, tenure, promotion, and extended term appointments of academic personnel.

G. OTHER COMMITTEES

Ad hoc committees, as necessary for the administrative and academic welfare of the College, may be established by the Dean.

II. ACADEMIC PERSONNEL

A. MEMBERSHIP

1. The academic personnel of the College consists of the Dean, and all members of the tenured and tenure-track faculty, instructors and academic professionals, and clinical track faculty serving in the College. Faculty emeriti and visiting professors are nonvoting members. The President of the University and the Vice President for Academic Affairs are ex-officio members without vote.
2. The academic personnel of the College may have representatives from other colleges of the University as may be determined by the academic personnel of the College as having a major role in the programs of the College. Such representatives shall be appointed by the Dean of the colleges in which the representatives are budgeted, and shall not vote. Such appointments shall be reported to the Office of Academic Affairs.

B. POWERS AND DUTIES

Powers and duties of the academic personnel shall be as defined in the current UW Regulations.

C. APPOINTMENT, PROMOTION, AND TENURE

Appointment, promotion, and tenure shall be in accordance with current UW Regulations.

D. MEETINGS

Meetings of the academic personnel will be described in the bylaws.

III. STUDENTS

A. ADMISSION

The College academic personnel, subject to the limitations contained in the UW Regulations and in accordance with national accreditation standards, has the power to determine the minimum standards for admission to the programs of the College. In the absence of such College standards, any student who qualifies for admission to the University will be admitted to the College.

B. ADVISEMENT

Advisement of students is the responsibility of the academic units and the office of the Dean. The unit director designates advisors, facilitates assignment of students and supervises the maintenance of student records. Students in the College who are in an undeclared status shall be advised by designees of the Dean, who shall ensure the maintenance of appropriate ~~the preprofessional advisors in the Dean's Office. The preprofessional advisors shall maintain such~~ advising records for each student's term of undeclared status.

C. PROBATION, DISMISSAL, REINSTATEMENT

In matters of student probation, dismissal, and reinstatement, the College and the divisions shall conform to the published codes of the academic units (if any) and the UW Regulations.

IV. DEGREES AND DIPLOMAS

A. DEGREES

The degrees offered by the College are those authorized under UW Regulations.

B. PROGRAMS

The academic programs offered by the College and the requirements thereof are approved by the units of the College, the College academic personnel, and the appropriate University committee, and are published in the University Bulletin.

V. PROPOSED CHANGES OR REVISIONS TO THE REGULATIONS

These regulations may be changed or revised in accordance with University policy. A copy of the intended change or revision shall be presented in writing to the academic personnel at least one month prior to action.

VI. EFFECTIVE DATE

These regulations and any changes or revisions thereto shall become effective immediately upon the approval of a majority of those academic personnel of the College voting by electronic or written ballot and the President of the University, subject to review by the Trustees of the University.

VII. REPEAL OF PRIOR REGULATIONS

All regulations of the College existing at the time of the adoption and approval of these regulations shall be repealed.

CURRENT VERSION
UW REGULATION 7-560
Regulations of the College of Health Sciences

1. PURPOSE. To promulgate the regulations of the College of Health Sciences, as adopted by its faculty.

2. REGULATIONS OF THE COLLEGE OF HEALTH SCIENCES

I. ADMINISTRATIVE ORGANIZATION

A. ACADEMIC UNITS

1. Academic units of the College are the Divisions of Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, and Social Work; the Schools of Nursing and Pharmacy; and the Wyoming Institute for Disabilities. The Divisions collectively constitute a School of Interdisciplinary and Professional Programs.

2. The Division of Allied Health Professions is composed of the Dental Hygiene Program. The Division of Medical Education and Public Health is composed of (1) the Family Practice Residency Program at Casper, (2) the Family Practice Residency Program at Cheyenne, (3) the WWAMI Medical Education Program, and (4) the Area Health Education Center/Public Health Programs.

3. The academic units are authorized to: a) provide undergraduate, graduate, professional and continuing education; b) conduct research; and c) engage in professional service; as appropriate to the individual missions of the units.

B. DUTIES AND RESPONSIBILITIES OF THE DEAN

The Dean is the chief administrative officer of the College, appointed in accordance with UW Regulations. The Dean is responsible for all matters relating to the educational and administrative affairs of the College and presides at meetings of the College Faculty, recommends the College budget in consultation with the Associate Deans and Unit Heads of the College, transmits and recommends appointments and promotions with respect to academic personnel and staff of the College, and exercises general administrative supervision over the educational programs and operations of the College in accordance with the provisions of UW Regulations.

C. DUTIES AND RESPONSIBILITIES OF THE ASSOCIATE DEANS

1. Associate Deans may be appointed with specific responsibilities and work directly in the Office of the Dean. Such Associate Dean(s) will have no line authority over any division/school, program, or academic personnel.

2. Associate Deans hold administrative office at the pleasure of the Dean. The Dean recommends such appointments. They are subject to approval by the Vice President for Academic Affairs and the President.

D. DUTIES AND RESPONSIBILITIES OF THE UNIT DIRECTORS

1. Unit directors, assigned to be chief administrative officers of a unit of the College, are responsible for all matters relating to the educational and administrative affairs of their unit. The Unit Director or designee presides at all faculty meetings of the unit, recommends appointments and promotions with respect to the faculty, academic professionals and staff of the unit, and exercises general administrative supervision over the educational programs and operations of the unit. (Directors in the Schools of Nursing and Pharmacy also hold the title of Dean of the School).

2. Unit Directors hold administrative office at the pleasure of the Dean, the President, and the Board of Trustees. The Dean recommends such appointments. They are subject to approval by the Vice President for Academic Affairs and the President. The Dean's recommendation is made after consultation with full-time faculty members and academic professionals of the appropriate unit and the Academic Leadership Council of the College.

E. ACADEMIC LEADERSHIP COUNCIL

Deans, Associate Deans, and Unit Directors within the College constitute an administrative council which is advisory to the Dean.

II. FACULTY

A. MEMBERSHIP

1. The Faculty of the College consists of the President of the University and the Vice President for Academic Affairs, ex-officio without vote; the Dean, and all members of the tenured and tenure-track University faculty serving in the College. Faculty Emeriti, Visiting Professors, and all persons holding part-time, research, or temporary faculty appointments are ex-officio members of the faculty without vote (See III for rights and responsibilities of academic professionals).

2. The Faculty of the College may have representatives from such other colleges of the University as may be determined by the faculty of the College as having a major role in the programs of the College. Such representatives shall be appointed by the Dean of the colleges in which the representatives are budgeted, and shall not vote. Such appointments shall be reported to the Office of the President.

B. POWERS AND DUTIES

The Faculty of the College has the powers and duties set forth in UW Regulations.

C. APPOINTMENT, PROMOTION AND TENURE

The criteria and procedures for appointment, reappointment, tenure and promotion within the College conform to those listed in UW Regulations. All College faculty members employed by the University are subject to the employment provisions contained in UW Regulations.

D. MEETINGS

1. The Faculty of the College meets on the call of the Dean, who presides, or on written request of at least five (5) members of the voting faculty.
2. Faculty members of the College who are present at the meeting constitute a quorum for the conduct of business. Robert's Rules of Order, as revised, determines the rules of procedure and the order of business.
3. Voting on College matters may be conducted via electronic mail.

E. FACULTY SECRETARY

The Dean appoints a faculty secretary whose duties are to make, keep, and where pertinent, to disseminate such records or other information as may be necessary for the orderly conduct of faculty business. The faculty secretary need not be a member of the College faculty.

F. STANDING COMMITTEES

1. The Faculty Council serves as an executive committee of the Faculty. The Council monitors issues which affect the College and recommends actions by the Faculty or the administration, advises the Dean on matters of concern to the Faculty, and develops and monitors short-term and long-range goals and objectives for the College. The Council is composed of eight elected faculty -
 1. one each from Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, Nursing, Pharmacy, Social Work, and WIND. The Dean of the College serves ex-officio. Members serve three-year staggered terms.
 2. The Tenure and Promotion Committee advises the Dean on all matters of reappointment, tenure and promotion of faculty, facilitates development of faculty as teachers and scholars, and recommends sabbatical leaves to the Dean. The Committee is composed of seven elected tenured faculty - one each representing Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, Nursing, Pharmacy, and Social Work. The Dean of the College

- serves ex-officio. Unit directors may not serve on the Tenure and Promotion Committee. In the absence of qualified individuals, a unit may request representation by a tenured faculty member in another unit. Members serve three-year staggered terms.
3. The Curriculum and Instruction Committee monitors the credit instruction offered by the College. The Committee recommends the development of new courses and/or programs, recommends and monitors interdisciplinary academic offerings, reviews course proposals for new courses (to avoid duplication with courses existing in the University), processes course changes which affect the Bulletin, and recommends College-wide requirements. The Committee also monitors course changes in other Colleges which could affect Health Sciences programs. The Committee is composed of eight academic personnel and eight students, one of each from Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, Nursing, Pharmacy, WIND, and Social Work. Faculty serve three-year staggered term. Students serve one year terms.
 4. The Committee for Health Sciences Research promotes and facilitates College and unit research initiatives by promoting, coordinating, and planning interdisciplinary research programs of excellence. The Committee identifies collaborative research opportunities; advises the Dean regarding the development and distribution of research resources and the establishment and evaluation of research centers and institutes. The Committee also identifies research themes or emphases where the College or specific unit may excel based on faculty expertise and strengths and needs of the State of Wyoming and nation. The Committee is composed of eight elected faculty members - one each representing Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, Nursing, Pharmacy, WIND, and Social Work - and one graduate student from each academic unit that has a graduate or professional program. The Associate Dean for Research is an ex-officio member. Faculty serve three-year staggered terms. Students serve one-year terms.

5. The Student Affairs Committee recommends policies, services and resources which contribute to the recruitment, admission, progression, and retention of students, serves as a student appeals board, and promotes resources for student scholarships and loans. The Committee is composed of seven elected academic personnel and seven students - one academic personnel and one student each representing Allied Health Professions, Communication Disorders, Kinesiology and Health, Medical Education and Public Health, Nursing, Pharmacy, and Social Work. Academic personnel serve three-year staggered terms. Students serve one year terms.
6. The Dean has the power to appoint such other committees as may be deemed necessary to assist in the performance of the administrative functions of the College. These committees may be composed of faculty members, academic professionals, professional staff, students, non-college and/or non-university personnel or any admixture thereof.

G. FACULTY SERVICE

Assignment of a faculty member to services within a unit of the College is made by the immediate administrative head of that unit, with the approval of the Dean of the College. When it is proposed that a faculty member be assigned service responsibilities outside the unit but within the College, such assignments are made by the Dean after consultation with the head(s) of the unit(s) concerned and the faculty member.

III. ACADEMIC PROFESSIONALS

Extended term-track and extended term academic professionals may participate in and vote with the Faculty on all College matters that come before the Faculty with the exception of faculty dismissals, faculty reappointments, and faculty tenure and promotion decisions. UW Regulations govern academic personnel's eligibility to vote on personnel matters related to other academic personnel. Nothing herein shall be construed to confer faculty status upon academic professionals.

IV. STUDENTS

A. ADMISSION

The College Faculty, subject to the limitations contained in UW Regulations, has the power to determine the minimum standards for admission to programs of the College. In the absence of such College standards, any student who qualifies for admission to the University will be admitted to the College.

B. ADVISEMENT

Advisement of students is the responsibility of the academic units. The administrative head of the unit designates advisors, facilitates assignment of students and supervises the maintenance of student records. Students in the College who are in an undeclared status shall be advised by the

preprofessional advisor in the Dean's Office. The preprofessional advisor shall maintain such advising records for each student's term of undeclared status.

V. DEGREES AND DIPLOMAS

A. DEGREES

The degrees offered by the College are those authorized in UW Regulations.

B. PROGRAMS

The academic programs offered by the College and the requirements thereof are approved by the units of the College, the College academic personnel, and the appropriate University committee, and are printed in the University Bulletin.

VI. PROPOSED CHANGES OR REVISIONS TO THE REGULATIONS

These regulations may be changed or revised in accordance with University policy. A copy of the intended change or revision shall be presented in writing to the Faculty at least one month prior to action.

VII. EFFECTIVE DATE

These regulations and any changes or revisions thereto shall become effective immediately upon the approval of a majority of those Faculty of the College voting by electronic or written ballot and the Trustees of the University.

Source: University Regulation 560, Revision 3; adopted 7/17/08 Board of Trustees.

9. Committee of the Whole- CONSENT AGENDA

Program Name Change from Women's Studies to Gender and Women's Studies,

Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Women's Studies Program has requested to change its name to Gender and Women's Studies. The purpose of the change is twofold: (1) to align the program's name with the majority of similar programs across the U.S. and (2) to recognize the broader scope of teaching and research that the field has begun to encompass since UW's program was established. In the words of the faculty proposal, "[i]n teaching about women, we realize that we must also teach about men."

UW's Women's Studies Program offers an undergraduate major, an undergraduate minor both in Laramie and through the Outreach School, and a graduate minor. The program has six faculty members, augmented by contributing faculty members from 10 other departments and programs from three colleges.

The Arts and Sciences Central Committee, the Dean of Arts and Sciences, and the Provost support the request.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

There has been no Board action on the program's name since its establishment in 1979.

WHY THIS ITEM IS BEFORE THE BOARD:

The program's faculty have requested Board approval of the change.

ARGUMENTS IN SUPPORT:

The proposed name conforms with practices at other universities and reflects the more inclusive scope of teaching and research that now characterizes this field nationwide.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

Board of Trustees vote.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

1. INFORMATION ONLY ITEM

Organization of the Office of Academic Affairs, Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Office of Academic Affairs will assign more descriptive titles to its three existing associate provost positions. The new position titles and the associate provosts assigned to them will be as follows:

Associate Provost for Academic Personnel and Fiscal Affairs	Dr. Nicole Ballenger
Associate Provost for Outreach	Dr. Maggi Murdock
Associate Provost for Undergraduate and Graduate Studies	Dr. Rollin Abernethy

Dr. Murdock will retain her title as Dean of the Outreach School. The changes in title will carry no changes in existing duties, and they will not involve changes in salary.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

No recent discussion of this or related actions.

WHY THIS ITEM IS BEFORE THE BOARD:

This item is for information only.

ARGUMENTS IN SUPPORT:

The purpose of the new titles is to make clearer to academic department heads and deans the long-standing division of responsibility among associate provosts. One specific beneficial effect will be to clarify the fact that the Office of Academic Affairs has assumed administrative responsibility for managing the university-level and strategic issues associated with graduate education — issues once managed by the Graduate School before it was eliminated in response to the fiscal year 2010 budget reductions.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS MEETING:

This change requires no action by the Board of Trustees.

PRESIDENT'S RECOMMENDATION:

The President has reviewed and approved the suggested changes.

2. INFORMATION ONLY ITEM

Progress Report/Change Orders, Vinzant

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

**Capital Construction
 Progress Report as of August 20, 2010**

The following gives an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

PROJECTS IN CONSTRUCTION

College of Business

Construction Manager at Risk	Adolfson & Peterson Construction Aurora, CO
Guaranteed Maximum Price	\$44,188,467
Contract Substantial Completion Date	April 27, 2010 except for Landscaping
Extended	May 13, 2010 June 15, 2010 for the Landscaping

(In Thousands)	Total	Admin	Construction	Design	Tech	FF&E	Misc	Contingency
Budget	57,619	1,538	44,017	3,679	2,746	2,974	794	1,871
Expended	54,350	969	44,056	3,433	2,248	1,431	381	1,832
Obligated	1,459	36	0	79	378	840	126	0
Other Funding	39	0	39	0	0	0	0	0
Un-obligated	1,849	533	0	167	120	703	287	39

Remarks Contractor is finishing punch list items. Furniture installers have completed their installation except for a few minor items. Audio Visual is finishing up their portion of the work.

Downey Hall Renovations

Contractor Haselden Wyoming Constructors, LLC
Casper, WY
Bid Price \$4,191,300
Contract Substantial Completion Date May 3, 2011

(In Thousands)	Total	Admin	Construction	Design	Tech	FF&E	Misc	Contingency
Budget	6,000	185	4,721	280	0	425	94	295
Expended	182	54	0	128	0	0	0	0
Obligated	86	0	0	86	0	0	0	0
Other Funding	92	0	92	0	0	0	0	0
Un-obligated	5,824	131	4,813	66	0	425	94	295

Remarks The asbestos abatement project is under way. The General Contractor plans to begin construction on October 1, 2010.

CHANGE ORDERS

College of Business

Item 1 Add all security and related electrical revisions Add: \$67,385.00
Total Change Order No. 24 Add: \$67,385.00

Item 1 Provide a bypass chilled water line Add: \$1,114.00
Item 2 Add fabric wall covering and revise the millwork in the boardroom Add: 1,287.00
Total Change Order No. 25 Add: \$2,401.00

Item 1 Provide additional diffusers ductwork and dampers Add: \$23,042.00
Total Change Order No. 26 Add: \$23,042.00

Item 1 Add two egress gates in exit stair towers of the addition Add: \$ 4,641.00
Item 2 Replace existing sidewalk on south side Add: 15,302.00
Total Change Order No. 27 Add: \$19,943.00

Item 1 Provide and install roller shades in the addition office areas Add: \$21,916.00
Total Change Order No. 28 Add: \$21,916.00

Item 1 Provide and install roller shades on the upper three levels offices Add: \$38,543.00
Total Change Order No. 29 Add: \$38,543.00

Item 1 Provide keyed access to the penthouse level of the elevator Add: \$ 1,082.00
Item 2 Add two exterior bollards for door operator buttons Add: 1,732.00
Item 3 Revise the hardware function for the access lift doors Add: 342.00
Item 4 Provide electrical conduit for future power at exterior south entry Add: 855.00
Total Change Order No. 30 Add: \$4,011.00

Item 1 Revise door hardware on custodial closets	Add:	980.00
Item 2 Add cap stone for landscape benches	Add:	2,621.00
Item 3 Provide backflow valve	Add:	1,526.00
Item 4 Revise doors on custodial closets	Add:	8,598.00
	<u>Total Change Order No. 31</u>	<u>Add: \$13,725.00</u>

Item 1 North parking lot	Add:	\$78,407.00
	<u>Total Change Order No. 32</u>	<u>Add: \$78,407.00</u>

Statement of Contract Amount

Original Contract	\$44,188,467.00
Change Order 1-32	<u>+ 1,101,712.00</u>
Adjusted Contract	\$45,290,179.00

Berry Biodiversity and Conservation Center

Item 1 Exportation of backfill soils offsite	Add:	\$ 7,276.00
Item 2 Exterior finishes	Add:	1,856.00
Item 3 Movable storage trays	Deduct:	60,440.00
Item 4 Bid drawing reproduction	Add:	8,080.00
Item 5 Curing time on architectural concrete	Add:	73,512.00
	<u>Total Change Order No. 4</u>	<u>Add: \$30,284.00</u>

Item 1 Remove allowances, contingencies and buyout savings	Deduct:	<u>1,308,206.00</u>
	<u>Total Change Order No. 5</u>	<u>Deduct: \$1,308,206.00</u>

Item 1 Emergency Shower	Add:	\$3,612.00
Item 2 Door Hardware modifications	Deduct:	8.00
Item 3 Modifications to doors and gypsum board for LEED	Add:	2,355.00
Item 4 Automatic flush valves	Add:	792.00
Item 5 Stainless steel toilet partitions	Add:	5,109.00
Item 6 Alternate light fixture package	Deduct:	80,000.00
Item 7 Cabinet and casework	Add:	8,924.00
Item 8 Lab sink credit	Deduct:	4,487.00
Item 9 Acoustical panel credit	Deduct:	1,430.00
Item 10 Remove saturated structural fill	Add:	9,428.00
Item 11 Code review, details, owner requested changes	Add:	46,017.00
Item 12 Remove display bay window	Deduct:	1,803.00
Item 13 Flooring changes	Add:	5,578.00
Item 14 Electrical for lab equipment	Add:	11,819.00
Item 15 Wall base modifications	Add:	20,005.00
	<u>Total Change Order No. 6</u>	<u>Add: \$25,911.00</u>

Item 1 Audio Visual design build package	Add:	<u>\$350,893.00</u>
	<u>Total Change Order No. 7</u>	<u>Add: \$350,893.00</u>

Statement of Contract Amount

Original Contract	\$14,569,939.00
Change Order 1-7	- <u>680,562.00</u>
Adjusted Contract	\$13,889,377.00
Add 43 calendar days	

Visual Arts Facility

Statement of Contract Amount

Original Contract	\$26,673,930.00
Change Orders	+ <u>0.00</u>
Adjusted Contract	\$26,673,930.00

Downey Hall Renovation

Statement of Contract Amount

Original Contract	\$4,191,300.00
Change Orders	+ <u>0.00</u>
Adjusted Contract	\$4,191,300.00

3. INFORMATION ONLY ITEM

Internal Audit Report, K. Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Following are audits which have been completed and submitted for your information by Kathleen Miller, the University's Internal Auditor.

INTERNAL AUDIT ACTIVITY CONDUCTED IN ACCORDANCE WITH THE
AUDIT PLAN FOR THE PERIOD May 1, 2009 to October 1, 2009

The following audits and related activities have been completed:

1. The Cowboy Joe Club has been audited and financial statements have been prepared for the fiscal year ending June 30, 2009. The Annual Financial Report and Audit are on the following pages.
2. The University of Wyoming Alumni Association has been audited and financial statements have been prepared for the fiscal year ending June 30, 2009. The Annual Financial Report and Audit are on the following pages

The following audits and related activities are in progress:

1. The audit of the Cheyenne Family Residency Program.
2. The audit of Time and Effort reporting on federal grants.
3. Cash Handling of student insurance in the Risk Management Department.
4. Audit Certification of Cambridge Grant in the Atmospheric Science College.
5. Search for a new Senior Auditor

Alumni Association

ANNUAL FINANCIAL REPORT

June 30, 2009

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THE UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2009

ASSETS		
Cash	\$	185,409
Investments Temporarily Restricted		214,523
Investments Unrestricted		2,263,972
Accounts receivable		9,312
Life memberships receivable, net of allowance for doubtful accounts of \$25,312		190,675
Scholarship pledges receivable, net of allowance for doubtful accounts of \$2,313 (Note)		43,946
Sponsorship receivable		0
Inventory		18,883
Prepaid expenses		2,596
Land, building, and equipment, net of accumulated depreciation of \$ 433,124 (Note)		368,584
Total Assets	\$	<u>3,297,900</u>
LIABILITIES AND FUND BALANCES		
Accounts payable		8,642
Part time Payroll		0
Compensated Absences		27,984
Sick leave and insurance		1,026
Deferred Revenue (Note)		<u>244,357</u>
Total Liabilities		<u>282,008</u>
Fund Balances		
Unrestricted		2,028,801
Temporarily restricted		<u>987,089</u>
Total fund balances		<u>3,015,891</u>
Total liabilities and fund balances	\$	<u>3,297,899</u>

See Accompanying Notes to the Financial Statements.

THE UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC
STATEMENT OF ACTIVITIES
JUNE 30, 2009

	Unrestricted	Temporarily Restricted	Total
REVENUE			
Annual Membership Dues	\$ 135,272	\$ -	\$ 135,272
Life membership dues	134,045	-	134,045
Donations	3,881	128,130	132,011
Investment income (loss)	100,242	11,118	111,360
Gain (loss) on investment	(376,568)	(37,184)	(413,752)
Royalties	128,704	-	128,704
Alumni Gatherings	12,431	-	12,431
Promotional novelty sales	8,932	-	8,932
DMT sales and donations	24,111	-	24,111
Advertising	8,720	-	8,720
Other income	1,912	-	1,912
Transfer to unrestricted	109,600	(109,600)	-
Indirect administrative support form UW	313,743	-	313,743
Total revenue	<u>605,025</u>	<u>(7,537)</u>	<u>597,488</u>
EXPENSES			
Program Services	69,845	-	69,845
Supporting services			
General and administrative	662,035	-	662,035
Fund raising	118,143		118,143
Total expenses	<u>850,023</u>	<u>-</u>	<u>850,023</u>
Revenue over (under) expenses	(244,999)	(7,537)	(252,535)
Fund balance, beginning	<u>2,273,800</u>	<u>994,626</u>	<u>3,268,426</u>
Fund balance, ending	<u>\$ 2,028,801</u>	<u>\$ 987,089</u>	<u>\$ 3,015,891</u>

See Accompanying Notes to the Financial Statements.

THE UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2009

	Program Services	Supporting Service		Total
		General and Administrative	Fund Raising	
Personnel		\$ 326,766		\$ 326,766
Office operations		102,634	65,941	168,575
Insurance			3,361	3,361
Legislative advocacy			6,965	6,965
Professional fees			-	-
P/N expenses		6,948	-	6,948
Membership solicitation			41,876	41,876
Other expense			-	-
Travel		24,892	-	24,892
Alumni Gatherings		26,878	-	26,878
Alumnews		90,178	-	90,178
Association Projects	15,876			15,876
Programs				-
Scholarships		61,000	-	61,000
Awards	7,062		-	7,062
Board of Directors	12,356		-	12,356
Dues and subscriptions	9,834		-	9,834
Advertising	-		-	-
Credit card charges	6,479		-	6,479
Bank charges	287		-	287
Scholarship auction	17,952			17,952
WyoSAA		4,782	-	4,782
Total expenses before Depreciation	69,845	644,078	118,143	832,067
Depreciation	-	17,957	-	17,957
Total expenses	\$ 69,845	\$ 662,035	\$ 118,143	\$ 850,023

See Accompanying Notes to the Financial Statements.

The University of Wyoming Alumni Association

NOTES TO FINANCIAL STATEMENTS

Note 1. Nature of activities and significant accounting policies

Nature of activities

The University of Wyoming Alumni Association is an independent, not-for-profit organization established to foster a spirit of loyalty and fraternity among graduates and former students of the University of Wyoming and to promote the general welfare, development, achievement, and honor of the university. The Association and the University of Wyoming Alumni Affairs department cooperate significantly and utilize common staff employed by the university in performing outreach and fund raising activities. Accordingly, the Association's financial statements present shared expenditures and recognize as support the University of Wyoming's funding for salary and employer paid benefit expenses.

Basis of presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements for Not-for-Profit Organizations*. Under SFAS No. 117, the organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Investments

The Association carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair market values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

Accounts receivable

Accounts receivable are stated at unpaid balances. Receivables are unsecured and non-interest bearing. The allowance for doubtful accounts is estimated based on historical collection trends. Allowances are estimated for life memberships and scholarship pledges receivable. Standard receivables and sponsorships receivable are not listed net of an allowance, as these balances are deemed fully collectible.

Inventory

Inventory consists of promotional novelty merchandise and is stated at the lower of cost or market.

Property and equipment

The Association follows the practice of capitalizing all major expenditures from Association funds for land, buildings, and equipment. Additions are recorded at cost, or if donated, at fair market value at the time of donation. Buildings and equipment are depreciated by the straight line method using the following estimated service lives:

	<u>Years</u>
Buildings	30
Vehicles	5
Furniture and fixtures	10
Office equipment	5

D.M. Thomas Sculpture – *Talk About Your Cowboy*

The Association commissioned a bronze statue by artist D. M. Thomas, and the finished work was installed on the Alumni house lawn as a cultural and aesthetic landmark in October 2008. The construction costs, including sculpture production and installation, which totaled \$151,991, are presented as an unrestricted asset on the Statement of Financial Position.

Based on the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 93, *Recognition of Depreciation for Not-for-Profit Organizations*, depreciation will not be recognized on this sculpture because its economic benefit will be used up so slowly as to render its estimated useful life extraordinarily long. In order for a piece of artwork to be non-depreciable under SFAS No. 93, it must have cultural, aesthetic, or historical value that makes it worth preserving perpetually and the holder must have the financial and technological ability to protect and preserve it undiminished. The Alumni Association is committed to preserving this important cultural and aesthetic landmark into perpetuity. Based on recommendations from the artist, a maintenance reserve account will be established if needed.

Revenue recognition

The Association recognizes revenues in the accounting period during which they are earned and become measurable.

Donations

The Association reports gifts of cash and other assets as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Income taxes

The University of Wyoming Alumni Association is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

Estimates

Management uses estimates and assumptions in preparing the financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

Advertising

The Association expenses advertising production costs as they are incurred and advertising communication costs the first time the advertising takes place.

Note 2. Investments

The following shows the relationship between cost and market values of investments at June 30. The value in the final column represents the life membership investment portfolio so that this amount can be compared to the total investment portfolio.

2009

	Cost	Market Value of Investment Portfolio	Unrealized Appreciation (Depreciation)	Market Value of Life Membership Investments
Money market funds	\$ 500,401	\$ 500,401	\$ -	\$ 366,671
Equity securities	1,230,261	1,067,097	(163,164)	928,095
Taxable bonds	747,072	744,685	(2,387)	527,927
Mutual funds	159,639	140,644	(18,995)	82,825
	<u>\$ 2,637,373</u>	<u>\$ 2,452,827</u>	<u>\$ (184,546)</u>	<u>\$ 1,905,518</u>

2008

	Cost	Market Value of Investment Portfolio	Unrealized Appreciation (Depreciation)	Market Value of Life Membership Investments
Money market funds	\$ 373,217	\$ 373,217	\$ -	\$ 243,332
Equity securities	1,203,021	1,459,177	256,156	1,339,031
Taxable bonds	815,071	809,133	(5,938)	591,556
Mutual funds	114,251	119,312	5,061	
	<u>\$ 2,505,560</u>	<u>\$ 2,760,839</u>	<u>\$ 255,279</u>	<u>\$ 2,173,918</u>

Note 3. Property and equipment

Property and equipment consists of the following as of June 30:

	2008	2008
Land	\$ 50,000	\$ 50,000
Building	438,942	438,942
Furniture and equipment	135,468	134,921
Vehicle	25,306	25,306
Less accumulated depreciation	433,124	415,167
	\$216,592	\$234,002

Note 4. Deferred revenue

Deferred revenue represents annual dues that have not been earned by the Association. This is the portion of each member's annual dues that applies to the following fiscal year. Deferred revenue on annual dues amounted to \$53,682 and \$63,703 on 6/30/2009 and 6/30/2008 respectively.

Life membership installments are also deferred revenue which has not been earned by the Association. This is the portion of life membership installments that are receivable at June 30. Deferred revenue on life membership installments amounted to \$190,675 and \$227,808 on 6/30/09 and 6/30/08 respectively.

Note 5. Scholarship Commitments

The Association funds approximately 35 University of Wyoming scholarships annually from its Scholarship Club donations. Most of these awards are four year commitments. These scholarships will amount to \$49,500 for the 2009-10 academic year and amounted to \$ 52,500 for the 2008-2009 academic year.

Note 6. Life memberships

All life membership dues are currently recorded as revenues when received and are used for operating expenses. The life membership investment account, which has a current market value of \$1,905,518 (see Note 2) is an internal designation of unrestricted funds. Prior to 2000, life membership dues received, net \$50.00 per new membership and investment income generated during the fiscal year, were deposited into the life investment account. This practice was put on hiatus by the Board of Directors in 2000, when the UWAA ceased receiving indirect support from the University of Wyoming, because additional funds were needed to cover operating expenses.

The UWAA has continued to monitor the amount due to the life investment account despite its inability to make additional investments. In 2000, capital gains were added to the formula used to determine the amount due to the investment account. The following is a summary of transactions for the past two fiscal years:

	2009	2008
Life membership dues net of portion retained for operations	\$121,095	\$ 153,148
Investment income in life membership account		
Dividends	44,731	48,814
Interest	41,959	38,750
Capital gains	29,843	119,051
	<u>116,533</u>	<u>206,615</u>
Life dues over (under) investment income	<u>\$4,562</u>	<u>\$(53,467)</u>

The UWAA continues to monitor its life endowment account, which was originally established to fund life membership costs in future periods. The formula used to determine the amount due to the life investment account and the way in which funds can be used is under current review by the Association's Board of Directors. A vote is expected on the issue during the September 2009 meeting.

Note 7 Payroll Liabilities and Related Estimates

The University of Wyoming Alumni Association records payroll liabilities and related estimates that reflect obligations derived from University of Wyoming employment and postemployment benefits. These amounts are recorded as accounts payable on the Statement of Financial Position.

The payroll liability captures unused sick and vacation leave for association employees. At June 30, 2009, this amount was \$33,511. Sick and vacation leave are employment benefits to which association staff members are entitled as university employees.

The related estimate reflects the liability from the university's post employment benefits. Under the university's healthcare plan, any employee who retires and meets certain service year requirements will receive a benefit conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. Under the university's life insurance plan, any employee who retires and meets certain service year requirements can also have one-half of the life insurance premium paid by the university. A firm contracted by the university calculated an actuarial estimate of the post-employment benefit liability for the entire university. At June, 30, 2009, the association's share of this liability was estimated at \$1,026.

Note 8. Impact of State Budget Cuts

The University of Wyoming saw significant budget reductions during FY 2009 as a result of the state's shrinking natural resources revenue. The budget cuts announced in June 2009 will affect the University of Wyoming Alumni Association significantly. Beginning in FY 2010, the university will begin a phased elimination of salary support. If the budget cuts are implemented as outlined, the salary obligations paid through the association's operating fund will be as follows:

FY 2010	\$ 76,667
FY 2011	\$153,334
FY 2012	\$230,000

Salary funds will be reimbursed to the university. In FY 2012, the University of Wyoming Alumni Association will be a self-sustaining entity, with the exception of employer paid benefits, which the university will continue to contribute. Employer-paid benefits include retirement contributions and employer funded insurance premiums. The association will need to generate replacement revenue and reduce expenses to accommodate this reduction. This task may be difficult in the short run, as the association's revenue sources tend to mirror the general economy. The Statement of Activities reflects three major revenue sources: indirect support from the university, membership dues, and royalty payments. The salary contribution reduction removes over 75% of the indirect support. As a donor-funded organization, membership revenue decreases during economically challenging times. Additionally, the association's royalty revenues derive from consumer spending. While the association will examine new revenue streams as replacement options, the health of membership dues and royalties is critical. Expenses have been significantly reduced in the association's FY 2010 budget and further cuts are expected. No alumni outreach programs were eliminated during FY 2010, although the funding allocated to each event was decreased. Through effective cost management and control, the association hopes to continue its increased outreach efforts – in spite of budget constraints.

Cowboy Joe Club

ANNUAL FINANCIAL REPORT

June 30, 2009

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SCHEDULE IV - OTHER REVENUE AND EXPENSES

COWBOY JOE CLUB

**BALANCE SHEETS
JUNE 30, 2009 AND 2008**

	2009 Unrestricted Operating Fund	Cowboy Joe Restricted Funds	Club Endowment Funds	2009 University of Wyoming Unrestricted Operating Fund	2009 Total	2008 Total
ASSETS						
Cash on deposit with the University of Wyoming	\$1,002,346			\$(35,814)	\$966,532	\$1,258,885
UW Foundation investment	18,621	74,959			93,580	46,702
UW Foundation investment-true endowments			394,818		394,818	537,863
UW Foundation investment-quasi endowments			164,867		164,867	543,014
Cash value of life insurance policies	231,318				231,318	279,198
Accounts receivable	25,325	8,978			34,303	59,198
Membership Pledges Receivable net of allowance for uncollectible pledges of \$98,191 and \$83,627	130,035				130,035	
					-	174,006
Prepaid expenses	8,200				8,200	14,100
Equipment and automobiles, at cost, less accumulated depreciation of \$62,765 and \$48,190	38,681				38,681	48,058
Inter-Fund balances	(179,068)	143,254		35,814	-	0
Total assets	\$1,275,458	\$227,191	\$ 59,685	\$ -	\$2,062,334	\$2,961,024
LIABILITIES AND FUND BALANCES						
Accounts payable	\$25,629				\$ 25,629	\$ 92,521
Deferred revenue	17,715				17,715	-
Accrued compensated absences				6,116	6,116	31,514
Other post-employment benefits				2,186	2,186	1,908
Total liabilities	43,344	-	-	8,302	51,646	125,943
Fund balances	1,232,114	227,191	559,686	(8,302)	2,010,689	2,835,081
Total liabilities and fund balances	\$ 1,275,458	\$ 227,191	\$ 59,686	\$ 0	\$2,062,335	\$ 2,961,024

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
STATEMENTS OF REVENUE AND EXPENSES
JUNE 30, 2009 AND 2008**

	2009 Cowboy Joe Club			2009 University of Wyoming		
	Unrestricted Operating Fund	Restricted Funds	Club Endowment Funds	Unrestricted Operating Fund	2009 Total	2008 Total
REVENUE						
Memberships - cash	\$ 1,975,137	\$ 202,210	\$ -	\$ -	\$ 2,177,347	\$ 2,118,702
Memberships - Steer-A-Year		76,805			76,805	85,239
Memberships - gifts-in-kind	744,967	19,554			764,521	705,401
Donations	9,075	109,696			118,771	102,142
Fund raising activities (Schedule III)	685,765	46,867			732,632	835,799
Investment income	37,437	32,096			69,533	105,301
Realized Gains (Losses) on Investments			(9,532)		(9,532)	(8,242)
Unrealized Gains (Losses) on Investments			(239,170)		(239,170)	(89,602)
Other (Schedule IV)	(46,215)				(46,215)	(8,040)
Total revenue	3,406,166	487,228	(248,702)	0	3,644,692	3,846,700
EXPENSES						
Support of University of Wyoming Programs:						
Athletic Department (Schedule I)	2,227,073	326,468			2,553,541	1,906,590
Athletic Department - gifts-in-kind (Schedule II)	538,763				538,763	489,585
Other (Schedule II)	12,500	35,900			48,400	53,618
Fund raising activities (Schedule III)	258,751	72,198			330,949	379,707
Fund raising - gifts-in-kind (Schedule III)	206,204	19,554			225,758	215,816
Awards and membership benefits	121,306	4,618			125,924	134,998
Postage				40,109	40,109	36,997
Printing	23,497				23,497	30,823
Promotion	71,430				71,430	54,508
Salaries				378,302	378,302	382,689
Travel	33,069				33,069	33,534
Other (Schedule IV)	81,659			8,306	89,965	99,787
Depreciation	9,377				9,377	14,575
Total expenses	3,583,629	458,738	0	426,717	4,469,084	3,833,227
REVENUE OVER (UNDER) EXPENSES	\$ (177,463)	\$ 28,490	\$ (248,702)	\$ (426,717)	\$ (824,392)	\$ 13,473

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
STATEMENTS OF CHANGES IN FUND
BALANCES
JUNE 30, 2009 AND 2008**

	2009 Unrestricted Operating Fund	Cowboy Joe Restricted Funds	Club Endowment Funds	2009 University of Wyoming Unrestricted Operating Fund	2009 Total	2008 Total
REVENUE						
Revenue	\$3,406,166	\$ 487,228	\$(248,702)	\$ -	\$ 3,644,692	\$ 3,846,700
EXPENSES						
Expenses	(3,583,629)	(458,738)	-	(426,717)	(4,469,084)	(3,833,227)
Net increase (decrease) before transfers	(177,463)	28,490	(248,702)	(426,717)	(824,392)	13,473
TRANSFERS						
Transfers to Endowment Fund	(27,511)		27,511		-	-
Transfers from Endowment Fund	300,000		(300,000)		-	-
Transfers to University Operating Fund	(451,837)			451,837	-	-
NET INCREASE (DECREASE) FOR THE PERIOD	(356,811)	28,490	(521,191)	25,120	(824,392)	13,473
FUND BALANCES, BEGINNING	1,588,925	198,701	1,080,877	(33,422)	2,835,081	2,821,608
FUND BALANCES, ENDING	\$1,232,114	\$ 227,191	\$ 559,686	\$ (8,302)	\$ 2,010,689	\$ 2,835,081

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

COWBOY JOE CLUB UNRESTRICTED OPERATING FUND

The operating transactions of Cowboy Joe Club are reported in the Cowboy Joe Club Unrestricted Operating Fund. Cash on deposit with the University of Wyoming that is reported in this fund are Cowboy Joe Club accounts that are under the Club's control and have not been donated to the University.

COWBOY JOE CLUB RESTRICTED FUNDS

This fund group consists of contributions to Cowboy Joe Club that may only be utilized in accordance with the purposes established by the donors. Restricted donations are recorded as revenue when received. Expenses are recognized when the funds are transferred to the University or are expended for the purpose established by the donor.

COWBOY JOE CLUB ENDOWMENT FUNDS

This fund group consists of the Cowboy Joe Club Scholarship and Permanent Endowment Trust Fund and endowments restricted to scholarships. Only the interest from the endowed funds can be utilized for the purposes established for each fund. In no event may the corpus of true endowments created by donors be invaded. The Cowboy Joe Club Board of Directors created the quasi endowment.

UNIVERSITY OF WYOMING UNRESTRICTED OPERATING FUND

Accounts that are owned by the University of Wyoming for the benefit of the Club are reported in this fund group for the purpose of providing more complete information about the Club's operations. Transactions of this fund group include the Club's administrative salaries and other operating expenses that are incurred while performing the various functions of the Club. These accounts are funded exclusively from funds generated by the Club.

MEMBERSHIPS - CASH

Membership pledges are recorded as an asset and membership revenue is recognized for financial statement purposes when membership pledges are received.

MEMBERSHIPS - GIFTS-IN-KIND

Membership pledges for gifts-in-kind (donations of goods and services) are not recorded as an asset or revenue for financial statement purposes when pledges are received. Gifts-in-kind membership revenue and expenses are recorded in the period the gifts-in-kind are received.

EQUIPMENT AND AUTOMOBILES

These assets are recorded at cost or market value at the date of gift. Depreciation is calculated on the straight-line method based on the estimated useful lives of the assets.

INVESTMENTS AT UNIVERSITY OF WYOMING FOUNDATION

Cowboy Joe Club investments held at the University of Wyoming Foundation are recorded at market value for financial statement purposes.

POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

The University has identified a Postemployment Benefits Other Than Pensions

Plan Description. The University of Wyoming participates in one single-employer postemployment plan, for healthcare and life insurance. The Board of Trustees (the "Board") has the authority for establishing and amending this plan. This plan does not have a separate report.

Under the healthcare plan, any employee who retires and has completed twenty-five (25) years of service with the University or has fifteen (15) years of University service immediately preceding the date of retirement shall receive a benefit of conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion is at a rate of 1.5 months of coverage for each five (5) days of sick leave (a maximum of 36 months of premiums). There are 3001 active employees and 605 retirees that are participating in the plan as of August 2009, the census date used for the actuarial valuation..

Under the life insurance plan, any employee who retires and has completed twenty-five (25) years of service with the University or who has attained the age of 60 with fifteen (15) years of immediately preceding University service can also have one-half of his/her life insurance premium paid by the University.

Funding Policy. The University finances this program on a pay-as-you-go basis. The Board has the authority for establishing and amending the funding policy.

Annual OPEB Cost and OPEB Obligation. The major component of the University's annual other postemployment benefit (OPEB) cost is the annual required contribution (ARC), an amount actuarially determined in accordance with GASB Statement 45. The ARC is the sum of the normal cost and the amortization of the unfunded actuarial accrued liability. The unfunded actuarial accrued liability is amortized over the maximum allowable period of 30 years on an open basis. The amount identified by the actuary regarding Cowboy Joe is \$2,186.

Note 2. INCOME TAXES

The Club is exempt from paying Federal income taxes under section 501 (C) (3) of the Internal Revenue Code.

Note 3. COMMITMENTS

CLUB OPERATING EXPENSES

The Club's administrative salaries and operating expenses are paid through University owned accounts that are funded entirely by the Club. These expenses amounted to \$426,233 for the year ending June 30, 2008.

ATHLETIC DEPARTMENT SUPPORT

The Club has made a commitment to provide financial support to the Athletic Department in the amount of \$1,600,000 for the period beginning on July 1, 2008 and ending June 30, 2009.

**COWBOY JOE CLUB
SUPPORT OF UNIVERSITY OF WYOMING
PROGRAMS
JUNE 30, 2009 AND 2008**

Schedule I

	2009 Cowboy Joe Club Unrestricted Operating Fund	2009 Cowboy Joe Club Restricted Funds	2009 Total	2008 Total
ATHLETIC SUPPORT - SUPPORT BUDGET				
Grants and aids	\$ 1,405,000	\$ 195,000	\$ 1,600,000	\$ 1,300,000
Miscellaneous	50,000		\$ 50,000	\$ 31,734
Moving expenses	6,309		\$ 6,309	\$ 19,621
Total	1,461,309	195,000	1,656,309	1,351,355
ATHLETIC SUPPORT - OTHER				
Athletics Capital Campaign			0	0
Automobile insurance	25,236		25,236	25,765
Awards	13,007		13,007	75,894
Basketball Men's Team		6,000	6,000	4,130
Basketball Women's Team		918	918	173
Block & Bridle			0	0
Coaches Circle			0	0
Football Team		172	172	139,855
Golf Team		30,189	30,189	12,351
Other	727,521		727,521	44,263
Scholarships		30,807	30,807	197,492
Soccer Team		2,367	2,367	5,486
Swimming Team		13,259	13,259	16,375
Tennis Team		13,506	13,506	2,354
Track Team		13,962	13,962	13,368
Volleyball Team		797	797	
Weight Room		2,658	2,658	2,200.00
Women's Golf Team		8,706	8,706	0
Wrestling Team		8,127	8,127	15,529
Total	765,764	131,468	897,232	555,235
TOTAL ATHLETIC DEPARTMENT SUPPORT	\$ 2,227,073	\$ 326,468	\$ 2,553,541	\$ 1,906,590

**COWBOY JOE CLUB
 SUPPORT OF UNIVERSITY OF WYOMING
 PROGRAMS
 JUNE 30, 2009 AND 2008**

Schedule II

	2009 Cowboy Joe Club Unrestricted Operating Fund	2009 Cowboy Joe Club Restricted Funds	2009 Total	2008 Total
ATHLETIC DEPARTMENT GIFTS-IN-KIND				
Advertising	\$ 109,356	\$ -	\$ 109,356	\$ 114,201
Automobile	350,444		350,444	339,894
Food and beverage	5,610		5,610	0
Lodging	12,066		12,066	12,119
Medical	8,669		8,669	5,188
Other	52,618		52,618	18,183
Total	\$ 538,763	\$ -	\$ 538,763	\$ 489,585
UNIVERSITY SUPPORT - OTHER				
Academic Counselor	-	-	-	-
Animal Science	4,000	1,942	5,942	6,642
Block and Bridle	1,500	3,488	4,988	8,517
Cheerleaders/Wildfire		29,220	29,220	30,529
Hall of Fame	1,000		1,000	1,000
Rodeo Team	6,000	1,250	7,250	6,930
Total	\$ 12,500	\$ 35,900	\$ 48,400	\$ 53,618

COWBOY JOE CLUB
FUND RAISING ACTIVITIES REVENUE AND
EXPENSES
JUNE 30, 2009 AND 2008

Schedule III

	2009 Cowboy Joe Club Unrestricted Operating Fund	2009 Cowboy Joe Club Restricted Fund	2009 Total	2008 Total
FUND RAISING ACTIVITIES - REVENUE				
Auction	\$ 334,508		\$ 334,508	\$ 358,739
Bobbleheads	20		20	-
Golf tournaments	290,047		290,047	404,973
Golf merchandise	11,385		11,385	1,623
Hospitalities	11,570		11,570	8,751
Stadium seats	38,235		38,235	36,690
Steer-A-Year - gain on sale of steers		46,867	46,867	25,023
Total	\$ 685,765	\$ 46,867	\$ 732,632	\$ 835,799
FUND RAISING ACTIVITIES - EXPENSES				
Auction	\$ 88,194		\$ 88,194	\$ 87,126
Bar-B-Q			-	50
Coaches Circle			-	-
Golf tournaments	155,119		155,119	236,971
Golf merchandise			-	1,838
Hospitalities	9,762		9,762	7,864
Stadium Seats	2,566		2,566	2,130
Steer-A-Year feedlot expenses		72,198	72,198	38,752
W Club	3,110		3,110	4,976
Total	\$ 258,751	\$ 72,198	\$ 330,949	\$ 379,707
FUND RAISING GIFTS-IN-KIND - EXPENSES				
Advertising	\$ 44,852		\$ 44,852	\$ 35,342
Automobile	38,081		38,081	25,394
Food and beverage	57,143		57,143	50,083
Gasoline	384		384	-
Lodging	2,492		2,492	2,590
Other	14,550		14,550	22,056
Steer-A-Year		19,554	19,554	22,851
Supplies	16,452		16,452	22,500
Transportation	32,250		32,250	35,000
Total	\$ 206,204	\$ 19,554	\$ 225,758	\$ 215,816

**COWBOY JOE CLUB
OTHER REVENUE AND EXPENSES
JUNE 30, 2009 AND 2008**

Schedule IV

	2009 Cowboy Joe Club Unrestricted Operating Fund	2009 University of Wyoming Unrestricted Operating Fund	2009 Total	2008 Total
OTHER REVENUE				
Credit card commissions	\$ -	\$ -	\$ -	\$ -
Life insurance - Increase (decrease) in cash surrender value	(47,879)		(47,879)	(10,008)
Other	1,664		1,664	1,968
Total other revenue	\$ (46,215)	\$ -	\$ (46,215)	\$ (8,040)
OTHER EXPENSES				
Automobiles	\$ 2,279		\$ 2,279	\$ 2,925
Computer systems	37,552		37,552	45,176
Credit card fees	24,172		24,172	19,915
Other	17,656		17,656	19,298
Telephone		8,306	8,306	12,473
Total other expenses	\$ 81,659	\$ 8,306	\$ 89,965	\$ 99,787



August 26, 2009

Internal Audit
Dept. 3314
1000 E. University Avenue
Laramie, Wyoming 82071
(307) 766-2385

To the Board of Directors
Cowboy Joe Club
Laramie, Wyoming

We have completed an audit of the Cowboy Joe Club for the year ending June 30, 2009. The following observations, recommendations and Cowboy Joe Club responses resulted from the June 30, 2009 audit:

1. **GIFT IN KIND (GIK)**

Background

When an individual or a business pledge goods or services Cowboy Joe “pledges and pays” at the time of the pledge and awards the appropriate benefits to the individual or business before any value has been received by Cowboy Joe.

Observation

In our testing of the GIK transactions several instances were noted where no documentation of the value of the GIK received was provided by the donor and no documentation of the original pledge was maintained. When this occurs Cowboy Joe has no way of knowing whether the pledge amount was received or exceeded. Cowboy Joe could be giving benefits in excess of the value of the goods or services received or could be receiving goods and services in excess of the benefit level awarded.

Recommendation

A process to identify those donors that do not provide documentation should be established. There are three kinds of pledges and each has its own level of concern for documentation:

- If a high dollar pledge such as the use of private plane and pilot is well in excess of membership benefits level awarded and one trip would likely cover the membership level benefits given., documentation is likely not a concern for Cowboy Joe.
- If the individual pledging does not want any membership benefits, documentation is not a concern for Cowboy Joe.

- If the pledge is equal to the membership level benefits, documentation of actual value received is a concern to ensure receipt of the entire pledge.

Cowboy Joe should document the original pledge and make a decision as to the circumstances where documentation is needed and the type of documentation required.

Response

We understand that there is confusion on this topic each year. However, we have determined as an organization that when a donor “pledges” or “promises” gifts in kind, that whether or not we use the GIK, or we receive receipt of the gift, we still give them full credit for their pledged gift. The reason for this is that we have made a decision at the time of the donation to accept the GIK, so it is our responsibility at that point to use it if possible. We do not believe the donor should be less benefited if we don’t use all of their GIK. We have found this process to be the same at many other institutions and because benefits, priority points, etc. are so inexpensive to us an organization; we believe it is best to take care of the donor as best as possible.

2. PHOENIX GOLF TOURNAMENT

Observation

The golf tournament summary did not tie to the general ledger.

Recommendation

The person in charge of the golf tournaments should be made responsible to reconcile each tournament with the Business Works financial system. This reconciliation would give information concerning uncollected sponsorships and entry fees as well as information on expenses that are allocated to all tournaments so a more accurate profit/loss can be calculated.

Response

In the future, this type of instance will not occur. We believe this was an error by personnel and lack of preparation as this was their first golf tournament. A nonrefundable entry fee for a player that cancelled was not added to the golf spreadsheet to tie out with the money entered in Business Works. The remaining 15 golf tournaments for 2009 were reconciled with Marisa and tied out with the Business Works system.

Kathleen Miller,
Internal Auditor

cc: Board of Trustees
University of Wyoming

Tom Buchanan, President
University of Wyoming

Tom Burman, Director of Athletics
University of Wyoming



September 2, 2009

Internal Audit
Dept. 3314
1000 E. University Avenue
Laramie, Wyoming 82071
(307) 766-2385

To the Board of Directors
Alumni Association
Laramie, Wyoming

I have completed an audit of the University of Wyoming Alumni Association, Inc. for the year ending June 30, 2009. The following observations, recommendations and Alumni Association responses resulted from the June 30, 2009 audit.

I. INTERNAL CONTROLS—SEGREGATION OF DUTIES AND ACCESS TO SYSTEMS

1. Observation

The Business Manager has complete control of monies received by mail as well as preparing all of the checks for the Director's signature. Bank statements are opened by the Director and all deposits and expenditures reviewed before the Business Manager reconciles the bank statement.

Recommendation

Although there are few employees at the Alumni House changes in the cash handling policy should be made to create some segregation of duties so the Business Manager does not have complete control of the process.

Response

The Alumni Association agrees that it should attempt to provide assurance that all payments received are deposited. Although some segregation of duties does currently exist in membership processing, the Business Manager does both receive and deposit all payments obtained by mail. A process has been agreed upon with Internal Audit that, contingent upon the hiring of a new Office Associate, Sr, will be implemented this fall. The new process should provide an additional step to document payment receipt before the Business Manager receives funds for deposit.

2. Observation

The Business Manager has access to all parts of the computer system. This could potentially allow her to collect membership dues, record the membership and not deposit the money. A good internal control system should ensure that no one person can both cause and conceal errors.

Recommendation

Access to the membership portion of the computer system should be removed from the Business Officer.

Response

The Alumni Association will request that access to the membership module be removed for the Business Manager.

II. VOIDS

Observation

Voids are not adequately tracked. We reviewed receipt numbers to ensure that all memberships were appropriately recorded. We noted that many receipt numbers were skipped. Upon further review we found that whenever a receipt did not print out clearly, it was voided and another was printed, however, whenever the system prints another receipt a new receipt number is used. Tracking the receipt number is a double check to ensure that all of the memberships are appropriately recorded.

Recommendation

We recommend that the voids are tracked so that all receipt numbers can be verified to ensure that memberships are appropriately recorded.

Response

The Business Manager has implemented a process that tracks all receipt and batch numbers. The previous system was used primarily for membership reconciliation purposes and was modified to achieve broader functionality.

III. RECEIVING

Observation

When items are received that will be included in the resale inventory, the items are not counted and compared to the purchase order and the packing slip. The receiving process should be complete enough to identify errors and ensure that all items that have been paid for were received and appropriately recorded into the inventory. This year Alumni experienced some resale inventory shrinkage that may have been caused by poor receiving processes.

Recommendation

All items received should be compared to the purchase order and the packing slip to ensure that everything that Alumni ordered and paid for was received; the items verified should be recorded in the inventory.

Response

The Business Manager no longer pays inventory invoices until the quantity has been confirmed. The confirmed quantity is the amount entered into inventory.

Kathleen Miller,
Internal Auditor

cc: Board of Trustees
University of Wyoming

Tom Buchanan, President
University of Wyoming

Sara Axelson, Vice President,
Student Affairs

Roberta Darnall, Director
Alumni Relations

INTERNAL AUDIT ACTIVITY CONDUCTED IN ACCORDANCE
WITH THE AUDIT PLAN FOR THE PERIOD October 1, 2009 to
April 30, 2010

The following audits and related activities have been completed:

1. The Family Residency Medical Program at Cheyenne. This audit has five issues. There has been a major effort on the part of the Administration to address the issues.
2. Athletic Football Attendance Audit. This audit is required by the NCAA to verify that the attendance averages at least 15,000 at our football games in order to maintain our Division 1 status.
3. Ticket Deposit Audit. Each year in conjunction with the Attendance Audit, we perform a review of the ticket deposits. We completed this review and found no issues.
4. NCAA Compliance Audit. This audit is required by the NCAA to be completed every 4 years. We have divided that audit into 4 parts and complete one part each year. There were only two issues in the audit for this year. Since the review included Financial Aid, this is commendable.
5. Time and Effort Reporting for Sponsored Programs. This audit was requested by the Vice President for Research and Economic Development. It reviews our processes regarding how we report compensation paid by grants. This is a highly regulated area and has been a priority audit completed at many institutions by the Inspector General's Office. We found ten issues in this area and appreciate the pro active approach taken by the Research Office to identify weaknesses and strengthen them before a federal audit is conducted.

The following audits and related activities are in progress:

6. The audit Associated Students of University of Wyoming.
7. The audit of the Center for Conference and Continuing Education.
8. University Bookstore.



January 25, 2010

Director of Internal Audit
Internal Audit
Dept. 3314
1000 E. University Avenue
Laramie, Wyoming 82071
(307) 766-2385

Director of Athletics Thomas Burman,

We have completed an audit of paid attendance of the 2009 Football Season in accordance with NCAA Bylaw 20.9.7.3 Football Attendance Requirements. This Bylaw states that, "Once every two years on a rolling basis, the institution shall average at least 15,000 in actual or paid attendance for all home football games." The field work for the audit was completed by Jonnie Jenkins, Senior Auditor. A summary of audited paid attendance by game will be reported by the Athletic Department and to the NCAA. The 2009 Football Paid Attendance Summary follows:

Opponent	Paid Attendance 2009 Season
Weber State	14,747
Texas	28,266
UNLV	16,468
New Mexico	11,891
BYU	14,991
TCU	10,861
Total Attendance	97,224
Average Per Game, 2009 Season	16,204
Average Per Game, 2008 Season	14,943
Rolling Two Year Average	15,573

Kathleen Miller
Director of Internal Audit

cc: Thomas Buchanan, President
University of Wyoming

Matthew Whisenant, Senior Associate Athletic Director/Internal Ops
University of Wyoming

William C. Hamilton, Associate Athletic Director Ticket Ops/Event Manager
University of Wyoming

Greg Koteen, Athletic Ticket Manager
University of Wyoming



January 28, 2010

Director of Internal Audit
Internal Audit
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1000 E. University Avenue
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(307) 766-4835

To the Board of Trustees
University of Wyoming

In conjunction with the annual NCAA audit of football attendance we conducted a review of athletic ticket office deposits. The purpose of the review was to verify that the athletic ticket office has appropriate procedures and controls in place to ensure ticket sales are reported accurately in the Paciolan system and that sales proceeds are deposited with the Cashier's office in a timely manner. This review allows us to test controls for the entire process.

Background

The Paciolan system is a 3rd party ticketing system utilized by the athletic ticket office. CashNet is a cashiering system used by UW. All cashier related transactions of the University run through the CashNet system which then posts nightly to Banner (Student system) and PeopleSoft (UW Accounting system). As Paciolan is a specialized ticketing system, it is critical to ensure that the Paciolan and CashNet systems are verified and balanced daily. As the NCAA football attendance audit is reliant on the accuracy of ticket sales through the Paciolan system, it is critical to test the system as a whole.

Testing

Fieldwork on this review was conducted by Jonnie Jenkins. We reviewed a sample of deposits that occurred from July 1, 2009 to November 30, 2009 made by the athletic ticket office. Our sample size was selected to capture football season ticket sales, however sales included tickets to various sporting events at UW. The sample consisted of a random selection of 12 days of sales, which represents total ticket sales of \$318,739. This review consisted of comparing the amounts on the Paciolan Batch Report to the CashNet Report and then to the Cashier receipt as well as determining the number of days between the date of the ticket sale and the date of deposit.

Evaluation

The process appears to be complete, well managed and accurate. No discrepancies were found between the amount of ticket sales and the amount deposited. The number of days between sales date and deposit date were within an acceptable time frame when weekends and holidays were included. When there were no weekends or holidays involved deposits were made within one to two days.

Kathleen Miller
Director of Internal Audit



February 12, 2010

Internal Audit
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Laramie, Wyoming 82071
(307) 766-2385

To the Board of Trustees
University of Wyoming

The V.P. for Research and Economic Development requested an audit of the effort reporting for sponsored projects. As regulations regarding sponsored projects continue to change and become more and more extensive, the V.P. for Research and Economic Development determined the University of Wyoming should take a proactive approach and evaluate processes and identify weaknesses in order to mitigate the university's risks. Reviews and changes have been on-going, however effort reporting was identified by the V.P. for Research and Economic Development as a high risk area requiring additional review. After reading various audit reports produced by the Office of Inspector General regarding time and effort reporting, I agreed that this audit was necessary especially as our research dollars continue to increase. Therefore, a detailed review of the time and effort system operating at UW was completed. This included: interviews with staff members, Principal Investigator (PIs), faculty and others involved in the program, as well as a review of Personnel Activity Reports (PARs) for the year ending June 30, 2009. The following observations, recommendations and responses resulted from this audit.

I would like to thank the V.P. for Research and Economic Development, William Gern, the Associate V.P. for Research, Dorothy Yates and the Manager of Sponsored Programs, Shannyn Adkins and her staff for their invaluable help in performing this audit. I would also like to recognize their concern about these issues. In fact, the V.P. for Research and Economic Development has committed extensive resources both in funding and personnel time to implement a new computer system called InfoEd which will provide automated methods for the University to monitor sponsored projects. This effort will address some of the issues identified in this audit and will strengthen many other processes regarding sponsored projects. This implementation should be complete within the next year.

Because of the impact the implementation of InfoEd will have on the monitoring of sponsored projects, Internal Audit will perform a follow up audit in twelve months in order to report the status of the recommendations made in this audit.

BACKGROUND

Sponsored Programs are grants that are provided to faculty members who submit proposals to federal agencies (these agencies can include the National Science Foundation (NSF), National Library of Medicine (NLM), National Institute of Health (NIH), Department of Defense (DoD), etc) as well as state and other sponsors. When a grant is accepted by a federal agency the faculty member who submitted the proposal becomes the Principal Investigator (PI) and is charged with overseeing the progress as well as adhering to the rules put forth in OMB Circular A-21 (which provides direction and regulations on the time and effort reporting, allowable cost and other issues regarding grants) and other applicable rules noted in OMB Circular A-133. Most of these projects are run on a reimbursement basis where the university pays the expenditures of the grant and then submits an invoice detailing the expenditures. Any expenditure that falls outside the rules listed in OMB Circular A-21 or OMB Circular A-133 will be disallowed. Since these circulars are extensive, the Office of Sponsored Programs has been set up by the University to monitor grants to ensure compliance with all rules and regulations.

Recently the Office of Inspector General has audited various U.S. universities regarding the grant payrolls. This is referred to in OMB Circular A-21 as time and effort reporting. Universities who have been audited for their time and effort reporting have received poor reviews by the Office of Inspector General with some significant financial penalties. The main issues identified in these audits have been:

1. accurate and timely reporting of time and effort,
2. a suitable means of verifying that the work was actually performed,
3. performance of independent internal evaluation (this is a requirement of OMB A-21),
4. written guidance for all effort reporting processes to ensure full compliance with Federal requirements,
5. adequate monitoring to ensure all departments comply with established effort reporting policies and procedures, and
6. cognizant personnel received adequate training on their effort reporting responsibilities.

I. INTERNAL CONTROLS

3. Observation: Time and Effort Policies

There does not appear to be a written policy for the institution clarifying University standards and procedures regarding time and effort reporting for grants. Since this is an area in which confusion can easily arise and interpretations can vary, it is important to have policies that are written and easily available for reference.

Recommendation

We recommend that policies regarding time and effort be written and posted on the web and regularly updated so that they can be available for reference by anyone with questions.

Response

We concur. Sponsored Programs will document the policies and procedures and post them on the web. As changes occur, updates will be posted. Implementation will occur no later than June 30, 2011.

4. Observation: Overall Reporting Issue

OMB Circular A-21 allows several different approaches to reporting and documenting time and effort. The two basic approaches are:

1. 'Plan-Confirmation' -- Under this method, the distribution of salaries and wages of professorial and professional staff applicable to sponsored agreements is based on budgeted, planned, or assigned work activity, updated to reflect any significant changes in work distribution.
2. 'After the Fact' -- Under this system the distribution of salaries and wages by the institution will be supported by activity reports which will reflect the distribution of activity expended by employees covered by the system.

Currently, effort is reported each month on Personnel Activity Reports (PARs). These forms record the expected effort that will be expended on the grant. However, since these documents are not connected to the payroll system, it appears that the University of Wyoming is currently using the 'Plan-Confirmation' approach. We interviewed many individuals paid on a grant and most of them believe that the PAR reflects the budgeted effort and documents any variation from that budget.

Under Plan-Confirmation there is a requirement that at least annually a Grant Statement will be signed by the employee, principal investigator, or responsible official(s) certifying that the work was performed. This process also requires that the university have a suitable means of verifying the effort reported in the Grant Statement. We believe that the PAR provides the suitable means of verification, however there is no process at UW in which an overall Grant Statement is signed at least annually to verify that the salaries and wages charged to the sponsored program reflect the actual work performed.

Recommendation

We recommend that policies be written and a process be implemented to ensure that at least annually a Grant Statement is signed by the appropriate individuals verifying that the work was performed and stating that salaries and wages charged to the grant are reasonable in relation to the work performed. We believe that automating the Grant Statement submission would streamline the process, assist in meeting deadlines and provide a mechanism for monitoring the grants.

Response

Sponsored Programs, under the direction of the Research Office, will develop and implement a process to ensure that an annual Grant Statement is signed by the appropriate individuals. Implementation will occur no later than June 30, 2011.

5. Observation: Effort Reduction

Another concern noted was that the grant documents usually record the time commitment the Principal Investigator will expend on the grant; however, currently there is not a process to monitor if the PI actually complies with this commitment. This is especially important when the amount of effort expended on the grant is reduced from the amount recorded in the grant documents. OMB Circular A-21 states, "Whenever it is apparent that a significant change in work activity that is directly or indirectly charged to sponsored agreements will occur or has occurred, the change will be documented over the signature of a responsible official and entered into the system."

Recommendation

We recommend that the Office of Sponsored Programs develop a process to monitor the time and effort commitment recorded in the grant documents so that any reduction in effort is approved and recorded to comply with OMB Circular A-21. Since the regulation requirements only concern significant, long term reduction of effort, automating this to provide exception reports would be the most effective and efficient method of monitoring this issue.

Response

Sponsored Programs, under the direction of the Research Office, will develop a process to monitor the time and effort commitment so reductions in effort are approved and recorded as required by OMB Circular A-21. Implementation will occur no later than June 30, 2011.

6. Observation: System Reporting Issue

The federal government requires that all individuals who work on a grant report their effort. This reporting is not based on how much the individual is paid nor is it based on a 40-hour work week. Effort is defined in OMB Circular A-21 as all the effort an individual expends for the University in a month. Given that definition, 100% of effort means that even if an individual works 200 hours for the University in a month instead of the normal 160 hours, they would report the 200 hours as 100%. If 50 hours of that time is spent on a sponsored project and the rest of their effort was teaching, they would report 25% effort for that grant and 75% for instruction which represents the proportional relationship.

As an internal control process, the University's computer system requires everyone to record 100% of his or her effort per position number. This means that those employees with more than one position number (they may have two jobs or projects that they are working on each with a different position number) would report 100% of their effort more than once. Someone who works three different jobs at the University may report as much as 300% effort for one month. Although this system works very well for those individuals who only work on one project, we believe that a federal auditor would take exception to the reporting of over 100% in a month for any individual.

In addition, we noted that the system reports the percentage of time applied to a grant to the fourth decimal. This sends a message that faculty members are recording their time in a detailed manner, which is not the case. An auditor seeing a percentage to the fourth decimal will no doubt expect the faculty member to be able to verify such detailed numbers. If the numbers cannot be verified they would report an exception in the audit. Although the philosophy behind this programming was to

ensure that all money is spent, the added risk of this process is not worth the few rounding dollars involved.

Recommendation

We recommend that the system be changed and that all position numbers be included in the calculation of 100% effort so that no individual reports over 100% effort in one month regardless of the number of position numbers.

We also recommend that the system be changed to show only whole numbers as a percentage.

Response

This is in process and will be implemented early in FY11 – target implementation date is July 1, 2010.

7. Observation: System Improvements

Currently, the University uses a mostly manual process to report effort on sponsored programs. The effort is reported on a Personnel Activity Report (PAR) which is generated electronically through the HRMS (People Soft) system. Usually, the Financial Administrator or Manager of the department inputs the percentages of effort for the grant based on the grant award and the faculty member's plans. She/He then prints the PAR and sends it to the faculty member or PI for their review. The faculty member is expected to make any corrections needed and send it back to the Financial Administrator who then inputs the changes in effort, assigns the account number from which the money comes, prints it off again and sends it back to the faculty member for their signature and then to the Department Chair for their signature. The Office of Sponsored Programs receives the document, reviews it and files it.

We have several concerns with this process:

1. It is time consuming and subject to delays and inaccuracy.
2. Certification is a problem when a faculty member is not on campus and someone else must certify for them. The person certifying often does not have firsthand knowledge of the work done off campus. This is an important issue in the federal audits.

The Research Office is working to implement an electronic grant management process. However, currently they are not planning to have the PAR signed electronically. Providing the ability to electronically certify the PAR resolves two issues. If an individual could electronically certify their time their physical location would not be a problem. The other issue is that of the certifier having firsthand knowledge of the effort. If PARs can be signed electronically, the university could require that each person certify their own effort. This is allowed by OMB Circular A-21 and ensures that the certifier has firsthand knowledge of the effort performed.

Recommendation

We recommend that the Research Office work with Information Technology to establish a method for individuals to certify their PARs electronically. This would significantly reduce the university's risk by providing a method to certify PARs on time and by a person with firsthand knowledge of effort performed.

Response

The Research Office will explore options for electronic signature with Information Technology. Implementation will be dependent on IT timelines.

8. Observation: Reporting Errors

Some individuals are incorrectly reporting effort. For example, some faculty members report in the summer work that is done throughout the academic year in order to receive their salary in the summer. In some cases only part of the work is done throughout the year and the faculty member also works on the grant in the summer. However, the regulations require that salaries be paid during pay periods in which work is performed.

In addition, when errors in the PAR are noted, changes are made by the department on an Expenditure Correction form and submitted for approval to the Office of Sponsored Programs. The need to make changes occasionally cannot be eliminated and a process for these changes must be in place. However, it appears that this process is being abused by the departments, since the number of Expenditure Corrections submitted per month can total over 400. Some of these changes are minor and the effect of the change is less than \$5.00. This number of changes indicates inattention to detail by the departments and will send a message to any federal auditor that we are not accurately reporting effort.

Recommendation

OMB Circular A-21 requires that PARs reflect an estimate of actual work performed. We recommend that those certifying the PARs be made aware of this requirement and that they only certify PAR that are accurate.

We also recommend that the Office of Sponsored Programs limit the number of changes made to effort that has already been reported by increased training and by not allowing small or unnecessary changes.

Response

The Research Office has already implemented a review process for the year-end transactions to determine where problem areas exist. Additional training will be provided to communicate the A-21 requirements.

9. Observation: Certification Policies and Processes

OMB Circular A-21 requires that effort be reported and that the effort be certified by someone who can verify that the effort reported was actually spent on the project through direct knowledge and oversight. UW Policies as noted on the PAR form allow only the PI, Department Head, Dean or Supervisor to certify by signing the PAR, however we noted that other individuals were signing some PARs regularly for their area.

Recommendation

We recommend that the policies be followed and only appropriate personnel certify the PAR.

Response

The Research Office will review the policy and implement changes as needed. Implementation will occur no later than June 30, 2011.

10. Observation: Monitoring Release Time

When a PI has committed his or her time to the University and the sponsored project is going to require more than his or her remaining available time, the sponsor will sometime reimburse the University a portion of the PI's salary so that he or she can be released from their regular duties to work on the project. The University will then hire a replacement for the PI so that the PI's normal duties can be completed. There is not a formal process to monitor release time and to verify that the PI's regular duties were performed and who performed them. Currently, release time is not approved through the Sponsored Programs Office unless it is identified in the proposal. In fact the only approving document is the document that creates the stipend to pay the PI's salary. There is no specific approver required on this document.

Recommendation

We recommend that the Vice President of Research and Economic Development in conjunction with Academic Affairs develop policies regarding release time including a formal approval process. We also recommend that the Office of Sponsored Programs develop processes to monitor the release time policies. An audit of this area should be performed.

Response

The Research Office will work with Academic Affairs to develop an appropriate monitoring system for Release Time.

9. Observation: Grant Process

We noted one case in which the grant process was being used to track fees collected from internal users that were not grant related and had no sponsor. We also noted that a project entitled 'Various Sponsors Accounts' appears to have some projects that fall outside the definition of a contract or a grant.

Recommendation

We recommend that the Office of Sponsored Programs only track sponsored projects and contracts and that other types of income be tracked through the appropriate process. We also recommend that a review be completed of the 'Various Sponsors Accounts' and a determination be made about how each project should be monitored.

Response

Sponsored Programs, under the direction of the Research Office, began reviewing "Various Sponsors Accounts" earlier this year. The review is on-going and will be completed no later than June 30, 2011.

II. PROCESSES/TRAINING

1. Observation: Staff Training and Communication

We noted that financial administrators work for the dean or department chair are critical in the grant monitoring process because they are generally tasked to create the original PAR, ensure that cost sharing and release time accounts are charged accurately and that the PAR is turned in on time. These individuals often must set up processes to track grant information. Even though they receive initial training, grants have many issues that a new person may not necessarily understand, emerging issues that should be addressed, and other difficulties that arise due to growth of the number and size of projects. There is also a varying degree of accounting expertise among the financial administrators. Lack of accounting experience could further inhibit accurate and timely time and effort reporting.

More review by the Office of Sponsored Programs when monitoring processes are set up would help ensure that all the rules are followed. In addition, when the Division of Administration implements the system of business service offices to consolidate and coordinate accounting personnel as authorized by the President in the June 4, 2009 letter to the university community, some of these concerns will be addressed.

There are also some financial managers who have worked in the same area for many years and have developed good programs to track time and effort that address all the rules. These individuals could be used as a resource to help new financial managers learn the rules, adopt processes and systems that are proven, and share advice regarding specific problems.

Networking meetings held regularly to include all fiscal managers who deal with grants, would offer an opportunity to identify best practices, discuss new issues and share experiences. Under the supervision of Sponsored Programs, this type of meeting could offer 'just in time' training and provide Sponsored Programs with a vehicle to communicate problems and a method to understand the needs of the fiscal managers.

Currently the Research Office has no official responsibility for financial administrators, even though their reporting is a key element of the Research Office's responsibility. In addition, the financial administrators vary widely in their accounting ability and understanding.

Recommendation

We recommend that Office of Sponsored Programs make an effort to train and standardize the processes for the financial managers and create a financial managers work group where ideas and experiences can be shared.

Response

Sponsored Programs has been providing "on-demand" PAR training for fiscal managers in the departments. We also currently participate in the quarterly business manager meetings hosted by Academic Affairs. We will work to make our training program more effective and will explore a web-based delivery mechanism.

2. Observation: Handbook

We noted that there is not a Handbook for financial administrators explaining the University standards and regulations regarding effort reporting. Although there is a paragraph in the Sponsored Programs Procedure Manual created in 1992, it addresses the basic concepts and does not guide the financial administrator in allocating effort, cost sharing or release time over the multiple budgets. When turnover occurs the new financial administrator is on their own to develop systems and reporting processes or try and understand their predecessor's processes. In some cases this causes errors to occur and inconsistency in reporting. There does not appear to be a document that clarifies current standards and guidelines to clarify procedures that are acceptable to use.

Recommendation

We recommend that the Office of Sponsored Programs be more involved and proactive in guiding and monitoring effort reporting. Acceptable procedures should be identified and an official handbook should be developed which reviews regulations and discusses University standards and policies.

Response

Sponsored Programs will document the policies and procedures related to effort reporting and post them on the web. As changes occur, updates will be posted. Implementation will occur no later than June 30, 2011.

3. Observation: Faculty Training and Communication

We noted that training is currently beginning to be offered to those interested on some aspects of sponsored project regulations. Unfortunately not everyone who should attend, does attend and effort reporting is not always addressed. We also noted that there is no 'just in time' training. Some institutions require Principal Investigators to attend training on grant rules and regulations before the grant is set up through the accounting system. This practice ensures that those who will be working on grants understand the rules that apply and the consequences of not following those rules at the beginning of their grant, when the information is most useful to them.

Offering this information via a web site would be an effective and efficient approach to ensuring that there is broad understanding across campus of the regulations surrounding effort reporting.

Recommendation

We recommend that training regarding effort reporting including verification requirements and Grant Statements be offered to ensure that faculty members and all those involved with grants understand their role in the University's effort reporting system.

Response

Training is currently offered to faculty and staff "on-demand"; however, few faculty attend. Sponsored Programs will work to develop a web-based training program for effort reporting. Implementation will occur no later than June 30, 2011.

Kathleen Miller,
Internal Auditor

cc: Tom Buchanan, President
University of Wyoming

William Gern, Vice President
Research & Economic Development

Myron Allen, Provost and Vice President
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April 12, 2010

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To the Board of Trustees
University of Wyoming

President Buchanan requested an audit of the Family Medical Residency Program at Cheyenne (FMRP). A review of the FMRP was completed by interviewing all staff members and analyzing all business processes, including: accounts receivable, cash handling, purchasing, accounts payable and the financial reporting system.

A significant deficit had been identified in the FMRP accounts. Further investigation identified an excessively large accounts receivable balance. Therefore, in addition to requesting an internal audit, the administration has taken several steps to address this deficit. These steps include initiating an outside review by Residency Program Solutions and outsourcing the accounts receivable function to Healthcare Systems Management, LLC. (HSM). Since the outsourcing will resolve many of the issues, this audit focused on identifying the significant issues leading to the large accounts receivable balance and determining if any of those processes or issues will remain with FMRP after the outsourcing. The audit did identify some areas that will still cause unnecessary delays in the payment of claims and the collection of patient fees.

I would like to thank Dr. James Broomfield, the Director of the Family Medical Residency Program at Cheyenne and Vicki Nutter, the Clinic Manager and her staff for their assistance on this audit. I would also like to recognize their concern about these issues.

Internal Audit will perform a follow up audit in six months and will report the status of the recommendations made in this audit.

Background

FMRP has seen significant growth in the number of visits per year over the last five years from 9,800 visits in 2004 to 31,000 visits in 2009. The clinic has added physicians to accommodate this increase; however, the business side of the clinic remained at the initial staffing levels. This imbalance in addressing the growth of the clinic has caused problems in maintaining the level of attention to accounts and other necessary business activities to ensure the financial stability of the clinic and has contributed to the substantial increase in accounts receivable. In addition, the FMRP recently changed their main computer system from Intergy to Centricity. This system tracks most clinic activity including the scheduling of patient visits, doctors notes, insurance coding, as well as patient billing. Changes of this magnitude often disrupt business operations during the implementation stage.

1. Observation: Monitoring of Accounts

Our review indicated that there was a significant lack of follow up on the collection of outstanding account balances. Of the 800 visits we reviewed in our sample 44% needed additional follow up. The following two examples were very common:

1. Insurance companies notify FMRP when a claim has been accepted. The expectation is that once a claim is accepted, it will be paid. However, we noted many times the claim had been accepted over a year ago, yet no payment had been received. In these cases it is important to manually contact the insurance company to obtain the payment. This follow up had not been done. In fact a report was run to determine the amount of accepted claims that had not been paid. This amount totaled \$360,089 as of January 2010.
2. Accounts have not been analyzed when there is an amount due after the primary insurance has paid their portion. The residual amount could be the responsibility of the secondary insurance or the patient. The system automatically bills any patient with an amount due in the 'patient' column. However, sometimes the insurance company will not cover all of the costs of the visit for various reasons. The insurance company notifies the FMRP that either a secondary insurance or the patient will be expected to cover the additional costs. When FMRP receives this notice they must either submit the claim to the secondary insurance or manually go into the patients account and move the residual amount into the patient column or the patient will not be notified of their obligation. We found several instances in our sample where the secondary insurance claim had not been submitted nor had the residual been moved to the patient column so that the patient would be billed. In some cases the service had been provided over a year ago.

Recommendation

As of November 2009, the billing process and collection of accounts receivable have been outsourced to Healthcare Systems Management, LLC (HSM). Because HSM provides experienced personnel including certified coders, most of the accounts receivable problems should be resolved. However, it should be noted that the management and oversight of the accounts receivable process will still be the responsibility of FMRP. FMRP should require that HSM provide reports on the status of the account receivable including aging reports, updates on reworked claims and any activity that has occurred regarding old accounts. These reports should be reviewed by the Clinic Manager and the HSM Liaison on a regular basis with any significant issues brought to the attention of the Director.

Response

Administration of the Cheyenne Family Medicine Residency Program and the College of Health Sciences are monitoring the process of outsourcing to Healthcare Systems Management. Additionally the Director of the Residency Program and the Director of Medical Education will assure that the reports are reviewed by the Clinic Manager and HSM Liaison on a monthly basis.

2. Observation: Business Office Responsibilities

Although outsourcing the accounts receivable process will solve many of the difficulties facing FMRP, some responsibilities will remain with the Business Office. One of the main responsibilities of the business office is the credentialing of physicians with insurance companies. Insurance companies require that they have information about each physician's credentials on file before they will accept a claim. We noted several "holds" that were put on patient billings because the appropriate credentials had not been updated or provided and therefore the claim would not be accepted. Unfortunately some of these "hold" notices were over a year old.

Recommendation

We recommend that since this is a responsibility of the Business Office, the Business Manager and/or Clinic Manager must ensure that there are sufficient personnel who are adequately trained to ensure this process is completed in a timely, accurate and efficient manner. In addition the Clinic Manager must provide ample oversight to ensure that the work is being done in an accurate and timely manner.

Response

In response to this audit, a separate review conducted by Mary Chinnock Petroski and the consultative report from Residency Program Solutions on 9 November, 2009, a reorganization of the business functions of the clinic have been discussed and partially implemented. Joe Montelongo has also been engaged as an onsite consultant to assist in several areas including reorganization of the business office, evaluating personnel in their current positions with an eye to retraining if necessary, and to assist in the hiring of the new business manager. The Program Director, Director of Medical Education, Dean of CHS and members of the University administration have meet to discuss these issues. Also, that the Program Director, Director of Medical Education, Dean of CHS in consultation with UW administration has determined that the current business manager was not functioning to expectations and her contract has not been renewed. The job description of the Clinic Manager will include the duties of providing ample oversight to ensure that the work is being done in a accurate and timely manner.

3. Observation: Cash Handling

We noted that receptionists are currently opening mail and applying the payments to patient accounts. We have some concerns with this process:

- The payments are applied by the receptionist while they are trying to check patients in, enter patient information into the system, take phone calls, and process patients at the completion of their visit (i.e. take co-pay payments and/or set follow up appointments). This excessive multi-tasking could lead to inaccurate application of the payments or other errors.
- Allowing money to sit in view of all traffic in the reception area is a security issue, not only for the money but also the safety of the employees.
- Reconciliations should be completed and accurate before deposits are made.

Currently, all cash handling processes occur in a very open area, either at the front desk as noted above or in the middle area just behind the front desk. This includes: counting and reconciling the receipts and preparing the deposits. The money is also stored in this same area in a locked filing cabinet.

We also noted that some deposits do not reconcile to Cash Net. Cash Net is the software used by the University to track cash, check and credit card deposits. The report from the bank and the amount in Cash Net should be the same. We noted that there have been several instances in which these amounts did not balance. Corrections have not been made in a timely manner.

Recommendations:

All cash and checks should be kept in a secure area. A file drawer is relatively easy to open, even if locked. Because insurance payments come in lump sums, the amount of money that is kept overnight could be significant (over \$30,000), we recommend that a safe be purchased so that the money can be kept more secure and that the safe be located in a more secure area than the front office.

We also recommend that a more secluded area be identified to count money, enter patient payments, and prepare the deposit.

All payments received in the mail should be entered into the system by someone other than the receptionists who are performing many other tasks. All of these tasks are key to the financial success of FMRP and accuracy is critical not only in applying patient payments but also in entering patient information.

All cash deposits should reconcile to Cash Net. Reconciliations processes should be reviewed to ensure that they are adequate to ensure accuracy.

Response

A safe has purchased to provide a secure area for overnight storing of cash and checks and the counting of money will be moved to a more private area. The reorganization will identify the appropriate person to receive and enter payments. Additionally, the reorganization of the clinic's business functions will review all aspects of business operations and personnel job functions. Cash deposits will be reconciled to Cash Net in the future.

4. Observation: Sliding Fee Schedule

FMRP offers a discount to patients who are uninsured and cannot afford medical care at standard rates. Patients whose income falls below the Federal Poverty Level (FPL) based on family size qualify for a \$15.00 co-pay per visit. Patients with income up to 200% of FPL qualify for a sliding fee adjustment and receive a percentage discount based on annual gross family income and size. An application is filled out by the patient, reviewed by FMRP staff and a determination is made as to the exact discount the patient will receive. This document is updated every three months. We reviewed the process to ensure that payments were appropriately applied based on the application form. Unfortunately we could only perform a limited review because the patients' applications are discarded

after three months and we could not verify the discount amount they were qualified to receive at the time of the visit. For those that we could review we found no errors in the application of the fee.

In addition, we are concerned that FMRP does not appear to require any verification of the information included on the form. The form is filled out by the patient who lists all family members and the family income. Some type of verification of income would seem to be appropriate. For example, FMRP could require either recent pay stubs or proof of enrollment in social welfare programs.

Recommendations:

We recommend that the documentation for the discount be retained for at least a year or until the patient has paid the fee. We also recommend the FMRP review their processes and perform a cost/benefit analysis for requiring some form of income verification in order for participants to qualify.

Response

This recommendation is being taken under advisement and a plan to document eligibility for the discount will be implemented. The plan will consider time constraints and personnel available.

Organizational Structure

We noted two main issues with the organizational structure:

1. In the performance of this review we noted that the financial responsibility is disjointed and is not clearly assigned to a specific position in the organizational structure. Purchasing and accounts payable did not report to the Business Lead or the Clinic Manager. Both of these functions are currently housed in the residency side of the clinic. This structure fractures the collection and reporting of financial information making it difficult to compile a complete financial picture. All financial functions should report to one individual. This person should be reviewing and analyzing all financial reports including Pistol reports and reports generated by HSM regarding accounts receivable. Since Pistol reports are reporting on a cash basis, and the accounts receivable are on an accrual basis, these need to be combined in order to accurately reflect the complete financial picture. This information should then be reported to the Clinic Manager, the Office of the Dean of Health Sciences and the V.P. for Administrative Services on a monthly basis.

A financial manager or accountant with a business degree and sufficient experience in the health care field would be able to give clear input on the financial status of the organization as well as on the needs of the business office.

Currently, there is no one on the staff with a business degree except the current clinic manager.

Ideally the financial manager or accountant would have enough authority to ensure adequate staffing levels to meet the demands of the business and also be responsible to monitor the performance of HSM.

2. There appears to be a need for additional FTE in the business side of the Clinic. Accurate patient demographics are critical in getting the insurance companies to accept and pay a claim. Generally, over 50% of claims rejected by the insurance companies are due to simple errors, such as a misspelled name, an incorrect address or some other minor input errors. This input happens at the reception desk and this activity will remain the responsibility of FMRP. The following situations indicate that there may be a need for additional FTE in this area:
 - a. As noted above, the receptionists are trying to perform too many functions in a very busy and demanding environment. Multi-tasking in this environment can lead to errors. Residency Programs Solutions has compiled information from several professional sources and prepared guidelines for residency program staffing levels. They recommended that there be at least two "appointment/registration clerks" per every 12,000 patient visits per year. Since FMRP has almost 31,000 visits per year, there should be at least four appointment/registration clerks. FMRP is operating with two receptionists performing this function.
 - b. There is also evidence that the physicians' credentials have not been updated with the insurance companies so that they would pay accordingly. If physicians' credentials have not been processed correctly the insurance company will refuse the claim. This is the responsibility of the Business Office.

Recommendation

We recommend that the financial side of the FMRP be evaluated to ensure that financial functions are adequately addressed with sufficient and qualified personnel. We believe the following steps should be considered:

1. Expanding the financial manager position to include responsibility for all financial functions as well as the monitoring and reporting of all financial information.
2. Adding business office personnel so that necessary business activities can be performed in an accurate and timely manner.

Response

In response to this audit, a separate review conducted by Mary Chinnock Petroski and the consultative report from Residency Program Solutions on 9 November, 2009, a reorganization of the business function of the clinic have been discussed and partially implemented. Joe Montelongo has also been engaged as an onsite consultant to assist in several areas including reorganization of the business office, evaluating personnel in their current positions with an eye to retraining if necessary, and to assist in the hiring of the new business manager. Mr. Montelongo will work closely with Dr. Broomfield, and will keep in close contact with Dr. Saunders and the Dean.

Kathleen Miller,
Internal Auditor

cc: Dr. Tom Buchanan, President
University of Wyoming

Dr. Myron Allen, Provost and Vice President
Academic Affairs

Dr. Douglas Vinzant, Vice President
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Dr. Joseph F. Steiner, Dean
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Dr. Jerry Saunders, Director
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Dr. James Broomfield, Program Director
Family Medicine Residency Program at Cheyenne



April 12, 2010

Internal Audit
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To the Athletic Planning Committee of the
 University of Wyoming

We have completed an audit of the NCAA compliance in the area of Financial Aid, Representatives for Athletic Interests, Complimentary Admissions and General Compliance for the academic year 2008-2009. The NCAA requires that the compliance is reviewed once every four years. We have chosen to divide the audit into four sections. One section will be completed each year. The following table show which topics will be reviewed each year for the prior year.

2009-2010	2010-2011	2011-2012	2012-2013
Financial Aid (Extra Benefits)	Recruiting, On and Off Campus	Governance and Organization, Coaches Staff Limits,	Initial-Eligibility Certification
Representatives of Athletic Interests	Team Travel (Extra Benefits)	Academic Performance Program	Continuing-Eligibility Certification
Complimentary Admissions (Extra Benefits)	Playing and Practice Seasons	Camps and Clinics	Transfer-Eligibility Certification,
General Compliance-Rules Education	Athletic Apparel	Investigation and Self Reporting of Rules Violations	Amateurism
		Student-Athlete Employment	Student Athlete Vehicles
		Commitment of Personnel to Rules Compliance Activities	

1. Financial Aid

The time frame for this review was the 2008-2009 academic year. Out of the 412 student athletes attending UW in 2008-2009, we reviewed over 160 student athletes records for compliance to NCAA financial aid regulations. We also reviewed the policies, organizational structure and processes regarding financial aid. We are impressed to be able to report that even with this extensive review, we found no issues regarding financial aid. We would like to commend the Compliance Office and the Financial Aid Coordinator for their dedicated efforts to ensure that the University of Wyoming is fully compliant with NCAA regulations regarding financial aid, an extremely important and complex area of compliance.

2. Representatives of the University's Athletic Interests

Background

Bylaw 6.4 describes the University's responsibility for the actions of outside entities and individuals. Basically the University will be held responsible should any of their fans violate any of the NCAA rules. Since UW has strong support and interest throughout the state, it becomes more difficult to monitor activities of outside entities. Fans eager to help athletes or programs might inadvertently violate NCAA regulations unless they have a basic understanding of those regulations. Communication of NCAA rules and regulations to our fans and supporters is critical.

Observation

In our review we noted that the Compliance Office has established several methods to communicate with our supporters. However, most of these are on-line. We feel that if an individual is not already aware of the basic rules, they may not take the initiative to look for the rules on-line. We would like to see more effort made to improve awareness of NCAA rules such as newsletters, programs, emails, etc.

Recommendation

We recommend that the Compliance Office create more awareness of NCAA rules by providing tips and information in more hard copy or email formats. There are several hard copy newsletters that are sent to donors and Cowboy Joe members that could include a tip or paragraph or even an article about NCAA rules on a regular basis. One booster suggested an occasional brief e mail blast on current topics would be helpful.

Response

The Compliance Office has added the "Compliance Corner" to the Cowboy Joe Club Newsletter (the central mailing item from the athletics booster club). The "Compliance Corner" will also be an item on the table of contents in the newsletter – found on the front page of the document – to ensure boosters are aware of the addition. Finally, the website link to the "Guide for Boosters" was added to the UW Fan Guide, and will be included in all season ticket mailings (as opposed to Football season ticket mailings only).

3. Complimentary Admissions

Background

There are several NCAA bylaws governing complimentary admissions. These rules address the number of tickets a recruit may receive when they are on an official or unofficial visit, how many tickets high school and college coaches may receive, as well as how many complimentary passes a player may receive. In addition there are limitations on who can receive complimentary tickets and where they can sit.

We reviewed seven games in various sports for each of these types of complimentary admissions.

Observation

The Compliance Office has purchased a web based computer system that tracks all player passes. These complimentary admissions are the most complicated because a player may have four passes, the player must identify the relationship for each individual receiving those passes (mother, father, or friend), the recipient must sign for the passes and show identification and one player may donate his passes to another player. The software purchased by the Athletic Department limits the number of passes for each student athlete and tracks donations. We reviewed this system and noted that it works very well to monitor, track and limit player passes. We did however note that all the student athlete historical information is lost when the athlete is deleted from the system. This might occur because the athlete becomes ineligible, quit the team or graduated. . Therefore the system cannot be used completely in an audit. Although the information is deleted from the system, the Compliance and Ticket Office keep hard copies of the stubs and the signature list of recipients and all other information required for the audit. We therefore make no recommendation, but caution the Compliance Office to be sure to keep the hard copies and not rely on the system.

The processes for tracking the coaches, official visits and unofficial visits are manual. We noted that the compliance office approves all complimentary admissions except the admissions for members of the Wyoming Association of Coaches. Although we found no NCAA rules violations in our review, we believe that these admissions should be approved by the Compliance Office just like all the others are.

Recommendation

We recommend that the Compliance Office approve all complimentary admissions to ensure compliance with NCAA rules and bylaws.

Response

The Compliance Office will work with the ticket office to ensure the Wyoming Associate of Coaches utilizes the pass list system (just as other complimentary admission programs). Members will be limited to 2 tickets total and be required to sign the pass list and provide identification prior to receiving tickets. The Compliance Office will also review and approve (or not approve) the pass list prior to each competition.

4. General Compliance

We reviewed the organizational structure of the Compliance Office, their job descriptions and the interaction with the Faculty Athletics Representative (FAR). We also reviewed the Policies and Procedures Notebook, and the Compliance Notebook which contain the departmental policies and procedures concerning compliance. We found no issues and noted job descriptions all included a requirement to know and compile with NCAA rules and regulations.

In addition we review both of the computer programs used by the compliance office to monitor compliance. The compliance software developed by the NCAA is used to track most of the compliance issues. It not only stores the information, but flags any potential violations. They also use software to track complimentary admissions. We found both of these programs to be very helpful in monitoring compliance.

Kathleen Miller
Internal Auditor

Copy: Board of Trustees
University of Wyoming

Tom Buchanan, President
University of Wyoming

Alyson Hagy, Faculty Athletics Representative
University of Wyoming

Tom Burman, Director
Athletics

Matthew Whisenant, Senior Associate Director
Athletics for Internal Operations

Phil Wille, Associate Director
Athletics for Compliance

4. INFORMATION ONLY ITEM

State Matching Funds for Endowments, Buchanan

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

STATE MATCHING FUNDS FOR ATHLETICS

Baron, Alice W. Revocable Trust

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a \$14,239.13 gift from the Alice W. Baron Revocable Trust designated for the Athletics Campaign Unrestricted fund.

Ms. Baron is a friend of the University of Wyoming.

STATE MATCHING FUNDS FOR ACADEMIC FACILITIES

Cloud Peak Energy

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of \$25,000.00 from Cloud Peak Energy for the School of Energy Building Project Fund.

Cloud Peak Energy is an entity.

STATE MATCHING FUNDS FOR ENDOWMENTS

Bonner, Dave and Sue

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of \$25,000.00 from Dave and Sue Bonner for the Simpson Family Fund. The Bonner Family has a previous state match of \$50,000.00 for endowments and \$25,000.00 for the Athletic Campaign.

Mr. Bonner graduated from the University of Wyoming in 1962 with a Bachelor of Science in Journalism and currently serves on the University of Wyoming Foundation Board of Directors. Mrs. Bonner is a friend of the University of Wyoming.

Wyoming Heritage Foundation

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of \$122,700.00 from the Wyoming Heritage Foundation for the new Leadership Wyoming Operational Support Endowment.

Wyoming Heritage Foundation is an entity.

5. INFORMATION ONLY ITEM

Development Report, Blalock

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The UW Foundation has agreed to report on donor giving to the University of Wyoming Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:

This report is before the board to advise them of the most current giving totals.

COMMENTS:

There are two spreadsheets within the FY2010 Monthly Giving Report through July31, 2010. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.

**University of Wyoming, Foundation
FY 2011 Monthly Giving Report through July 31, 2010
All Gifts**

FUND	Current Month Gifts Received		FY 2011 to date								FY 2010 Commitments YTD w/o New Planned Gifts	
			Cash & Cash equivalent				New Commitments YTD				STATE MATCHING	DONORS
	DNRS	GIFTS	DNRS	OUTRIGHT	GIK	PLEDGE PMTS	NEW PLEDGES	PLANNED GIFTS	TOTAL			
AGRIC	37	\$15,956	37	\$15,872	\$84	\$0	\$0		\$15,956	\$0	24	\$9,400
AHC	35	\$11,551	35	\$11,551	\$0	(\$10,000)	\$0		\$1,551	\$0	18	\$1,331
ALUMNI	0	\$0	0	\$0	\$0	\$0	\$0		\$0	\$0	0	\$0
A & S	84	\$443,948	84	\$443,948	\$0	(\$383,550)	\$0	\$50,000	\$110,398	\$1,450	118	\$79,753
ATHLETICS	506	\$299,574	506	\$230,424	\$69,150	(\$72,240)	\$0		\$227,333	\$0	452	\$126,158
BUSINESS	48	\$1,372,515	47	\$1,372,515	\$0	(\$1,253,700)	\$0		\$118,815	\$0	39	\$94,461
EDUCATION	24	\$4,158	24	\$4,158	\$0	\$0	\$0		\$4,158	\$0	17	\$2,795
ENERGY	3	\$25,000	3	\$25,000	\$0	\$0	\$0		\$25,000	\$25,000	3	\$2
ENGINEERING	43	\$630,062	43	\$630,062	\$0	(\$606,009)	\$0		\$24,053	\$0	55	\$14,455
IENR	1	\$17	1	\$17	\$0	\$0	\$0		\$17	\$0	4	\$1,005
HEALTH SCI	47	\$6,607	47	\$6,607	\$0	\$0	\$0		\$6,607	\$0	67	\$11,775
LAW	46	\$11,807	46	\$11,807	\$0	(\$2,000)	\$0		\$9,807	\$0	8	\$375
LIBRARY	1	\$150	1	\$150	\$0	\$0	\$0		\$150	\$0	8	\$1,225
OUTREACH	833	\$36,145	833	\$36,145	\$0	(\$2,654)	\$0		\$33,491	\$0	415	\$36,614
STU AFFRS	10	\$765	10	\$765	\$0	\$0	\$0		\$765	\$0	15	\$1,168
UW ART MUS	17	\$3,288	17	\$3,288	\$0	\$0	\$0		\$3,288	\$0	21	\$12,477
UNIV. FUND	23	\$9,954	23	\$9,954	\$0	\$0	\$0		\$9,954	\$0	19	\$885
OTHER	43	\$48,194	43	\$48,194	\$0	\$0	\$0		\$48,194	\$0	31	\$21,776
GIFTS NOT YET BOOKED												
TOTAL	1,662	\$2,919,691	1,662	\$2,850,458	\$69,234	(\$2,330,153)	\$0	\$50,000	\$639,539	\$26,450	1,212	\$415,655
TOTAL YTD GOAL \$33,000,000 Total Count of Planned Gifts 4												
**Total Dnrs do not reflect Column totals. Donors may give to more than one unit/division.												

**University of Wyoming, Foundation
FY 2011 Monthly Giving Report through July 31, 2010
Annual Gifts**

FUND	Current Month		FY 2011 to date		FY 2010 to same date	
	DONORS	AMOUNT	DONORS	TOTAL	DONORS	TOTAL
AGRIC	19	\$6,582	19	\$6,582	21	\$1,900
AHC	32	\$1,351	32	\$1,351	17	\$510
ALUMNI	0	\$0	0	\$0	0	\$0
A & S	41	\$10,243	41	\$10,243	72	\$15,535
ATHLETICS	445	\$120,963	445	\$120,963	435	\$62,672
BUSINESS	19	\$1,848	19	\$1,848	16	\$1,068
EDUCATION	15	\$1,218	15	\$1,218	7	\$245
ENERGY	0	\$0	0	\$0	0	\$0
ENGINEERING	20	\$4,508	20	\$4,508	39	\$6,821
IENR	1	\$17	1	\$17	4	\$1,005
HEALTH SCI	34	\$3,630	34	\$3,630	57	\$3,165
LAW	35	\$4,657	35	\$4,657	8	\$375
LIBRARY	1	\$150	1	\$150	7	\$225
OUTREACH	831	\$28,165	831	\$28,165	410	\$15,375
STU AFFRS	2	\$5	2	\$5	14	\$918
UW ART MUS	15	\$1,957	15	\$1,957	15	\$1,640
UNIV. FUND	22	\$1,311	22	\$1,311	19	\$885
OTHER	20	\$1,038	20	\$1,038	10	\$1,420
GIFTS NOT YET BOOKED						
TOTAL	1,468	\$187,643	1,468	\$187,643	1,103	\$113,758
<i>**Total Dnrs do not reflect Column totals. Donors may give to more than one unit/division.</i>						